

DATE: 02-04-2016

TO: City Clerk

FROM: City Representative Peter Svarzbein

ADDRESS: 300 N. Campbell TELEPHONE 212-1000

Please place the following item on the (Check one): CONSENT XXX REGULAR _____

Agenda for the Council Meeting of February 23, 2016

Appointment of Christopher Carlos Villa to the Zoning Board of Adjustment

Item should read as follows: as requested by City Representative Peter Svarzbein, District 1 (Regular)

BOARD COMMITTEE/COMMISSION APPOINTMENT/REAPPOINTMENT FORM

NAME OF BOARD/COMMITTEE/COMMISSION: Zoning Board of Adjustment

NOMINATED BY: Representative Peter Svarzbein DISTRICT: 1

NAME OF APPOINTEE Christopher Carlos Villa
(Please verify correct spelling of name)

E-MAIL ADDRESS: _____

BUSINESS ADDRESS: _____

CITY: _____ ST: _____ ZIP: _____ PHONE: _____

HOME ADDRESS: _____

CITY: _____ ST: _____ ZIP: _____ PHONE: _____

DOES THE PROPOSED APPOINTEE HAVE A RELATIVE WORKING FOR THE CITY? YES: X NO _____

IF SO, PLEASE PROVIDE HIS OR HER NAME, CITY POSITION AND RELATIONSHIP TO THE PROPOSED APPOINTEE:

Michelle Villa, Registrar at El Paso Museum of Art, Wife

WHO WAS THE LAST PERSON TO HAVE HELD THIS POSITION BEFORE IT BECAME VACANT?

NAME OF INCUMBENT: Robert Garland

EXPIRATION DATE OF INCUMBENT: October 1, 2015

REASON PERSON IS NO LONGER IN OFFICE (CHECK ONE): TERM EXPIRED: X
RESIGNED _____
REMOVED _____

DATE OF APPOINTMENT: February 23, 2016

TERM BEGINS ON : October 2, 2015

EXPIRATION DATE OF NEW APPOINTEE: October 1, 2017

PLEASE CHECK ONE OF THE FOLLOWING: 1st TERM: X
2nd TERM: _____
UNEXPIRED TERM: _____

CHRISTOPHER CARLOS VILLA

EDUCATION

University of Texas at El Paso, 2007
Master of Business Administration
Master of Public Administration

University of Texas at El Paso, 1998
Bachelor of Science in Civil Engineering

MEMBERSHIPS

West Texas Economic Development District,
Committee Member
2009 - Present

American Evaluation Association, Member
April 2007 - Present

Community Scholars, Inc., Board Member
2011 - 2012

Pi Alpha Alpha Honor Society, Member
May 2007

Comida Para Vida, Board Member
May 2005 - February 2006

AWARDS

Outstanding MPA Research Award
May 2007

Community Development Work Study Program
August 2004 - May 2006

Engineer in Training, E.I.T.
April 1998

Dwight D. Eisenhower Fellowship
September 1997 - May 1998

EXPERIENCE

SOLE PROPRIETOR

Helix Solutions, El Paso, Texas (www.helixeval.com) 2007 - Present

As a founding member, responsible for creating evaluation protocols, developing survey instruments, developing data collection strategies, analyzing qualitative and quantitative data, and creating final reports for clients. Other responsibilities include tasks such as the developing proposals, estimating project budgets, creating advanced graphics, and the company's accounting. It is the mission of Helix Solutions to help improve the decision-making process by providing objective and strategic planning solutions for their evaluation needs.

RESEARCH ASSISTANT

University of Texas at El Paso, El Paso, TX 2006 - 2007

Assist university professors at the Institute of Policy and Economic Development in the completion of several projects. These projects include focus group meetings with the residents of Fort Hancock, Texas and United Way-CHICO Partnership. Responsible for the assistance with the direction of the meetings, collection of the raw data, graphic design of the reports, and technical writing.

INTERN

Community Development Work Study Program, El Paso, TX 2004 - 2006

The award provides tuition, books, supplies, and a stipend. The fellowship requires a series of internships at local community development or economic development organizations. The internships include the City of El Paso Planning Department, the El Paso Museum of Art, and the Institute of Policy and Economic Development at the University of Texas at El Paso. Responsible for updating the El Paso Bike Plan at the Planning Department; applying and creating grant proposals for the Museum; and teaching assistant for the MPA program's capstone course.

ASSISTANT GRANT WRITER

Creative Kids, Inc., El Paso, TX 2004 - 2006

Assist the Director of Creative Kids with the preparation of grant proposals and reports to private foundations and government funding sources for the art and technology programs as well as a brick and mortar project. The City of El Paso awarded the Community Development Block Grant in 2005 for the new building project housing the Creative Kids administration, art studios, and galleries, which opened in 2007.

PASSENGER SEAT ENGINEER

The Boeing Company, Seattle, WA 2000 - 2003

Responsible for the installation and certification of supplier designed seats on the 737/757/777 model airplanes meeting directly with the airline customers and domestic/international seat suppliers to establish design and interface requirements; review and approve supplier technical data and hardware for compliance with FAA; and the customer and Boeing specifications. Prepared engineering drawings defining both passenger seat arrangement and system installations as well as work with certification specialists to ensure proper certification and test documentation prior to aircraft delivery. Job required international travel to Asia, Europe, Great Britain, and Mid-Atlantic Ridge.

PLACARD ENGINEER

The Boeing Company, Seattle, WA 1998 - 2000

Responsible for the design, integration, installation and certification of the Main Cabin Interior placards on the 737/757 airplane models. Coordinated interface requirements between Placard group and other Boeing design groups. Developed and implemented methods to achieve cost/schedule reductions and performance enhancements.

Revision Date: October 15, 2013