

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Parks and Recreation Department

AGENDA DATE: January 10, 2017

CONTACT PERSON/PHONE: Tracy Novak, Parks and Recreation Director, 212-1708
Bruce D. Collins, Purchasing Director, 212-1181

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: NO. 3: Promote the Visual Image of El Paso

SUBJECT:

Request that the Director for Purchasing & Strategic Sourcing Department be authorized to exercise the City's option to extend current Contract 2014-103 Grounds Maintenance for El Paso City Parks – Mowing with Abescape Landscaping & Irrigation, LLC for two (2) additional years pursuant to the provisions of an award approved by the City Council on March 11, 2014. The total estimated award amount is \$536,760.00. The extended contract period will be from March 11, 2017 to March 10, 2019.

BACKGROUND / DISCUSSION:

The Parks and Recreation Department is recommending the extension of the above Contract. Abescape Landscaping & Irrigation, LLC has provided services to the City and has maintained their prices as originally submitted. If approved, this award will allow for continual grounds maintenance for El Paso City Parks. Local business is being supported.

SELECTION SUMMARY:

N/A

COMPENSATION ANALYSIS:

- Number of Employees: 8 of Full time, 1 Supervisor, 2 Managers
- Employee Hourly Rate: \$7.50 Weed eaters, \$10.00 Riding Mower Operator, and \$13.75 Tractor Operator/Manager
- Bill Rate: Not applicable awarded by acreage.
- Annual Increase: 1st year: \$32,000.00; 2nd year: \$33,600.00 and 3rd year: \$35,280.00
- Initial Term of the Contract Increase: \$100,880.00

PROTEST

☒ No protest received for this requirement.

☐ Protest received.

COUNCIL REPRESENTATIVE BRIEFING:

Was a briefing provided? ☐ Yes or ☒ No

If yes, select the applicable districts.

- ☒ Routine
☐ District 1
☐ District 2
☐ District 3
☐ District 4
☐ District 5
☐ District 6
☐ District 7
☐ District 8
☐ All Districts

PRIOR COUNCIL ACTION:

Yes. Council previously approved Contract 2014-103 Grounds Maintenance for El Paso City Parks – Mowing on March 11, 2014.

AMOUNT AND SOURCE OF FUNDING:

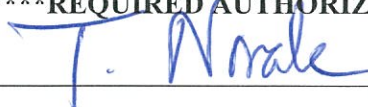
Annual Estimated Amount:	\$268,380.00
Total Estimated Amount:	\$536,760.00 (2 years)
Account No.:	451-51295-522210-2305-P5119
Funding Source:	Environmental Fee
District(s):	All

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:



**COUNCIL PROJECT FORM
(CONTRACT EXTENSION)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **REGULAR** agenda for the Council Meeting of **January 10, 2017**.

Strategic Goal 3: Promote the Visual Image of El Paso.

Discussion and action on the request that the Director of Purchasing and Strategic Sourcing Department be authorized to exercise the City's option to extend current Contract 2014-103 Grounds Maintenance for El Paso City Parks – Mowing with Abescape Landscaping & Irrigation, LLC for two (2) additional years pursuant to the provisions of an award approved by the City Council on March 11, 2014. The extended contract period will be from March 11, 2017 – March 10, 2019.

Department:	Parks and Recreation
Award to:	Abescape Landscaping & Irrigation, LLC
	El Paso, TX
Item(s):	All
Option to Extend:	2 years
Annual Estimated Award:	\$ 268,380.00
Total Estimated Award:	\$ 536,760.00 (2 Years)
Account No.:	451-51295-522210-2305-P5119
Funding Source:	Environmental Fee
District(s):	All

This is a Best Value, service contract.

*******ADDITIONAL INFO BELOW*******

**MOTION
MARCH 11, 2014**

Motion made by Representative Romero, seconded by Representative Lilly, and carried to **AWARD** Solicitation No. 2014-103 (Grounds Maintenance for El Paso City Parks - Mowing) to Abescape Landscaping & Irrigation, LLC and Three C's Contractors, Inc., for an initial term estimated amount of \$1,447,794.72 and the option to extend amount of \$965,196.48 for a total 5 year award of \$2,412,991.20.

