

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: MCAD

AGENDA DATE: February 5, 2019

CONTACT PERSON/PHONE: Tracey B. Jerome, Director, MCAD, (915) 212-1783
Bruce D. Collins, Director of Purchasing & Strategic Sourcing, (915) 212-1181

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: NO. 4: Enhance El Paso's Quality of Life through Recreational, Cultural and Educational Environments

SUBJECT:

Discussion and action to award Solicitation 2019-367 Security Guard Services - MCAD to Sun City Security Services, Inc., for an initial three (3) year term for an estimated award of \$580,198.08. The award is to include a two (2) year option award of \$386,798.72 for a five (5) year award of \$966,996.80. The award of this contract will provide security services for the Museum of Cultural Affairs Department facilities.

BACKGROUND / DISCUSSION:

The El Paso Museum of Cultural Affairs Department has reviewed Solicitation 2019-367 Security Guard Services - MCAD and recommends the contract be awarded to Sun City Security Services, Inc., as the bidder offering the best value bid to the City of El Paso.

This contract is intended to provide daily unarmed security guard services for the Museum of Cultural Affairs Department facilities. Security guard services will safeguard the MCAD buildings and assets to help prevent theft, damage or loss caused by other entities.

SELECTION SUMMARY:

Solicitation was advertised on October 23, 2018 and October 30, 2018. The solicitation was posted on City website on October 23, 2018. The email (Purmail) notification was sent out on October 25, 2018. Item had a total of forty-eight (48) views. Total of twenty-five (25) bids were solicited; eighteen (18) local vendors. Four (4) bids were received; three (3) being local vendors.

PROTEST

No protest received for this requirement.

Protest received.

CONTRACT VARIANCE:

The difference in cost, based on the comparison from previous contract, is as follows: Annual increase for the services under this contract increased by 2,104 estimated hours. The hourly bill rate increased an average of 9.51% for all services. The three (3) year estimated amount increased by \$40,466.86.

PRIOR COUNCIL ACTION:

NA

AMOUNT AND SOURCE OF FUNDING:

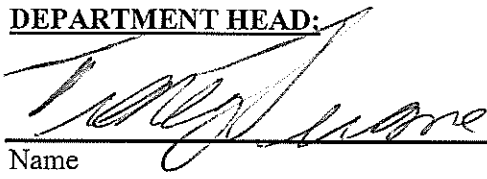

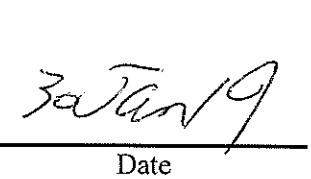
Amount: \$580,198.08
Department: 454; Division: 54000; Fund: 1000; Account: 522120
Department: 454; Division: 54020; Fund: 1000; Account: 522120
Department: 454; Division: 54030; Fund: 1000; Account: 522120
Department: 454; Division: 54240; Fund: 1000; Account: 522120
Department: 454; Division: 54260; Fund: 1000; Account: 522120

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

		
Name	Signature	Date

**COUNCIL PROJECT FORM
(Best Value)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **REGULAR AGENDA** for the Council Meeting of **February 5, 2019**.

STRATEGIC GOAL 4: Enhance El Paso's Quality of Life through Recreational, Cultural and Educational Environments

Discussion and action to award Solicitation 2019-367 Security Guard Services - MCAD to Sun City Security Services, Inc., for an initial three (3) year term for an estimated award of \$580,198.08. The award is to include a two (2) year option award of \$386,798.72 for a five (5) year award of \$966,996.80. The award of this contract will provide security services for the Museum of Cultural Affairs Department facilities.

Contract Variance: The difference in cost, based on the comparison from previous contract, is as follows: Annual increase for the services under this contract increased by 2,104 estimated hours. The hourly bill rate increased an average of 9.51% for all services. The three (3) year estimated amount increased by \$40,466.86.

Department:	Museum and Cultural Affairs
Award to:	Sun City Security Services, Inc. El Paso, TX
Item(s):	ALL
Initial Term:	3 years
Option to Extend:	2 years
Annual Estimated Award:	\$193,399.36
Initial Term Estimated Award:	\$580,198.08 (3 years)
Total Estimated Award:	\$966,996.80 (5 years)
Account No.:	454-54000-1000-522120 454-54020-1000-522120 454-54030-1000-522120 454-54240-1000-522120 454-54260-1000-522120
Funding Source:	Shipping, outside contracts
District(s):	All

This is a Best Value, service contract.

The Purchasing & Strategic Sourcing Department and Museums and Cultural Affairs Department recommend award as indicated to Sun City Security Services, Inc., the bidder offering the best value bid.

In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.

