

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** Tax Department

**AGENDA DATE:** January 7, 2020

**CONTACT PERSON NAME AND PHONE NUMBER:** Maria Pasillas, Tax Assessor Collector, 212-1737

**DISTRICT(S) AFFECTED:** All

**SUBJECT:**

**APPROVE** a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Approve property tax overpayment refunds, greater than \$2,500.00

**BACKGROUND / DISCUSSION:**

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

This action would allow us to comply with state law which requires approval by the legislative body, of refunds of tax overpayments, greater than \$2,500.00.

**PRIOR COUNCIL ACTION:**

**Has the Council previously considered this item or a closely related one?**

Council has considered this previously on a routine basis.

**AMOUNT AND SOURCE OF FUNDING:**

**How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?**

N/A

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**BOARD / COMMISSION ACTION:**

**Enter appropriate comments or N/A**

N/A

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**

(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

*Information copy to appropriate Deputy City Manager*

**TAX REFUNDS**  
**January 7, 2020**

1. Quicken Loans, in the amount of \$4,369.44, made an overpayment on November 27, 2019 of 2019 taxes.  
(Geo. #L22600000501200)

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Laura D. Prine  
City Clerk

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Maria O. Pasillas, RTA  
Tax Assessor Collector

OP  
12500

TAX OFFICE  
RECEIVED

DEC 12 2019

THE CITY OF EL PASO  
CONSOLIDATED TAX OFFICE  
221 N. Kansas, Suite 300  
El Paso, Texas 79901

Phone (915) 212-0106, Fax (915) 212-0108

APPLICATION FOR TAX REFUND

The Consolidated Tax Office collects property taxes for all eligible property taxing entities within El Paso County.

APPLICANT MUST PROVIDE THE FOLLOWING INFORMATION:

Refund To: Quicken Loans ATTN: Annette Scott		Phone: HOME: WORK: 313-782-8107	Property ID# (One application per account) L226-000-0050-1200 # 333329	
Address (mail refund to :) 635 Woodward Ave Detroit, MI 48226		Property Address: And/or Legal Description: ZITA ROBLES FRANCISCO ROBLES 1004 BLUE MOON WAY		
Tax year requested:	Date payment made:	Check No. & Date, if known:	Amount of taxes paid:	Amount of refund requested:
1. 2019	11-25-19	00149133 11-25-19	4369.44	4369.44
2.		001491409		
3.				
TOTAL AMOUNT (sum of the above amounts)				

(City Council approval required if over \$2,500)

REQUIRED: Copy of original receipt, front & back of negotiated check. OR  
bank statement showing item cleared (both the bank & taxpayer must appear)

REASON FOR OVERPAYMENT: This payment was sent out in error. Client does not have loan or parcel with Quicken Loans. We are requesting the refund due to this error.

"I certify that information given to obtain this refund is true and correct."

Requestor signature:

Annette Scott

Printed name:

Date:

12/12/19

Senior Tax Specialist

Title:

Any person knowingly submitting false entries is subject to: (1) Imprisonment of 2 to 10 years, or \$5,000 fine, or both.  
(2) Imprisonment up to one year, or fine not over \$2,000, or both. (Sec 37.10 Penal Code) An application for a refund must be made within 3 years after the date of the payment or the taxpayer waives the right to the refund (Sec 31.11 (c)).

TAX OFFICE Entry:

REFUND APPROVED

Tax Office Approval:

Date:

12/12/19

Date:

(Placed on City Council Agenda over \$2,500)

- ( ) DISAPPROVED ( ) Returned to sender ( ) See below/attached
- ( ) Required documentation (Tax receipt, Canceled Check, Bank Statement, or Other) not submitted.
- ( ) Record of overpayment not found on this property.
- ( ) Property not found as identified, resubmit after correction.
- ( ) Other:

DO NOT ACCEPT THIS CHECK UNLESS THE PINK LOCK ICON FADE WHEN WARMED AND YOU CAN SEE HEXAGONS IN A DUAL-TONE TRUE WATERMARK WHEN HELD TO THE LIGHT

