



## Purchasing & Strategic Sourcing Department

### AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

#### Mayor

Oscar Leaser

#### City Council

##### District 1

Peter Svarzbein

##### District 2

Larry Romero

##### District 3

Emma Acosta

##### District 4

Carl L. Robinson

##### District 5

Dr. Michiel R. Noe

##### District 6

Claudia Ordaz

##### District 7

Lily Limón

##### District 8

Cortney C. Niland

#### City Manager

Tommy Gonzalez

#### DEPARTMENT:

ENVIRONMENTAL SERVICES & STREETS AND MAINTENANCE

#### AGENDA DATE:

January 12, 2016

#### CONTACT PERSON/PHONE:

ELLEN A. SMYTH, ENVIRONMENTAL SERVICES, DIRECTOR, 212-6060  
BRUCE D. COLLINS, PURCHASING, DIRECTOR, 212-1181

#### DISTRICT (S) AFFECTED:

ALL

#### STRATEGIC GOAL:

No 8: NURTURE AND PROMOTE A HEALTHY, SUSTAINABLE COMMUNITY

#### SUBJECT:

The Environmental Services Department (ESD) is requesting that the Director for the Purchasing & Strategic Sourcing Department be authorized to extend current contract, Solicitation 2013-060, Collection Services – Various City Facilities for an additional two years at a cost of \$484, 676.24. The contract will continue uninterrupted collections services of garbage and recycling at various City facilities.

#### BACKGROUND / DISCUSSION:

Environmental Services Departments is recommending the above contract extension. The extension would provide uninterrupted collection services for garbage and recycling at various facilities' dumpsters. Several years ago ESD made a strategic decision to remove itself from frontloader collection services. Currently the department does not have adequate equipment to provide this type of service.

#### PRIOR COUNCIL ACTION:

#### AMOUNT AND SOURCE OF FUNDING:

Department: Environmental Services Department  
Total Amount: \$484,676.24  
Funds Available: Dept: 334; Div: 34080; Acct: 522150; Fund: 3100; Program: P3486  
Dept: 334; Div: 34340; Acct: 522150; Fund: 2305;  
Funds Source: 3100/34060/431400 – Garbage Collection Billing Revenue  
2305/34340/443580 – Environmental Fee

#### BOARD / COMMISSION ACTION:

N/A

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

#### DEPARTMENT HEAD:

Name

Signature

Date

Bruce D. Collins – Department Head  
City 1 | 300 N. Campbell Street | El Paso, Texas 79901 | (915) 212-0043

*“Delivering Outstanding Services”*

**COUNCIL PROJECT FORM  
(CONTRACT EXTENSION)**

\*\*\*\*\***POSTING LANGUAGE BELOW**\*\*\*\*\*

Please place the following item on the **CONSENT** agenda for the Council Meeting of **JANUARY 12, 2016.**

**STRATEGIC GOAL: NO. 8: Nurture and Promote a Healthy, Sustainable Community**

Discussion and action on the request that the Director of Purchasing & Strategic Sourcing Department be authorized to exercise the City's option to extend current Contract 2013-060 Collection Services-Various City Facilities with Heist Disposal, Inc. and Freidman Recycling Company for two (2) additional years pursuant to the provisions of an award approved by the City Council on May 14, 2013. The extended contract period will be from May 14, 2016 to May 13, 2018.

Department: Environmental Services & Code Enforcement

Award to Vendor 1: Heist Disposal, Inc.  
El Paso, TX

Option: Two Years  
Annual Estimated Amount: \$210,152.16  
Total Estimated Award: \$420,304.32 (2 Years)

Awarded to Vendor 2: Freidman Recycling Company  
El Paso, TX

Option: Two Years  
Annual Estimated Amount: \$32,685.96  
Total Estimated Award: \$65,371.92

Initial Term Estimated Award: \$485,676.24 (2 Year)  
Total Estimated Award: \$485,676.24 (2 Year)

Account No.: 334-34080-522150-3100  
Funding Source: Environmental Service & Code Enforcement Department- Outside Contracts  
District(s): All

This is a Best Value, service type contract

Purchasing & Strategic Sourcing Department recommend extension to Heist Disposal, Inc. and Freidman Recycling Company, the bidders offering the best value bid.

\*\*\*\*\***ADDITIONAL INFO BELOW**\*\*\*\*\*

DATE: 1/4/2016

**MOTION**  
**JUNE 11, 2013**

Motion made by Representative Byrd, seconded by Representative Acosta, and unanimously carried to **AWARD** Solicitation No. 2013-060 (Collection Services-Various City Facilities) to Heist Disposal, Inc. and Friedman Recycling Company for an initial term estimated award of \$728,514.36.

