Agenda Item Form

Agenda Date: 4/06/04

Districts Affected: 1
Dept. Head/Contact Information: Byron E. Johnson C.P.M.

Type of Agenda Item:

- ☐ Resolution
- ☐ Tax Installment Agreements
- ☒ RFP/ BID/ Best Value Procurement
- ☐ Application for Facility Use
- ☐ Interlocal Agreements
- ☐ Other _____
- ☐ Staffing Table Changes
- ☐ Tax Refunds
- ☐ Budget Transfer
- ☐ Bldg. Permits/Inspection
- ☐ Contract/Lease Agreement
- ☐ Board Appointments
- ☐ Donations
- ☐ Item Placed by Citizen
- ☐ Introduction of Ordinance
- ☐ Grant Application

Funding Source:

- ☒ General Fund
- ☐ Grant (duration of funds: _____ Months)
- ☐ Other Source: _____

Legal:

☐ Legal Review Required Attorney Assigned (please scroll down): None ☐ Approved ☐ Denied

Timeline Priority: ☐ High ☒ Medium ☐ Low # of days:_____

Why is this item necessary:
To improved the working conditions on the Westside Health Clinic

Explain Costs, including ongoing maintenance and operating expenditures, or Cost Savings:

_____

Statutory or Citizen Concerns:

_____

Departmental Concerns:

_____

DATE: March 30, 2004

CITY CLERK DEPARTMENT
2004 APR 1 PM 2 22

To: Municipal Clerk

FROM: Byron E. Johnson, C.P.M.
Director of Purchasing x 4313

THUR: Aurora Wells
Clerk-Typist II ext. 4038

Please place the following item on the **CONSENT** agenda for the Council Meeting of: **April 6, 2004.**

Bid No.	2003-219	Westside Health Clinic HVAC Replacement
Contractor:		Dominguez Sheet Metal Works
		El Paso, Texas
Department:		City/County Health District
Funds Available:		31131001/P501488/27061/508027
Funding Source:		General Revenue
Items:		Base Bid I $61,794.00
Total Award:		$61,794.00
Districts:		1

The Departments of Engineering, Purchasing and City/County Health District recommend the award of this contract to Dominguez Sheet Metal Works, the low responsible, responsive bidder. It is requested that the Mayor of the City of El Paso be authorized to sign the referenced contract approved by the City Engineer, Contract Compliance, and the City Attorney. Additionally, it is requested that the Mayor be authorized to execute budget transfers for this award and project, as necessary.

As part of the award of this contract, the City Engineer is authorized to approve contract changes which are necessary for proper construction of the work and carrying out the intent of the design, but which do not increase the scope of the contract as awarded, in an amount not to exceed $25,000 per numbered change order, and not to exceed the total of 10% of the original contract price as awarded, without further authorization by City Council.

Contact person: Roberto Bustamante, Contract Compliance Specialist 541-4521.

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AGENDA FOR: April 6, 2004

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CONSTRUCTION PROJECT FORM -
Lump Sum

DATE: March 30, 2004

PROJECT: Westside Health Clinic HVAC Replacement

BID NO: 2003-219

ACCOUNT NO: 31131001/P501488/27061/508027

FUNDING SOURCE: General Revenue

DEPARTMENT: City/County Health District

REPRESENTATIVE DISTRICT (S): 1/Austin

AGENDA DATE: April 6, 2004

CONTRACTOR: Dominguez Sheet Metal Works.

AMOUNT: $61,794.00

RECOMMENDATION:

The Departments of Engineering, Purchasing and City/County Health District recommend the award of this contract to **Dominguez Sheet Metal Works**. It is requested that the Mayor of the City of El Paso be authorized to sign the referenced contract approved by the City Engineer, Contract Compliance, and the City Attorney. Additionally, it is requested that the Mayor be authorized to execute budget transfers for this award and project, as necessary.

As part of the award of this contract, the City Engineer is authorized to approve contract changes which are necessary for proper construction of the work and carrying out the intent of the design, but which do not increase the scope of the contract as awarded, in an amount not to exceed $25,000 per numbered change order, and not to exceed the total of 10% of the original contract price as awarded, without further authorization by City Council.

