

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** El Paso Police Department  
**AGENDA DATE:** March 8, 2016  
**CONTACT PERSON/PHONE:** Michelle Gardner. Assistant Chief, (915) 212-4301  
**DISTRICT(S) AFFECTED:** All

**STRATEGIC GOAL:** #2 Set the Standard for a Safe and Secure City

**SUBJECT:**

Authorize the City Manager or designee to submit the grant application for the project titled "El Paso Fusion Center Sustainment and Enhancement" for grant funding through the State Administrative Agency (SAA), State Homeland Security Program (SHSP), for \$458,000.00 to fund salaries, benefits and computer software. No cash match is required.

**BACKGROUND / DISCUSSION:**

The Police Department's Fusion Center was officially recognized by the State of Texas and the US Department of Homeland Security in November 2010. Since 2008, the Police Department has been financially supporting the center's operation through Urban Area Security Initiative (UASI) and, more recently, State Homeland Security Program (SHSP) grant funding. Grant funds will be used to pay the salaries of four contract crime analysts and for maintenance of the center's software and hardware solutions.

**SELECTION SUMMARY:**

N/A

**PRIOR COUNCIL ACTION:**

N/A

**AMOUNT AND SOURCE OF FUNDING:**

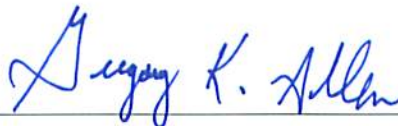
N/A

**BOARD / COMMISSION ACTION:**

N/A

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:** \_\_\_\_\_



## **RESOLUTION**

**WHEREAS**, the City of El Paso (the City) is eligible to apply for grants from the State of Texas, State Administrative Agency (SAA), State Homeland Security Program (SHSP) that provides financial support to the El Paso Police Department for the Fusion Center, pursuant to the provisions of the Texas Revised Civil Statutes Article 4413(37) and Texas Administrative Code Title 43; Part 3; Chapter 57; and

**WHEREAS**, the fusion center is critical in information sharing to combat crime and prevent terrorism; and

**WHEREAS**, the El Paso City Council finds that SHSP funding is beneficial in the community and is in the best interest of the residents of El Paso

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Manager or designee is authorized to submit the grant application for the State Homeland Security Program, MATRIX (Multi-Agency Tactical Response Information eXchange) El Paso Fusion Center Sustainment and Enhancement FY17 including all understandings and assurances contained therein, and to reject, alter and/or terminate the grant in the amount of \$458,000.00, for the purpose of continuing to support state and local efforts to prevent terrorism, mitigate threats and hazards, and protect the citizens of El Paso. In addition, the City Manager or designee is authorized to sign any related paperwork, including but not limited to, authorization of budget transfers, and/or revisions to the operation plan. Further, the City Manager or designee is authorized to execute any grant amendments, corrections or extensions of the grant agreement which increase, decrease or de-obligate program funds. No match from the City is required.
2. That the El Paso Police Department Fusion Center Lieutenant or designee, is designated as the Program Director; and
3. The El Paso City Council agrees that the existence of an award will not be used to offset or decrease total salaries, expenses and allowances that the City receives or provides to its Police Department at or after the time the grant is awarded.
4. That the City of El Paso's Chief Financial Officer or designee, is designated as the Financial Officer for this grant.

5. The City Council agrees that in the event of loss or misuse of the SHSP grant funds, the City of El Paso assures that the grant funds will be returned in full to the SAA.

*(Signature blocks follow on next page)*

ADOPTED this \_\_\_ day of \_\_\_\_\_ 2016.


**CITY OF EL PASO**

\_\_\_\_\_  
Oscar Leeser  
Mayor

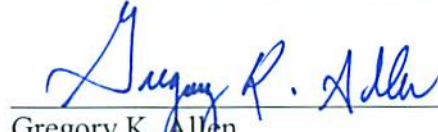
ATTEST:

\_\_\_\_\_  
Richarda Duffy Momsen  
City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Linda A. Samples  
Assistant City Attorney

APPROVED AS TO CONTENT:

  
\_\_\_\_\_  
Gregory K. Allen  
Chief of Police

[Print This Page](#)

**Agency Name:** El Paso, City of  
**Grant/App:** 2950702 **Start Date:** 10/1/2016 **End Date:** 8/31/2018

**Project Title:** MATRIX El Paso Fusion Center Sustainment and Enhancement  
**Status:** Application Pending Submission

**Eligibility Information**

**Your organization's Texas Payee/Taxpayer ID Number:**  
17460007499049

**Application Eligibility Certify:**  
Created on: 1/20/2016 6:18:34 PM By: Adriana Romero

**Profile Information**

**Applicant Agency Name:** El Paso, City of  
**Project Title:** MATRIX El Paso Fusion Center Sustainment and Enhancement  
**Division or Unit to Administer the Project:** El Paso Police Department: Fusion Center  
**Address Line 1:** 911 Raynor St.  
**Address Line 2:**  
**City/State/Zip:** El Paso Texas 79903-4136  
**Start Date:** 10/1/2016  
**End Date:** 8/31/2018

**Regional Council of Governments(COG) within the Project's Impact Area:** Rio Grande Council of Governments  
**Headquarter County:** El Paso  
**Counties within Project's Impact Area:** Brewster, Culberson, El Paso, Jeff Davis, Presidio

**Grant Officials:****Authorized Official**

**User Name:** Pat Degman  
**Email:** degmanpa@elpasotexas.gov  
**Address 1:** 300 N Campbell  
**Address 1:**  
**City:** El Paso, Texas 79901  
**Phone:** 915-212-1170 **Other Phone:**  
**Fax:**  
**Title:** Ms.  
**Salutation:** Ms.  
**Position:** Comptroller

**Project Director**

**User Name:** Gregory Furr  
**Email:** furr@elpasotexas.gov  
**Address 1:** 911 N. Raynor St  
**Address 1:** El Paso Police Department  
**City:** El Paso, Texas 79903  
**Phone:** 915-212-4148 **Other Phone:** 915-564-7100  
**Fax:**  
**Title:** Mr.  
**Salutation:** Sergeant  
**Position:** Deputy Director - MATRIX

**Financial Official**

**User Name:** Tony Ramos  
**Email:** ramosma@elpasotexas.gov  
**Address 1:** 300 N. Campbell  
**Address 1:**  
**City:** El Paso, Texas 79901  
**Phone:** 915-212-1161 **Other Phone:** 915-309-6744  
**Fax:** 915-212-0042  
**Title:** --- Select One ---  
**Salutation:** --- Select One ---  
**Position:** Comptroller (Acting)

**Grant Writer**

**User Name:** Adriana Romero  
**Email:** romeroax1@elpasotexas.gov  
**Address 1:** 911 Raynor

**Address 1:****City:** El Paso TX, Texas 79903**Phone:** 915-212-4296 Other Phone:**Fax:****Title:** Ms.**Salutation:** Ms.**Position:** Grant Writer**Grant Vendor Information****Organization Type:** Unit of Local Government (City, Town, or Village)**Organization Option:** applying to provide homeland security services**Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID):**  
1746007499049**Data Universal Numbering System (DUNS):** 058873019**Narrative Information****Overview**

The purpose of the Homeland Security Grant Program (HSGP) is to support state and local efforts to prevent terrorism and other catastrophic events and to prepare the Nation for the threats and hazards that pose the greatest risk to the security of the United States. HSGP provides funding to implement investments that build, sustain, and deliver the 31 core capabilities essential to achieving the National Preparedness Goal (the Goal) of a secure and resilient Nation. The building, sustainment, and delivery of these core capabilities are not exclusive to any single level of government, organization, or community, but rather, require the combined effort of the whole community. HSGP supports core capabilities across the five mission areas of Prevention, Protection, Mitigation, Response, and Recovery based on allowable costs.

**Primary Mission and Purpose**

**State Homeland Security Program (SHSP):** Supports state, Tribal and local preparedness activities that address high-priority preparedness gaps across all core capabilities where a nexus to terrorism exists. All supported investments are based on capability targets identified during the Threat and Hazard Identification and Risk Assessment (THIRA) process, and gaps identified in the State Preparedness Report (SPR).

**Eligibility Requirements****National Incident Management System (NIMS) Implementation**

Grantees are required to implement NIMS. The NIMS uses a systematic approach to integrate the best existing processes and methods into a unified national framework for incident management across all homeland security activities including prevention, protection, response, mitigation, and recovery. Grantees must use standardized resource management concepts for resource typing, credentialing, and an inventory to facilitate the effective identification, dispatch, deployment, tracking and recovery of resources.

**Emergency Management Plans (Intermediate Level)** Cities and counties must have a current emergency management plan or be a legally established member of an inter-jurisdictional emergency management program with a plan on file with the Texas Department of Public Safety, Texas Division of Emergency Management (TDEM). Plans must be maintained throughout the entire grant performance period and must be at least at the Intermediate Level. If you have questions concerning your Emergency Management Plan (preparedness) level, contact your Emergency Management Coordinator (EMC) or your regional Council of Governments (COG). For questions concerning plan deficiencies, contact TDEM at [tDEM.plans@dps.texas.gov](mailto:tDEM.plans@dps.texas.gov).

**Texas Regional Response Network** The Texas Regional Response Network (TRRN) is a web-based application through the TDEM. The function of the TRRN web application is to provide a central, web-based system to organize and coordinate resources in response to natural or man-made disasters.

- Any grantee who receives Homeland Security Grant funding must be registered with TRRN.
- Any deployable equipment with a cost of \$5,000 or more, purchased with Homeland Security Grant funds, must be entered into the TRRN.

**Criminal History Reporting** Entities receiving funds from HSGD must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the *Texas Code of Criminal Procedure, Chapter 60*. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

**Uniform Crime Reporting (UCR)** Grantees operating a law enforcement agency must be current on reporting Part I violent crime data to the Texas Department of Public Safety for inclusion in the annual Uniform Crime Report and must have been current for the three previous years.

**Program Requirements**

**Building and Sustaining Core Capabilities**

Funding should be used to sustain core capabilities. New capabilities should not be built at the expense of maintaining current and critically needed core capabilities. New capabilities must be aligned with capability targets and gaps identified through the THIRA/SPR process.

**Mission Areas**

The National Preparedness Goal organizes the core capabilities into the five mission areas:

- **Prevention.** Prevent, avoid or stop an imminent, threatened or actual act of terrorism.
- **Protection.** Protect our citizens, residents, visitors, and assets against the greatest threats and hazards in a manner that allows our interests, aspirations, and way of life to thrive.
- **Mitigation.** Reduce the loss of life and property by lessening the impact of future disasters.
- **Response.** Respond quickly to save lives, protect property and the environment, and meet basic human needs in the aftermath of a catastrophic incident.
- **Recovery.** Recover through a focus on the timely restoration, strengthening and revitalization of infrastructure, housing and a sustainable economy, as well as the health, social, cultural, historic and environmental fabric of communities affected by a catastrophic incident.

**Program Income**

Applicant agrees to comply with all federal and state rules and regulations for program income and agrees to report all program income that is generated as a result of the project's activities. Applicant agrees to report program income through a formal grant adjustment and to secure HSGD approval prior to use of the program income. Applicant agrees to use program income for allowable costs and agrees to expend program income immediately after HSGD's approval of a grant adjustment and prior to requesting reimbursement of funds.

**Deduction Method** - Program income shall be deducted from total allowable costs to determine the net allowable costs. Program income shall be used for current costs unless HSGD authorizes otherwise. Program income which the grantee did not anticipate at the time of the award shall be used to reduce the HSGD award and grantee match rather than to increase the funds committed to the project.

**Asset Seizures and Forfeitures** - Program income from asset seizures and forfeitures is considered earned when the property has been adjudicated to the benefit of the plaintiff (e.g., law enforcement entity).

**Certification**

Each applicant agency will certify to the specific criteria detailed above under the **Narrative Tab**, and the HSGD **Certification and Assurances** to be eligible for funding under the Homeland Security Grant Program (HSGP) Solicitations.

I certify to all of the above requirements.

**Project Summary :**

Briefly summarize the project, including proposed activities and intended impact.

The Multi-Agency Tactical Response Information eXchange (MATRIX), El Paso Fusion Center's submission for the FY16 State Homeland Security Program will focus on the sustainment, maintenance, and enhancement of the Center's Critical Operational (COCs) and Enabling (ECs), and mitigation of the capability gaps in Region VIII's THIRA. With this focus, the project will further support the augmentation of the Fusion Center's infrastructure, and its relationship with the US DHS, the National Network of Fusion Centers, and the Texas Joint Crime Information Center; moreover, its direct support of the Texas Homeland Security Strategic Plan (2010-2015) and the National Preparedness Goals' (September 2015) core capabilities of prevention and mitigation. At the conclusion of the last published assessment in 2014, the Center attained an 85.7% capability score. The project will directly support the achieved capabilities and work to close the gap of any current capabilities through the sustained funding of its current analytical staff and enabling systems.

**Problem Statement :**

Provide a detailed account of the issues, threats or hazards that your project will target. For federal Homeland Security Grants, include specific references to the regional or state *Threat and Hazard Identification and Risk Assessment (THIRA)*, as applicable.

Pages 1 and 2 of the Region VIII THIRA list the threats and hazards to the region: (1) Flood, (2) Hazmat Release - Chemical, (3) Wildfire, (4) Active Shooter and, (5) Chemical Attack. The target of this project is to sustain a key component of the desired outcomes of each of these five threats or hazards—Prevention. Fundamental to the prevention of these threats and hazards is the Region's ability to deliver actionable intelligence. The specific focus of this project is the sustainment of the project's existing capabilities and mitigation of the capability gaps identified on page 22 of the THIRA under the "Intelligence and Information Sharing Core Capability" section. The project directly supports and provides the key attribute required to meet the Region VIII THIRA's highest priority and its Capability Target: "Provide 100% of all intelligence information in a timely and accurate manner to include actionable information, data and knowledge concerning threats to people, property, or interests to include any previous suspicious activities that may be related to the incident within the Rio Grande Council of Governments region."

**Existing Capability Levels :**

Describe the existing capability levels, including resources that are currently in place to support this project prior to the use of grant funds. The MATRIX Fusion Center is a federal and state recognized fusion center and an integral part of the National Fusion Center Network. The Center is also a key resource in Region VIII's attainment and mitigation of its capability gaps identified in its THIRA. The MATRIX Fusion Center is a continuing project and has been since FY2007 receiving UASI or SHSP funding each year. As of the last published assessment, the center's existing capability levels met the US DHS's prescribe baseline capabilities and attained 85.7% of the overall assessed attributes, according to 2014 National Fusion Center Assessment.

**Existing Capability Gaps:**

Describe the capability gaps which will be addressed by the project. For federal Homeland Security Grants, include specific references to the

regional or statewide State Preparedness Report (SPR).

The project's activities will directly reduce the number of capability gaps through the funding of the four analysts and the maintenance and support of the center's applications. The funding of the analysts' salaries will help to achieve the capability gaps listed in the THIRA (page 22) allowing the center to continue to gather intelligence and information, assess continuously, and develop reports and products for dissemination across Region VIII, the state, and the entire intelligence community.

**Impact Statement :**

Describe the project goals/objectives and how this project will maintain capabilities or reduce capability gaps.

The MATRIX El Paso Fusion Center's goal for the FY16 State Homeland Security Program is to sustain and enhance its achieved Critical Operation Capabilities (COCs) and Enabling Capabilities (ECs). The project's objectives are to (1) mitigate the capability gaps identified in the Region VIII THIRA and the last National Fusion Center Assessment; (2) enhance its relationship with the US DHS, the National Network of Fusion Centers, and the Texas Joint Crime Information Center; and, (3) continue its mission in support of the Texas Homeland Security Strategic Plan (2010-2015) and the National Preparedness Goal's (September 2015) core capabilities of prevention and mitigation.

**Homeland Security Priority Actions:**

Identify the Texas Homeland Security Priority Action most closely aligned with this project. Each Priority Action is linked with an Objective from the Texas Homeland Security Strategic Plan (HSSP). List the Priority Action by number and text (e.g. 1.2.3 Expand and enhance the network of human sources that can provide detailed and relevant information on known or suspected terrorist and criminal enterprises.)

The project is aligned with the Texas Homeland Security Strategic Plan (HSSP) Priority Action B.1.1.1: B. GOAL 1: PREVENT TERRORIST ATTACKS AND ORGANIZED CRIMINAL ACTIVITY IN TEXAS. OBJECTIVE 1.1: Expand and enhance the statewide intelligence capability that reduces the threat of terrorism and criminal enterprises.

**Target Group :**

Identify the target group and population expected to benefit from this project.

Local, State, Tribal and Federal Law Enforcement Agencies in RGCOG Region VIII

**Long-Term Approach:**

Describe how the applicant agency will maintain the capabilities supported by this project without additional federal funds. If sustainment is dependent upon federal grants, describe the ongoing need for future grants, as applicable.

The MATRIX El Paso Fusion Center and the City of El Paso's sustainment goal for this project is to absorb 50% of the Center's contract salaries into the Police Department's budget for FY17 and the remaining 50% in FY18. As for the Maintenance cost, the City will continue to look for the revenue is to absorb these costs, however, and for the foreseeable future, the City will look for support through grant funding.

**Project Activities Information**

**HSGP Instructions for Project Activity Selection**

Homeland Security Grant Program (HSGP) applicants should only select one project activity. The eGrants system will allow multiple selections, but each HSGP subrecipient project must fit into one and only one of the Investment Categories that are listed as project activities under the "Activity List".

**Selected Project Activities:**

ACTIVITY	PERCENTAGE:	DESCRIPTION
Fusion Center	100.00	

**Measures Information**

**Objective Output Measures**

OUTPUT MEASURE	TARGET LEVEL
Number of exercises conducted.	1
Number of individuals participating in exercises.	10
Number of people trained.	4
Number of trainings conducted.	3
Number of fusion/intelligence centers created, maintained or enhanced.	1
Number of intelligence products created.	194
Number of grant funded intelligence analyst positions.	4

**Objective Outcome Measures**

OUTCOME MEASURE	TARGET LEVEL
Number of agencies actively exchanging intelligence with the fusion/intelligence center.	10
Number of intelligence products distributed/shared.	1511

**Custom Output Measures**

CUSTOM OUTPUT MEASURE	TARGET LEVEL
-----------------------	--------------

**Custom Outcome Measures**

CUSTOM OUTCOME MEASURE	TARGET LEVEL
------------------------	--------------

**Certification and Assurances**

Each applicant must click on this link to review the standard [Certification and Assurances](#).

**Resolution from Governing Body**

Applications from nonprofit corporations, local units of governments, and other political subdivisions must include a [resolution](#) that contains the following:

1. Authorization by your governing body for the submission of the application to OOG/HSGD that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update HSGD should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to HSGD.

Upon approval from your agency's governing body, upload the [approved](#) resolution to eGrants by clicking on the **Upload Files** sub-tab located in the **Summary** tab.

**Contract Compliance**

Will HSGD grant funds be used to support any contracts for professional services?

Select the Appropriate Response:

Yes

No

For applicant agencies that selected Yes above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

Enter a description for monitoring contract compliance:

The City of El Paso, MATRIX - El Paso Fusion Center will monitor and assure that all contracts are executed in compliance with all applicable federal and state statutes, regulations, policies, guidelines and requirements, including, but not limited to, 2 CFR 200; the Uniform Grant Management Standards (UGMS); and Title 1, Part 1, Chapter 3 of the Texas Administrative Code, that govern the application, acceptance and use of Federal and State funds for this project. The MATRIX - El Paso Fusion Center shall assign a project manager and/or information technology specialist to monitor and review the work and/or services performed by contract funded by these grant funds.

### Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

Select the Appropriate Response:

- Yes  
 No  
 N/A

For applicant agencies that selected either No or N/A above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

Select the Appropriate Response:

- Yes  
 No  
 N/A

### Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

9/1/2016

Enter the End Date [mm/dd/yyyy]:

8/31/2017

### Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (\$) of Federal Grant Funds:

61805796

Enter the amount (\$) of State Grant Funds:

67061548

### Single Audit

Select the appropriate response below based on the Fiscal Year Begin Date as entered above:

#### For Fiscal Years Beginning Before December 26, 2014

Applicants who expend less than \$500,000 in federal grant funding or less than \$500,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a HSGD grant. However, HSGD may require a limited scope audit as defined in OMB Circular A-133.

Has the applicant agency expended federal grant funding of \$500,000 or more, or state grant funding of \$500,000 or more during the most recently completed fiscal year?

OR

#### For Fiscal Years Beginning On or After December 26, 2014

Applicants who expend less than \$750,000 in federal grant funding or less than \$750,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a HSGD grant. However, HSGD may require a limited scope audit as defined in CFR Part 200, Subpart F - Audit Requirements.

Has the applicant agency expended federal grant funding of \$750,000 or more, or state grant funding of \$750,000 or more during the most recently completed fiscal year?

Yes  
 No

Applicant agencies that selected Yes above, provide the date of your organization's last annual single audit, performed by an independent auditor in accordance with the Single Audit Act Amendments of 1996 and OMB Circular A-133; or CFR Part 200, Subpart F - Audit Requirements.

Enter the date of your last annual single audit:  
10/1/2014

**Debarment**

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

I Certify  
 Unable to Certify

Enter the debarment justification:

**FFATA Certification**

**Certification of Recipient Highly Compensated Officers - The Federal Funding Accountability and Transparency Act (FFATA) requires Prime Recipients (HSGD) to report the names and total compensation of each of the five most highly compensated officers (a.k.a. positions) of each sub recipient organization for the most recently completed fiscal year preceding the year in which the grant is awarded if the subrecipient answers YES to the FIRST statement but NO to the SECOND statement listed below.**

In the sub recipient's preceding completed fiscal year, did the sub recipient receive: (1) 80 percent or more of its annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements; AND (2) \$25,000,000 or more in annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements?

Yes  
 No

Does the public have access to information about the compensation of the senior executives through periodic reports filed under Section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or Section 6104 of the Internal Revenue Code of 1986?

Yes  
 No

If you answered YES to the FIRST statement and NO to the SECOND statement, please provide the name and total compensation amount of each of the five most highly compensated officers (a.k.a. positions) within your agency for the current calendar year. If you answered NO to the first statement you are NOT required to provide the name and compensation amounts. NOTE: "Total compensation" means the complete pay package of each of the sub recipient's compensated officers, including all forms of money, benefits, services, and in-kind payments (see SEC Regulations: 17 CCR 229.402).