Department:		Environmental Services
Awarded to:	Vendor 1	Heist Disposal, Inc.
		El Paso, TX
Item:		Group 1
Initial Term:		3 Years
Option:		2 Years
Annual Estimated Award:		\$ 210,152.16
Initial Term Estimated Award:		\$ 630,456.48 (3 years)
Option Amount:		\$ 420,304.32 (2 years)
Total Estimated Amount:		\$1,050,760.80 (5 years)

Awarded to:	Vendor 2	Friedman Recycling Company
		El Paso, TX
Item:		Group 2
Initial Term:		3 Years
Option:		2 Years
Annual Estimated Award:		\$ 32,685.96
Initial Term Estimated Award:		\$ 98,057.88 (3 years)
Option Amount:		\$ 65,371.92 (2 years)
Total Estimated Amount:		\$ 163,429.80 (5 years)

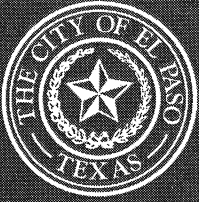
Initial Term Estimated Award:	\$ 728,514.36 (3 Years Vendors 1 & 2)
Option Amount:	\$ 485,676.24 (2 Years Vendors 1 & 2)
Total Estimated Award:	\$1,214,190.60 (5 Years Vendors 1 & 2)

Account No.:	334-34080-522150-3100
Funding Source:	Environmental Service Department- Outside Contracts

This is a Best Value, service type contract.

The Financial Services - Purchasing Division and Environmental Service Department recommend award as indicated to Heist Disposal, Inc. and Friedman Recycling Company, the bidders offering the best value bid.

Richarda Duffy Momsen, City Clerk



## Purchasing & Strategic Sourcing Department

### Seven (7) Factor Option Memo

#### Mayor

Oscar Leoser

#### City Council

##### District 1

Peter Svarzbein

##### District 2

Larry Romero

##### District 3

Emma Acosta

##### District 4

Carl L. Robinson

##### District 5

Dr. Michiel R. Noe

##### District 6

Claudia Ordaz

##### District 7

Lily Limón

##### District 8

Cortney C. Niland

#### City Manager

Tommy Gonzalez

To: Purchasing & Strategic Sourcing Department

From: Ellen A. Smyth, Director of Environmental Services & Code Enforcement Department

Subject: Seven (7) Factor Option

Date: December 1, 2015

Re: Solicitation No. 2013-060 Collection Services-Various City Facilities

Authorized Signature \_\_\_\_\_

Environmental Services & Code Enforcement Department recommends authorizing the Option to Extend 2013-060 Collection Services-Various City Facilities for two (2) years. Exercising this option would meet the following threshold considerations:

1. Are funds available for this Option to Extend? Yes,  
\$260,000 Dept 334; Division 34340; Fund 2305; Prg. Code (none); Acct 522150  
\$81,100 Dept 334; Division 34080; Fund 3100; Prg. Code 3486; Acct 522150
2. Does the Requirement covered by this option fill an existing need of the City? Yes, garbage and recycling collections services throughout various City facilities.
3. Is the option price better than the current available market price? N/A
4. Is the time between the date the contract was awarded and the date the option to extend is exercised so short that the market indicates the option is the lowest price obtainable through competition or the most advantageous offer? It is more advantageous to extend contract then to competitively bid out. Traditionally, this type of service prices go up annually and with current contract, prices are fixed from three years ago.
5. Does the attached Vendor Performance Form show the vendor's performance rating to be "GOOD (7-8)" or better? Yes
6. Is the vendor currently under debarred status as per System for Award Management (SAM) [www.sam.gov](http://www.sam.gov)? For vendor, Friedman Recycling Company, there were "No Search Results", and for vendor Heist Disposal, Inc., record status: Active and not delinquent.
7. Is the proposed vendor indebted to the City for any amount as documented in the City's Indebtedness Verification Form? For vendor Heist Disposal, Inc. is not indebted to the City. For vendor Friedman Recycling Company is indebted with the Office of Comptroller for amount \$1,563,852 and Indebted with Environmental Services for the same amount of \$1,563,852.36. Currently, there is a payment plan with Friedman Recycling Company.

Bruce D. Collins – Department Head  
City 1 | 300 N. Campbell Street | El Paso, Texas 79901 | (915) 212-0043

*"Delivering Outstanding Services"*