

DATE: 02.11.16

TO: City Clerk

FROM: City Representative

ADDRESS: 300 N. Campbell Street TELEPHONE 212.0003

Please place the following item on the (Check one): CONSENT XXX REGULAR \_\_\_\_\_

Agenda for the Council Meeting of February 23, 2016

Appointment of Jayvant Desai to the City Plan Commission by Representative Emma Acosta,

Item should read as follows: District 3

**BOARD COMMITTEE/COMMISSION APPOINTMENT/REAPPOINTMENT FORM**

NAME OF BOARD/COMMITTEE/COMMISSION: City Plan Commission

NOMINATED BY: City Representative Emma Acosta DISTRICT: 3

NAME OF APPOINTEE Jayvant Desai  
(Please verify correct spelling of name)

E-MAIL ADDRESS: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ ST: \_\_\_\_\_ ZIP: \_\_\_\_\_ PHONE: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ ST: \_\_\_\_\_ ZIP: \_\_\_\_\_ PHONE: \_\_\_\_\_

**DOES THE PROPOSED APPOINTEE HAVE A RELATIVE WORKING FOR THE CITY? YES: \_\_\_\_\_ NO x**

**IF SO, PLEASE PROVIDE HIS OR HER NAME, CITY POSITION AND RELATIONSHIP TO THE PROPOSED APPOINTEE:**

WHO WAS THE LAST PERSON TO HAVE HELD THIS POSITION BEFORE IT BECAME VACANT?

Mathew Loweree

NAME OF INCUMBENT: \_\_\_\_\_

EXPIRATION DATE OF INCUMBENT: 03.15.17

REASON PERSON IS NO LONGER IN OFFICE (CHECK ONE): TERM EXPIRED: \_\_\_\_\_  
RESIGNED X  
REMOVED \_\_\_\_\_

DATE OF APPOINTMENT: 02.23.16

**TERM BEGINS ON :** 2/23/2016

**EXPIRATION DATE OF NEW APPOINTEE:** 3/15/2017

PLEASE CHECK ONE OF THE FOLLOWING: 1<sup>st</sup> TERM: \_\_\_\_\_

2<sup>nd</sup> TERM: \_\_\_\_\_

UNEXPIRED TERM: X

# JAYVANT DESAI

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- Objective** I am seeking to utilize my broad-based skill set of 15+ years of experience in business management and to demonstrate a year-over-year portfolio of business financial development success into an accounting/ management position
- Education** University of Texas at El Paso, El Paso, TX  
*B.S., Business Accounting* (GPA: 3.1/4.0)  
Expected graduation date: December 2016
- EL Paso Community College, El Paso, TX  
*A.S., Business Accounting*, (GPA: 3.1/4.0), 2012
- Honors:  
Phi Theta Kappa  
Beta Alpha Psi
- Professional Experience** Owner/ Operator, *Cortez Motel*, 1/2002-Present  
(El Paso, Texas)  
General Manager of 20 unit motel, duties included updating and managing computerized records, account receivables and payables, reconciling accounts, human resource duties, maintenance, tending to guest and providing great customer service.
- General Manager, *Super Lodge Hotel*, 6/2014-9/2015  
(El Paso, Texas)  
Managed 15-20 employees, responsible for the maintenance and cleanliness of 139 unit hotel, 18 town homes, same duties as Cortez Motel, Turn-Key Business.
- Event Manager, *El Paso Convention Center and Performing Arts*, 3/ 2007-10/2007  
(El Paso, Texas)  
Coordinated and managed events, supervised 20-50 employees, executed contract integrity for Abraham Chavez Theatre, Plaza Theatre Performing Arts Centre, Arts Festival Plaza, and McKelligon Canyon Amphitheatre and Pavilion.
- General Manager, Contracted, *Speaking Rock Entertainment*, 5/ 2005-3/2006  
(El Paso, Texas),  
Managing and oversee the day-to-day operations of Entertainment Center, Spirit Garden Wyngs Restaurant; implement policies and procedures, prepared marketing, profit and loss statement, budget reports for tribal council, supervised and trained 40+ employees
- Professional Membership** Current Precinct Chair 124  
Board Member, Community Development Steering Committee  
Board Member, Tax Increment Reinvestment Zone  
Board Member, Child Welfare Board  
Vice President, El Paso Young Democrats  
Chamber of Commerce Leadership Class of 2011  
Region No.1 Director, Texas Young Democrats  
Board Member, Mexican American Democrats