

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: El Paso International Airport

AGENDA DATE: February 23, 2016

CONTACT PERSON/PHONE: Monica Lombrana, Director of Aviation, 780-4793
Bruce D. Collins, Director of Purchasing and Strategic Sourcing, 212-1181

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: NO. 1: Create an Environment Conducive to Strong, Sustainable Economic Development

SUBJECT:

Request that the Director of the Purchasing and Strategic Sourcing Department be authorized to exercise the City's second option to extend Contract 2012-143R Air Service Development Consulting Services for the Department of Aviation (Airport) to InterVISTAS Consulting LLC (InterVISTAS) for one (1) additional year pursuant to the provisions of the agreement in an amount not to exceed \$100,000. The extended term will be from April 11, 2016 to April 10, 2017.

BACKGROUND / DISCUSSION:

On February 28, 2012, InterVISTAS was awarded the agreement for Air Service Development Consulting Services through RFP 2012-143R with a term of April 11, 2012 to April 10, 2015. On February 24, 2015, the city exercised first option to extend the term for one additional year, extending the term to April 10, 2016. The Airport is now requesting to exercise the second option to extend the term of this agreement to April 10, 2017 in order to allow InterVISTAS to continue performing services on a task by task basis as requested by the Airport.

SELECTION SUMMARY:

N/A

PROTEST

There was no protest received for this requirement.

Protest received.

PRIOR COUNCIL ACTION:

- RFP 2012-143R awarded to InterVISTAS on February 28, 2012.
- Exercised Option #1 to extend the agreement for one year on February 24, 2015.

AMOUNT AND SOURCE OF FUNDING:

62030-521160-3000 Management Consulting Services - Airport Enterprise Funds

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD: _____

**COUNCIL PROJECT FORM
(CONTRACT EXTENSION)**

*****POSTING LANGUAGE BELOW*****

Please place the following item on the **CONSENT** agenda (under **PURCHASING REQUESTS, ETC.**) for the Council Meeting of **February 23, 2016**.

STRATEGIC GOAL: NO.1 – Create an Environment Conducive to Strong, Sustainable Economic Development

Request that the Director of Purchasing & Strategic Sourcing Department be authorized to exercise the City's option to extend current Contract 2012-143R Air Service Development Consulting Services with InterVISTAS Consulting LLC for one (1) additional year pursuant to the provisions of an award approved by the City Council on February 28, 2012. The extended contract period will be from April 11, 2016 to April 10, 2017.

Department:	El Paso International Airport
Award to:	InterVISTAS Consulting LLC Washington, DC
Option:	2 of 2
Annual Estimated Amount:	\$100,000.00
Total Estimated Amount:	\$100,000.00 (1 year)
Account No.:	562-62030-521160-3000
Funding Source:	Managing Consulting Services – Airport Enterprise Fund
District(s):	All

This is a Request for Proposal, service contract.

*****ADDITIONAL INFO BELOW*****

**MOTION
FEBRUARY 28, 2012**

Motion made, seconded, and unanimously carried to AWARD Solicitation No. 2012-143R (Air Service Development Consulting Services) to InterVISTAS Consulting LLC for an initial term estimated award of \$300,000.

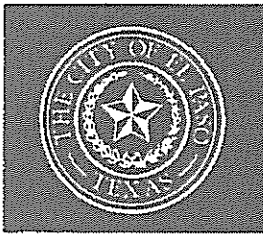
Department:	Aviation (El Paso International Airport)
Award to:	InterVISTAS Consulting LLC Bethesda, MD
Items:	All
Initial Term:	3 Years
Option:	2 Years
Annual Estimated Award:	\$100,000
Initial Term Estimated Award:	\$300,000 (3 Years)
Total Estimated Award:	\$500,000 (5 Years)
Account No.:	62620001 – 502115 – 40101
Funding Source:	Airport Enterprise Funds – Management Consulting Services

This is a Request For Proposal, service contract.

Additionally, it is requested that the City Attorney's Office review and that the City Manager be authorized to execute any related contract documents and agreements necessary to effectuate this award.

The Financial Services - Purchasing Division and Aviation (El Paso International Airport) recommend award as indicated to InterVISTAS Consulting LLC, the highest ranked proposer based on evaluation factors established for this procurement.

Richarda Duffy Momsen, City Clerk



Purchasing & Strategic Sourcing Department

Eight (8) Factor Option Memo

Mayor
Oscar Leeser

To: Purchasing & Strategic Sourcing Department

From: Jeff Schultes
Assistant Director of Aviation

Authorized Signature

City Council

Subject: Eight (8) Factor Option

District 1
Peter Svarzbein

Date: February 4, 2016

District 2
Larry Romero

Re: 2012-143R Air Service Development Consulting Services

District 3
Emma Acosta

The Department of Aviation recommends authorizing the Option to Extend 2012-143R Air Service Development Consulting Services with Intervistas for 1 year). Exercising this option would meet the following threshold considerations:

District 4
Carl L. Robinson

1. Are funds available for this Option to Extend?
Yes

District 5
Dr. Michiel R. Noe

2. Does the Requirement covered by this option fill an existing need of the City?
Yes, to assist the Airport in on-going air service development initiatives

District 6
Claudia Ordaz

3. Is the option price better than the current available market price?
Yes, the option price is the same as the awarded price

District 7
Lily Limón

4. Is the time between the date the contract was awarded and the date the option to extend is exercised so short that the market indicates the option is the lowest price obtainable through competition or the most advantageous offer?
Yes

District 8
Cortney C. Niland

5. Does the Vendor Performance Form show the vendor's performance rating to be "GOOD (7-8)" or better?
Yes

City Manager
Tommy Gonzalez

6. Is the vendor currently under debarred status as per System for Award Management (SAM) www.sam.gov?
Yes

7. Is the proposed vendor indebted to the City for any amount as documented in the City's Indebtedness Verification Form?
No

8. Is the proposed vendor on the City's wage theft data base? No

Bruce D. Collins, CPPO
City 1 | 300 N. Campbell Street | El Paso, Texas 79901 | (915) 212-0043

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