

DATE: 02/09/16

TO: City Clerk

FROM: Representative Cortney Niland

ADDRESS: 300 N. Campbell TELEPHONE 915-212-0021

Please place the following item on the (Check one): CONSENT XXX REGULAR _____

Agenda for the Council Meeting of 2/9/2016

Item should read as follows: Appointment of Margaret Livingston to the City Plan Commission by Representative Cortney Niland, District 8.

BOARD COMMITTEE/COMMISSION APPOINTMENT/REAPPOINTMENT FORM

NAME OF BOARD/COMMITTEE/COMMISSION: City Plan Commission

NOMINATED BY: Representative Cortney Niland DISTRICT: 8

NAME OF APPOINTEE Margaret Livingston
(Please verify correct spelling of name)

E-MAIL ADDRESS: _____

BUSINESS ADDRESS: N/A

CITY: _____ ST: _____ ZIP: _____ PHONE: _____

HOME ADDRESS: _____

CITY: _____ ST: TX ZIP: _____ PHONE: _____

DOES THE PROPOSED APPOINTEE HAVE A RELATIVE WORKING FOR THE CITY? YES: _____ NO X

IF SO, PLEASE PROVIDE HIS OR HER NAME, CITY POSITION AND RELATIONSHIP TO THE PROPOSED APPOINTEE:

WHO WAS THE LAST PERSON TO HAVE HELD THIS POSITION BEFORE IT BECAME VACANT?

NAME OF INCUMBENT: Holt Grambling

EXPIRATION DATE OF INCUMBENT: 12/28/2016

REASON PERSON IS NO LONGER IN OFFICE (CHECK ONE): TERM EXPIRED: _____
RESIGNED X
REMOVED _____

DATE OF APPOINTMENT: 2/23/2016

TERM BEGINS ON : 2/23/2016

EXPIRATION DATE OF NEW APPOINTEE: 12/28/2016

PLEASE CHECK ONE OF THE FOLLOWING: 1st TERM: _____
2nd TERM: _____
UNEXPIRED TERM: X

Margaret L. Livingston, CCIM

EXECUTIVE SUMMARY:

- Through dedication and hard work I have achieved my personal goals of:
 - Becoming a CCIM Designee
 - Becoming a Texas Licensed Ground Water System Operator
 - Brokering Real Estate transactions in excess of \$30,000,000 over the last 6 years
- Exercise initiative and independent judgment to maximize achievement.
- Effective communication skills, both written and verbal.
- Demonstrated record of high performance standards, including attention to schedules, deadlines, budgets and quality of work.
- Skilled at organizing complex projects, defining project priorities, and delegating tasks.

EXPERIENCE:

ECI, Inc

Consultant/Right of Way Acquisitions

El Paso, Texas

11/2014-Current

- Responsible for project coordination and all negotiations, on behalf of the El Paso Water Utilities, for the acquisitions of approximately 150 easements from over 80 different owners, spanning over 85 miles across Hudspeth and El Paso Counties.

El Paso Water Utilities

Consultant/Acquisitions

El Paso, Texas

3/2014-10/2014

- Responsibilities included the acquisitions and relocation of a combination of both residential and commercial properties located along I-10 for the expansion and new construction of two major storm water reservoirs. In addition to negotiating for and acquiring properties needed for pending utility projects, in both infill and growth areas.

Lawyers Title of El Paso

Director of Marketing/ Business Development

El Paso, Texas

1/2013-3/2014

Esperanza Water Services Company

Certified Water Utility Manager

McNary, Texas

2008-2012

Rate Structuring Implementation
Distribution System Management
System Capacity Management
Regulatory Relations-TCEQ
Material Procurement/Inventory Management
Site Supervision
Personnel Management
Budget Control and Design
A/R, A/P, Billing and Collection Supervision
Construction Supervision
Land Use Planning

Best Real Estate

President

El Paso, Texas

2001-2013

Business Development
Project Development/Implementation/Management
Construction Management
Asset Performance Review and Evaluation
Commercial/Industrial Brokerage
Acquisition/Disposition Value Analysis
Asset Management
Asset Posturing/Valuation Growth Modeling/Exit Strategies

COMMUNITY:

Volunteer Work:

2011-2013 First Tee of El Paso Board of Directors
1998-2002 El Paso Symphony Guild
President Elect
Treasurer
Education Program Director
1997-2008 YWCA Women's Fund Raising Programs

LICENSE AND AFFILIATIONS:

City of El Paso Zoning Board of Adjustment Member
El Paso CCIM Board Member 2011-2014
ISCS/West Texas Committee Member (2 Years)
Coronado Country Club Board Member 2008-2011
Texas Real Estate Broker
Project Management Professional Designee

