

DEE MARGO
MAYOR

TOMMY GONZALEZ
CITY MANAGER



CITY COUNCIL
PETER SVARZBEIN, DISTRICT 1
ALEXSANDRA ANNELLO, DISTRICT 2
CASSANDRA HERNANDEZ, DISTRICT 3
SAM MORGAN, DISTRICT 4
ISABEL SALCIDO, DISTRICT 5
CLAUDIA ORDAZ PEREZ, DISTRICT 6
HENRY RIVERA, DISTRICT 7
CISSY LIZARRAGA, DISTRICT 8

**AGENDA REVIEW MINUTES
COUNCIL CHAMBERS
CITY HALL, 300 N. CAMPBELL
January 6, 2020
9:00 A.M.**

.....
The City Council met at the above place and date. Meeting was called to order at 9:10 a.m. Mayor Dee Margo present and presiding and the following Council Members answered roll call: Peter Svarzbein, Alexsandra Annello, Cassandra Hernandez, Isabel Salcido, and Cissy Lizarraga. Late arrivals: Henry Rivera at 9:11 a.m., Claudia Ordaz Perez at 9:12 a.m., and Sam Morgan at 9:17 a.m.

The agenda items for the Regular City Council Meeting and Mass Transit Board Meeting Agendas of January 7, 2020 were reviewed.

.....
4.1. CONSENT AGENDA – RESOLUTIONS

This award will take proactive approaches to prevent fire/medical incidents and lower regional risk. The City of El Paso retention of its ISO Class 1 rating is directly correlated to commercial and residential insurance rates.

Award Summary:

That the City Manager be authorized to sign a Professional Services Agreement for Public Protection Classification (PPC) Consultant Services, Contract No. 2020-417R, by and between the City of El Paso and Mike Pietsch, P.E. Consulting Services, Inc. to provide assistance with the El Paso Fire Department ISO Survey, for a contract term of one (1) year from the effective date of the Agreement with one (1) option to extend for one (1) additional year, to be compensated on a phase by phase basis for a contract amount not to exceed \$89,500.00.

In addition, it is requested that the City Attorney's Office review and that the City Manager be authorized to execute any related contract documents necessary to effectuate this award. In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.

Mayor Margo questioned the following City staff member:

- Ms. Paula Salas, Purchasing Agent

.....
5.1. CONSENT AGENDA – RESOLUTIONS

This award will support the continuous effort to create innovative recreational, educational and cultural programs while delivering exceptional concessionaire services at the Water Parks for the community.

Award Summary:

That the City Manager be authorized to sign a Concession Agreement known as 2020-546 Water Parks Concessions between THE CITY OF EL PASO and BORREGO ENTERPRISES, INC., a Texas corporation ("Concessionaire"), for the Concessionaire to sell food and beverages, including alcoholic beverages, and

offer catering services at the Camp Cohen, Lost Kingdom, Chapoteo, and Oasis water parks ("Water Parks") for a term of 2 years with three 1 year options to extend beginning on the Commencement Date, for a concessionaire fee of 18% of the gross revenue to be paid to the City. In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.

Additionally, it is requested that the City Attorney's Office review and that the City Manager be authorized to execute any related contract documents and agreements necessary to effectuate this award.

Mayor Margo and Representative Hernandez questioned the following City staff member:

- Ms. Paula Salas, Purchasing Agent

7.1. CONSENT AGENDA – RESOLUTIONS

That the Mayor be authorized to sign an Interlocal Agreement between the City of El Paso and the El Paso County Hospital District d/b/a University Medical Center of El Paso ("UMC"), for the period of December 1, 2019 through January 1, 2022, whereby the parties agree to share information for purposes of contributing to each party meeting the immunization metrics required under the Delivery System Reform Incentive Program operated by the Centers for Medicare and Medicaid Services. This Interlocal Agreement does not require an exchange of money between the parties.

