

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Police

AGENDA DATE: March 3, 2020

CONTACT PERSON/PHONE: Assistant Chief Zina Silva, 212-4306

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: NO. 2: Set the Standard for a Safe and Secure City

SUBJECT:

The El Paso City Council authorizes the submission to the Office of the Governor of the State of Texas, Criminal Justice Division, grant application number 3952701, for the City of El Paso Police Department project identified as "Project Safe Neighborhoods Grant Program, FY 2021" to provide financial assistance to the City of El Paso. Requesting \$276181.20, no cash match is required. Grant period will be from October 1, 2020 – September 30, 2021.

BACKGROUND / DISCUSSION:

This is the first year El Paso Police Department is applying for the Project Safe Neighborhoods Grant Program FY21.

SELECTION SUMMARY:

N/A

PROTEST

☐ No protest received for this requirement.

☐ Protest received.

COUNCIL REPRESENTATIVE BRIEFING:

Was a briefing provided? ☐ Yes or ☒ No Routine
If yes, select the applicable districts.

- ☐ District 1
- ☐ District 2
- ☐ District 3
- ☐ District 4
- ☐ District 5
- ☐ District 6
- ☐ District 7

- ☐ District 8
☐ All Districts

PRIOR COUNCIL ACTION:

N/A

AMOUNT AND SOURCE OF FUNDING:

Account No:

Funding Source:

Amount:

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

A handwritten signature in blue ink, reading "Gregory K. Allen", is written over a horizontal line.

RESOLUTION

WHEREAS, the City of El Paso (the "City") is eligible to apply for grants through the Criminal Justice Division of the Office of the Governor of the State of Texas ("CJD"); and

WHEREAS, the El Paso City Council seeks to receive grant funding through the CJD grant/application number 3952701 for the El Paso Police Department project identified as "Project Safe Neighborhoods Grant Program , FY 2021" (the "Grant"); and

WHEREAS, the Grant does not require matching funds by the City;

WHEREAS, the El Paso City Council designates the City Manager or his designee as the City's authorized official.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

1. That the El Paso City Council authorizes the submission of the Office of the Governor of the State of Texas, Criminal Justice Division, grant/application number 3952701, for the City of El Paso Police Department project identified as "Project Safe Neighborhoods Grant Program, FY 2021" to provide financial assistance to the City of El Paso.
2. That, the Grant does not require matching funds by the City.
3. That, the City Manager or designee is authorized to apply for, accept, reject, alter and/or terminate said Grant.
4. That, the City Council agrees that in the event of loss or misuse of said Grant funds, the City of El Paso will return all funds for said Grant to the State of Texas Office of the Governor, Criminal Justice Division.
5. That the City Manager or designee is authorized to sign any related paperwork, including but not limited to, the actual Grant contract, the authorization of budget transfers, and/or revisions to the operation plan, as well as any Grant amendments, corrections or extensions of the Grant agreement which increase, decrease or de-obligate program funds, provided that no additional City funds are required.

APPROVED this ____ day of _____, 2020.

(Signatures on the following page)

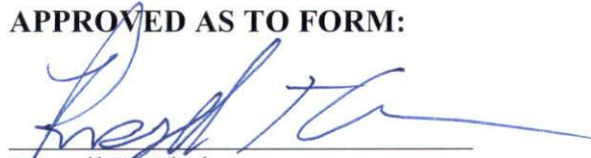
CITY OF EL PASO:

Dee Margo
Mayor

ATTEST:

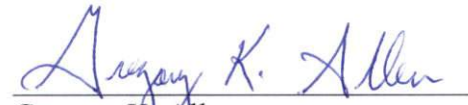
Laura D. Prine
City Clerk

APPROVED AS TO FORM:



Russell T. Abeln
Assistant City Attorney

APPROVED AS TO CONTENT:



Gregory K. Allen
Chief of Police

[Print This Page](#)**Agency Name:** El Paso, City of**Grant/App:** 3952701 **Start Date:** 10/1/2020 **End Date:** 9/30/2021**Project Title:** Safe Neighborhoods**Status:** Application Pending Submission**Eligibility Information****Your organization's Texas Payee/Taxpayer ID Number:**

746000749

Application Eligibility Certify:

