

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Planning and Inspections

AGENDA DATE: January 10, 2017

CONTACT PERSON/PHONE: Larry F. Nichols, Planning & Inspection Director (915) 212-1550
Bruce D. Collins, Purchasing Director, 212-1181

DISTRICT(S) AFFECTED: All Districts

STRATEGIC GOAL: NO. 3: Promote the visual image of El Paso

SUBJECT:

That the City Manager or Designee be authorized to extend the term of the individual Contracts No. 2012-103R (Third Party Residential Building Inspection and Plan Review Services) with ECM International, Inc., The Institute for Building Technology & Safety, Bureau Veritas North America, Inc., Code Compliance Inspections, PC, Michelle's Ventures dba Vision Consultants for an additional one hundred eighty (180) days, ending on July 25, 2017, to be compensated at the per inspection contract rates.

BACKGROUND / DISCUSSION:

An agreement was approved in 2012 to provide third party residential plan review and building inspection services. This contract was extended in March 2015 to continue the services while a new agreement was drafted. City Council requested reevaluation of the program in June 2016, and an additional month to month extension for 180 days is now requested for an evaluation and re-formatting of the third Party Program.

SELECTION SUMMARY:

N/A

PROTEST

☒ No protest received for this requirement.

COUNCIL REPRESENTATIVE BRIEFING:

Was a briefing provided? ☐ Yes or ☐ No

If yes, select the applicable districts.

- ☐ District 1
- ☐ District 2
- ☐ District 3
- ☐ District 4
- ☐ District 5
- ☐ District 6
- ☐ District 7
- ☐ District 8
- ☐ All Districts

PRIOR COUNCIL ACTION:

Mar. 27, 2012	Council approved agreement (3-year term)
Jan. 27, 2015	Council approved extension of the agreement
Jun. 28, 2016	Council requested reevaluation of 3 rd party program
September 6, 2016	Council approved an Amendment to extend term for an additional 120 days

AMOUNT AND SOURCE OF FUNDING:

N/A

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:



Larry F. Nichols, Director Planning & Inspection

RESOLUTION

WHEREAS, on March 27, 2012 the City of El Paso (“City”) entered into individual Contracts No. 2012-103R (Third Party Residential Building Inspection and Plan Review Services) (“Contracts”) with ECM International, Inc., The Institute for Building Technology & Safety, Bureau Veritas North America, Inc., Code Compliance Inspections, PC, Michelle’s Ventures dba Vision Consultants; and

WHEREAS, on January 27, 2015 the City exercised the Option to extend the term of the Contracts for an additional year; and

WHEREAS, the Contracts’ clauses allows the term of the agreement to extend automatically on a month-to-month basis not to exceed six (6) months if the City has not obtained another services contractor by the expiration date of the term of the contract; and

WHEREAS, on September 6, 2016, the City extended the term of the contract for an additional (120) day period beyond the six (6) month-to-month period to end on January 27, 2017, to allow the City to implement a new Third Party Plan Review Inspection Services process; and

WHEREAS, the City has not competed the implementation of the new Third Party Plan Review Inspection Services process; and

WHEREAS, the City desires for ECM International, Inc., The Institute for Building Technology & Safety, Bureau Veritas North America, Inc., Code Compliance Inspections, PC, Michelle’s Ventures dba Vision Consultants to provide services for an additional one hundred eighty (180) day period; and

WHEREAS, ECM International, Inc., The Institute for Building Technology & Safety, Bureau Veritas North America, Inc., Code Compliance Inspections, PC, Michelle’s Ventures dba Vision Consultants are able to and agree to extend the term of the individual Contracts to add an additional one hundred eighty (180) day period.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

That the City Manager or Designee be authorized to extend the term of the individual Contracts No. 2012-103R (Third Party Residential Building Inspection and Plan Review Services) with ECM International, Inc., The Institute for Building Technology & Safety, Bureau Veritas North America, Inc., Code Compliance Inspections, PC, Michelle’s Ventures dba Vision Consultants for an additional one hundred eighty (180) days, ending on July 25, 2017, to be compensated at the per inspection contract rates.

(Signatures begin on the following page)

ADOPTED THIS _____ DAY OF _____ 2017.

CITY OF EL PASO:

Oscar Leeser, Mayor

ATTEST:

Richarda Duffy Momsen,
City Clerk

APPROVED AS TO FORM:



Sol M. Cortez
Assistant City Attorney

APPROVED AS TO CONTENT:

Bruce D. Collins, Director
Purchasing & Strategic Sourcing

**COUNCIL PROJECT FORM
(RESOLUTION)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **CONSENT** agenda (under **RESOLUTIONS**) for the Council Meeting of **JANUARY 10, 2017.**

STRATEGIC GOAL: NO. 3 Promote the Visual Image of El Paso

That the City Manager or Designee be authorized to extend the term of the individual Contracts No. 2012-103R (Third Party Residential Building Inspection and Plan Review Services) with ECM International, Inc., The Institute for Building Technology & Safety, Bureau Veritas North America, Inc., Code Compliance Inspections, PC, Michelle's Ventures dba Vision Consultants for an additional one hundred eighty (180) days, ending on July 25, 2017, to be compensated at the per inspection contract rates.

