

DEE MARGO  
MAYOR

TOMMY GONZALEZ  
CITY MANAGER



CITY COUNCIL  
PETER SVARZBEIN, DISTRICT 1  
ALEXSANDRA ANNELLO, DISTRICT 2  
CASSANDRA HERNANDEZ, DISTRICT 3  
SAM MORGAN, DISTRICT 4  
ISABEL SALCIDO, DISTRICT 5  
CLAUDIA ORDAZ PEREZ, DISTRICT 6  
HENRY RIVERA, DISTRICT 7  
CISSY LIZARRAGA, DISTRICT 8

**AGENDA REVIEW MINUTES  
COUNCIL CHAMBERS  
CITY HALL, 300 N. CAMPBELL  
December 16, 2019  
9:00 A.M.**

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The City Council met at the above place and date. Meeting was called to order at 9:09 a.m. Mayor Dee Margo present and presiding and the following Council Members answered roll call: Alexsandra Annello, Cassandra Hernandez, Sam Morgan, Isabel Salcido, and Henry Rivera. Late arrivals: Cissy Lizarraga at 9:10 a.m., Peter Svarzbein at 9:19 a.m., and Claudia Ordaz Perez at 9:19 a.m.

The agenda items for the Regular City Council of December 17, 2019 were reviewed.

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**3.1. CONSENT AGENDA – RESOLUTIONS**

Resolution to authorize the City Manager to sign a Fixed Base Operations Lease and Operating Agreement between the City of El Paso ("Lessor") and Trajen Flight Support, L.P., d/b/a Atlantic Aviation for property located at the following locations:

1771 Shuttle Columbia Drive; 1751 Shuttle Columbia Drive; 7631 Boeing Drive; 253 George Perry; 251 George Perry, and the following property not municipally numbered: a portion of Tract 2A, Block 2, Ascarate Grant, El Paso County, Texas, containing 6,400.0 square feet of land.

The lease term is 30 years with four (4) five-year options. The annual payment is \$100,294.62 (417,894.20 at \$0.24 per square foot) plus 15% of gross receipts for landing fees, parking fees and fuel fees at \$0.08 cents per gallon. The rate per square foot is based on the Fair Market Value.

Mayor Margo questioned the following City staff member:

- Ms. Monica Lombraña, Aviation and International Bridges Managing Director

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**11.1. REGULAR AGENDA – OTHER BUSINESS**

Presentation on Strategic Regional Marketing Plan.

Mayor Margo questioned the following City staff member:

- Ms. Jessica Herrera, Economic and International Development Director

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**12.1. REGULAR AGENDA – OTHER BUSINESS**

Discussion and action on the award of Solicitation No. 2019-452 Paso del Norte (PDN) Port of Entry Roundabout to J. A. R. CONCRETE, INC. DBA J.A.R. Construction, Inc. for a total estimated award of \$2,394,924.50. The project consists on the construction of a single lane roundabout on the above mentioned location to include but not limited to concrete and asphalt roadway intersection, signage, markings and striping, street illumination, welcome sign with art component and pedestrian fencing.

Department:	Capital Improvement	
Award to:	J. A. R. CONCRETE, INC. DBA J.A.R. El Paso, TX	Construction, Inc.
Items:	All	
Term:	218 Standard Workweek Days	
Base Bid I:	\$ 1,718,227.50	
Base Bid II:	\$ 443,362.00	
Base Bid III:	\$ 113,875.00	
Base Bid IV:	\$ 119,460.00	
Total Award:	\$ 2,394,924.50	
Account No.:	190-4950-38170-580270-PCP14IB001 190-4950-38290-580270-PCP14IB001	
Funding Source:	Federal Highway Administration (FHWA) and Obligation	Certificates of
District(s):	8	

This is a Low Bid, unit price contract.

The Purchasing & Strategic Sourcing and Capital Improvement Departments recommend award as indicated to J. A. R. CONCRETE, INC. DBA J.A.R. Construction, Inc., the lowest responsive, responsible bidder. The award is contingent upon Texas Department of Transportation (TXDOT) concurrence of award.

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award, contingent upon concurrence of award from TXDOT.

Work under this unit price contract is only an estimated value and will be ordered, performed, invoiced, and paid by measured quantity. The actual cost of this contract may be higher or lower than the total estimated value and will be the sum total of unit prices at the end of the contract term.

As part of this award, upon the review of the City Attorney, the City Engineer may without further authorization from City Council approve contract change orders necessary for proper contract administration in accordance with Texas Department of Transportation (TXDOT) requirements which do not revise the estimated award and change orders that are in accordance with applicable law.

Mayor Margo questioned the following City staff members:

- Mr. Victor Caraveo, Senior Procurement Analyst
- Mr. Sam Rodriguez, City Engineer

## 16.1. REGULAR AGENDA – OTHER BUSINESS

Discussion and action that the City Manager be authorized to sign an Agreement for Professional Services by and between the City of El Paso and Focused Advocacy, LLC, a Texas limited liability company, for professional consulting services related to increasing investment opportunities within the City of El Paso, for a term of six (6) months beginning on January 1, 2020, for a fee of \$12,000.00 per month, and reimbursement of travel expenses.

Representative Lizarraga questioned the following City staff member:

- Ms. Jessica Herrera, Economic and International Development Director

Motion made by Representative Annello, seconded by Representative Svarzbein, and unanimously carried to **ADJOURN** this meeting at 9:27 a.m.

APPROVED AS TO CONTENT:

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Laura D. Prine, City Clerk