Created on:12/24/2019 2:54:18 PM By:Adriana Romero

Profile Information**Applicant Agency Name:** El Paso, City of**Project Title:** Safe Neighborhoods**Division or Unit to Administer the Project:** Police Department**Address Line 1:** 300 N, Campbell**Address Line 2:****City/State/Zip:** El Paso Texas 79901-1402**Start Date:** 10/1/2020**End Date:** 9/30/2021**Regional Council of Governments(COG) within the Project's Impact Area:** Rio Grande Council of Governments**Headquarter County:** El Paso**Counties within Project's Impact Area:** El Paso**Grant Officials:****Authorized Official Not Found****Financial Official Not Found****Project Director****Name:** Ricardo Medina**Email:** 2014@elpasotexas.gov**Address 1:** 911 Raynor**Address 1:****City:** El Paso, Texas 79903**Phone:** 915-212-4003 Other Phone:**Fax:****Title:** Mr.**Salutation:** Lieutenant**Position:** Lieutenant**Grant Writer****Name:** Adriana Romero**Email:** romeroax1@elpasotexas.gov**Address 1:** 911 Raynor**Address 1:****City:** El Paso TX, Texas 79903**Phone:** 915-212-4296 Other Phone:**Fax:****Title:** Ms.**Salutation:** Ms.**Position:** Grant Writer

Grant Vendor Information

Organization Type: Unit of Local Government (City, Town, or Village)

Organization Option: applying to provide juvenile prevention and / or intervention services

Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID): 746000749

Data Universal Numbering System (DUNS): 058873019

Narrative Information

Introduction

The purpose of the Project Safe Neighborhoods Program is to create and foster safer neighborhoods through a sustained reduction in violent crime, including, but not limited to, addressing criminal gangs and felonious possession and use of firearms.

Please read the funding announcement for program rules and application guides, available on the [eGrants Calendar](#) page. Additionally, you should review the *Guide to Grants* available on the [PSO Resource for Applicants and Grantees webpage](#) for information and guidance related to the management and use of grant funds.

Use the space provided below to describe your project. For help with your narrative, see PSO's Developing a Good Project Narrative [Guide](#).

Note: Do not upload attachments with further information unless specifically instructed to do so.

Program-Specific Questions

Main PSN Design Feature

What is the project's main Project Safe Neighborhoods (PSN) design feature?

☐ Targeted Enforcement

☒ Prevention

☐ Accountability

Indicate the percentage of your PSN project allocated for each of the following categories:

Police Agency (%):

100

Prevention (%):

0

All Other Partner Agencies (%):

0

Gang Task Force

Project will support the operations and coordination activities of a gang task force.

Select the appropriate response:

☒ Yes

☐ No

If you answered '**YES**' above, enter the name of the gang task force. If you selected '**No**', enter '**N/A**'.

El Paso Police TAG Center

If you answered '**YES**' above, enter the agencies or organizations that participate in the above-named task force. If you selected '**No**', enter '**N/A**'.

Law enforcement agencies that are currently constituents to the TAG are El Paso Police Department, Texas Department of Public Safety, El Paso County Sheriff's Office, 34th Judicial District Attorney's Office, Federal Bureau of Investigation, Alcohol Tobacco and Firearms, Drug Enforcement Administration, and Homeland Security Investigations. Agencies that will be participating with the constituents are the El Paso Intelligence Center, West Texas High Intensity Drug Trafficking Area-ISC, United States Probation Office-EI Paso, El Paso Independent School District, Texas Alcoholic Beverage Commission, United States Probation Office-New Mexico, US Army CID and DES, El Paso County District Attorney's Office. Additional agencies participating with partnerships of two Task Forces assigned to the TAG include Texas Department of Criminal Justice-OIG, Socorro Police Department, and ICE Enforcement Removal Operations (ERO).

Certifications

In addition to the requirements found in existing statute, regulation, and the funding announcement, this program requires applicant organizations to certify compliance with the following:

Constitutional Compliance

Applicant assures that it will not engage in any activity that violates Constitutional law including profiling based upon race.

Information Systems

Applicant assures that any new criminal justice information systems will comply with data sharing standards for the Global Justice XML Data Model and the National Information Exchange Model.

Criminal History Reporting

Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the *Texas Code of Criminal Procedure, Chapter 66*. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Beginning January 1, 2020, counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90 percent of convictions within seven business days to the Criminal Justice Information System at the Department of Public Safety. By January 1, 2021, such reporting must take place within five business days. Click [here](#) for additional information from DPS on this new reporting requirement.

