

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: ENGINEERING & CONSTRUCTION MANAGEMENT
AGENDA DATE: MARCH 4, 2014
CONTACT PERSON/PHONE: BRUCE D. COLLINS, PURCHASING DIRECTOR, 212-1181
ALAN SHUBERT, CITY ENGINEER, 212-1870
BILL STUDER, DEPUTY CITY MANAGER, 212-1876
DISTRICT (S) AFFECTED: 8

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Request that the Purchasing Director, Purchasing & Strategic Sourcing Department, be authorized to issue a Purchase Order to Grainger, Inc., a contractor under the Texas TXMAS-2-553030-19 Contract for miscellaneous equipment and supplies needed for the El Paso Ballpark in the estimated amount of \$225,000.00.

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

Approval is requested per the Sports and Community Venues statute (*Title 10. Parks and other recreational and cultural resources Subtitle C. Parks and other resources provisions applying to more than one type of local government Chapter 334 Sports and Community Venues* of the Local Government Code).

SELECTION SUMMARY:

Purchasing & Strategic Sourcing will assist in making procurements through the TXMAS Contract to Grainger, Inc., El Paso, Texas, as appropriate, for the additional equipment needed for the El Paso Ballpark.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

This will be funded from the Ballpark Budget as previously approved by Council. This will not increase the Ballpark budget or require any additional funding from the City of El Paso.

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

This will be funded from the Ballpark Budget and will not require any additional funding.
The Account number is #190-99998-580090-4735-PCP13STADIUM1.

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD: _____

Name

Signature

Date



MEMORANDUM

CONFIDENTIAL ATTORNEY-CLIENT AND/OR
ATTORNEY WORK PRODUCT COMMUNICATION

NOT INTENDED FOR PUBLIC DISSEMINATION

TO: Mayor & Council

CC: City Manager
R. Alan Shubert

FROM: Cynthia Osborn
Assistant City Attorney

SUBJECT: Additional Back-up for Agenda items 4.1-4.6

DATE: February 27, 2014

Items 4.1 through 4.6 on the March 4, 2014 agenda are purchase orders for Furniture, Fixtures and Equipment (FF&E) for the El Paso Ballpark. By City Policy all purchase orders over \$50,000 must be approved by City Council.

The Ballpark project is at a critical juncture and you will be seeing these purchase orders in the coming weeks. Any delay in approving the purchase orders may result in delay in the completion of the project. Staff is prepared to answer any questions you may have in advance of the meeting in order to avoid any delays in approval.

You may notice that two of the purchase orders are based on quotes, and three are based upon informal bids. The final purchase order is from a cooperative. Please recall the Ballpark is a "Venue Project" and pursuant to Local Government Code Section 334.041(e), venue projects are exempt from competitive bidding laws. The procurement of FF&E therefore, does not need to be competitively bid.

Included within the \$64 million dollar budget previously approved by City Council is the sum of \$1,972,530.00 for FF&E. There are sufficient funds to

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District 5
Dr. Michiel R. Noe

District 6
Eddie Holguin Jr.

District 7
Lilia B. Limon

District 8
Cortney Carlisle Niland

City Manager
Joyce A. Wilson

OFFICE OF THE CITY ATTORNEY

P.O. Box 1890 / El Paso, Texas 79950-1890 / 915 541-4550 / Facsimile 915 541-4710 www.elpasotexas.gov
PL # 263431 v.2



cover the six purchase orders you are being asked to approve. The total amount of the six purchase orders is \$994,612.93.

It is anticipated that there will be other similar purchase orders in the coming weeks that will require City Council approval. If, at any time, the total amount of all purchase orders exceeds the \$64 million dollar Ballpark budget, the amount in excess of \$64 million will be paid by Mountain Star Sports Group, LLC. You will not be asked to approve a purchase order unless the City Manager has affirmed there are available funds in the Project Budget approved by Council or Mountain Star has made funds available.

Please do not hesitate to contact me if you have further questions.

**COUNCIL PROJECT FORM
(COOPERATIVE CONTRACT)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **CONSENT** agenda (under **PURCHASING REQUESTS, ETC.**) for the Council Meeting of **MARCH 4, 2014.**

Request that the Director of the Purchasing & Strategic Sourcing Department be authorized to issue Purchase Order(s) to Grainger, Inc., a contractor under the State of Texas TXMAS-2-539030-19 (Texas Multiple Award Schedule) Contract, for the purchase of miscellaneous equipment and supplies for the El Paso Ballpark. The City has made the determination that purchasing from this cooperative offers the most cost-effective pricing.