Mayor Margo questioned the following City staff member:

- Mr. Bruce Parsons, Public Health Assistant Director

11.1. CONSENT AGENDA – REQUEST FOR PROPOSAL

Award of Solicitation No. 2020-450R Water Parks Ticketing System to CivicPlus, LLC, for a three (3) year initial term estimated award of \$307,045.00. The award is to include a two (2) year optional amount of \$140,750.00 for a total five (5) year estimated award of \$447,795.00.

Contract Variance:
No previous contract.

Department:	Parks and Recreation
Award to:	CivicPlus. LLC Manhattan, KS
Item(s):	All
Initial Term:	3 years
Option to Extend:	2 years
Initial Term Estimated Award:	\$307,045.00 (3 years)
Option Estimated Award:	\$140,750.00 (2 years)
Total Estimated Award:	\$447,795.00 (5 years)
Account No.:	451-51245-580100-1000- P5125/P5126/P5127/P5128 451-51245-522205-1000- P5125/P5126/P5127/P5128 451-51245-533020-1000- P5125/P5126/P5127/P5128
Funding Source:	General Fund
District(s):	All

This is a Request for Proposals, service contract.

The Purchasing and Strategic Sourcing and Parks and Recreation Departments recommend award as indicated to CivicPlus, LLC, the highest ranked proposer based on evaluation factors established for this procurement.

In addition, it is requested that the City Attorney's Office review and that the City Manager be authorize to execute any related contract documents and agreements necessary to effectuate this award. In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.

Mayor Margo questioned the following City staff members:

- Ms. Claudia Garcia Purchasing and Strategic Sourcing Assistant Director
- Mr. Tracy Novak, Parks and Recreation Director

.....

14.1. REGULAR AGENDA – OTHER BIDS, CONTRACTS, PROCUREMENTS

Discussion and action on the award of Solicitation No. 2019-834R Fiber Network Services to Conterra Ultra Broadband Services, LLC for an initial three (3) year estimated award of \$1,908,000.00. The award is to include two (2), one year options in the amount of \$1,272,000.00 for a total five (5) year award of \$3,180,000.00. The period of performance is from June 1, 2020 through May 31, 2023.

This award will support the 2025 Strategic Plan Goal: 4.3 – Establish Technical Criteria for Improved Quality of Life Facilities. Through the term of this contract, 46 existing locations will obtain these services to include 54 future sites for a total of 100 sites.

COST VARIANCE:

The difference in cost, based on the comparison to the previous contracts is as follows: A 23.58% decrease for each location, the adopted budget assumed a 10% increase for both plans.

Department:	Department of Information Technology Services
Award to:	Conterra Ultra Broadband Services, LLC
	Charlotte, NC
Items:	All
Initial Term:	3 years
Option to extend:	Two (2) one year options
Annual Estimated Award:	\$636,000.00
Initial Term Estimated Award:	\$1,908,000.00 (3 years)
Total Estimated Award:	\$3,180,000.00 (5 years)
Account No.:	239-15090-540000-1000
Funding Source:	General Fund
Districts:	All

This is a Request for Proposal, service contract.

The Purchasing and Strategic Sourcing Department and Department of Information Technology Services recommend award as indicated to Conterra Ultra Broadband Services, LLC, the highest ranked proposer based on evaluation factors established for this procurement.

In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.

Mayor Margo questioned the following City staff member:

- Ms. Norma Jimenez, Procurement Analyst

.....
15.1. REGULAR AGENDA – OTHER BUSINESS

Presentation and discussion of the Capital Improvement Program Comprehensive Update.

Mayor Margo questioned the following City staff member:

- Mr. Sam Rodriguez, City Engineer

.....
ITEMS 16.1. THROUGH 16.3. WERE REVIEWED TOGETHER

16.1. REGULAR AGENDA – INTRODUCTIONS AND PUBLIC HEARINGS

An Ordinance authorizing the issuance of “City of El Paso, Texas Combination Tax and Revenue Certificates of Obligation, Series 2020”; levying a continuing direct annual ad valorem tax for the payment of such certificates; and resolving other matters which are necessary to effectuate such issuance, including the delegation of matters relating to the sale and issuance of such certificates to an authorized City official within certain specified parameters.