Uniform Crime Reporting (UCR)

Eligible applicants operating a law enforcement agency must be current on reporting Part I violent crime data to the Texas Department of Public Safety (DPS) for inclusion in the annual Uniform Crime Report (UCR). To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year.

Conversion to National Incident-Based Reporting System (NIBRS)

The Texas Department of Public Safety (DPS) has established a goal set by the Texas Legislature for all local law enforcement agencies to implement and report crime statistics data by using the requirements of the National Incident-Based Reporting System (NIBRS). Additionally, the Federal Bureau of Investigations (FBI) will collect required crime statistics solely through the NIBRS starting January 1, 2021. Due to this federal deadline, grantees are advised that eligibility for future grant funding may be tied to compliance with NIBRS. Financial grant assistance for transitioning to NIBRS may be available for your jurisdiction from the Public Safety Office.

Compliance with State and Federal Laws, Programs and Procedures

Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to OOG and is active until August 31, 2021 or the end of the grant period, whichever is later.

Civil Rights Liaison

A civil rights liaison who will serve as the grantee's civil rights point of contact and who will be responsible for ensuring that the grantee meets all applicable civil rights requirements must be designated. The designee will act as the grantee's liaison in civil rights matters with CJD and with the federal Office of Justice Programs.

Enter the Name of the Civil Rights Liaison:

Linda Thomas

Enter the Address for the Civil Rights Liaison:

300 N. Campbell El Paso Texas, 79901

Enter the Phone Number for the Civil Rights Liaison [(999) 999-9999 x9999]:

(915) 212-1240

Overall Certification

Each applicant agency must certify to the specific requirements detailed above as well as to comply with all requirements within the PSO Funding Announcement, the *Guide to Grants*, the *Grantee Conditions and Responsibilities*, any authorizing or applicable state and federal statutes and regulations to be eligible for this program.

X I certify to all of the application content & requirements.

Project Abstract :

The El Paso Police Department (EPPD) serves approximately 683,000 residents within the city limits of El Paso and thousands more who travel through El Paso to visit and work in the city on a daily basis. Estimated numbers indicate that El Paso swells to approximately one million people per day. The EPPD is jurisdictionally responsible for approximately 256.38 square miles. The patrol units are assigned to one of five Regional Commands, which serve eight El Paso representative district jurisdictions. In addition to the patrol units, the EPPD has a myriad of specialized units to include, but not limited to Gang Unit, SWAT, Auto Theft, Narcotics, Crimes Against Persons, Crime Scene Unit and more. The El Paso Police Department currently employs over 1,100 sworn personnel which results in approximately 2 officers per 1,000 residents and has over 400 civilian support staff. The City of El Paso, during the year of 2018 reported a total of 19,315 Part 1 Crimes and responded to over 350,000 calls for service. In addition, the EPPD made over 20,000 arrests for that year. Although great strides have been made towards reducing violent crime in El Paso through units like the Gang Task Force, challenges have been identified, consistent with the crime triangle, with respect to People, Places, and Problems. The El Paso Police Department seeks to utilize evidence and intelligence-based practices through the deployment of technological innovations, in order to identify and arrest active criminals who are using firearms while carrying out aggravated offenses. Deploying this type of innovation will assist in detecting and reducing gun-related crime in El Paso, Texas.

Problem Statement :

The El Paso Police Department, in recent years, has taken great steps in addressing crime. However, the EPPD is still lacking technological resources that would aid law enforcement in properly addressing gun crime within the city. Gun-related crime, for the most part, is usually addressed when officers are dispatched to the scene. Unfortunately, this is a reactive component of law enforcement. In order to keep up with the ever-changing criminal landscape law enforcement needs to approach the problem by being strategically and tactically intelligent in their responses. The El Paso Police Department has taken steps in addressing gun crime by most recently forming the department's first National Integrated Ballistic Information Network (NIBIN) program. By utilizing a gun detection system it would provide an instantaneous notification to the officers. As opposed to the usual route of the call taker answering the call, then routing the call to the appropriate dispatcher, and finally dispatching a unit. This would be an innovative approach to responding to gun crime and it will also enable officers to recover and preserve valuable evidence. In order to properly address gun-related crime, the El Paso Police Department will be focusing on preventive, proactive and enforcement components. The El Paso Police Department will begin by implementing preventative measures which will consist of community and school presentations. The presentations will focus on gang and gun awareness. This component will be a collaboration between the El Paso Police Gang Unit and Police Area Representatives (PAR).

Supporting Data :

The City of El Paso, over the past 5 years has seen an average increase of 9% in gun-related crime calls. From 1,172 calls in 2015 to 1,531 calls in 2019, the El Paso Police Department saw a 30% increase in gun-related calls for service. In the year of 2015, 266 cases were documented related to gun crimes being committed citywide, with a 53% increase in 2019 totaling to 406 cases. A request for data was made to our Fusion Center (crime analysis) regarding all calls for services, documented reports, and physical arrests cases from the years of 2015 to 2019. By using the following data both Pebble Hills Regional Command (PHRC) and the Northeast Regional Command (NERC) are consistent active areas of gun-related crime citywide. Between the years of 2015 and 2019, PHRC had 32% of citywide calls for services, 31% of citywide documented reports, and 28% of city-wide physical arrests. In the same respective years, NERC had 29% of citywide calls for services, 25% of citywide documented reports, and 23% of city-wide physical arrests. Thus making those two regional commands the initial focus of this initiative. The El Paso Police Department Gang unit has historically played an integral role in handling gun/gang-related crime. As of 2019, the EPPD Gang unit has identified 131 Texas gangs, as well as 1,559 El Paso gang

members. From 2018 to present day, 74 arrests have been made of active gang members who have been involved in gun crimes. Having up to date knowledge of Active Street gangs will only enable investigators to effectively and efficiently identify potential suspects.

Project Approach & Activities:

The El Paso Police Department would like to purchase a gunshot detection system which would be an asset to the EPPD and City of El Paso. EPPD requires a system that provides a live feed of active "gunshots". Various sensors will be strategically placed throughout the PHRC and NERC area along with Pole Cameras whose sole function will be to capture surveillance video, which the Officers may utilize in an undercover capacity or in full uniform while using a marked unit. EPPD will have the flexibility by providing these Officers with access to the system which will alert them instantaneously of gunshots and its location. Personnel could be comprised of a combination of the gang task force and/or tactical officer(s) from the affected regions as well as Ballistic Intelligence Unit Officers. As the Gang Unit receives a call-out related to gun crimes involving gang activity supervisors on the scene will addition notify the Ballistic Intelligence Unit who will respond and collect all casings (evidence) that were left at the scene. In addition, this system may be monitored by the dispatchers or the Fusion Center where information can be relayed to officers on the ground. The Fusion Center could be assigned to monitor the video feed and sensor detection. The Gun detection system sensors will need to be portable so that they may be moved at any given time to address shifting crime trends and patterns. Officers will respond to citywide calls that related to firearms in order to collect casings that will further aid in linking investigations.

Capacity & Capabilities:

The El Paso Police Department has the substantial capacity to implement the proposed project and possess a wide variety of critical infrastructure elements, including fiscal management, reporting, and budgeting. Although the focus of the grant will fall primarily on gun crime, many internal and external partners who will have an invested interest in the program will be called upon to contribute to the success of the focused areas. Internal partners may include the El Paso Police Area Representative, El Paso Police Gang Unit, and the El Paso Police Ballistic Intelligence Unit. While external partners will include the District Attorney's office, the El Paso County Sheriffs' Office, Texas Department of Public Safety, Hudspeth County, Dona Ana County, Otero County, and the Bureau of Alcohol, Tobacco, Firearms, and Explosives (ATF). Most recently the B.I.U has undergone training which was hosted by ATF at the National Correlation and Training Center located in Huntsville, Alabama. Officers received certification in the Integrated Ballistics Identification System Data Acquisitions. The B.I.U is regionally certified and is now able to conduct acquisitions and test fire (firearms). Since going operational as of November 2019 the B.I.U has successfully obtained 10 leads which directly link to ongoing investigations. Each Regional Command Center already has an established Police Area Representative (PAR) program. This enables the El Paso Police Department to effectively reach out to various community organizations and schools for preventative crime/gang presentations. This program will be a city-wide initiative between PAR officers and the EPPD Gang Unit. The El Paso Police Gang Unit is currently housed at the Texas Anti-Gang Center (TAG) along with several federal, state and local law enforcement agencies. A Board composed of executive staff from the constituent law enforcement agencies manage the overall operations of the TAG center. Collocating the participating agencies ensures agencies have access to information in a timely manner, create force multipliers, and concentrate operations. This allows the participating law enforcement agencies to split their focus among multiple priorities on a routine basis while permitting flexible surges during moments of crisis or operational need. The Ballistic Intelligence Unit (B.I.U) is organized through the use of sworn personnel to both quickly respond to the scenes and process ballistic evidence for investigations. Casings that have an immediate need for actionable intelligence can be quickly processed and entered into the National Integrated Ballistic Information Network (NIBIN) system for ballistic comparison. This tiered evidence collection policy allows the B.I.U to act as a call out unit while addressing prolific firearm offenders. The B.I.U will serve as a resource to other investigative units, tying investigations together and identifying suspects. The B.I.U currently consists of two supervisors and two sworn police officers who are responsible for responding to gun-related calls. As well as entering acquisitions to the (NIBIN) system and verifying firearm data into the Electronic Tracing System – (E-Trace system). The B.I.U will also assist in coordinating inter-departmental efforts to respond to gun crimes. To keep the information up to date B.I.U will meet with first-line officers by attending shift meetings on a monthly basis, as well as on shift training days. These collaborative meetings bring together detectives, tactical support units, and other specialty units to foster communication, troubleshoot challenges and increase operational efficiency.

Performance Management :

The El Paso Police Department will document the implementation of the intelligence lead policing operational activities facilitated through the deployment of innovative technology. The El Paso Police Department will review current gun crime trends by recording and planning meetings for the outreach initiatives; discuss the use of the technology; review of officer log sheets for documented frequency and volume of use of technology. Finally, records of the actual deployment of the technology will be collected and examined. Expected data elements will

include: days of the week, time of day, the number of times technology is deployed, activated, and used, as well as the number of personnel utilizing the technology. Data on outreach presentations will also be collected and accounted for pertaining to the number of attendees, age group, and their location. The EPPD Strategic Planning Auxiliary Services supervisors will be responsible for collecting all data related to arrests, officer deployments technology placements, and outreach initiatives. This will include, 911 calls resulting in a confirmed shootings compared to gunshot detection system alerts. B.I.U will track the number of casings entered in the NIBIN system that are subsequently linked to other gun crimes in NIBIN. The number of Firearms will be tracked in the E-Trace system.

Target Group :

The City of El Paso is divided up by regions: Northeast, West Side, Central, Pebble Hills (Eastside) and Mission Valley Regional Command Centers. The two regions that statistically show a higher amount of gun crime are the Northeast Regional Command and Pebble Hills Regional Command Center.

Evidence-Based Practices:

Recently, the El Paso Police Department B.I.U. visited the Phoenix Police Department (PPD) to review their current NIBIN system and their Team. It was learned that the PPD had a gun detection system that provided them with real-time notification of a gunshot thus enabling them to respond immediately to the scene. The El Paso Police Department personally witnessed where their investigative team was attempting to locate casings at a crime scene. Officers were able to locate casings within 20 feet of the actual geo-mapping which was displayed on a laptop per their gun detection system. PPD on separate occasions provided details in which the gun detection system alerted of a shooting. PPD investigators were able to respond quickly and were able to successfully locate an offender fleeing from a scene where a gunshot activation was detected. The suspect was successfully captured with the weapon in hand by responding investigators while utilizing the gun detection system. Other agencies who currently use similar gun detection systems include Colorado, Springs, Denver, Colorado and Selma, Alabama. The city of El Paso and its citizens would greatly benefit from this innovation. This would only add another tool for EPPD to serve its community effectively.

Project Activities Information

Introduction

Introduction

This section contains questions about your project. It is very important for applicants to review their funding announcement for guidance on how to fill out this section. Unless otherwise specified, answers should be about the EXPECTED activities to occur during the project period.

Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
Crime Prevention	30.00	The El Paso Police Department will be conducting outreach to local High Schools and Middle schools citywide by utilizing El Paso Police Officers. EPPD will be educating schools and general public in aiding to recognize signs of dangers of gun crime and gang crime.
Law Enforcement	70.00	The El Paso Police Department will identify hot spots related to gun crime and deploy the gun detection system along with Pole Cameras in the affected area. The combination of these two technologies will be strategically placed in the identified area. B.I.U will respond whenever the Gang Unit is called out for gun related offenses.

CJD Purpose Areas

PERCENT DEDICATED	PURPOSE AREA	PURPOSE AREA DESCRIPTION
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Measures Information

Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
Casework, non-licensed counseling, individual advocacy, or other support: Hours delivered.	0
Casework, non-licensed counseling, individual advocacy, or other support: Individuals receiving	0
Equipment or technology: Individuals/operators equipped	0
General Law Enforcement or Public Safety: Arrests resulting from grant.	10
Instruction and Support for Pro-social, Educational, Vocational, or Employment skills: Hours delivered.	60
Instruction and Support for Pro-social, Educational, Vocational, or Employment skills: Individuals receiving.	1800
Targeted Investigation: Criminal cases resulting in arrest.	10
Targeted Investigation: Grant-funded investigations carried out by the unit/division	25
Training or professional development: Individuals provided	0
Training or professional development: Individuals received	5
Training, professional development, or technical assistance: Hours provided	0
Training, professional development, or technical assistance: Hours received	5

Objective Outcome Measures

OUTCOME MEASURE	TARGET LEVEL
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Custom Output Measures

CUSTOM OUTPUT MEASURE	TARGET LEVEL
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Custom Outcome Measures

CUSTOM OUTCOME MEASURE	TARGET LEVEL
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Resolution from Governing Body

Applications from nonprofit corporations, local units of governments, and other political subdivisions must include a [resolution](#) that contains the following:

1. Authorization by your governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update the PSO should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO.

Upon approval from your agency's governing body, upload the approved resolution to eGrants by clicking on the **Upload Files** sub-tab located in the **Summary** tab.

Contract Compliance

Will PSO grant funds be used to support any contracts for professional services?

Select the appropriate response:

☒ Yes

☐ No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

Enter a description for monitoring contract compliance:

In reference to the contract compliance: The El Paso Police department will monitor and assure that all contracts are executed in compliance with all applicable federal and state statutes, regulations, policies, guidelines and requirements, including, but not limited to, 2 CFR 200; the Uniform Grant Management Standards (UGMS); and Title 1, Part 1, Chapter 3 of the Texas Administrative Code, that govern the application, acceptance and use of Federal and State funds for this project. – The project manager will monitor and review the work and/or services performed by these grant funds.

Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

Select the appropriate response:

☐ Yes
☒ No
☐ N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

Select the appropriate response:

☐ Yes
☒ No
☐ N/A

Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

9/1/2020

Enter the End Date [mm/dd/yyyy]:

8/31/2021

Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (in Whole Dollars \$) of Federal Grant Funds expended:

60153213

Enter the amount (in Whole Dollars \$) of State Grant Funds expended:

4115965

Single Audit

Applicants who expend less than \$750,000 in federal grant funding or less than \$750,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a PSO grant. However, PSO may require a limited scope audit as defined in 2 CFR Part 200, Subpart F - Audit Requirements.

Has the applicant agency expended federal grant funding of \$750,000 or more, or state grant funding of \$750,000 or more during the most recently completed fiscal year?

Select the appropriate response:

☒ Yes
☐ No

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor in accordance with the State of Texas Single Audit Circular; or CFR Part 200, Subpart F - Audit Requirements.

Enter the date of your last annual single audit:

8/31/2018

Equal Employment Opportunity Plan

Compliance

Review the information below to determine which section of the federal [EEOP Certification Form](#) applies to your organization. The EEOP certification information must be submitted to the Office of Civil Rights, Office of Justice Programs through their on-line [EEOP Reporting Tool](#). For more information and guidance on how to complete and submit the federal EEOP certification information, please visit the US Department of Justice, Office of Justice Programs website at <https://ojp.gov/about/ocr/eeop.htm>.

Type I Entity

Defined as an applicant that meets one or more of the following criteria:

- the applicant has less than 50 employees;
- the applicant is a non-profit organization;
- the applicant is a medical institution;
- the applicant is an Indian tribe;
- the applicant is an educational institution, or
- the applicant is receiving a single award of less than \$25,000.

Requirements

- The applicant is exempt from the EEOP requirements required to prepare an EEOP because it is a Type I Entity as defined above, pursuant to 28 CFR 42, subpart E;
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services; and
- the applicant must complete **Section A** of the EEOP Certification Form and send it to the Office for Civil Rights (OCR) to claim the exemption from developing an EEOP.

Type II Entity

Defined as an applicant that meets the following criteria:

- the applicant has 50 or more employees, and
- the applicant is receiving a single award of \$25,000 or more, but less than \$500,000.

Requirements

- The applicant agency is required to formulate an EEOP in accordance with 28 CFR 42.301, subpart E;
- the EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP is available for review by the public and employees or for review or audit by officials of OOG, OOG's designee, or the Office of Civil Rights, Office of Justice Programs, U.S. Department of Justice, as required by relevant laws and regulations;
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services;
- the applicant must complete **Section B** of the EEOP Certification Form and send it to the Office for Civil Rights (OCR) to claim the exemption from submitting an EEOP to OCR; and
- the EEOP is required to be on file with the applicant agency.

Enter the name of the person responsible for the EEOP and the address of the office where the EEOP is filed:

Linda Thomas 300 N. Campbell El Paso Texas, 79901 (915) 212-1240

Type III Entity

Defined as an applicant that is NOT a Type I or Type II Entity.

Requirements

- The EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP has been submitted to the Office of Civil Rights (OCR), Office of Justice Programs, U.S. Department of Justice and has been approved by the OCR, or it will be submitted to the OCR for approval upon award of the grant, as required by relevant laws and regulations; and
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services; and
- the applicant must complete **Section C** of the EEOP Certification Form and send it to the Office for Civil Rights (OCR).

Certification

Based on the definitions and requirements above, the applicant agency certifies to the following entity type:

- ☐ Type I Entity
☐ Type II Entity
☒ Type III Entity

Debarment

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

- ☒ I Certify
☐ Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements.

FFATA Certification

Certification of Recipient Highly Compensated Officers

The Federal Funding Accountability and Transparency Act (FFATA) requires Prime Recipients (CJD) to report the names and total compensation of each of the five most highly compensated officers (a.k.a. positions) of each sub recipient organization for the most recently completed fiscal year preceding the year in which the grant is awarded if the subrecipient answers **YES** to the **FIRST** statement but **NO** to the **SECOND** statement listed below.

In the sub recipient's preceding completed fiscal year, did the sub recipient receive: (1) 80 percent or more of its annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements; AND (2) \$25,000,000 or more in annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements?

- ☐ Yes
☒ No

Does the public have access to information about the compensation of the senior executives through periodic reports filed under Section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or Section 6104 of the Internal Revenue Code of 1986?

- ☐ Yes
☒ No

If you answered **YES** to the **FIRST** statement and **NO** to the **SECOND** statement, please provide the name and total compensation amount of each of the five most highly compensated officers (a.k.a. positions) within your agency for the current calendar year. If you answered NO to the first statement you are NOT required to provide the name and compensation amounts. NOTE: "Total compensation" means the complete pay package of each of the sub recipient's compensated officers, including all forms of money, benefits, services, and in-kind payments (see SEC Regulations: 17 CCR 229.402).

Position 1 - Name:

Position 1 - Total Compensation (\$):

0

Position 2 - Name:

Position 2 - Total Compensation (\$):

0

Position 3 - Name:

Position 3 - Total Compensation (\$):

0

Position 4 - Name:

Position 4 - Total Compensation (\$):

0

Position 5 - Name:

Position 5 - Total Compensation (\$):

0

Fiscal Capability Information

Section 1: Organizational Information

*** FOR PROFIT CORPORATIONS ONLY ***

Enter the following values in order to submit the application

Enter the Year in which the Corporation was Founded: 0

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status: 01/01/1900

Enter the Employer Identification Number Assigned by the IRS: 0

Enter the Charter Number assigned by the Texas Secretary of State: 0

Enter the Year in which the Corporation was Founded:

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status:

Enter the Employer Identification Number Assigned by the IRS:

Enter the Charter Number assigned by the Texas Secretary of State:

Section 2: Accounting System

The grantee organization must incorporate an accounting system that will track direct and indirect costs for the organization (general ledger) as well as direct and indirect costs by project (project ledger). The grantee must establish a time and effort system to track personnel costs by project. This should be reported on an hourly basis, or in increments of an hour.

Is there a list of your organization's accounts identified by a specific number (i.e., a general ledger of accounts)?

Select the appropriate response:

☐ Yes

☐ No

Does the accounting system include a project ledger to record expenditures for each Program by required budget cost categories?

Select the appropriate response:

☐ Yes

☐ No

Is there a timekeeping system that allows for grant personnel to identify activity and requires signatures by the employee and his or her supervisor?