COMMITTEE SCORE SHEET

Best Value

SOLICITATION TITLE: SECURITY GUARD SERVICES - MCAD

SOLICITATION NO: 2019-367

EVALUATION CRITERIA

	WEIGHT	MAX POINTS	ARTURO PEREZ DBA MIA VENTURES LLC DBA ARTCO PROTECTIVE SERVICES El Paso, TX	MIKE GARCIA MERCHANT SECURITY, LLC El Paso, TX	SUN CITY SECURITY SERVICES INC. El Paso, TX	VETS SECURING AMERICA SAN ANTONIO, TX
A. COST	35%	35	\$ 543,935.70	\$ 548,645.10	\$ 580,198.08	\$ 672,770.64
SUBTOTAL EVALUATION FACTOR A:	35%	35	35.00	34.70	32.53	26.30
B. REPUTATION & QUALITY OF THE BIDDER'S SERVICE	30%	30	30.00	22.50	27.50	10.00
SUBTOTAL EVALUATION FACTOR B:	30%	30	30.00	22.50	27.50	10.00
C. EMPLOYEE MEDICAL BENEFITS AND INCENTIVES	10%	10	2.00	2.00	2.00	2.00
SUBTOTAL EVALUATION FACTOR C:	10%	10	2.00	2.00	2.00	2.00
D. PAST PERFORMANCE	25%	25	16.67	20.00	24.99	8.33
SUBTOTAL EVALUATION FACTOR D:	25%	25	16.67	20.00	24.99	8.33
Grand Total	100%	100	83.67	79.20	87.02	46.63



CITY OF EL PASO BID TABULATION FORM



Project Name: SECURITY GUARD SERVICES - MCAD
Bid Opening Date: NOVEMBER 21, 2018

Solicitation #: 2019-367
Department: MCAD

Failure to bid on all items shall deem the bidder non-responsive.			ARTURO PEREZ dba MIA VENTURES LLC dba ARTCO PROTECTIVE SERVICES EL PASO, TX			MIKE GARCIA MERCHANT SECURITY, LLC EL PASO, TX		
ITEM NO.	DESCRIPTION	ESTIMATED HOURS (ANNUAL)	HOURLY BILL RATE	12-MONTH TOTAL (ESTIMATED ANNUAL HOURS X HOURLY BILL RATE)	36-MONTH TOTAL (12-MONTH TOTAL X 3 YEARS)	HOURLY BILL RATE	12-MONTH TOTAL (ESTIMATED ANNUAL HOURS X HOURLY BILL RATE)	36-MONTH TOTAL (12-MONTH TOTAL X 3 YEARS)
1.	NON-ARMED SECURITY GUARD SERVICES EL PASO MUSEUM OF HISTORY 510 N. SANTA FE	2,600	\$11.55	\$30,030.00	\$90,090.00	\$11.65	\$30,290.00	\$90,870.00
2.	NON-ARMED SECURITY GUARD SERVICES EL PASO MUSEUM OF HISTORY 510 N. SANTA FE – SPECIAL EVENTS	600	\$11.55	\$6,930.00	\$20,790.00	\$11.65	\$6,990.00	\$20,970.00
3.	NON-ARMED SECURITY GUARD SERVICES EL PASO MUSEUM OF ART 1 FESTIVAL PLAZA	7,800	\$11.55	\$90,090.00	\$270,270.00	\$11.65	\$90,870.00	\$272,610.00
4.	NON-ARMED SECURITY GUARD SERVICES EL PASO MUSEUM OF ART 1 FESTIVAL PLAZA – SPECIAL EVENTS	624	\$11.55	\$7,207.20	\$21,621.60	\$11.65	\$7,269.60	\$21,808.80
5.	NON-ARMED SECURITY GUARD SERVICES EL PASO MUSEUM OF ARCHAEOLOGY 4301 TRANSMOUNTAIN RD.	2,366	\$11.55	\$27,327.30	\$81,981.90	\$11.65	\$27,563.90	\$82,691.70
6.	NON-ARMED SECURITY GUARD SERVICES EL PASO MUSEUM OF ARCHAEOLOGY 4301 TRANSMOUNTAIN RD. – SPECIAL EVENTS	108	\$11.55	\$1,247.40	\$3,742.20	\$11.65	\$1,258.20	\$3,774.60
7.	NON-ARMED SECURITY GUARD SERVICES MCAD ADMINISTRATION 400 W. SAN ANTONIO	1,600	\$11.55	\$18,480.00	\$55,440.00	\$11.65	\$18,640.00	\$55,920.00
TOTAL (ITEMS 1-7)				\$181,311.90	\$543,935.70		\$182,881.70	\$548,645.10

NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract. This is a Best Value Procurement. Price and other factors shall be evaluated to determine an awardee.

