

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: Parks and Recreation Department

AGENDA DATE: January 12, 2016

CONTACT PERSON/PHONE: Tracy Novak, Parks and Recreation Director, 212-1708
Bruce D. Collins, Purchasing Director, 212-1181

DISTRICT (S) AFFECTED:

STRATEGIC GOAL 3: Promote the Visual Image of El Paso.

SUBJECT:

The City of El Paso Parks & Recreation Department is recommending award to Justin Seed Co. for Solicitation 2016-338 Fertilizer for an estimated annual award of \$84,649.00. The total (3) year estimated award is \$253,947.00, with an additional (2) year option to extend, \$169,298.00 (2 years), estimated total of award \$423,245.00 (5 years).

BACKGROUND / DISCUSSION:

The Parks and Recreation Department is recommending the award of Solicitation 2016-338 Fertilizer to Justin Seed Co. This contract will allow Park Maintenance Division to fertilize turf and ornamentals in parks. This is granular, slow release fertilizer used to maintain and promote healthy growth and development.

SELECTION SUMMARY:

Solicitation was advertised on November 3, 2015. The solicitation was posted on the City website on November 3, 2015 and the email (Purmail) notification was sent out on November 3, 2015. Total of thirteen (13) bidders with six (6) local vendors were solicited and one (1) bid was received with none being local.

PRIOR COUNCIL ACTION:

The City of El Paso awarded contract 2012-300 (Fertilizer) on October 9, 2012 to Justin Seed Company for an initial term estimated award of \$901,182.30 (3 years).

AMOUNT AND SOURCE OF FUNDING:

Department:	Parks and Recreation Department
Annual Estimated Amount:	\$84,649.00
Initial Term Estimated Award:	\$253,947.00 (3 Years)
Total Estimated Amount:	\$423,245 (5 years).
Accounts:	451-51295-531130-1000-P5120
Fund Source Name:	General Fund

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD: _____

Name	Signature	Date
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**COUNCIL PROJECT FORM
(LOW BID)**

CITY CLERK DEPT.

2016 JAN -6 PM 3: 17

*****POSTING LANGUAGE BELOW*****

Please place the following item on the **CONSENT** agenda for the Council Meeting of **JANUARY 12, 2016.**

STRATEGIC GOAL 3: Promote the Visual Image of El Paso.

The award of Solicitation No 2016-338 Fertilizer to Justin Seed Co. for an initial three (3) year term estimated award of \$253,947.00. The award is to include a two (2) year optional amount of \$169,298.00 for a total five (5) year award of \$423,245.00. The initial performance period is January 12, 2016, through January 11, 2019.

Department:	Parks and Recreation
Award to:	Justin Seed Co Justin, TX
Item(s):	All
Initial Term:	3 years
Option to Extend:	2 years
Annual Estimated Amount:	\$84,649.00
Initial Term Estimated Award:	\$253,947.00 (3 years)
Total Estimated Amount:	\$423,245.00 (5 years)
Account No.:	451-51295-531130-1000-P5120
Funding Source:	General Fund
District(s):	All

This is a Low Bid, unit price contract.

The Purchasing & Strategic Sourcing Department and Parks and Recreation Department recommend award as indicated to Justin Seed Co., the lowest responsive, responsible bidder. In accordance with this award the City Manager or designee is authorized to exercise future options if needed.

*****ADDITIONAL INFO BELOW*****



CITY OF EL PASO BID TABULATION FORM



Project Name: FERTILIZER
Bid Opening Date: NOVEMBER 18, 2015

Solicitation #: 2016-338
Department: PARKS & RECREATION

					JUSTIN SEED JUSTIN, TX					
ITEM NO.	DESCRIPTION / MANUFACTURER PART NUMBER	UNIT OF MEASURE	ESTIMATED ANNUAL QUANTITY		UNIT PRICE (B)	ANNUAL ESTIMATED TOTAL (A x B = C)	3 YEAR ESTIMATED TOTAL (C x 3 YRS)	UNIT PRICE (B)	ANNUAL ESTIMATED TOTAL (A x B = C)	3 YEAR ESTIMATED TOTAL (C x 3 YRS)
			MIN	MAX (A)						
1.	ORGANIC BLEND	ONE 50 lb BAG	300	700	\$11.83 One 50 lb bag	\$8,281.00	\$24,843.00		\$0.00	\$0.00
2.	ORGANIC BLEND	ONE 500 lb BAG	300	700	\$93.12 One 50 lb bag	\$65,184.00	\$195,552.00		\$0.00	\$0.00
3.	NON-ORGANIC BLEND	ONE 50 lb BAG	200	600	\$18.64 One 50 lb bag	\$11,184.00	\$33,552.00		\$0.00	\$0.00

NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.

APPROVED BY: /s/

DATE: 11/19/15

HELENA CHEMICAL
P.O. BOX 629
MESQUITE, NM 88048

CHEMPORT, INC.
2417 KIMARNOCK
EL PASO, TX 79925

EWING IRRIGATION & INDUSTRIAL
PRODUCTS
3630 DURAZNO
EL PASO, TX 79905

LONGESTARYGEO PRODUCTS
ATTN: MACK Malone
1142 AVENUE S
GRANDPRAIRIE, TX 75050

RIO GRANDE SEED
2323 ALAMEDA
EL PASO, TX 79901

ADOLFO MOLINAR
10 JOE TURNER
EL PASO, TX 79915

LESCO, INC.
1385 EAST 36TH STREET
CLEVELAND, OH 44114-4114

TURF CARE OF TEXAS LLC
P.O. BOX 2034
FRISCO, TX 75034

JUSTIN SEED CO.,
TRACY TALLY
P.O. BOX 6
JUSTIN, TX 76247

BARON IRRIGATION
(B&C TURF) JOHN CASTRO
8888 SANDHILL CT.
EL PASO, TX 79907

UNIVAR INC.
JAIME LAGOS
6950 MARKET AVE
EL PASO, TX 79905

DRY JET / CHARYL SZYDLOSKY
DRYJET OF NORTH TEXAS
1136 SUNSET DRIVE
TROPHY CLUB, TX 76262

HELENA CHEMICAL
DAN BLAESER
251 JOHN GRISHMA
MESQUITE, NM 88048