Select the appropriate response:

☐ Yes

☐ No

If you answered 'No' to any question above in the Accounting System section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Section 3: Financial Capability

Grant agencies should prepare annual financial statements. At a minimum, current internal balance sheet and income statements are required. A balance sheet is a statement of financial position for a grant agency disclosing assets, liabilities, and retained earnings at a given point in time. An income statement is a summary of revenue and expenses for a grant agency during a fiscal year.

Has the grant agency undergone an independent audit?

Select the appropriate response:

☐ Yes
☐ No

Does the organization prepare financial statements at least annually?

Select the appropriate response:

☐ Yes
☐ No

According to the organization's most recent Audit or Balance Sheet, are the current total assets greater than the liabilities?

Select the appropriate response:

☐ Yes
☐ No

If you selected 'No' to any question above under the Financial Capability section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Section 4: Budgetary Controls

Grant agencies should establish a system to track expenditures against budget and / or funded amounts. Are there budgetary controls in effect (e.g., comparison of budget with actual expenditures on a monthly basis) to include drawing down grant funds in excess of:

a) Total funds authorized on the Statement of Grant Award?

☐ Yes
☐ No

b) Total funds available for any budget category as stipulated on the Statement of Grant Award?

☐ Yes
☐ No

If you selected 'No' to any question above under the Budgetary Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Section 5: Internal Controls

Grant agencies must safeguard cash receipts, disbursements, and ensure a segregation of duties exist. For example, one person should not have authorization to sign checks and make deposits.

Are accounting entries supported by appropriate documentation (e.g., purchase orders, vouchers, receipts, invoices)?

Select the appropriate response:

☐ Yes
☐ No

Is there separation of responsibility in the receipt, payment, and recording of costs?

Select the appropriate response:

☐ Yes
☐ No

If you selected 'No' to any question above under the Internal Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Budget Details Information

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Overtime for All Peace Officers	5 Officers with an average cost of \$34,000.00: an average cost of 65.55438 per hour/ 3.6 hrs/ 4 days per month/ 6 months = \$34,000.00 (rounded up to the nearest hundred)	\$34,000.00	\$0.00	\$0.00	\$0.00	\$34,000.00	100
Equipment	Thermal Imaging Equipment	National Integrated Ballistic Information Unit will include 22 FireFLY-LE2 Sensor, FireFLY Installation Support, 1 Database/Web Setup, 1 Web Interface Training, Site and Installation Planning, 1 yr sensor support. all is included in the start up packet of approximately \$192,260.00	\$192,260.00	\$0.00	\$0.00	\$0.00	\$192,260.00	1
Supplies and Direct Operating Expenses	Presentation and/or Training Supplies	5 Dell XPS 15.6" 4KUltra HD Touch-Screen Intel Core i9 32 GB Memory @ \$2299.00 each, 5 Dell XPS 15.6" 4KUltra HD Touch-Screen Laptop Intel Core i7 16 GB @ \$1700.00 each , 5 Projector @ \$600.00 each , 5 Carrying case for projector/laptop @ 150.00 each , 10 power strips	\$26,906.20	\$0.00	\$0.00	\$0.00	\$26,906.20	0

		@ 43.13 each, 10 HDMI Cables @ \$60.99 each, 5 Portable Screen @ \$150.00 each , 5 outdoor projector screen @ \$204.00 each.						
Supplies and Direct Operating Expenses	Presentation and/or Training Supplies	Promotional items such as pens, prevention stickers, hand sanitizers	\$23,015.00	\$0.00	\$0.00	\$0.00	\$23,015.00	0

Source of Match Information

Detail Source of Match/GPI:

DESCRIPTION	MATCH TYPE	AMOUNT
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Summary Source of Match/GPI:

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Budget Summary Information

Budget Summary Information by Budget Category:

CATEGORY	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
Equipment	\$192,260.00	\$0.00	\$0.00	\$0.00	\$192,260.00
Personnel	\$34,000.00	\$0.00	\$0.00	\$0.00	\$34,000.00
Supplies and Direct Operating Expenses	\$49,921.20	\$0.00	\$0.00	\$0.00	\$49,921.20

Budget Grand Total Information:

OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$276,181.20	\$0.00	\$0.00	\$0.00	\$276,181.20

Condition Of Fundings Information

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Funds	Hold Line Item Funds
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You are logged in as **User Name:** romeroax1