The participation by the City of El Paso in the Texas TXMAS Contracts Program was approved by Mayor and City Council on February 27, 2007.

Department:	Engineering & Construction Management
Vendor:	Grainger, Inc.
Vendor Location:	El Paso, TX
Total Estimated Amount:	\$225,000.00
Funding Source:	Base Ball Stadium
Account:	190-99998-500090-4735-PCP13STADIUM1
District(s):	All
Reference No.:	2014-238

This is a Cooperative, unit price contract.

*******ADDITIONAL INFO BELOW*******

DATE: 2/25/2014

Dedicated to Outstanding Customer Service for a Better Community

S E R V I C E S O L U T I O N S S U C C E S S

To: Bruce D. Collins, CPPO, Purchasing, (915) 541-4313

From: Engineering

Date: February 25, 2014

Re: Ballpark Equipment

The Engineering recommends issuing purchase orders to Grainger, Inc. for \$225,000 for the purchase of miscellaneous equipment for the El Paso Ballpark. Grainger, Inc. is a TXMAS contractor with the State of Texas.

1. Is there an urgent need for the product/service? In other words, is time of the essence?

Yes, the purchases are to help complete the necessary equipment needed to open the Ballpark.

2. Does the purchase through the Program promote the standardization of equipment?

N/A

3. Does the purchase through the Program support local business? If not, is there a comparable product/service available locally?

Yes. Grainger, Inc. has a local facility in El Paso,

4. Do the available vendors have prior work experience and/or familiarity with the City?

Yes, Grainger, Inc. is a local equipment provider for the City of El Paso.

5. Is the pricing reasonable as compared to other similar products/work performed for the City of El Paso in the past or as quoted from other companies?

Yes, pricing through the TXMAS contract is competitive and price reasonable.



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Susan Combs Texas Comptroller of Public Accounts

Search TXMAS Contracts

Rebates: Pursuant to Texas Government Code § 2155.510(b), rebates generated from TXMAS contract purchases made using federal funds must be reported to the federal funding agency for reporting and reconciliation purchases. Each quarter of the State's fiscal year, TXMAS contractors rebate .75% of their TXMAS sales to the State of Texas via the Texas Comptroller of Public Accounts (CPA). It is the purchasing entity's responsibility to report the amount of rebate using the above percent based on the total dollar value of the TXMAS purchase order.

Example: A purchasing entity receives and uses federal funds of \$50,000 to purchase items/services on a TXMAS contract. The purchasing entity must report to the federal fund-provider that a sales rebate of \$375 ($\$50,000 * .75\% = \375) will be paid to the State of Texas by the TXMAS contractor.



GRAINGER, INC.
Contract TXMAS-2-539030

On-Line Catalog/Order Processing

Industrial Supplies & Equipment, Janitorial Supplies & Equipment

Corporate Office:
GRAINGER, INC.
100 GRAINGER PARKWAY
LAKE FOREST IL 60045-5201
USA

Send PO to:
GRAINGER, INC.
7950 RESEARCH BLVD, STE 101
AUSTIN TX 78758-8425
USA
Vendor ID: 13611502801

Invoice From:
GRAINGER, INC.
DEPT: (BRANCH #), (ACCT. #)
PALATINE IL 60038
USA
Vendor ID:

Delivery: 1-10 DAYS ARO
FOB Point: DESTINATION
Terms: NET 30 DAYS
Remit To: GRAINGER, INC.
DEPT: (BRANCH #), (ACCT. #)
PALATINE IL 60038-0001
USA
Vendor ID:
Vendor ID: 13611502801
Business Type: Large
DUNS #: 005103494
Effective: 8/26/2002
Expires: 2/28/2017

CONTACT: SUSAN HECK
Phone 512-837-7440
SUSAN.HECK@GRAINGER.COM

Note: Click on the column headings below to change the sort order. To search for a particular company, simultaneously press the "CTRL" and "F" keys, then type the word you are looking for and hit "Enter".