AYES: Representatives Lilly, Romero, Acosta, Robinson, Noe, and Limón

NAYS: None

ABSTAIN: Representative Holguin

ABSENT: Representative Niland

Department:		General Services – Land Management Division
Award to:	Vendor 1:	Abescape Landscaping & Irrigation, LLC
		El Paso, TX
Item(s):		Central Group VI
		Eastside Group I, II, III, V, VI, VII, VIII
		Mission Valley Group I, II, III, IV, V, VI
		Northeast Group II, III, IV, V
		Natural Linear Park Group - Rio Grande River Trail
Initial Term:		3 Years
Option to Extend:		2 Years
Payment Terms:		2% -10 Days
Annual Estimated Award:		\$268,380.00
Initial Term Estimated Award:		\$805,140.00 (3 years)
Total Estimated Award:		\$1,341,900.00 (5 years)
Award to:	Vendor 2:	Three C's Contractors, Inc.
		El Paso, TX
Item(s):		Central Group I, II, III, IV, V
		Eastside Group IV
		Northeast Group I, VI, VII, VIII
		Westside Group I, II, III, IV
Initial Term:		3 Years
Option to Extend:		2 Years
Payment Terms:		2% -10 Days
Annual Estimated Award:		\$214,218.24
Initial Term Estimated Award:		\$642,654.72 (3 years)
Total Estimated Award:		\$1,071,091.20 (5 years)
Total Annual Estimated Award:		\$482,598.24 (Vendor 1 and Vendor 2)
Total Initial Estimated Award:		\$1,447,794.72 (3 years) (Vendor 1 and Vendor 2)
Total Estimated Award:		\$2,412,991.20 (5 years) (Vendor 1 and Vendor 2)
Account No.:		231-522210-1000-31120-P3110
Funding Source:		General Services Dept – General Fund – Ground
Keeping Horti Contracts		

This is a Best Value, service contract.

The Purchasing & Strategic Sourcing Department and General Services – Land Management Division recommends award as indicated to Abescape Landscaping & Irrigation, LLC and Three C's Contractors, Inc., the bidders offering the best value bids.

Richarda Duffy Momsen, City Clerk



Parks and Recreation Department

Eight (8) Factor Option Memo

Mayor

Oscar Leaser

To: Purchasing & Strategic Sourcing Department

From: Tracy Novak, Parks and Recreation Director

City Council

Subject: Eight (8) Factor Option

District 1
Peter Svarzbein

Date: December 20, 2016

District 2
Jim Tolbert

Re: 2014-103 Grounds Maintenance for El Paso City Parks – Mowing

District 3
Emma Acosta

Parks and Recreation Department recommends authorizing the Option to Extend 2014-103 Grounds Maintenance for El Paso City Parks – Mowing for two (2) additional years for continual grounds maintenance for El Paso City Parks. Exercising this option would meet the following threshold considerations:

District 4
Carl L. Robinson

1. Are funds available for this Option to Extend? Yes

District 5
Dr. Michiel R. Noe

2. Does the Requirement covered by this option fill an existing need of the City? Yes

District 6
Claudia Ordaz

3. Is the option price better than the current available market price? Yes

District 7
Lily Limón

Best assessment without actual new quotes is based on market trend. These feeds normally increase in price over time. No upward adjustments in prices have occurred during the time of the contract period. Extension of the contract would allow us to hold prices at 2014 level for another year.

District 8
Cortney C. Niland

A price comparison was done with Abescape Landscaping & Irrigation with a cost of \$17.00 per acre is 80% less than the next lowest vendor. See comparison below:

Company	Price
TIBH	\$144.95
MG Evergreen	\$85.00
Green Scene	\$175.00

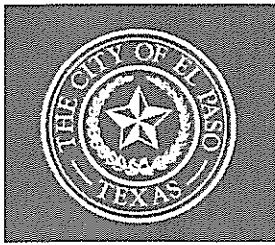
City Manager

Tommy Gonzalez

4. Is the time between the date the contract was awarded and the date the option to extend is exercised so short that the market indicates the option is the lowest price obtainable through competition or the most advantageous offer.