APPROVED: _____ /s/
 DATE: 11/29/18 _____



CITY OF EL PASO BID TABULATION FORM



Project Name: SECURITY GUARD SERVICES - MCAD
Bid Opening Date: NOVEMBER 21, 2018

Solicitation #: 2019-367
Department: MCAD

	ARTURO PEREZ dba MIA VENTURES LLC dba ARTCO PROTECTIVE SERVICES EL PASO, TX	MIKE GARCIA MERCHANT SECURITY, LLC EL PASO, TX
<p><u>OPTION TO EXTEND THE TERM OF THE AGREEMENT</u></p> <p>THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS. THE TERM OF THIS CONTRACT SHALL BE BASED ON ONE OF SELECTIONS BELOW AND UNDER THE SAME TERMS AND CONDITIONS. THE CITY MANAGER OR DESIGNEE MAY EXTEND THE OPTION TO EXTEND.</p> <p>BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:</p>		
<p>TWO (2) ADDITIONAL YEARS AT THE SAME UNIT PRICE(S), IF THE OPTION IS EXERCISED PRIOR TO THE EXPIRATION OF THE ORIGINAL TERM OF THE CONTRACT:</p>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<p>NO OPTION OFFERED</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<p>PAYMENT TERMS:</p>	NET - 30 DAYS	NET - 30 DAY

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APPROVED: /s/
 DATE: 11/29/18



**CITY OF EL PASO
BID TABULATION FORM**



Project Name: SECURITY GUARD SERVICES - MCAD
Bid Opening Date: NOVEMBER 21, 2018

Solicitation #: 2019-367
Department: MCAD

			SUN CITY SECURITY SERVICES, INC. EL PASO, TX			VETS SECURING AMERICA SAN ANTONIO, TX		
Failure to bid on all items shall deem the bidder non-responsive.								
ITEM NO.	DESCRIPTION	ESTIMATED HOURS (ANNUAL)	HOURLY BILL RATE	12-MONTH TOTAL (ESTIMATED ANNUAL HOURS X HOURLY BILL RATE)	36-MONTH TOTAL (12-MONTH TOTAL X 3 YEARS)	HOURLY BILL RATE	12-MONTH TOTAL (ESTIMATED ANNUAL HOURS X HOURLY BILL RATE)	36-MONTH TOTAL (12-MONTH TOTAL X 3 YEARS)
1.	NON-ARMED SECURITY GUARD SERVICES EL PASO MUSEUM OF HISTORY 510 N. SANTA FE	2,600	\$12.32	\$32,032.00	\$96,096.00	\$14.24	\$37,024.00	\$111,072.00
2.	NON-ARMED SECURITY GUARD SERVICES EL PASO MUSEUM OF HISTORY 510 N. SANTA FE – SPECIAL EVENTS	600	\$12.32	\$7,392.00	\$22,176.00	\$14.24	\$8,544.00	\$25,632.00
3.	NON-ARMED SECURITY GUARD SERVICES EL PASO MUSEUM OF ART 1 FESTIVAL PLAZA	7,800	\$12.32	\$96,096.00	\$288,288.00	\$14.24	\$111,072.00	\$333,216.00
4.	NON-ARMED SECURITY GUARD SERVICES EL PASO MUSEUM OF ART 1 FESTIVAL PLAZA – SPECIAL EVENTS	624	\$12.32	\$7,687.68	\$23,063.04	\$15.22	\$9,497.28	\$28,491.84
5.	NON-ARMED SECURITY GUARD SERVICES EL PASO MUSEUM OF ARCHAEOLOGY 4301 TRANSMOUNTAIN RD.	2,366	\$12.32	\$29,149.12	\$87,447.36	\$14.24	\$33,691.84	\$101,075.52
6.	NON-ARMED SECURITY GUARD SERVICES EL PASO MUSEUM OF ARCHAEOLOGY 4301 TRANSMOUNTAIN RD. – SPECIAL EVENTS	108	\$12.32	\$1,330.56	\$3,991.68	\$15.22	\$1,643.76	\$4,931.28
7.	NON-ARMED SECURITY GUARD SERVICES MCAD ADMINISTRATION 400 W. SAN ANTONIO	1,600	\$12.32	\$19,712.00	\$59,136.00	\$14.24	\$22,784.00	\$68,352.00
TOTAL (ITEMS 1-7)				\$193,399.36	\$580,198.08		\$224,256.88	\$672,770.64

NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract. This is a Best Value Procurement. Price and other factors shall be evaluated to determine an awardee.