16.2. REGULAR AGENDA – INTRODUCTIONS AND PUBLIC HEARINGS

An Ordinance authorizing the issuance of “City of El Paso, Texas, General Obligation Bonds, Series 2020” in one or more series; levying a continuing direct annual ad valorem tax for the payment of such Bonds; and resolving other matters which are necessary to effectuate such issuance; including the delegation of matters relating to the sale and issuance of such bonds to an authorized City official within certain specified parameters.

16.3. REGULAR AGENDA – INTRODUCTIONS AND PUBLIC HEARINGS

An Ordinance authorizing the issuance of “City Of El Paso, Texas, Airport Revenue Refunding Bonds, Series 2020 (El Paso International Airport)” to refund certain previously issued obligations of the City; and resolving matters which are necessary to effect such issuance, including the delegation of authority relating to the sale and issuance of the bonds to an authorized City official within certain specified parameters.

Mayor Margo questioned the following City staff member:

- Mr. Robert Cortinas, Chief Financial Officer

.....
ITEMS 17.1. AND 17.2. WERE REVIEWED TOGETHER

17.1. REGULAR AGENDA – PUBLIC HEARINGS AND SECOND READING OF ORDINANCES

An Ordinance amending Title 20 (Zoning), Chapter 20.04 (Administrative Provisions), Article VII (Public Hearings), Section 20.04.520 (Notice); Title 20 (Zoning), Appendix A (Table Of Permissible Uses); Title 20 (Zoning), Chapter 20.10 (Supplemental Use Regulations), Section 20.10.455 (Personal Wireless Service Facilities) Subsection A; Title 20 (Zoning), Chapter 20.10 (Supplemental Use Regulations), Section 20.10.455 (Personal Wireless Service Facilities) Subsection D; Title 20 (Zoning), Chapter 20.10 (Supplemental Use Regulations), Section 20.10.455 (Personal Wireless Service Facilities) Subsection E; Title 20 (Zoning), Chapter 20.10 (Supplemental Use Regulations), Section 20.10.455 (Personal Wireless Service Facilities) Subsection F; Title 20 (Zoning), Chapter 20.10 (Supplemental Use Regulations), Section 20.10.455 (Personal Wireless Service Facilities) Subsection G; And Title 20 (Zoning), Chapter 20.22 (Nonconforming Situations), Section 20.22.100 (Nonconforming PWSF) of the El Paso City Code to modify existing standards, update notification requirements, update the Table Of Permissible Uses; Require compliance with a Policy Guide; to

establish location preferences, clarify organization of the Title; and provide for Non Conforming Situations. The Penalty is as provided for in Chapter 20.24 of the El Paso City Code.

This item includes the recommended revisions to the proposed code amendments previously presented to City Council on October 29, 2019.

17.2. REGULAR AGENDA – PUBLIC HEARINGS AND SECOND READING OF ORDINANCES

An Ordinance amending Title 20 (Zoning), Chapter 20.04 (Administrative Provisions), Article VII (Public Hearings), Section 20.04.520 (Notice); Title 20 (Zoning), Appendix A (Table Of Permissible Uses); Title 20 (Zoning), Chapter 20.10 (Supplemental Use Regulations), Section 20.10.455 (Personal Wireless Service Facilities) Subsection A; Title 20 (Zoning), Chapter 20.10 (Supplemental Use Regulations), Section 20.10.455 (Personal Wireless Service Facilities) Subsection D; Title 20 (Zoning), Chapter 20.10 (Supplemental Use Regulations), Section 20.10.455 (Personal Wireless Service Facilities) Subsection E; Title 20 (Zoning), Chapter 20.10 (Supplemental Use Regulations), Section 20.10.455 (Personal Wireless Service Facilities) Subsection F; Title 20 (Zoning), Chapter 20.10 (Supplemental Use Regulations), Section 20.10.455 (Personal Wireless Service Facilities) Subsection G; And Title 20 (Zoning), Chapter 20.22 (Nonconforming Situations), Section 20.22.100 (Nonconforming PWSF) of the El Paso City Code to modify existing standards, update notification requirements, update the Table Of Permissible Uses; Require compliance with a Policy Guide; to establish location preferences, clarify organization of the Title; and provide for Non Conforming Situations. The Penalty is as provided for in Chapter 20.24 of the El Paso City Code.