**Quicken Loans**  
Engineered to Amaze

Quicken Loans  
1050 Woodward Avenue  
Detroit, MI 48226

JPMORGAN CHASE  
DISBURSEMENT CLEARING  
TPA 012 42141

CHECK NO	MO/DAY/YR
0014919409	11/25/2019

FOR PAYMENT OF TAXES

Four Thousand Three Hundred Sixty Nine and 44/100 Dollars

AMOUNT
\$4,369.44

VOID IF NOT CASHED WITHIN 180 DAYS

PAY TO THE  
ORDER OF

EL PASO CITY -  
TAX COLLECTOR  
221 N. Kansas, 3rd Floor  
EL PASO, TX 79901

*Beattie*

AUTHORIZED SIGNATURE

333329

⑈0014919409⑈ ⑆072000326⑆ 935552521⑈

RUB OR BREATHE ON THE PINK LOCK ICON - COLOR WILL FADE AND THEN REAPPEAR ON AN AUTHENTIC CHECK - IF COLOR DOES NOT FADE DO NOT ACCEPT

Please examine the following security features before accepting this check.

- The back of this check is white with green parallel lines. Any other colors or stains is evidence of chemical washing.
- The pink lock icons on the face of the check fade away when warmed above 85°F and reappear when cooled.
- This check contains a hexagon-shaped true watermark that can be viewed from either side when held to the light.
- Microprinting - Under magnification the broken line forming the vertical borders should read AUTHORIZED SIGNATURE.



This check contains 12 safety features

Controlled paper, true watermark, thermochromatic ink, toner anchorage, sequences control numbers, copy void pantograph, 85° chemical sensitive paper, chemical wash detection box, laid lines, microprint, explicit warning banners, ultraviolet light sensitive fibers

Chemical Wash Detection Box

Pay to the order of  
This check is reactive to 85° chemical wash.  
Wells Fargo Bank, El Paso, N.A.  
El Paso, Texas

The color inside this box should be white.

For deposit only  
Maria O. Pasillas, RTA

Any discoloration, speckling or staining on the check

may be evidence of chemical washing.

TAX OFFICE  
RECEIVED

DEC 06 2019

333329

Deposit Status

Notes

Go To:

ANDREA  
ACT80122 v1.9012/11/2019 11:46:52  
ACTEP

DEPOSIT

Remittance

Detail

Summary Query

Summary

Deposit No.		Account No.		Remit Seq No.		Check No.		Payment Amount		Payment Agreement No.	
A11271981		L22600000501200									
Check/Receipt Images	Deposit No.	Receipt Date	Remit Seq No.	Check No.	Payment Type	Payment Amount	Applied Transaction		Account No.	Payer	
							Amount	Type			
	A11271981	11/27/2019	42036966	0014919409	CH	\$4,369.44	\$4,369.44	PA	L22600000501200	21060684-QUICKEN LOA	
	R031219298	11/21/2019	42036966	0014919409	CH	\$0.00	\$4,369.44	TR	L22600000501200	21060684-QUICKEN LOA	
	R021219298	11/21/2019	42036966	0014919409	CH	\$0.00	\$4,369.44	TR	L22600000501200	21060684-QUICKEN LOA	
	A05201975	05/20/2019	41214229	4125849	CH	\$44.66	\$5.95	LG	L22600000501200	25450603-PENNYMAC	
	A05201975	05/20/2019	41214229	4125849	CH	\$44.66	\$38.71	PA	L22600000501200	25450603-PENNYMAC	
	A05201975	05/20/2019	41214228	1107022	CH	\$297.80	\$297.80	PA	L22600000501200	25450603-PENNYMAC	
	A02211986	02/21/2019	40796918	1101092	CH	\$4,552.17	\$4,552.17	PA	L22600000501200	22547377-PENNYMAC	
	M17RE1800001	12/18/2017	36356004	171215192214	EF	222,569,225.62	\$3,949.51	PA	L22600000501200	800000-CORELOGIC	
	M16800000001	12/21/2016	33448420	161219150695	EF	213,062,589.29	\$3,927.27	PA	L22600000501200	800000-CORELOGIC	
	M158000000001	12/31/2015	30589755	151231121119	EF	199,122,808.45	\$3,913.94	PA	L22600000501200	800000-CORELOGIC	
	TA160113	12/31/2015	30589755		CH	\$0.00	\$0.00	TA	L22600000501200	800000-CORELOGIC	
	TA160113	12/31/2015	30589755		CH	\$0.00	\$0.00	TA	L22600000501200	800000-CORELOGIC	
Applied Total							\$26,774.30				