

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: ENVIRONMENTAL SERVICES

AGENDA DATE: FEBRUARY 9, 2015

CONTACT PERSON/PHONE: ELLEN A. SMYTH, DEPARTMENT DIRECTOR, 212-6060
BRUCE D. COLLINS, PURCHASING DIRECTOR, 212-1181

DISTRICT (S) AFFECTED:

STRATEGIC GOAL: Goal 8: Nurture and Promote a Healthy, Sustainable Community

SUBJECT:

Extension of professional veterinary services in support of the City of El Paso Animal Shelter.

BACKGROUND / DISCUSSION:

Current contracts with four veterinarians expire April 30, 2015. Typical duties involve spay and neuter surgeries, administering vaccines, making determinations in cases of animal cruelty, supervision of administering of vaccines and microchips, and monitoring animals under quarantine. Department head recommends extension of these four contracts.

SELECTION SUMMARY:

N/A

PRIOR COUNCIL ACTION:

Council approved contracts for professional veterinary services on April 24, 2012.

AMOUNT AND SOURCE OF FUNDING:

<i>Contracted Professional</i>	<i>Accounting String</i>	<i>Total Amount</i>
Dr. Page, B.	334-3120-34050-P3450-522150	\$150,000.00
Dr. Koym, L.	334-3120-34050-P3450-522150	\$40,000.00
Dr. Medina, A.	334-3120-34050-P3450-522150	\$30,000.00
Dr. Flosi, D.	334-3120-34050-P3450-522150	\$15,000.00

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

Ellen Smyth, P.E.

January 28, 2015

Name

Signature

Date

**COUNCIL PROJECT FORM
(CONTRACT EXTENSION)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **CONSENT** agenda for the Council Meeting of **FEBRUARY 9, 2015**.

Strategic Goal: Goal 8: Nurture and Promote a Healthy, Sustainable Community

Request that the Director of the Purchasing & Strategic Sourcing Department be authorized to exercise the City's option to extend current Contract 2012-191R Veterinary Services – Animal Shelter with (V1) Bernie Ray Page, DVM, (V2) Lawrence M. Koym, DVM, (V3) Alvaro Medina, DVM, (V4) Dennis W. Flosi, DVM for one (1) additional year pursuant to the provisions of an award approved by the City Council on February 24, 2015. The extended contract period will be from May 1, 2015 to April 30, 2016.

Department: Environmental Services

Award Extension to (V1): Bernie Ray Page, DVM
El Paso, TX

Annual Estimated Amount: \$150,000.00

Total Estimated Amount: \$150,000.00 (1 Year)

Award Extension to (V2): Lawrence M. Koym, DVM
Mason, TX

Annual Estimated Amount: \$40,000.00

Total Estimated Amount: \$40,000.00 (1 Year)

Award Extension to (V3): Alvaro Medina, DVM
El Paso, TX

Annual Estimated Amount: \$30,000.00

Total Estimated Amount: \$30,000.00 (1 Year)

Award Extension to (V4): Dennis W. Flosi, DVM
El Paso, TX

Annual Estimated Amount: \$15,000.00

Total Estimated Amount: \$15,000.00 (1 Year)

Annual Estimated Award: \$235,000.00

Total Estimated Award: \$235,000.00 (1 Year)

Account No.: 334 – 3120-34050-P3450-522150

Funding Source: Animal Shelter – Outside Contracts

District(s): All

This is a Request for Qualifications, Service contract

*******ADDITIONAL INFO BELOW*******

MOTION
APRIL 24, 2012

Motion made by Mayor Pro Tempore Lilly, seconded by Representative Byrd, and unanimously carried to **APPROVE** a Resolution authorizing the City Manager to sign a three year agreement for Veterinary Services – Animal Shelter by and between the City of El Paso and Bernie Ray Page, DVM for a total contract amount not to exceed \$450,000.