Representative Svarzbein and Hernandez questioned the following City staff members:

1. Mr. Jeff Howell, Capital Improvement Project Manager
2. Ms. Laura Prine, City Clerk

17.6. REGULAR AGENDA – PUBLIC HEARINGS AND SECOND READING OF ORDINANCES

An Ordinance amending Title 20, Chapter 20.02, Article II (Definitions) to add a definition for Medical Waste Facility and amend the definition for Heavy Processing Facility, Section 20.08.030.C Appendix A (Table of Permissible Uses) to add Medical Waste Facility, Chapter 20.10 (Supplemental Use Regulations) to add supplemental use regulations for Medical Waste Facility, Section 20.14.020.C Appendix C (Table of Parking Requirements and Standards) to add parking requirements for Medical Waste Facility.

Representatives Annello, Hernandez, Ordaz Perez, and Rivera questioned the following City staff member:

- Ms. Anne Guayante, Planning and Inspections Zoning Administrator

MASS TRANSIT BOARD AGENDA

3. CONSENT AGENDA

Request that the Director of Purchasing & Strategic Sourcing be authorized to issue a Purchase Order to Ace Government Services, LLC referencing Contract 2017-1280 Janitorial Services. This will be a change order to increase the contract by \$59,928.00 for a total amount not to exceed \$1,886,587.25 for the initial term. The change order will allow for the cleaning of bus shelters until a replacement contract is awarded in the first quarter of this year.

Contract Variance:

The difference in cost, based on comparison to the 2015 contract is as follows: An increase of \$2.13 per shelter, a 24 % increase due to an increase in price.

Department: Mass Transit (Sun Metro)
Award to: Ace Governmental Services, LLC El Paso, TX
Total Estimated Amount: \$59,928.00
Account No.: 560-60050-3215-522310-P6018-P60FTA117-G60195307
Funding Source: Sun Metro Grant (5307)
District(s): All

This is a Change Order for a Best Value, Service Contract.

Mayor Margo questioned the following City staff member:

- Mr. Victor Caraveo, Senior Procurement Analyst

.....
4. REGULAR AGENDA

Discussion and action on the request that the Director of Purchasing & Strategic Sourcing be authorized to issue a Purchase Order to Transit Holding Inc. DBA The Aftermarket Parts Company LLC referencing Contract 2017-936 Aftermarket Sole Source. This change order is to increase the award by \$600,000.00 for a total amount not to exceed \$3,000,000.00. This contract will allow Sun Metro to purchase and replace proprietary bus components necessary for the maintenance repair of the NABI manufactured buses.

Department: Mass Transit (Sun Metro)
Award to: Transit Holding Inc. DBA The Aftermarket Parts Company LLC
Delaware, OH
Total Estimated Award: \$600,000.00
Account No.: 560-3215-60060-531180-P6019-P60FTA117-G60195307
Funding Source: FTA Formula 5307 Grant
District(s): All

This is a change order for a Sole Source, unite price contract.

Mayor Margo questioned the following City staff members:

1. Mr. Victor Caraveo, Senior Procurement Analyst
2. Mr. Jay Banasiak, Mass Transit Director

.....
Motion made by Mayor Pro Tempore Ordaz Perez, seconded by Representative Lizarraga, and unanimously carried to **ADJOURN** this meeting at 9:39 a.m.
.....

APPROVED AS TO CONTENT:

Laura D. Prine, City Clerk