

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: Zoo
AGENDA DATE: January 27, 2015
CONTACT PERSON/PHONE: Steve Marshall, Zoo Director, (915) 521-1854
Bruce D. Collins, Purchasing Director, (915) 212-1181

DISTRICT (S) AFFECTED: ALL

SUBJECT:

Request that the Director of the Purchasing and Strategic Sourcing Department be authorized to exercise the City's option to extend current Contract 2014-083 (Re-Bid) Animal Food Produce for an additional 1 year pursuant to the provisions of an award approved by City Council on March 25, 2014. The annual amount is \$99,416.00 for a 1 year total cost of \$99,416.00.

BACKGROUND / DISCUSSION:

Request to extend Contract Number 2014-083 (Re-Bid) Animal Food Produce. This contract will provide animal food produce for City of El Paso Zoo.

SELECTION SUMMARY:

Solicitation was advertised and posted on City Website January 14, 2014. Purmail and Post cards were sent the week of January 14, 2014. This solicitation opened February 5, 2014. A total of twenty five (25) were solicited with eighteen (18) being local and seven (7) being out of town. A total of two (2) were received with the two (2) being local.

PRIOR COUNCIL ACTION:

Yes, City Council Approved on March 25, 2014.

AMOUNT AND SOURCE OF FUNDING:

3400-452-52140-P5241-531100
Estimated total of award \$99,416.00 (1 year)

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD: Steve Marshall  1/8/15
Name Signature Date

**COUNCIL PROJECT FORM
(CONTRACT EXTENSION)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **CONSENT** agenda (**under PURCHASING REQUESTS, ETC.**) for the Council Meeting of **January 27, 2015**.

Request that the Director of the Purchasing and Strategic Sourcing Department be authorized to exercise the option to extend current contract 2014-083 (Extension) Animal Food Produce with OLU S Distributing, Inc. for one (1) additional year pursuant to the provisions of an award approved by the City Council on March 25, 2014. The extended contract period will be from March 11, 2015 through March 10, 2016.

Department:	Zoo
Award to:	OLUS Distributing, Inc. El Paso, Texas
Item(s):	All
Option:	1 of 3
Annual Estimated Award:	\$99,416.00
Total Estimated Award:	\$99,416.00 (1 year)
Account No.:	3400-452-52140-P5241-531100
Funding Source:	Zoo Operations
District(s):	All

This is a Low Bid, supplies contract.

*******ADDITIONAL INFO BELOW*******

This is a Cooperative, requirements contract.

Mayor Leeser and Representatives Holguin, Romero, Robinson and Limon

The following City staff members commented:

1. Ms. Joyce Wilson, City Manager
2. Mr. Bruce Collins, Director of Purchasing and Strategic Sourcing
3. Mr. Enrique Martinez, Interim Director of Information Technology
4. Mr. Edmundo Calderon , Internal Auditor

Ms. Lisa Turner, citizen, commented.

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7.1 BID

*Motion made, seconded, and unanimously carried to **AWARD** Solicitation No. 2014-083 (Re-Bid) Animal Food Produce to OLU S Distributing, Inc. for an initial term estimated award of \$99,416.00, with three additional (1) year option for an estimated total of award of \$397,664.00.

Department:	Zoo
Award to:	OLUS Distributing, Inc. El Paso, Texas
Item(s):	All
Initial Term:	1 year
Option to Extend:	(3) three years
Initial Term Estimated Award:	\$99,416.00 (1 year)
Total Estimated Award:	\$397,664.00 (4 years)
Account No.:	3400-452-52140-P5241-531100.
Funding Source:	Zoo Operations

This is a Low Bid, supplies contract.

The Purchasing and Strategic Sourcing Department and Zoo recommend award as indicated to OLU S Distributing, Inc., the lowest, responsive and responsible bidder.

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7.2 BID

*Motion made, seconded, and unanimously carried to **AWARD** Solicitation No. 2014-135 (Traffic Signal Cable) to TW Cable, LLC for an initial term estimated award of \$188,400.00.

Department:	Transportation
Award to:	TW Cable, LLC Farmingdale, NY
Item(s):	All
Initial Term:	2 years
Option to Extend:	None
Payment Terms:	Net - 30 days
Annual Estimated Award:	\$94,200.00
Initial Term Estimated Award:	\$188,400.00 (2 years)
Total Estimated Award:	\$188,400.00 (2 years)



Purchasing & Strategic Sourcing Department

Seven (7) Factor Option Memo

Mayor

Oscar Leeser

City Council

District 1

Ann Morgan Lilly

District 2

Larry Romero

District 3

Emma Acosta

District 4

Carl L. Robinson

District 5

Dr. Michiel R. Noe

District 6

Claudia Ordaz

District 7

Lily Limón

District 8

Cortney C. Niland

City Manager

Tommy Gonzalez

To: Purchasing & Strategic Sourcing Department

From: Steve Marshall, Zoo Director


Authorized Signature

Subject: Seven (7) Factor Option

Date: January 8, 2015

Re: 2014-083 Animal Food Produce

El Paso Zoo Animal Health and Nutrition recommends authorizing the Option to Extend Olus Distribution for 2 years for Animal Food -Produce. Exercising this option would meet the following threshold considerations:

1. ***Are funds available for this Option to Extend? Yes***
2. ***Does the Requirement covered by this option fill an existing need of the City? Yes***
3. ***Is the option price better than the current available market price?***

Produce prices fluctuate and without going out for quotes we can only speculate that we do have the best pricing available. Incumbent was the low cost bidder the last two times the Zoo went out for bid.

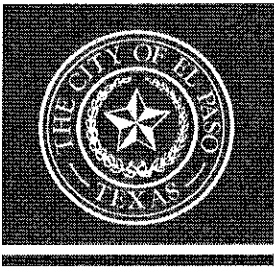
4. ***Is the time between the date the contract was awarded and the date the option to extend is exercised so short that the market indicates the option is the lowest price obtainable through competition or the most advantageous offer?***

Produce prices fluctuates and without going out for quotes we can only speculate that we do have the best pricing available. Incumbent was the low cost bidder the last two times the Zoo went out for bid.

5. ***Does the attached Vendor Performance Form show the vendor's performance rating to be "GOOD (7-8)" or better? Yes***

Bruce D. Collins, CPPO

City 1 | 300 N. Campbell Street | El Paso, Texas 79901 | (915) 212-0043



Purchasing & Strategic Sourcing Department

6. *Is the vendor currently under debarred status as per System for Award Management (SAM) www.sam.gov? NO*

7. *Is the proposed vendor indebted to the City for any amount as documented in the City's Indebtedness Verification Form? NO*

Bruce D. Collins, CPPO

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