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Agenda Item Form

Agenda Date: May 11, 2004

Districts Affected: 3
Dept. Head/Contact Information: Byron E. Johnson, Director of Purchasing, (915) 541-4308

Type of Agenda Item:

- ☐ Resolution
- ☐ Tax Installment Agreements
- ☒ RFP/ BID/ Best Value Procurement
- ☐ Application for Facility Use
- ☐ Interlocal Agreements
- ☐ Other _____
- ☐ Staffing Table Changes
- ☐ Tax Refunds
- ☐ Budget Transfer
- ☐ Bldg. Permits/Inspection
- ☐ Contract/Lease Agreement
- ☐ Board Appointments
- ☐ Donations
- ☐ Item Placed by Citizen
- ☐ Introduction of Ordinance
- ☐ Grant Application

Funding Source:

- ☐ General Fund
- ☐ Grant (duration of funds: _____ Months)
- ☒ Other Source: Airport Airfield Asphalt Milling Funds

Legal:

☐ Legal Review Required Attorney Assigned (please scroll down): None ☐ Approved ☐ Denied

Timeline Priority: ☒ High ☐ Medium ☐ Low # of days:_____

Why is this item necessary:
This contract is part of the Airport's ongoing airfield improvement program, to furnish all labor, equipment, services and do all work incidental in the production of crushed/blended asphalt and concrete rubble, to be used for airfield projects.

Explain Costs, including ongoing maintenance and operating expenditures, or Cost Savings:
Airport Airfield Asphalt Milling Funds will fund the Airport's purchases.

Statutory or Citizen Concerns:
Not applicable.

Departmental Concerns:
Not applicable.

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DATE: May 4, 2004

TO: Municipal Clerk

FROM: Byron E. Johnson, C.P.M.
Director of Purchasing x 4313

THRU: Aurora Wells
Interim Bid Clerk ext. 4038

CITY CLERK DEPARTMENT
2004 MAY 6 PM 1 27

Please place the following item on the **CONSENT** agenda for the Council Meeting of **MAY 11, 2004.**

Item should read as follows:

Bid No.	2004-137	Asphalt & Concrete Crushing Service
Award to:		Jobe Concrete Products, Inc.
		El Paso, Texas
Item (s):		1
Amount:		$220,000.00 (estimated annually)

Department:	Department of Aviation
Funds available:	62620029-508027-PAP0030-41071
Funding source:	Airfield Asphalt Milling
Total award:	$220,000.00 (estimated annually)
District (s):	3

The Department of Aviation and the Purchasing Department recommend award as indicated to the lowest responsive offer, by definition meeting specifications, from responsible parties.

This is a twelve (12) month requirements-type Contract for Asphalt & Concrete Crushing Services for the El Paso International Airport.

Vendor offers the City the option of extending the term of the contract for twenty-four (24) additional months at the same unit prices.

Vendor does not offer a prompt payment discount.

The Contract will officially begin at 12:01 AM, May 12, 2004.

Contact person: Enrique Acosta Jr., Procurement Analyst at 541-4267.

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AGENDA FOR: **MAY 11, 2004**

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PROJECT FORM

DATE: April 28, 2004

PROJECT: Asphalt & Concrete Crushing Services
BID NO: 2004-137 DEPARTMENT: Department of Aviation
BUDGET NO: 62620029-508027-PAP0030-41071
FUNDING SOURCE: Airfield Asphalt Milling
REPRESENTATIVE DISTRICT(S): 3

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RECOMMENDATION: VENDOR: Jobe Concrete Products, Inc.
El Paso, Texas
ITEM: 1
AMOUNT: $220,000.00 (Estimated annually)

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Vendor does not offer a prompt payment discount.