APPROVED: / /
DATE: 11/29/18



**CITY OF EL PASO
 BID TABULATION FORM**



Project Name: SECURITY GUARD SERVICES - MCAD
Bid Opening Date: NOVEMBER 21, 2018

Solicitation #: 2019-367
Department: MCAD

	SUN CITY SECURITY SERVICES, INC. EL PASO, TX	VETS SECURING AMERICA SAN ANTONIO, TX
<u>OPTION TO EXTEND THE TERM OF THE AGREEMENT</u> THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS. THE TERM OF THIS CONTRACT SHALL BE BASED ON ONE OF SELECTIONS BELOW AND UNDER THE SAME TERMS AND CONDITIONS. THE CITY MANAGER OR DESIGNEE MAY EXTEND THE OPTION TO EXTEND. BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:		
TWO (2) ADDITIONAL YEARS AT THE SAME UNIT PRICE(S), IF THE OPTION IS EXERCISED PRIOR TO THE EXPIRATION OF THE ORIGINAL TERM OF THE CONTRACT:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
NO OPTION OFFERED	<input type="checkbox"/>	<input type="checkbox"/>
PAYMENT TERMS:	NET - 30 DAYS	1% - 10 DAYS
BIDS SOLICITED: 25 LOCAL BIDS SOLICITED: 18 BIDS RECEIVED: 4 LOCAL BIDS RECEIVED: 3 NO BID: 0		

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APPROVED: /
 DATE: 11/29/18

2019-367 Security Guard Services – MCAD
BIDDERS LIST

<p>ADT SECURITY SERVICES ATTN: E. SIMON 7023 BROOKSHIRE DRIVE DALLAS, TX 75230</p>	<p>MIKE GARCIA MERCHANT SECURITY, INC. ATTN: MIKE GARCIA 6000 WELCH SUITE 11 EL PASO, TX 79905</p>	<p>PRIME VENDOR INC. LAURIE MELNICK 4608 CEDAR AVENUE SUITE 106 WILMINGTON, NC 28403</p>
<p>WACKENHUT 11420 CEDAR OAK DR EL PASO, TX 79936</p>	<p>U S SECURITY ASSOCIATED INC DBA ADVANCE SECURITY 1200 GOLDEN KEY CIR STE 360 EL PASO, TX 79925</p>	<p>ITS COMMERCIAL SECURITY INC. P. O. BOX 52159 HOUSTON, TX 77052-2159</p>
<p>ALL AMERICAN INTERNATIONAL SECURITY 324 EUCLID EL PASO, TX 79905</p>	<p>RUIZ PROTECTIVE SERVICE, INC. 5530 E. PAISANO DR. EL PASO, TX 79905</p>	<p>RETURNED TO SENDER ALL AMERICAN INTERNATIONAL SECURITY P. O. BOX 27109 EL PASO, TX 79926 7109</p>
<p>HCI SECURITY ATTN: LORIE TRESLER 1851 GULF FREEWAY SOUTH #31 LEAGUE CITY, TX 77573</p>	<p>AZAR SECURITY SERVICES 12048 MIGUEL VARELA LANE EL PASO, TX 79936</p>	<p>AMERICAN RANGER SECURITY 311 KELVIN AVENUE EL PASO, TX 79915</p>
<p>EL PASO LONE STAR SECURITY AGENCY ATTN: MANUEL V. CARLOS 3510 LEE BLVD. EL PASO, TX 79936-1413</p>	<p>ATTN: RAY BALDEMAR HERNANDEZ INVESTIGATING & SECURITY GUARD CO. 10541 GREENWAY AVENUE EL PASO, TX 79925</p>	<p>MIKE GARCIA MERCHANT SECURITY INC. ATTN: EDUARDO GARCIA 6000 WELCH AVENUE SUITE 11 EL PASO, TX 79905</p>
<p>HOME BOUND BUILDERS ATTN: MANNY TORRES P. O. BOX 47 SAN ELIZARIO, TX 79849</p>	<p>PINKERTON ATTN: STEVE MINTON 1155 WESTMORELAND SUITE 201 EL PASO, TX 79925</p>	<p>PINKERTON SECURITY & INVESTIGATIONS ATTN: DAVID HOLGUIN 1155 WESTMORELAND DRIVE STE 201 EL PASO, TX 79925</p>
<p>RETURN TO SENDER ITS ATTN: TONI COUVEL 8177 W, GLADES ROAD STE 217 BOCA RATON. FL 33434</p>	<p>G4S SECURE SOLUTIONS (USA) INC. ATTN: KAY GLANCEY 955 N. RESLER, STE. 104-109 EL PASO, TX 79912</p>	<p>HUB ENTERPRISES INC. 405 E. MADISON ST. BROUSSARD, LA 79518</p>
<p>RUIZ PROTECTIVE SERVICE, INC. 5530 E PAISANO DR. EL PASO, TX 79905</p>	<p>RETURN TO SENDER WHELAN SECURITY 4171 N MESA ST EL PASO, TX 79903</p>	<p>AKAL SECURITY 525 MAGOFFIN EL PASO, TX 79901</p>
<p>TEXAS ENFORCER LLC 3407 DOUGLAS AVENUE EL PASO, TX 79903</p>		