Authorized Dealers

<u>Dealer Name</u>	<u>City</u>	<u>State</u>	<u>Contract Number</u>	<u>Hub</u>	<u>Contact Info</u>
EVCO PARTNERS LP / DBA BURGOON	GALVESTON	TX	<u>TXMAS-</u> 2-	Yes Gender=F,	NANCY EVANS 800-287-4666

→	GRAINGER, INC. - DALLAS 192	DALLAS	TX	<u>TXMAS- 2- 539030- 17</u>	No	BRANCH 192 MANAGER 214-637-2380 <u>TEXAS@GRAINGER.COM</u>
	GRAINGER, INC. - DEER PARK 351	DEER PARK	TX	<u>TXMAS- 2- 539030- 18</u>	No	BRANCH 351 MANAGER 281-241-3041 <u>TEXAS@GRAINGER.COM</u>
	GRAINGER, INC. - EL PASO 256	EL PASO	TX	<u>TXMAS- 2- 539030- 19</u>	No	BRANCH 256 MANAGER 915-598-1180 <u>TEXAS@GRAINGER.COM</u>
	GRAINGER, INC. - FARMERS BRANCH 198	FARMERS BRANCH	TX	<u>TXMAS- 2- 539030- 20</u>	No	BRANCH 198 MANAGER 972-991-1561 <u>TEXAS@GRAINGER.COM</u>
	GRAINGER, INC. - FORT WORTH 191	FORT WORTH	TX	<u>TXMAS- 2- 539030- 21</u>	No	BRANCH 191 MANAGER 817-840-9501 <u>TEXAS@GRAINGER.COM</u>
	GRAINGER, INC. - FORT WORTH 193	FORT WORTH	TX	<u>TXMAS- 2- 539030- 22</u>	No	BRANCH 193 MANAGER 817-625-2131 <u>TEXAS@GRAINGER.COM</u>
	GRAINGER, INC. - FORT WORTH 194	FT WORTH	TX	<u>TXMAS- 2- 539030- 23</u>	No	BRANCH 194 MANAGER 817-508-7103 <u>TEXAS@GRAINGER.COM</u>
	GRAINGER, INC. - GARLAND 195	GARLAND	TX	<u>TXMAS- 2- 539030- 24</u>	No	BRANCH 195 MANAGER 972-278-8110 <u>TEXAS@GRAINGER.COM</u>
	GRAINGER, INC. - HOUSTON 359	HOUSTON	TX	<u>TXMAS- 2- 539030- 25</u>	No	BRANCH 359 MANAGER 713-225-4106 <u>TEXAS@GRAINGER.COM</u>
	GRAINGER, INC. - HOUSTON 352	HOUSTON	TX	<u>TXMAS- 2- 539030- 26</u>	No	BRANCH 352 MANAGER 713-675-2544 <u>TEXAS@GRAINGER</u>
	GRAINGER, INC. - HOUSTON 354	HOUSTON	TX	<u>TXMAS- 2- 539030- 27</u>	No	BRANCH 354 713-462-1551 <u>TEXAS@GRAINGER.COM</u>
	GRAINGER, INC. - HOUSTON 355	HOUSTON	TX	<u>TXMAS- 2- 539030- 28</u>	No	BRANCH 355 MANAGER 713-748-8280 <u>TEXAS@GRAINGER.COM</u>
	GRAINGER, INC. - HOUSTON 358	HOUSTON	TX	<u>TXMAS- 2- 539030- 29</u>	No	BRANCH 358 MANAGER 713-783-9012 <u>TEXAS@GRAINGER.COM</u>

BALLPARK FF&E STATUS

CURRENT FF&E BUDGET IN \$64MM BUDGET	\$ 1,972,530.00
Duray: Furnish and install appliances for suites, breakrooms and other ancillary areas.	\$ 125,000.00
Desert Communication - provide a complete WIFI and WLAN system for the specialty systems solely for the operations of the stadium.	\$ 311,878.59
Desert Communications – provide tele/data/TV cabling for stadium	\$ 88,585.00
4TOPPS- provide specialty custom fixed seating for selected areas of the ballpark.	\$ 111,400.00
Sandler Seating – provide outdoor seating for the ballpark	\$ 132,749.34
Grainger- establish a limit for buy-board purchases for maintenance and ground tools and equipment.	\$ 225,000.00
TOTAL OF ITEMS	\$ 994,612.93
Balance after City Council Approval	\$ 977,917.07