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BIDS SOLICITED 05 (Local 4)
BIDS RECEIVED 01
"NO BID" RECEIVED 00

CURRENT TAXED PAID _____
OUT-OF-TOWN-- _____

TOTAL RECOMMENDED AWARD: $220,000.00 (Estimated annually)

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FUNDS: AVAILABLE _____ NOT AVAILABLE _____ COMPTROLLER _____

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COUNCIL APPROVED _____ REJECTED _____ CITY CLERK _____

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APPROVED:

Byron E. Johnson, C.P.M.
Director of Purchasing

COUNCIL:
MEETING DATE-May 11, 2004

Consent Agenda for May 11, 2004

BID NO.:	2004-137	Asphalt & Concrete Crushing Services
AWARD TO:	VENDOR:	Jobe Concrete Products, Inc. El Paso, Texas
	ITEM:	1
	AMOUNT:	$220,000.00 (Estimated annually)

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Total amount:	$220,000.00 (Estimated annually)
District(s):	3

REV 04-15-99

THE CITY OF EL PASO
PURCHASING DEPARTMENT

Memo

To: Joe Lugo

Firm/Department: Department of Aviation

Firm/Department: Department of Aviation

From: Enrique Acosta Jr.

Date: April 28, 2004

Re: SOLICITATION - 2004-137, Asphalt & Concrete Crushing

Attached are the Bid Tabulation sheet(s), and copies of the offers received. The award recommendation must be received in this office no later than June 14, 2004. Due to the required advertising time for Council Agenda items, two weeks elapse from the time an award recommendation is received by the Purchasing Department to the appearance of the item on the Council agenda. Award Recommendations received on Thursdays or Fridays will not be processed until the following week.

Please review the offers, to determine the lowest priced offer meeting specifications, and send me a memorandum with your recommendation[s] for award, **recommendations on awards have to be sent as an MS-Word file with the Airport's Logo within, email by itself cannot be used**. Please return the copies of the bids along with your recommendation. The memorandum must include the APPROVED PeopleSoft Requisition number [XXXXX in system] for the goods or services being purchased, and identification of the funding source [General, Revenue Account, State or Federal Grants, etc.]. For contracts, covering annual requirements for goods or services, please include an estimated annual expenditure for the item(s). For all contracts, please identify the benefiting Districts or indicate "City wide". The award recommendation cannot be presented to City Council until a requisition has been approved in PEOPLESOFT.

We have been reminded by the City Attorney's Office, that no one from the ordering Department, or from Purchasing should discuss the award recommendation with any party, including the potential contractor, except other City employees involved in the project, until after the actual award recommendation has been placed on the published City Council Agenda. All questions concerning the award should be referred to the Purchasing Department.

CITY OF EL PASO BID TABULATION

BID ITEM: ASPHALT & CONCRETE CRUSHING SERVICE
BID DATE: APRIL 14, 2004

BID # 2004-137
DEPARTMENT: AVIATION

			JOBE CONCRETE PRODUCTS, INC. EL PASO, TX							
ITEM NO.	EST. QTY.	DESCRIPTION	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1.	50,000 TONS	CRUSH AND BLEND CONCRETE AND ASPHALT RUBBLE	$4.40 /PER TON	$220,000.00	$0.00 /PER TON	$0.00	$0.00 /PER TON	$0.00	$0.00 /PER TON	$0.00
THE CITY AT ITS SOLE DISCRETION MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS.										
BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:										
TWELVE ADDITIONAL MONTHS UTILIZING THE SAME PRICING STRUCTURE, IF THE OPTION IS EXERCISED WITHIN:			☐		☐		☐		☐	
TWENTY-FOUR ADDITIONAL MONTHS UTILIZING THE SAME PRICING STRUCTURE, IF THE OPTION IS EXERCISED WITHIN:			☒		☐		☐		☐	
A. ONE YEAR FROM DATE OF AWARD OF THE CONTRACT.			YES ☐ NO ☐		YES ☐ NO ☐		YES ☐ NO ☐		YES ☐ NO ☐	
B. TWO YEARS FROM DATE OF AWARD OF THE CONTRACT.			YES ☒ NO ☐		YES ☐ NO ☐		YES ☐ NO ☐		YES ☐ NO ☐	
C. NO OPTION OFFERED.			☐		☐		☐		☐	
PAYMENT TERMS:			NET - 30 DAYS							