DESCRIPTION OR EXPLANATION:

Base Bid I	$61,794.00

TOTAL RECOMMENDED AWARD: $61,794.00

TIME FOR COMPLETION: 120 Consecutive Calendar Days

LIQUIDATED DAMAGES: $500.00 Consecutive Calendar Day

FUNDS: Available ___X_____ Not Available _____ Comptroller _____

BOARD: Approved _____ Rejected _____ City Clerk _____ Date _____

APPROVED:

Byron E. Johnson, C.P.M.
Director of Purchasing

CITY OF EL PASO BID TABULATION

BID ITEM: WESTSIDE HEALTH CLINIC HVAC SYSTEM REPLACEMENTS
BID DATE: JANUARY 28, 2004

BID # 2003-219
DEPARTMENT: HEALTH DEPT.

	DOMINGUEZ SHEET METAL WORKS EL PASO, TEXAS	FUNK AND COMPANY EL PASO, TEXAS	P A CONTRACTORS, INC. EL PASO, TEXAS	THERMODYN CONTRACTORS, INC. EL PASO, TEXAS		
DESCRIPTION	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL
BASE BID	$61,794.00	$73,900.00	$98,000.00	$114,000.00		
AMENDMENTS ACKNOWLEDGED	NON ISSUED	NON ISSUED	NON ISSUED	NON ISSUED		
BID BOND SUBMITTED	YES	YES	YES	YES		

CHECKED BY: _____

SCOPE OF WORK

WESTSIDE HEALTH CLINIC HVAC SYSTEM REPLACEMENT
BID NO. 2003-219

Summary: The purpose of the Westside Health Clinic HVAC System Replacement project is to replace the existing HVAC system in the Westside Health Clinic Building. The existing packaged units will be replaced with packaged rooftop units. Three packaged rooftop units with DX cooling and gas heating will be installed to serve the building. A split air conditioning unit with electric reheat shall be installed to serve the classroom area. Exhaust fans will be installed to exhaust air from the restrooms. All existing ductwork will be replaced. Electrical modifications will include providing service to new HVAC equipment.

Base Bid:

The Base Bid consists of extensive modifications to the existing HVAC system. The work includes new packaged rooftop units; new split air conditioning unit, new exhaust fans in restrooms; new ductwork, and electrical panel modifications for electrical power to HVAC units. The work shall be performed as indicated on the drawings and in the specifications.

RECOMMENDATION

ENGINEERING DEPARTMENT

Excellence through Teamwork

memorandum

TO: Byron E.Johnson
Director of Purchasing

FROM: Javier Reyes, P. E.
Engineering Program Manager

DATE: March 30, 2004

SUBJECT: Bid Recommendation

We recommend that project "Westside Health Clinic HVAC Replacement" be awarded to "Dominguez Sheet Metal Works" as lowest bidder.
The awarded contract should consist only of Base Bid as follows:
Base Bid with: **$61,794.00 (Sixty one thousand and seven hundred and ninety four dollars and no cents)**

If additional information is needed, please give me a call at extension 4630.
Thanks.

We concur with above recommendation,

Thank you,

Robert Sandoval 3/30/2004

RECOMMENDATION

ENGINEERING DEPARTMENT

Excellence through Teamwork

memorandum

TO: Byron E.Johnson
Director of Purchasing

FROM: Javier Reyes, P. E.
Engineering Program Manager

DATE: March 30, 2004

SUBJECT: Bid Recommendation

We recommend that project "Westside Health Clinic HVAC Replacement" be awarded to "Dominguez Sheet Metal Works" as lowest bidder.
The awarded contract should consist only of Base Bid as follows:
Base Bid with: **$61,794.00 (Sixty one thousand and seven hundred and ninety four dollars and no cents)**

If additional information is needed, please give me a call at extension 4630.
Thanks.

RECEIVED
MAR 30 2004
CITY OF EL PASO
CONTRACT COMPLIANCE

ENGINEERING CORPORATION
4110 Rio Bravo * El Paso, Texas 79902-1026 * Phone 915/534-9110 * Fax 915/534-9143 * prothstein@bathgroup.com

March 30, 2004

RECOMMENDATION

Mr. Roberto Bustamante
City of El Paso
2 Civic Center Plaza
El Paso, Texas 79901-1196

Reference: Westside Health Clinic HVAC Replacement, Bid No. 2003-219

Dear Mr. Bustamante:

Based on the agreed reduce scope of work negotiated with Dominguez Sheet Metal Works, Inc., Dominguez Sheet Metal Works, Inc., has stated that they feel confident that their revised bid proposal will complete the construction of the project. Dominguez Sheet Metal Works, Inc., has worked on projects similar in size to this one with no incomplete work, lawsuits, or claims.

