

CITY CLERK DEPT.  
2016 FEB 16 PM 5:48

CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: El Paso Fire Department

AGENDA DATE: 2/23/2016

CONTACT PERSON/PHONE: SAMUEL PEÑA, FIRE CHIEF, 485-5605  
BRUCE D. COLLINS, PURCHASING DIRECTOR, 212-1181

DISTRICT (S) AFFECTED: ALL

STRATEGIC GOAL: 2 - Set the Standard for a Safe and Secure City

**SUBJECT:**

Request to extend the existing Baseline Physicals contract between the City of El Paso and El Paso Healthcare Systems, LTD. for an additional 2 years. A one-time extension is provided for through contract #2013-139R, dated and adopted May 14, 2013.

**BACKGROUND / DISCUSSION:**

It is the goal of the fire department to provide a safe and healthful environment for its employees. The use of baseline physicals ensures that employees are aware of their current state of health and areas of concern that may require follow up and/or, treatment. As part of the fire department's wellness policy, physicals are to be performed on a yearly basis on all of its uniformed personnel. Furthermore, the Articles of Agreement between the City of El Paso and the Fire Fighters Union dictate that these services be made available to all members covered by the contract.

**SELECTION SUMMARY:**

N/A

**PRIOR COUNCIL ACTION:**

Resolution on May 14, 2013: Agreement between City of El Paso and El Paso Healthcare Ltd., dba Las Palmas Del Sol Healthcare to provide baseline physical exam services (Solicitation 2013-139R).

**AMOUNT AND SOURCE OF FUNDING:**

Estimated Annual Amount: \$297,417.00  
Total Amount: \$594,834.00 (2 years)  
Department: 322-Fire; Division: 22120 – Health and Safety; Fund: 1000 – General Fund; Program: P2222 – Health and Safety; 521120 – Health Care Providers Services.

**BOARD / COMMISSION ACTION:**

Enter appropriate comments or N/A

N/A

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

DEPARTMENT HEAD: Samuel Peña Bruce D. Collins 2/16/16  
Name Signature Date

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**COUNCIL PROJECT FORM  
(CONTRACT EXTENSION)**

\*\*\*\*\*POSTING LANGUAGE BELOW\*\*\*\*\*

Please place the following item on the **CONSENT** agenda (under **PURCHASING REQUESTS, ETC.**) for the Council Meeting of **FEBRUARY 23, 2016**.

**STRATEGIC GOAL: NO. 2 – Set the Standard for a Safe and Secure City**

Request that the Director of Purchasing & Strategic Sourcing Department be authorized to exercise the City's option to extend current Contract 2013-139R Baseline Physical Exams for Firefighters with El Paso Healthcare Systems, LTD dba Las Palmas Del Sol Healthcare for two (2) additional years pursuant to the provisions of an award approved by the City Council on May 14, 2013. The extended contract period will be from May 20, 2016 to May 19, 2018.

Department:	Fire
Award to:	El Paso Healthcare Systems, LTD dba Las Palmas Del Sol Healthcare El Paso, TX
Option:	One of One
Annual Estimated Amount:	\$297,417
Total Estimated Amount:	\$594,834 (2 years)
Account No.:	322 – 22120 – 521120 –1000 – P2222
Funding Source:	General Fund – Health Care Providers Services
District(s):	All

This is a Request for Qualifications, service contract.

\*\*\*\*\*ADDITIONAL INFO BELOW\*\*\*\*\*

**MOTION  
MAY 14, 2013**

Motion made by Representative Acosta, seconded by Representative Robinson, and unanimously carried to **APPROVE, AS REVISED** a Resolution authorizing the City Manager to sign an agreement between the City and El Paso Healthcare Systems, Ltd., dba Las Palmas Del Sol Healthcare to provide baseline physical exams services (Solicitation 2013-139R) for a term of 36 months beginning on May 22, 2013 and an option to extend for one additional two-year period at the mutual agreement of the parties.

The total estimated amount is \$992,194.11 (3 years) for Part A, B, C and D of the required physicals and the rehabilitation follow up sessions if needed based on the amount of \$128.00 per session.

**AYES:** Representatives Lilly, Byrd, Acosta, Robinson, Noe, and Holguin

**NAYS:** None

**NOT PRESENT FOR THE VOTE:** Representative Ortega

**ABSENT:** Representative Niland

Richarda Duffy Momsen, City Clerk



## Purchasing & Strategic Sourcing Department

### Eight (8) Factor Option Memo

**Mayor**  
Oscar Leaser

**City Council**

*District 1*  
Peter Svarzbein

*District 2*  
Larry Romero

*District 3*  
Emma Acosta

*District 4*  
Carl L. Robinson

*District 5*  
Dr. Michiel R. Noe

*District 6*  
Claudia Ordaz

*District 7*  
Lily Limón

*District 8*  
Cortney C. Niland

**City Manager**  
Tommy Gonzalez

To: Purchasing & Strategic Sourcing Department  
From: Fire Chief Samuel Pena  
Subject: Eight (8) Factor Option  
Date:  
Re: Extension of Contract 2013-139R, Baseline Physicals

Authorized Signature

The El Paso Fire Department recommends authorizing the Option to Extend 2013-139R for 2 years for baseline physicals to uniformed firefighters. Exercising this option would meet the following threshold considerations:

**1. Are funds available for this Option to Extend?**

***Yes. Funds are budgeted yearly and have been sufficient in to cover all costs under one account.***

**2. Does the Requirement covered by this option fill an existing need of the City?**

***Yes. This request contributes to the occupational wellness of our fire department employees and is tied in to Goal 2 "Set the Standard for a Safe and Secure City". Furthermore, this element is needed to fulfill a contractual commitment between the city and the local firefighter's union***

**3. Is the option price better than the current available market price?**

***This request is based on a previously negotiated contract.***

**4. Is the time between the date the contract was awarded and the date the option to extend is exercised so short that the market indicates the option is the lowest price obtainable through competition or the most advantageous offer**

***Based on the previous negotiation it is believed that this offer is still the best available.***

Bruce D. Collins, CPPO  
City 1 | 300 N. Campbell Street | El Paso, Texas 79901 | (915) 212-0043

*"Delivering Outstanding Services"*



## Purchasing & Strategic Sourcing Department

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5. *Does the Vendor Performance Form show the vendor's performance rating to be "GOOD (7-8)" or better?*

*Yes, current grade on evaluation of this vendor is 8. El Paso Healthcare Systems has been very professional and agreeable in providing all services requested?*

6. *Is the vendor currently under debarred status as per System for Award Management (SAM) [www.sam.gov](http://www.sam.gov)?*

*No. Vendor is in good standing.*

7. *Is the proposed vendor indebted to the City for any amount as documented in the City's Indebtedness Verification Form?*

*No.*

8. *Is the proposed vendor on the City's wage theft data base?*

*No. The vendor is not in the data base.*

Bruce D. Collins

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