BIDS SOLICITED: 5 BIDS RECEIVED: 1 BIDS LOCAL: 4 NO BID: 0

APPROVED BY: E. [illegible]

DATE: 4-21-04

MEMORANDUM

DATE:	April 30, 2004
TO:	The Contract File
PREPARED BY:	Enrique Acosta Jr.
SUBJECT:	Request Sole Bid Contract Award; Bid No. 2004-137 "Asphalt & Concrete Crushing Services"

Summary

In accordance with State of Texas bidding requirements, formal bids were obtained for this requirement. The solicitation when awarded will establish a contract for Asphalt & Concrete Crushing Services for the El Paso International Airport. The sole bid submitted is being recommended for this contract.

Background Information

In March 2004, formal bids were requested from companies in accordance with State of Texas bidding requirements. This solicitation was listed on the City's Internet web page and advertised in the El Paso Times (published March 9, 2004, and March 16, 2004). Bid packages were provided to a standard list of various contractor organizations, builder's exchanges and disadvantaged business organizations, for example, the Contract Opportunity Center and the Hispanic Chamber of Commerce.

One bid was received from Jobe Concrete Products, Inc. The vendors that did not bid this requirement were contacted as to why they did not respond. MCMC Recycling Co.'s telephone number has been disconnected and no new telephone number was provided by the automated message. In a telephone call to Desert Rock Co, they stated they do not have the capabilities to handle this requirement. C F Assoc Inc stated that they are unable to bid competitively since they do not directly provide this type of service. Fisher Sand and Gravel's schedule would not permit them to perform the services at this time.

Respectfully submitted,
Enrique Acosta Jr.
Procurement Analyst

El Paso International Airport

From: Lugo, Joe
Sent: Wednesday, April 28, 2004 1:43 PM
To: Acosta Jr., Enrique
Subject: solicitation 2004-137

Enrique, I Joe Lugo recommend award of solicitation 2004-137 to the lowest responsive bidder for crush and blend concrete and asphalt rubble. Thanks Joe.

6701 Convair Rd. El Paso, Texas 79925-1091 Ph. (915) 780-4700 Fax (915) 779-5452

75 years 1928 2003 of aviation excellence

MCMC RECYCLING
7000 MIRACLE LN
EL PASO TX 79938

FISHER SAND AND GRAVEL
ATTN: MICHELLE
P O BOX 30127
ALBUQUERQUE, NM 87190

JOBE CONCRETE PRODUCTS
1 MCKELLIGON CANYON RD
EL PASO TX 79930

DESERT ROCK CO (HUB)
8500 BORDER HIGHWAY
EL PASO TX 79907

C F ASSOCIATES INC (HUB)
5640 MONTANA STE D
EL PASO TX 79925

BID INFORMATION SERVICE
(ALL BIDS ARE ADVERTISED)

BID NET PROCESSING CENTER
PO BOX 5600
ALBANY, NY 12205

GREATER EL PASO CHAMBER OF COMMERCE
ONE CIVIC CENTER PLAZA
EL PASO, TX 79901

EL PASO HISPANIC CHAMBER OF COMMERCE
2829 MONTANA AVE, B-100
EL PASO, TX 79903

EL PASO TIMES NEWSPAPER
CLASSIFIED/LEGAL SECTION
PO BOX 20
EL PASO, TX 79999

CONTRACT OPPORTUNITY CENTER
4791 N. MESA
EL PASO, TX 79902

SAM'S CLUB
7970 NORTH MESA
EL PASO, TX 79932

SUBCONTRACTORS ASSOCIATION
PO BOX 3612
EL PASO, TX 79923

COMMERCE BUSINESS WEEKLY
2626 NORTHEAST #103
EL PASO, TX 79902

BLACK CHAMBER OF COMMERCE
ONE CIVIC CENTER PLAZA
EL PASO, TX 79901