Department: Environmental Services and Code Enforcement

AYES: Representatives Lilly, Byrd, Acosta, Robinson, Noe, Holguin, Ortega and Niland

NAYS: None

Richarda Duffy Momsen, City Clerk

MOTION
APRIL 24, 2012

Motion made by Mayor Pro Tempore Lilly, seconded by Representative Byrd, and unanimously carried to **APPROVE** a Resolution authorizing the City Manager to sign a three year agreement for Veterinary Services - Animal Shelter by and between the City of El Paso and Lawrence Koym, DVM, for a total contract amount not to exceed \$120,000.

Department: Environmental Services and Code Enforcement

AYES: Representatives Lilly, Byrd, Acosta, Robinson, Noe, Holguin, Ortega and Niland

NAYS: None

Richarda Duffy Momsen, City Clerk

MOTION
APRIL 24, 2012

Motion made by Mayor Pro Tempore Lilly, seconded by Representative Byrd, and unanimously carried to **APPROVE** a Resolution authorizing the City Manager to sign a three year agreement for Veterinary Services – Animal Shelter by and between the City of El Paso and Alvaro Medina, DVM, for a total contract amount not to exceed \$90,000.

Department: Environmental Services and Code Enforcement

AYES: Representatives Lilly, Byrd, Acosta, Robinson, Noe, Holguin, Ortega and Niland

NAYS: None

Richarda Duffy Momsen, City Clerk

MOTION
APRIL 24, 2012

Motion made by Mayor Pro Tempore Lilly, seconded by Representative Byrd, and unanimously carried to **APPROVE** a Resolution authorizing the City Manager to sign a three year agreement for Veterinary Services - Animal Shelter by and between the City of El Paso and Dennis W. Flosi, DVM, for a total contract amount not to exceed \$45,000.

Department: Environmental Services and Code Enforcement

AYES: Representatives Lilly, Byrd, Acosta, Robinson, Noe, Holguin, Ortega and Niland

NAYS: None

Richarda Duffy Momsen, City Clerk



Purchasing & Strategic Sourcing Department

Seven (7) Factor Option Memo

Mayor
Oscar Leaser

City Council

District 1
Ann Morgan Lilly

District 2
Larry Romero

District 3
Emma Acosta

District 4
Carl L. Robinson

District 5
Dr. Michel R. Nee

District 6
Claudia Ordaz

District 7
Lily Limon

District 8
Courtney C. Niland

City Manager
Tommy Gonzalez

To: Purchasing & Strategic Sourcing Department

From: Ellen A. Smyth, Director

Authorized Signature

Subject: Seven (7) Factor Option

Date: February 9, 2015

Re: 2012-191R Veterinary Services – Animal Shelter (Extension)

Environmental Services recommends authorizing the Option to Extend Veterinary Services – Animal Shelter to four (4) Vendors (V1) Bernie Ray Page, DVM, (V2) Lawrence M. Koym, DVM (V3) Alvaro Medina, DVM, and (V4) Dennis W. Flosi, DVM, for one (1) Year for the services described. Exercising this option would meet the following threshold considerations:

1. *Are funds available for this Option to Extend?*

Yes, funding is included in Environmental Services Department's budget.

2. *Does the Requirement covered by this option fill an existing need of the City?*

Yes, these professional services provided by the listed veterinarians provide an essential service to the animal health and welfare of the City of El Paso.

3. *Is the option price better than the current available market price?*

The contracted veterinarians provide a professional service; contracted rate is comparable to available market rates for veterinary services.

4. *Is the time between the date the contract was awarded and the date the option to extend is exercised so short that the market indicates the option is the lowest price obtainable through competition or the most advantageous offer?*

Market rates for veterinary services are relatively stable through time, and contracted rates are comparable to market rates.

5. *Does the attached Vendor Performance Form show the vendor's performance rating to be "GOOD (7-8)" or better?* Yes, the Vendor Performance rating is in GOOD Standing.

6. *Is the vendor currently under debarred status as per System for Award Management (SAM) www.sam.gov?* All four (4) Vendors show an Active Record Status with no results.

7. *Is the proposed vendor indebted to the City for any amount as documented in the City's Indebtedness Verification Form?* All four (4) Vendors are not indebted to the City of El Paso.

Bruce D. Collins, CPPO

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