ELECTRIC UTILITY FEASIBILITY STUDY UPDATE

January 21, 2020

Background

- On December 10, 2019 staff provided a presentation on the municipalization of El Paso Electric
- On December 17, 2019 the City Council voted to direct the City Manager to obtain cost estimates on a feasibility study for the municipalization of an electric utility
- On December 17, 2019 City Council requested staff to provide a status update within 30 days

Request For Proposals Process

Creation

- 1) Develop detailed and accurate bid specifications
- 2) Legal review prior to letting out by 1) Bid is let out for a minimum of Purchasing
- 2) Purchasing reviews specifications
- 3) Purchasing prepares develops formal bid package
- 4) Bid package is approved, finalized and prepared for advertisement

Advertisement

- four weeks depending on the complexity of the bid
- 2) If an addendum is required, then the bid will be extended

Selection

- 1) Bids are reviewed and approved by Analyst
- 2) Department reviews the Bid Tabulation Sheet and selects committee to review RFP respondents
- 3) Committee makes a selection and recommendation
- 4) Purchasing reviews recommendation and ensures that all documentation is complete and accurate

Next Steps

- Establishing a cross-functional team to develop detailed and accurate bid specifications (scope of work)
- Cross-functional team members will include employees from multiple departments

Next Steps

- Estimated timeframe for bid specifications to be complete is the end of February 2020
- Estimated timeframe for recommendation to Council is the end of August 2020

QUESTIONS