District(s): All

*******ADDITIONAL INFO BELOW*******

MOTION
SEPTEMBER 6, 2016

Motion made, seconded, and unanimously carried to **APPROVE** a Resolution authorizing the City Manager to sign an Amendment to the individual Contracts No. 2012-103R (Third Party Residential Building Inspection and Plan Review Services) with ECM International, Inc., The Institute for Building Technology & Safety, Bureau Veritas North America, Inc., Code Compliance Inspections, PC, Michelle's Ventures dba Vision Consultants to extend the term for an additional 120 days, ending on January 27, 2017, to be compensated at the per inspection contract rates.

ABSENT: Representative Acosta

Richarda Duffy Momsen, City Clerk

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MOTION
JANUARY 27, 2015

Motion made by Mayor Pro Tempore Niland, seconded by Representative Romero, and unanimously carried to **AUTHORIZE** the Purchasing Director for Purchasing and Strategic Sourcing Department to exercise the City's option to extend current Contract 2012-103R Third Party Residential Building Inspection and Plan Review Services with Bureau Veritas North America, Inc., Code Compliance Inspections, PC, ECM International, Inc., The Institute for Building Technology and Safety and Michelle's Ventures dba Vision Consultants, Inc. for one (1) additional year pursuant to the provisions of an award approved by the City Council on March 27, 2012. The extended contract period will be from March 27, 2015 to March 26, 2016.

ABSENT: Representative Noe

Department:	Planning and Inspections
Award to:	Vendor 1: Bureau Veritas North America, Inc. Plano, TX
Option:	One [of One]
Total Estimated Amount:	\$1,221,000.00 (1 year)
Award to:	Vendor 2: Code Compliance Inspections, PC El Paso, TX
Option:	One [of One]
Total Estimated Amount:	\$675,600.00 (1 year)
Award to:	Vendor 3: ECM International, Inc. El Paso, TX
Option:	One [of One]
Total Estimated Amount:	\$780,000.00 (1 year)
Award to:	Vendor 4: The Institute for Building Technology and Safety Ashburn, VA
Option:	One [of One]
Total Estimated Amount:	\$1,480,000.00 (1 year)
Award to:	Vendor 5: Michelle's Ventures dba Vision Consultants, Inc. Plano, TX
Option:	One [of One]
Total Estimated Amount:	\$1,362,000.00 (1 year)
Total Estimated Award:	\$5,518,600.00
Account No.:	441520 & 441570
Funding Source:	Residential Building Permits & Plumbing Inspection Net 3rd Party Payment Permit revenues are sourced to the General Fund; Restricted Fund will be the pass-through for the Third- party Service Providers

Richarda Duffy Momsen, City Clerk

MOTION
MARCH 27, 2012

Motion made by Representative Byrd, seconded by Representative Robinson, and unanimously carried to **APPROVE** a Resolution authorizing the City Manager to sign a three year agreement for Third Party Plan Review and Inspection Services (Solicitation No 2012-103R) by and between the City of El Paso and Bureau Veritas North America, Inc., for a total contract amount not to exceed \$3,663,000.

AYES: Representatives Lilly, Byrd, Acosta, Robinson, Noe, Holguin, Ortega and Niland
NAYS: None

Richarda Duffy Momsen, City Clerk

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MOTION
MARCH 27, 2012

Motion made by Representative Byrd, seconded by Representative Robinson, and unanimously carried to **APPROVE** a Resolution authorizing the City Manager to sign a three year agreement for Third Party Plan Review and Inspection Services (Solicitation No 2012-103R) by and between the City of El Paso and Code Compliance Inspections, PC, for a total contract amount not to exceed \$2,026,800.

AYES: Representatives Lilly, Byrd, Acosta, Robinson, Noe, Holguin, Ortega and Niland
NAYS: None

Richarda Duffy Momsen, City Clerk

MOTION
MARCH 27, 2012

Motion made by Representative Byrd, seconded by Representative Robinson, and unanimously carried to **APPROVE** a Resolution authorizing the City Manager to sign a three year agreement for Third Party Plan Review and Inspection Services (Solicitation No 2012-103R) by and between the City of El Paso and Michelle's Ventures dba Vision Consultants, Inc., for a total contract amount not to exceed \$4,086,000.

AYES: Representatives Lilly, Byrd, Acosta, Robinson, Noe, Holguin, Ortega and Niland
NAYS: None

Richarda Duffy Momsen, City Clerk

MOTION
MARCH 27, 2012

Motion made by Representative Byrd, seconded by Representative Robinson, and unanimously carried to **APPROVE** a Resolution authorizing the City Manager to sign a three year agreement for Third Party Plan Review and Inspection Services (Solicitation No 2012-103R) by and between the City of El Paso and ECM International, Inc., for a total contract amount not to exceed \$2,340,000.

AYES: Representatives Lilly, Byrd, Acosta, Robinson, Noe, Holguin, Ortega and Niland
NAYS: None

Richarda Duffy Momsen, City Clerk

MOTION
MARCH 27, 2012

Motion made by Representative Byrd, seconded by Representative Robinson, and unanimously carried to **APPROVE** a Resolution authorizing the City Manager to sign a three year agreement for Third Party Plan Review and Inspection Services (Solicitation No. 2012-103R) by and between the City of El Paso and The Institute For Building Technology and Safety for a total contract amount not to exceed \$4,440,000.

AYES: Representatives Lilly, Byrd, Acosta, Robinson, Noe, Holguin, Ortega and Niland
NAYS: None

Richarda Duffy Momsen, City Clerk