Yes this is the most advantageous off to continue services without interruption with the option to extend.

Mr. Tracy A. Novak, Director
City 3 | 801 Texas Avenue | El Paso, Texas 79901 | (915) 212-0092



Parks and Recreation Department

The time since award is actually long enough that market trend would be for prices to have increased, so locking in another year of 2014 prices would be advantageous. This is a narrow and specialized market, new competitors do not enter very often so relative prices between market vendors are unlikely to have changed significantly.

- 5. Does the Vendor Performance Form show the vendor's performance rating to be "GOOD (7-8)" or better? Yes**
- 6. Is the vendor currently under debarred status as per System for Award Management (SAM) www.sam.gov? No.**
- 7. Is the proposed vendor indebted to the City for any amount as documented in the City's Indebtedness Verification Form? No.**
- 8. Is the proposed vendor on the City's wage theft data base? No.**



DEPARTMENT HEAD'S AGENDA ITEM CHECK LIST



Primary User Department:

Parks and Recreation

Secondary User Department:

I have verified the following:

Posting Language

☒ The accuracy of the agenda posting language, including addresses and the correct District number.

Description

Request that the Purchasing Director for Purchasing & Strategic Sourcing Department be authorized to exercise the City's option to extend current Contract 2014-103 Grounds Maintenance for El Paso City Parks - Mowing with Abescape Landscaping & Irrigation, LLC for two (2) additional years pursuant to the provisions of an award approved by City Council on March 11, 2014. The total estimated award amount is \$536,760.00. The extended contract period will be from March 11, 2017 to March 10, 2019.

Documentation

☐ All electronic and hard copy documents (resolutions, ordinance, contracts, leases, agreements) with all required signatures are attached to the agenda submittal and delivered to the City Clerk's Office. This includes the department head's signature, the City Attorney's signature (if required) and the other party's signature (if required).

City Management Leadership

☒ I have cleared this item for placement through my supervisor in the City Manager's Office

Please select name

Khalil Zaied

Contacted

☒ By Phone

☐ In Person

☐ By E-Mail

Date

11/16/2016

Time

5:22 pm

Board / Commission Action

☒ Not Applicable

Strategic Briefing Review

Date:

☐ I presented the Power Point for this item at SBR on

☒ Item was not required to be presented at SBR

☐ Draft Agenda prepared 30 - 60 days in advance

The Power Point has been revised to reflect the feedback received at SBR.

Briefing Request

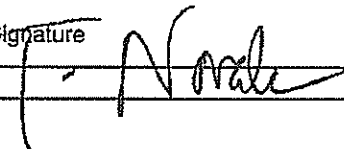
☐ I or my staff member(s), have briefed the affected City Council members, specifically,

ALL	<input type="checkbox"/>	Date	<input type="text"/>	Time	<input type="text"/>
Mayor Leaser	<input type="checkbox"/>	Date	<input type="text"/>	Time	<input type="text"/>
District #1	<input type="checkbox"/>	Date	<input type="text"/>	Time	<input type="text"/>
District #2	<input type="checkbox"/>	Date	<input type="text"/>	Time	<input type="text"/>
District #3	<input type="checkbox"/>	Date	<input type="text"/>	Time	<input type="text"/>
District #4	<input type="checkbox"/>	Date	<input type="text"/>	Time	<input type="text"/>
District #5	<input type="checkbox"/>	Date	<input type="text"/>	Time	<input type="text"/>
District #6	<input type="checkbox"/>	Date	<input type="text"/>	Time	<input type="text"/>
District #7	<input type="checkbox"/>	Date	<input type="text"/>	Time	<input type="text"/>
District #8	<input type="checkbox"/>	Date	<input type="text"/>	Time	<input type="text"/>

Source of Funding

☒ There is available funding for this item in the proper account. The amount of the item and the funding source are correct.

Department Head Signature



Date: