

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** El Paso Police Department  
**AGENDA DATE:** March 8, 2016  
**CONTACT PERSON/PHONE:** Michelle Gardner. Assistant Chief, (915) 212-4301  
**DISTRICT(S) AFFECTED:** All

**STRATEGIC GOAL:** #2 Set the Standard for a Safe and Secure City

**SUBJECT:**

Authorize the City Manager or designee to submit the grant application for the project titled "Sustainment of Specialized Teams" for grant funding through the State Administrative Agency (SAA), State Homeland Security Program (SHSP) Law Enforcement Terrorism Preventions Activities (LETPA), in the amount of \$195,022.00 to provide equipment for special teams. No cash match is required.

**BACKGROUND / DISCUSSION:**

The SHSP LETPA assists local efforts to prevent terrorism and other catastrophic events and prepare for the threats and hazards that pose a risk to security in the El Paso community and Rio Grand COG area.

**SELECTION SUMMARY:**

N/A

**PRIOR COUNCIL ACTION:**

N/A

**AMOUNT AND SOURCE OF FUNDING:**

N/A

**BOARD / COMMISSION ACTION:**

N/A

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:** \_\_\_\_\_



## **RESOLUTION**

**WHEREAS**, the City of El Paso ( the City) is eligible to apply for grants through the FY 2017 State Homeland Security Program (SHSP) Law Enforcement Terrorism Prevention Activities (LETPA) grant program titled “Sustainment of Specialized Teams”; and

**WHEREAS**, the El Paso Police Department Bomb Squad and SWAT Team provide services to the 22,000 square mile area of the Rio Grand COG ; and

**WHEREAS**, additional equipment is needed in order to maintain preparedness of the teams; and

**WHEREAS**, the City Council finds that SHSP LETPA will assist local efforts to prevent terrorism and other catastrophic events and prepare for the threats and hazards that pose the greatest risk to security of the community and Rio Grand COG region.

### **NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Manager or designee is authorized to submit the grant application for the project titled “Sustainment of Specialized Teams” through the Office of the Governor including all understandings and assurances contained therein, and to reject, alter and/or terminate the grant. The purpose of the project will continue to support state and local efforts to prevent terrorism, mitigate threats and hazards, and protect the citizens of El Paso. In addition, the City Manager or designee is authorized to sign any related paperwork, including but not limited to, authorization of budget transfers, and/or revisions to the operation plan. Further, the City Manager or designee is authorized to execute any grant amendments, corrections or extensions of the grant agreement which increase, decrease or de-obligate program funds.
2. There is no cash or in-kind match required from the City of El Paso.
3. The El Paso City Council agrees that the existence of an award will not be used to offset or decrease total salaries, expenses and allowances that the City receives or provides to its Police Department at or after the time the grant is awarded.

4. That the City of El Paso's Chief Financial Officer or designee, is designated as the Financial Officer for this grant.
5. That the City Council agrees that in the event of loss or misuse of the SHSP LETPA grant funds, the City of El Paso assures that the grant funds will be returned in full to the Office of the Governor Homeland Security Grant Division.

*(Signature blocks follow on the next page)*

ADOPTED this \_\_\_ day of \_\_\_\_\_, 2016.

**CITY OF EL PASO**

\_\_\_\_\_  
Oscar Leaser  
Mayor

ATTEST:

\_\_\_\_\_  
Richarda Duffy Momsen  
City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Linda A. Samples  
Assistant City Attorney

APPROVED AS TO CONTENT:

  
\_\_\_\_\_  
Gregory K. Allen  
Chief of Police

*Grant Number: 2950602*

[Print This Page](#)

Agency Name: El Paso, City of  
Grant/App: 2950602 Start Date: 9/1/2016 End Date: 8/31/2018

Project Title: Sustainment of Specialized Teams  
Status: Application Pending Submission

Eligibility Information  
Your organization's Texas Payee/Taxpayer ID Number:  
17460007499049

Application Eligibility Certify:  
Created on: 1/15/2016 11:48:18 AM By: Adriana Romero

#### Profile Information

Applicant Agency Name: El Paso, City of  
Project Title: Sustainment of Specialized Teams  
Division or Unit to Administer the Project: El Paso Police Department HLS  
Address Line 1: 911 N Raynor ST  
Address Line 2:  
City/State/Zip: El Paso Texas 79903-4136  
Start Date: 9/1/2016  
End Date: 8/31/2018

Regional Council of Governments(COG) within the Project's Impact Area: Rio Grande Council of Governments  
Headquarter County: El Paso  
Counties within Project's Impact Area: El Paso

#### Grant Officials:

**Authorized Official**  
User Name: Pat Degman  
Email: degmanpa@elpasotexas.gov  
Address 1: 300 N Campbell  
Address 1:  
City: El Paso, Texas 79901  
Phone: 915-212-1170 Other Phone:  
Fax:  
Title: Ms.  
Salutation: Ms.  
Position: Comptroller

#### Project Director

User Name: Raul Lozano  
Email: 1476@elpasotexas.gov  
Address 1: 911 N. Raynor  
Address 1:  
City: El Paso, Texas 79903  
Phone: 915-212-4149 Other Phone: 915-212-4151  
Fax:  
Title: Mr.  
Salutation: Sergeant  
Position: Sergeant

#### Financial Official

User Name: Tony Ramos  
Email: ramosma@elpasotexas.gov  
Address 1: 300 N. Campbell  
Address 1:  
City: El Paso, Texas 79901  
Phone: 915-212-1161 Other Phone: 915-309-6744  
Fax: 915-212-0042  
Title: --- Select One ---  
Salutation: --- Select One ---  
Position: Comptroller (Acting)

#### Grant Writer

User Name: Adriana Romero  
Email: romeroax1@elpasotexas.gov  
Address 1: 911 Raynor  
Address 1:  
City: El Paso TX, Texas 79903  
Phone: 915-212-4296 Other Phone:  
Fax:  
Title: Ms.  
Salutation: Ms.  
Position: Grant Writer

#### Grant Vendor Information

Organization Type: Unit of Local Government (City, Town, or Village)  
Organization Option: applying to provide homeland security services  
Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID): 17460007499049  
Data Universal Numbering System (DUNS): 058873019

## Narrative Information

### Overview

The purpose of the Homeland Security Grant Program (HSGP) is to support state and local efforts to prevent terrorism and other catastrophic events and to prepare the Nation for the threats and hazards that pose the greatest risk to the security of the United States. HSGP provides funding to implement investments that build, sustain, and deliver the 31 core capabilities essential to achieving the National Preparedness Goal (the Goal) of a secure and resilient Nation. The building, sustainment, and delivery of these core capabilities are not exclusive to any single level of government, organization, or community, but rather, require the combined effort of the whole community. HSGP supports core capabilities across the five mission areas of Prevention, Protection, Mitigation, Response, and Recovery based on allowable costs.

### Primary Mission and Purpose

**State Homeland Security Program (SMSP):** Supports state, Tribal and local preparedness activities that address high-priority preparedness gaps across all core capabilities where a nexus to terrorism exists. All supported investments are based on capability targets identified during the Threat and Hazard Identification and Risk Assessment (THIRA) process, and gaps identified in the State Preparedness Report (SPR).

### Eligibility Requirements

#### National Incident Management System (NIMS) Implementation

Grantees are required to implement NIMS. The NIMS uses a systematic approach to integrate the best existing processes and methods into a unified national framework for incident management across all homeland security activities including prevention, protection, response, mitigation, and recovery. Grantees must use standardized resource management concepts for resource typing, credentialing, and an inventory to facilitate the effective identification, dispatch, deployment, tracking and recovery of resources.

**Emergency Management Plans (Intermediate Level)** Cities and counties must have a current emergency management plan or be a legally established member of an inter-jurisdictional emergency management program with a plan on file with the Texas Department of Public Safety, Texas Division of Emergency Management (TDEM). Plans must be maintained throughout the entire grant performance period and must be at least at the Intermediate Level. If you have questions concerning your Emergency Management Plan (preparedness) level, contact your Emergency Management Coordinator (EMC) or your regional Council of Governments (COG). For questions concerning plan deficiencies, contact TDEM at [t-dem.plans@dps.texas.gov](mailto:t-dem.plans@dps.texas.gov).

**Texas Regional Response Network** The Texas Regional Response Network (TRRN) is a web-based application through the TDEM. The function of the TRRN web application is to provide a central, web-based system to organize and coordinate resources in response to natural or man-made disasters.

- Any grantee who receives Homeland Security Grant funding must be registered with TRRN.
- Any deployable equipment with a cost of \$5,000 or more, purchased with Homeland Security Grant funds, must be entered into the TRRN.

**Criminal History Reporting** Entities receiving funds from HSGD must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the *Texas Code of Criminal Procedure, Chapter 60*. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

**Uniform Crime Reporting (UCR)** Grantees operating a law enforcement agency must be current on reporting Part I violent crime data to the Texas Department of Public Safety for inclusion in the annual Uniform Crime Report and must have been current for the three previous years.

### Program Requirements

#### Building and Sustaining Core Capabilities

Funding should be used to sustain core capabilities. New capabilities should not be built at the expense of maintaining current and critically needed core capabilities. New capabilities must be aligned with capability targets and gaps identified through the THIRA/SPR process.

#### Mission Areas

The National Preparedness Goal organizes the core capabilities into the five mission areas:

- **Prevention.** Prevent, avoid or stop an imminent, threatened or actual act of terrorism.
- **Protection.** Protect our citizens, residents, visitors, and assets against the greatest threats and hazards in a manner that allows our interests, aspirations, and way of life to thrive.
- **Mitigation.** Reduce the loss of life and property by lessening the impact of future disasters.
- **Response.** Respond quickly to save lives, protect property and the environment, and meet basic human needs in the aftermath of a catastrophic incident.
- **Recovery.** Recover through a focus on the timely restoration, strengthening and revitalization of infrastructure, housing and a sustainable economy, as well as the health, social, cultural, historic and environmental fabric of communities affected by a catastrophic incident.

### LETPA

**Law Enforcement Terrorism Prevention Activities (LETPA)**

The state is responsible for ensuring that at least 25 percent (25%) of the combined HSGP funds allocated under SHSP and UASI are dedicated towards law enforcement terrorism prevention activities, as define in 6 U.S.C. 607. Activities eligible for use of LETPA focused funds are outlined in the National Prevention Framework (and where capabilities are shared with the Protection Mission Area, the National Protection Framework) and include but are not limited to:

- Maturation and enhancement of designated state and major Urban Area fusion centers, including information sharing and analysis, threat recognition, terrorist interdiction, and training/hiring of intelligence analysts.
- Coordination between fusion centers and other analytical and investigative efforts.
- Implementation and maintenance of the Nationwide Suspicious Activity Reporting (SAR) Initiative.
- Implementation of the "If You See Something, Say Something" campaign to raise public awareness of indicators of terrorism and terrorism-related crime and associated efforts to increase the sharing of information with public and private sector partners.
- Training for countering violent extremism; development, implementation, and/or expansion of programs to engage communities that may be targeted by violent extremist radicalization; and the development and implementation of projects to partner with local communities to prevent radicalization to violence.
- Increase physical security, through law enforcement personnel and other protective measures by implementing preventive and protective measures at critical infrastructure site or at-risk nonprofit organizations.

**Program Income**

Applicant agrees to comply with all federal and state rules and regulations for program income and agrees to report all program income that is generated as a result of the project's activities. Applicant agrees to report program income through a formal grant adjustment and to secure HSGD approval prior to use of the program income. Applicant agrees to use program income for allowable costs and agrees to expend program income immediately after HSGD's approval of a grant adjustment and prior to requesting reimbursement of funds.

**Deduction Method** - Program income shall be deducted from total allowable costs to determine the net allowable costs. Program income shall be used for current costs unless HSGD authorizes otherwise. Program income which the grantee did not anticipate at the time of the award shall be used to reduce the HSGD award and grantee match rather than to increase the funds committed to the project.

**Asset Seizures and Forfeitures** - Program income from asset seizures and forfeitures is considered earned when the property has been adjudicated to the benefit of the plaintiff (e.g., law enforcement entity).

**Certification**

Each applicant agency will certify to the specific criteria detailed above under the **Narrative Tab**, and the HSGD **Certification and Assurances** to be eligible for funding under the Homeland Security Grant Program (HSGP) Solicitations.

I certify to all of the above requirements.

**Project Summary :**

Briefly summarize the project, including proposed activities and intended impact

Throughout the entire far West Texas Region, El Paso County's Special Response Teams need to be properly equipped in order to deploy personnel that have the appropriate equipment to be able to respond to acts of terrorism as well as related Improvised Explosive Devices (IED). The appropriate equipment is necessary for the continued development of response to counter terrorism/tactical response as well as to the following IED situations: Vehicle Borne Improvised Explosive Devices (VBIEDs), Person Borne Improvised Explosive Devices (PBIEDs) and Remote-Control Improvised Explosive Devices (RCIEDs). Response is both locally to include Ft. Bliss and regionally to the following counties: Dona Ana, Hudspeth, Culberson, Presidio, Jeff Davis and Brewster Counties. In order for El Paso County's First Responders and Special Response Teams to deploy without decreasing or weakening the safety of the residents within El Paso County, equipment that is expired or that is close to expiration needs to be replaced. The replacement of expired equipment is necessary for personnel to deploy out of town and still have a contingency left locally, in order to mitigate any situation. Lastly, gaps in the area of Counter-Terrorism/Tactical response have been identified in the limited capabilities of current equipment

**Problem Statement :**

Provide a detailed account of the issues, threats or hazards that your project will target. For federal Homeland Security Grants, include specific references to the regional or state *Threat and Hazard Identification and Risk Assessment (THIRA)*, as applicable.

Due to the remoteness of our region, The RGCOG depends on one certified bomb squad to cover and respond to an area of approximately 21, 751 square miles. Because of this, the need in acquiring additional equipment in order to replace expired equipment exists. The additional equipment is necessary to ensure that our response teams can respond to multiple incidents simultaneously within El Paso County as well as to the five rural jurisdictions- Dona Ana, Hudspeth, Culberson, Presidio, Jeff Davis and Brewster Counties.

**Existing Capability Levels :**

Describe the existing capability levels, including resources that are currently in place to support this project prior to the use of grant funds.

El Paso County's Special Response Teams are the only specialized teams in the entire West Texas Region with the capability to protect both urban and rural communities from the consequences of all hazards including both natural and man-made disasters. The special response teams were built with UASI funding and the loss of this funding would severely threaten the ability of these teams to continue providing a high level of local and regional response capabilities. This project will address the identified gap by providing equipment, in order to maintain response capabilities. Equipment replacement has been identified as a gap due to budgetary constraints.

**Existing Capability Gaps:**

Describe the capability gaps which will be addressed by the project. For federal Homeland Security Grants, include specific references to the regional or statewide State Preparedness Report (SPR).

As per the 2015 Rio Grande Council of Governments SPR, the following capability gaps were identified (gaps are equally weighed). 1. Interoperable communications (equipment, COML Leaders, MOAs); 2. Specialized Response Teams (equipment replacement); 3. Critical infrastructure (mapping an inventory of all critical infrastructure within the RCOG region (blueprints, contents of buildings/structures and identifying point of contacts); 4. Intelligence and Information sharing (building relationships across all disciplines, vetting and cross training LE personnel, developing NOAs and participation of rural Les in the Fusion Center).

**Impact Statement :**

Describe the project goals/objectives and how this project will maintain capabilities or reduce capability gaps.

The Project's goal is increase the RGCOG's capability to response to, and recover from incidents due to terrorism. The Project's objectives are: purchase equipment items for our regional response teams that are currently expired or due to expire. The EPPD Special Weapons and Tactics Team and the EPPD Bomb Squad is currently responsible for responding to El Paso County (Fort Bliss Army base), Hudspeth County, Culberson County, Presidio County, Jeff Davis County and Brewster County with a total of 21,751 square miles of responsibility.

**Homeland Security Priority Actions:**

Identify the Texas Homeland Security Priority Action most closely aligned with this project. Each Priority Action is linked with an Objective from the Texas Homeland Security Strategic Plan (HSSP). List the Priority Action by number and text (e.g. 1.2.3 Expand and enhance the network of human sources that can provide detailed and relevant information on known or suspected terrorist and criminal enterprises.)

This project supports Homeland Security goal 4, objective 4.1, "maximize response capabilities by enhancing statewide regional response and the state and regional

mutual aid network". The effectiveness of response operations, which may be managed at the local, regional, and/or state level depending on the scope of an incident, depends on many factors including awareness of available response team and resources; readiness to provide mutual aid from other jurisdictions; use of common terminology and processes for describing response capabilities; establishment of a common operational picture among all responders during incidents; and integration of community capabilities into public sector response activities.

**Target Group :**

Identify the target group and population expected to benefit from this project. All jurisdictions within the RGCOG region.

**Long-Term Approach:**

Describe how the applicant agency will maintain the capabilities supported by this project without additional federal funds. If sustainment is dependent upon federal grants, describe the ongoing need for future grants, as applicable. In order to maintain the capabilities supported by this project should federal funding diminishes, the City of El Paso will prioritize its efforts...

**Project Activities Information**

**HSGP Instructions for Project Activity Selection**

Homeland Security Grant Program (HSGP) applicants should only select one project activity. The eGrants system will allow multiple selections, but each HSGP subrecipient project must fit into one and only one of the Investment Categories that are listed as project activities under the "Activity List".

**Selected Project Activities:**

ACTIVITY	PERCENTAGE:	DESCRIPTION
Sustaining Special Response Teams and First Responder Capabilities	100.00	Purchase of specialized equipment for use of Specialized Teams in response to Active Shooter violence and migration of IEDs, VBIEDs, PBIEDs and RCIEDs.

**Measures Information**

Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
Number of exercises conducted.	0
Number of individuals participating in exercises.	0
Number of people trained.	0
Number of trainings conducted.	0
Number of Special Response Team personnel provided with new or updated equipment.	17
Number of Special Response Teams created, maintained or enhanced.	2

Objective Outcome Measures

OUTCOME MEASURE	TARGET LEVEL
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Custom Output Measures

CUSTOM OUTPUT MEASURE	TARGET LEVEL
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Custom Outcome Measures

	TARGET
--	--------

CUSTOM OUTCOME MEASURE	LEVEL
No exercises or real world demonstrations have occurred in the last five years	0
Special Response Team provided with new and updated equipment	17
Special response team were enhanced	2

**Certification and Assurances**

Each applicant must click on this link to review the standard [Certification and Assurances](#).

**Resolution from Governing Body**

Applications from nonprofit corporations, local units of governments, and other political subdivisions must include a resolution that contains the following:

1. Authorization by your governing body for the submission of the application to OOG/HSGD that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update HSGD should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to HSGD.

Upon approval from your agency's governing body, upload the approved resolution to eGrants by clicking on the **Upload Files** sub-tab located in the **Summary** tab.

**Contract Compliance**

Will HSGD grant funds be used to support any contracts for professional services?

Select the Appropriate Response:

- Yes
- No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

Enter a description for monitoring contract compliance:

**Lobbying**

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

Select the Appropriate Response:

- Yes
- No
- N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

Select the Appropriate Response:

- Yes
- No
- N/A

**Fiscal Year**

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

9/1/2016

Enter the End Date [mm/dd/yyyy]:

8/31/2017

**Sources of Financial Support**

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (\$) of Federal Grant Funds:

61805796

Enter the amount (\$) of State Grant Funds:

67061548

**Single Audit**

Select the appropriate response below based on the Fiscal Year Begin Date as entered above:

**For Fiscal Years Beginning Before December 26, 2014**

Applicants who expend less than \$500,000 in federal grant funding or less than \$500,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a HSGD grant. However, HSGD may require a limited scope audit as defined in OMB Circular A-133.

Has the applicant agency expended federal grant funding of \$500,000 or more, or state grant funding of \$500,000 or more during the most recently completed fiscal year?

OR

**For Fiscal Years Beginning On or After December 26, 2014**

Applicants who expend less than \$750,000 in federal grant funding or less than \$750,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a HSGD grant. However, HSGD may require a limited scope audit as defined in CFR Part 200, Subpart F - Audit Requirements.

Has the applicant agency expended federal grant funding of \$750,000 or more, or state grant funding of \$750,000 or more during the most recently completed fiscal year?

Yes

No

Applicant agencies that selected Yes above, provide the date of your organization's last annual single audit, performed by an independent auditor in accordance with the Single Audit Act Amendments of 1996 and OMB Circular A-133; or CFR Part 200, Subpart F - Audit Requirements.

Enter the date of your last annual single audit:

8/31/2014

**Debarment**

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

I Certify

Unable to Certify

Enter the debarment justification:

**FFATA Certification**

**Certification of Recipient Highly Compensated Officers - The Federal Funding Accountability and Transparency Act (FFATA) requires Prime Recipients (HSGD) to report the names and total compensation of each of the five most highly compensated officers (a.k.a. positions) of each sub recipient organization for the most recently completed fiscal year preceding the year in which the grant is awarded if the subrecipient answers YES to the FIRST statement but NO to the SECOND statement listed below.**

In the sub recipient's preceding completed fiscal year, did the sub recipient receive: (1) 80 percent or more of its annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements; AND (2) \$25,000,000 or more in annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements?

Yes

No

Does the public have access to information about the compensation of the senior executives through periodic reports filed under Section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or Section 6104 of the Internal Revenue Code of 1986?

Yes

No

If you answered YES to the FIRST statement and NO to the SECOND statement, please provide the name and total compensation amount of each of the five most highly compensated officers (a.k.a. positions) within your agency for the current calendar year. If you answered NO to the first statement you are NOT required to provide the name and compensation amounts. NOTE: "Total compensation" means the complete pay package of each of the sub recipient's compensated officers, including all forms of money, benefits, services, and in-kind payments (see SEC Regulations: 17 CCR 229.402).

Position 1 - Name:

Position 1 - Total Compensation (\$):

0

Position 2 - Name:

Position 2 - Total Compensation (\$):

0

Position 3 - Name:

Position 3 - Total Compensation (\$):

0

Position 4 - Name:

Position 4 - Total Compensation (\$):

0

Position 5 - Name:

Position 5 - Total Compensation (\$):

0

## Homeland Security Information

### FUND SOURCE INFORMATION AND REQUIREMENTS

**DHS Project Type:** Develop capabilities to prevent, detect, and respond to improvised explosive device (IED) terrorist attacks.

#### Capabilities

**Core Capability:**

**Identify if this investment focuses on building new capabilities or sustaining existing capabilities. :** Existing Capabilities (Sustain)

**Are the assets or activities Deployable or Shareable:** Deployable

Check if this investment requires new construction or renovation, retrofitting, or modification of existing structures

Check if these funds will support a project that was previously funded with HSGP funding

#### Project Management Step Involved:

Check the step that most closely resembles the phase of the project activities to be completed during the grant period.

**Step:** Execute

**Description:** The period within the project lifecycle during which the actual work of creating the project's deliverables is carried out.

**Process:** Involves directing, accomplishing, managing, and completing all phases and aspects of work for a given project.

#### Milestones

**Milestone:** Purchase of specialized equipment for the Training of Specialized Teams in Response of local and regional incidents.; **Completion Date:** 12-20-2016

**Milestone:** Receive, inventory, and issue equipment to specialized teams; **Completion Date:** 03-20-2017

**Milestone:** Deployment ready in simultaneous incidents ; **Completion Date:** 04-20-2017

#### NIMS Resources

Check if this project supports a NIMS typed resource

**Enter the name of the typed resources from the Resource Type Library Tool:** Bomb Squad/Explosives Team

**Enter the ID of the typed resources from the Resource Type Library Tool:** 6-509-1001

## Fiscal Capability Information

### Section 1: Organizational Information

Enter the Year in which the Corporation was Founded:

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status:

Enter the Employer Identification Number Assigned by the IRS:

Enter the Charter Number assigned by the Texas Secretary of State:

### Section 2: Accounting System

The grantee organization must incorporate an accounting system that will track direct and indirect costs for the organization (general ledger) as well as direct and indirect costs by project (project ledger). The grantee must establish a time and effort system to track personnel costs by project. This should be reported on an hourly basis, or in increments of an hour.

Is there a list of your organization's accounts identified by a specific number (i.e., a general ledger of accounts).

Select the appropriate response:

Yes

No

Does the accounting system include a project ledger to record expenditures for each Program by required budget cost categories?

Select the appropriate response:

- Yes
- No

Is there a timekeeping system that allows for grant personnel to identify activity and requires signatures by the employee and his or her supervisor?

Select the appropriate response:

- Yes
- No

If you answered 'No' to any question above in the Accounting System section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

**Section 3: Financial Capability**

Grant agencies should prepare annual financial statements. At a minimum, current internal balance sheet and income statements are required. A balance sheet is a statement of financial position for a grant agency disclosing assets, liabilities, and retained earnings at a given point in time. An income statement is a summary of revenue and expenses for a grant agency during a fiscal year.

Has the grant agency undergone an independent audit?

Select the appropriate response:

- Yes
- No

Does the organization prepare financial statements at least annually?

Select the appropriate response:

- Yes
- No

According to the organization's most recent Audit or Balance Sheet, are the current total assets greater than the liabilities?

Select the appropriate response:

- Yes
- No

If you selected 'No' to any question above under the Financial Capability section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

**Section 4: Budgetary Controls**

Grant agencies should establish a system to track expenditures against budget and / or funded amounts.

Are there budgetary controls in effect (e.g., comparison of budget with actual expenditures on a monthly basis) to include drawing down grant funds in excess of:

a) Total funds authorized on the Statement of Grant Award?

- Yes
- No

b) Total funds available for any budget category as stipulated on the Statement of Grant Award?

- Yes
- No

If you selected 'No' to any question above under the Budgetary Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

**Section 5: Internal Controls**

Grant agencies must safeguard cash receipts, disbursements, and ensure a segregation of duties exist. For example, one person should not have authorization to sign checks and make deposits.

Are accounting entries supported by appropriate documentation (e.g., purchase orders, vouchers, receipts, invoices)?

Select the appropriate response:

- Yes
- No

Is there separation of responsibility in the receipt, payment, and recording of costs?

Select the appropriate response:

- Yes
- No

If you selected 'No' to any question above under the Internal Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

**Budget Details Information**  
Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Equipment	02EX-00-EXEN Equipment, Explosive Entry	12 ballistic vest	\$24,466.00	\$0.00	\$0.00	\$0.00	\$24,466.00	12
	02EX-00-EXEN							

Equipment	Equipment, Explosive Entry	lightweight armor plates BAO Tactical	\$5,556.00	\$0.00	\$0.00	\$0.00	\$5,556.00	12
Equipment	02PE-01-BSUT Suit, Improvised Explosive Device/Explosive Ordnance Disposal (IED/EOD) Protective Ensemble	The BOMB SQUAD is respectfully requesting to purchase one (5) EOD-10 Bomb Suits with Helmet from MED-ENG, LLC. This bomb suit will replace 2 expired bomb suits and 3 bomb suits getting ready to expire this year currently in our inventory and on our response vehicles. The bomb squad is certified with Med-Eng designed bomb suits, as that is what the F.B.I. Hazardous Devices School and Military utilize. The EOD-10 suit offers industry leading balanced protection against the four main blast threats: blast/overpressure, fragmentation, impact (acceleration and deceleration) and heat/ flame. It further provides the highest degree of modular protection against CBRN (Chemical, Biological, Radiological & Nuclear agents) blast protection. The EOD-10 bomb suit is EMC compatible and is designed to exceed all the stringent requirements associated with the latest revision of the US National Institute of Justice NIJ 0117.01 standard requirements for Public Safety Bomb Suits. Thank you for your time and consideration. Total: Each Suit w/ Helmet \$33,000.00  X 5 = \$165,000.00	\$165,000.00	\$0.00	\$0.00	\$0.00	\$165,000.00	5

Source of Match Information

Detail Source of Match/GPI:

DESCRIPTION	MATCH TYPE	AMOUNT
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Summary Source of Match/GPI:

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Budget Summary Information

Budget Summary Information by Budget Category:

CATEGORY	CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
Equipment	\$195,022.00	\$0.00	\$0.00	\$0.00	\$195,022.00

Budget Grand Total Information:

CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$195,022.00	\$0.00	\$0.00	\$0.00	\$195,022.00

Condition Of Fundings Information

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Funds	Hold Line Item Funds
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You are logged in as User Name: romeroax1