With this in mind, Bath Engineering Corporation recommends award of contract to Dominguez Sheet Metal Works, Inc.

Sincerely,

Bath Engineering Corporation

Abraham Marinelarena, P.E.

cc: 1188-19 / PJR / AMP / JG / Javier Reyes (City Of El Paso)

CONRACT TIME AND LIQUIDATED DAMAGES

The undersigned Bidder agrees to commence work on a date to be specified in a written Notice to Proceed and to substantially complete the work on which he/she has bid within **ONE HUNDRED TWENTY** (120) **CONSECUTIVE CALENDAR DAYS.** Bidder agrees to pay as liquidated damages the sum of **FIVE HUNDRED Dollars ($500)** for each consecutive calendar day thereafter as provided in paragraph 6.8 of the General Conditions of the Contract.

PROPOSAL

Enclosed with this proposal is a certified check or bid bond for five percent (5%) of the TOTAL: bid price including base bid(s) which is agreed shall be collected and retained by the Owner as liquidated damages in the event this proposal is accepted by the Owner within sixty (60) consecutive calendar days after the date advised for the reception of bids and the undersigned fails to execute the contract and the required performance and payment bonds with the Owner within fourteen (14) consecutive calendar days after the date said proposal is accepted; otherwise, the said bid security shall be returned to the undersigned upon demand.

THE UNDERSIGNED BIDDER REPRESENTS TO THE CITY AND TO THE OTHER BIDDERS THAT HIS/HER BID, AND THE ESTIMATES ON WHICH IT IS BASED, HAS BEEN CAREFULLY CHECKED AND CONTAINS NO ERRORS, AND NOTHING HAS BEEN OMITTED OR OVERLOOKED IN DETERMINING THE AMOUNTS BID.

BIDDER'S NAME: DOMINGUEZ SHEET METAL WORKS INC.

BY: _____ Signature 1-28-04 Date

DAVID ORNELAS, ESTIMATOR — Print Signer's name & title
915-542-1875 — Telephone
915-545-1813 — Fax

3128 ALAMEDA — Address
EL PASO, TX 79905 — City, State Zip Code

Physical Address of Business – if different from above
City, State Zip Code

IF THE BIDDER BE A CORPORATION, THE FOLLOWING CERTIFICATE SHOULD BE EXECUTED:

I, Maria Dominguez, certify that I am the _____ Secretary of the corporation named as Bidder hereinabove, that _____, who signed the a foregoing contract on behalf of the Bidder, was then _____ of said corporation; that said proposal was duly signed for and in behalf of said corporation by authority of its governing body, and is within the scope of its corporate powers.

Maria M. Dominguez

CORPORATE SECRETARY SIGNATURE AND CORPORATE SEAL

PROPOSAL

TO THE HONORABLE MAYOR AND CITY COUNCIL
CITY OF EL PASO
EL PASO, TEXAS

GENTLEMEN:
The undersigned, having familiarized themselves with the local conditions affecting the cost of work and with the Contract Documents consisting of Invitation to Bid, Instructions to Bidders, General Conditions, the Contractor's Proposal, Special Bid Conditions, Applicable Wage Rates, the Contract Form, plans, specifications, drawings and addenda on file in the Office of the Purchasing Department of the City of El Paso, hereby propose to perform everything required to be performed and to provide, furnish, and install all the labor, materials, necessary tools, expendable equipment, and all utility and transportation services, and to complete in a workmanlike manner all the work required for the

WESTSIDE HEALTH CLINIC HVAC SYSTEM REPLACEMENT
BID NO. 2003-219

within the specified limits and in accordance with the plans and specifications as prepared for the City of El Paso, including **Addenda Numbers** _____
AT THE FOLLOWING **LUMP SUM:**

BASE BID
The undersigned agrees to perform all of the work related to Base Bid for **all work related to the HVAC system including but not limited to packaged rooftop units, exhaust fans, ductwork, and power to HVAC equipment** as described herein, in the Scope of Work, the specifications and shown on the plans for the Lump Sum of:

SIXTY-ONE THOUSAND SEVEN HUNDRED NINETY-FOUR Dollars and _____ Cents

($ 61,794.00).

COMPANY NAME: DOMINGUEZ SHEET METAL WORKS

BIDDER'S SIGNATURE: _____

BIDDER'S NAME: DAVID ORNELAS
Bidder's Name must be typed or printed