Position 1 - Name:

Position 1 - Total Compensation (\$):  
0

Position 2 - Name:

Position 2 - Total Compensation (\$):  
0

Position 3 - Name:

Position 3 - Total Compensation (\$):  
0

Position 4 - Name:

Position 4 - Total Compensation (\$):  
0

Position 5 - Name:

Position 5 - Total Compensation (\$):

0

## Homeland Security Information

### FUND SOURCE INFORMATION AND REQUIREMENTS

**DHS Project Type:** Establish/enhance a terrorism intelligence/early warning system, center, or task force

#### Fusion Centers

**Fusion Center:** El Paso Multi-Agency Tactical Response Information eXchange (MATRIX)

**Fusion Center Critical Operational Capability (COC) or Enabling Capability (EC):** Disseminate

**Fusion Center Attributes:** Fusion center has a dissemination matrix; Fusion center has a mechanism to disseminate NTAS alerts; Fusion center has a plan, a policy, or an SOP that addresses dissemination of NTAS alerts to stakeholders within its AOR; Fusion center has a primary SBU mechanism to disseminate time-sensitive information and products to its customers and partners; Fusion center has approved plans, policies, or SOPs governing the procedures for the timely dissemination of products to customers within its AOR

#### Capabilities

**Core Capability:** Intelligence and Information Sharing

**Identify if this investment focuses on building new capabilities or sustaining existing capabilities. :** Existing Capabilities (Sustain)

**Are the assets or activities Deployable or Shareable:** Shareable

Check if this Investment requires new construction or renovation, retrofitting, or modification of existing structures

Check if these funds will support a project that was previously funded with HSGP funding

#### Project Management Step Involved:

Check the step that most closely resembles the phase of the project activities to be completed during the grant period.

**Step:** Execute

**Description:** The period within the project lifecycle during which the actual work of creating the project's deliverables is carried out.

**Process:** Involves directing, accomplishing, managing, and completing all phases and aspects of work for a given project.

#### Milestones

**Milestone:** Acquire and purchase the subscription and support agreement from Citizen Observer LLC for TIP411.; **Completion Date:** 06-30-2017

**Milestone:** Acquire and purchase the maintenance and support agreement from IBM for I2CopLink; **Completion Date:** 03-31-2017

**Milestone:** Acquire and purchase the maintenance and support agreement from ESRI for ArcGIS Software.; **Completion Date:** 06-30-2017

**Milestone:** Pay Salaries and benefits for the 4 Fusion Analysts.; **Completion Date:** 08-31-2018

#### NIMS Resources

Check if this project supports a NIMS typed resource

**Enter the name of the typed resources from the Resource Type Library Tool:**

**Enter the ID of the typed resources from the Resource Type Library Tool:**

**Fiscal Capability Information****Section 1: Organizational Information**

Enter the Year in which the Corporation was Founded:

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status:

Enter the Employer Identification Number Assigned by the IRS:

Enter the Charter Number assigned by the Texas Secretary of State:

**Section 2: Accounting System**

The grantee organization must incorporate an accounting system that will track direct and indirect costs for the organization (general ledger) as well as direct and indirect costs by project (project ledger). The grantee must establish a time and effort system to track personnel costs by project. This should be reported on an hourly basis, or in increments of an hour.

Is there a list of your organization's accounts identified by a specific number (i.e., a general ledger of accounts).

Select the appropriate response:

- Yes
- No

Does the accounting system include a project ledger to record expenditures for each Program by required budget cost categories?

Select the appropriate response:

- Yes
- No

Is there a timekeeping system that allows for grant personnel to identify activity and requires signatures by the employee and his or her supervisor?

Select the appropriate response:

- Yes
- No

If you answered 'No' to any question above in the Accounting System section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

**Section 3: Financial Capability**

Grant agencies should prepare annual financial statements. At a minimum, current internal balance sheet and income statements are required. A balance sheet is a statement of financial position for a grant agency disclosing assets, liabilities, and retained earnings at a given point in time. An income statement is a summary of revenue and expenses for a grant agency during a fiscal year.

Has the grant agency undergone an Independent audit?

Select the appropriate response:

- Yes
- No

Does the organization prepare financial statements at least annually?

Select the appropriate response:

- Yes
- No

According to the organization's most recent Audit or Balance Sheet, are the current total assets greater than the liabilities?

Select the appropriate response:

- Yes
- No

If you selected 'No' to any question above under the Financial Capability section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

**Section 4: Budgetary Controls**

Grant agencies should establish a system to track expenditures against budget and / or funded amounts.

