

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Streets and Maintenance – Fleet Division

AGENDA DATE: February 23, 2016

CONTACT PERSON/PHONE: Ted Marquez, Streets and Maintenance Director, (915) 212-7000
Bruce D. Collins, Purchasing & Strategic Sourcing Director, (915) 212-1181

DISTRICT(S) AFFECTED: ALL

STRATEGIC GOAL: NO. 6: Set the Standard for Sound Governance and Fiscal Management

SUBJECT:

The Streets and Maintenance Department recommends the rejection of sole bid for 2016-427-Carrier HVAC Systems – Proprietary Parts and Service due to inability to verify pricing.

BACKGROUND / DISCUSSION:

The Streets and Maintenance Department is requesting this contract to enable repairs, maintenance and service of HVAC Systems City wide. All vendors who provided responses incorrectly stated discount percentages as required by the specification.

SELECTION SUMMARY:

Solicitation was advertised on November 17, 2015 and November 24, 2015. The solicitation was posted on City website on November 17, 2015. The email (Purmail) notification was sent out on November 19, 2015. A total of eleven (11) bidders were solicited with eleven (11) of those being local. One (1) bid was received; local vendor.

PROTEST

There was no protest received for this requirement.

PRIOR COUNCIL ACTION:

Yes, Council previously approved Contract 2012-235 on November 13, 2012, Item 10 C.

AMOUNT AND SOURCE OF FUNDING:

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

Ted Marquez, Streets and Maintenance Director

**COUNCIL PROJECT FORM
(REJECT ALL BIDS)**

*****POSTING LANGUAGE BELOW*****

Please place the following item on the CONSENT agenda for the Council Meeting of FEBRUARY 23, 2016.

STRATEGIC GOAL NO. 6: Set the Standard for Sound Governance and Fiscal Management

Request rejection of sole bidder received for Solicitation 2016-427 (Carrier HVAC Proprietary Parts and Service) as recommended by the Purchasing & Strategic Sourcing Department and the Streets and Maintenance Department –Fleet Division due to inability to verify pricing.

*****ADDITIONAL INFO BELOW*****