

CITY CLERK DEPT. CITY OF EL PASO, TEXAS
2016 JAN -5 AM 10:07 AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: TAX

AGENDA DATE: January 12, 2016

CONTACT PERSON/PHONE: Maria O. Pasillas, Tax Assessor/Collector, 915-212-1737
Bruce D Collins, Purchasing & Strategic Sourcing Director, (915) 212-1181

DISTRICT(S) AFFECTED: ALL

STRATEGIC GOAL: NO.6: Goal 6 Set the Standard for Sound Governance and Fiscal Management

SUBJECT:

The Tax Office requests the rejection of all bids of Solicitation No. 2016-016 Payment Processing Lockbox due to the expected savings of another project which is no longer available.

BACKGROUND / DISCUSSION:

SELECTION SUMMARY:

Solicitation, Number 2016-016 was advertised on September 15, 2015 and September 22, 2015, and opened October 28, 2015. On September 15, 2015, bid notifications were postcards were mailed out, the solicitation was posted on City website and the email (Purmail) notification was sent out. Four (4) vendors were solicited, none were local and three (3) vendors responded, and none were local vendors.

PROTEST

☒ There was no protest received for this requirement.

☐ Protest received.

PRIOR COUNCIL ACTION:

N/A

AMOUNT AND SOURCE OF FUNDING:

N/A

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD: _____

CITY CLERK DEPT.

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**COUNCIL PROJECT FORM
(REJECT ALL BIDS)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **CONSENT** agenda for the Council Meeting of **JANUARY 12, 2016**.

Strategic Goal #6: Set the Standard for Sound Governance and Fiscal Management

Request rejection of all bids received for Solicitation No. 2016-016 (Payment Processing Lockbox) as recommended by the Purchasing & Strategic Sourcing Department and Tax Office because the expected funding is not available.

*******ADDITIONAL INFO BELOW*******