Are there budgetary controls in effect (e.g., comparison of budget with actual expenditures on a monthly basis) to include drawing down grant funds in excess of:

a) Total funds authorized on the Statement of Grant Award?

- Yes
- No

b) Total funds available for any budget category as stipulated on the Statement of Grant Award?

- Yes
- No

If you selected 'No' to any question above under the Budgetary Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

**Section 5: Internal Controls**

Grant agencies must safeguard cash receipts, disbursements, and ensure a segregation of duties exist. For example, one person should not have authorization to sign checks and make deposits.

Are accounting entries supported by appropriate documentation (e.g., purchase orders, vouchers, receipts, invoices)?

Select the appropriate response:

- Yes
- No

Is there separation of responsibility in the receipt, payment, and recording of costs?

Select the appropriate response:

- Yes
- No

If you selected 'No' to any question above under the Internal Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

**Budget Details Information**

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Contractual and Professional Services	21GN-00-MAIN Maintenance	IBM	\$97,837.97	\$0.00	\$0.00	\$0.00	\$97,837.97	0
Contractual and Professional Services	21GN-00-MAIN Maintenance	Snaprends	\$10,900.00	\$0.00	\$0.00	\$0.00	\$10,900.00	0
Contractual and Professional Services	21GN-00-MAIN Maintenance	ESRI - GIS	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0
Contractual and Professional Services	21GN-00-MAIN Maintenance	Citizen Observer	\$42,000.00	\$0.00	\$0.00	\$0.00	\$42,000.00	0
Contractual and Professional Services	21GN-00-MAIN Maintenance	HP P2000 Maintenance	\$12,329.03	\$0.00	\$0.00	\$0.00	\$12,329.03	0
Contractual and Professional Services	21GN-00-MAIN Maintenance	Oracle DB OS	\$4,365.00	\$0.00	\$0.00	\$0.00	\$4,365.00	0
Contractual and Professional Services	21GN-00-MAIN Maintenance	Vigilant	\$35,000.00	\$0.00	\$0.00	\$0.00	\$35,000.00	0
Contractual and Professional Services	21GN-00-MAIN Maintenance	West	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0
Personnel	Analyst (Organization)	Crime Analyst Estrada	\$57,876.00	\$0.00	\$0.00	\$0.00	\$57,876.00	100
Personnel	Analyst (Organization)	Crime Analyst Moreno	\$48,074.00	\$0.00	\$0.00	\$0.00	\$48,074.00	100
Personnel	Analyst (Organization)	Crime Analyst Payan	\$52,780.00	\$0.00	\$0.00	\$0.00	\$52,780.00	100
Personnel	Analyst (Organization)	Crime Analyst Emerick	\$58,838.00	\$0.00	\$0.00	\$0.00	\$58,838.00	100
	Out-of-State	National Fusion						

Travel and Training	Incidentals and/or Mileage (Training)	Center Annual Training	\$8,000.00	\$0.00	\$0.00	\$0.00	\$8,000.00	0
---------------------	---------------------------------------	------------------------	------------	--------	--------	--------	------------	---

**Source of Match Information**

**Detail Source of Match/GPI:**

DESCRIPTION	MATCH TYPE	AMOUNT
-------------	------------	--------

**Summary Source of Match/GPI:**

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**Budget Summary Information**

**Budget Summary Information by Budget Category:**

CATEGORY	CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
Contractual and Professional Services	\$232,432.00	\$0.00	\$0.00	\$0.00	\$232,432.00
Personnel	\$217,568.00	\$0.00	\$0.00	\$0.00	\$217,568.00
Travel and Training	\$8,000.00	\$0.00	\$0.00	\$0.00	\$8,000.00

**Budget Grand Total Information:**

CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$458,000.00	\$0.00	\$0.00	\$0.00	\$458,000.00

**Condition Of Fundings Information**

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Funds	Hold Line Item Funds
--	--------------	----------	------------	----------------------

You are logged in as User Name: romeroax1