

CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM

**DEPARTMENT:** Police

**AGENDA DATE:** March 5, 2019

**CONTACT PERSON/PHONE:** Gregory Allen, Chief of El Paso Police Department, 212-4305  
Bruce D. Collins, Director of Purchasing & Strategic Sourcing, 212-1181

**DISTRICT(S) AFFECTED:** All

**STRATEGIC GOAL: NO. 2:** Set the Standard for a Safe and Secure City

**SUBJECT:**

Discussion and action on the award of Solicitation No. 2019-287R - Operation and Maintenance of City of El Paso Police Department Municipal Vehicle Storage Facility to URT United Road Towing, Inc. dba UR Vehicle Management Solutions, to operate and manage the vehicle storage facility. This is a revenue generating contract.

This is a revenue generating contract wherein the Projected Gross Revenue is estimated to be \$6,648,000.00 for 3 years. The contractor will be paid out of revenues generated from the operation of the facility in the estimated amount of \$2,363,007.00 for 3 years. The revenues generated from the operation of the facility will be through towing fees (at cost of the awarded Private Towing Company), impoundment fees, notification fees, storage fees, law enforcement fees and credit card fees.

**BACKGROUND / DISCUSSION:**

The City of El Paso Municipal Vehicle Storage Facility ("Facility") is located at 11615 Railroad Drive. This Facility will be overseen by the City of El Paso Police Department ("Police Department") and will have a presence by sharing space at the Facility. Other functions, such as Abandoned Auto Unit currently at 9600 Dyer and the evidence processing bays at 4501 Hondo Pass, will move to the Facility during December 2011. This will allow the City to create a "One-Stop" location to claim vehicles. The City will own the facility and the contractor will operate the storage/claiming/auctioning process on behalf of the City.

It is the intent that the contractor be able to begin operating the Facility on or about May 21, 2019 so that the Facility will be ready to open by May 22, 2019 to the public for the claiming of vehicles. Since the operation of the Facility will be on a 24/7 basis, the public will be allowed to receive and claim vehicles at all times.

**SELECTION SUMMARY:**

Solicitation was advertised on October 23, 2018 and October 30, 2018. The solicitation was posted on City website on October 23, 2018. The email (Purmail) notification was sent out on October 25, 2018. Item had a total of twenty-six (26) views. Total of four (4) proposals were solicited; none being local vendors. One (1) proposal was received; being a non-local. An inadequate competition survey was conducted.

**PROTEST**

No protest received for this requirement.

Protest received.

**CONTRACT VARIANCE:**

No contract variance, this is a revenue generating contract.

**PRIOR COUNCIL ACTION:**

Motion made by City Council to award 2011-310R on November 29, 2011. Options to extend were approved December 9, 2014 (One of Two) and October 4, 2016 (Two of Two).

**AMOUNT AND SOURCE OF FUNDING:**

Revenue Generating Contract

Amount: \$6,648,000.00

Funding: 321 – 21280 – 522150 – 4340 – P5002350

**BOARD / COMMISSION ACTION:**

N/A

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:** \_\_\_\_\_

**COUNCIL PROJECT FORM  
(RFP)**

\*\*\*\*\***POSTING LANGUAGE BELOW**\*\*\*\*\*

Please place the following item on the **REGULAR** agenda for the Council Meeting of **MARCH 5, 2019**.

**STRATEGIC GOAL: NO. 2 – Set the Standard for a Safe and Secure City**

Discussion and action on the award of Solicitation No. 2019-287R - Operation and Maintenance of City of El Paso Police Department Municipal Vehicle Storage Facility to URT United Road Towing, Inc. dba UR Vehicle Management Solutions to operate and manage the vehicle storage facility. This is a revenue generating contract.

Department:	Police
Award to:	URT United Road Towing, Inc. dba UR Vehicle Management Solutions Mokena, IL
Item(s):	All
Initial Term:	3 Years
Options to Extend:	Two, 2 Year Options
Annual Projected Gross Revenues:	\$2,216,000.00
Account No.:	321 – 21280 – 522150 – 4340 – P5002350
Funding Source:	Vehicle Storage Facilities
District(s):	All

This is a revenue generating contract.

The Purchasing & Strategic Sourcing and Police Departments recommend award as indicated to URT United Road Towing, Inc. dba UR Vehicle Management Solutions, the sole offeror for this procurement. In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.

Additionally, it is requested that the City Attorney's Office review and that the City Manager be authorized to execute any related contract documents and agreements necessary to effectuate this award.

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# COMMITTEE SCORE SHEET

Request for Proposals

SOLICITATION TITLE: OPERATION AND MAINTENANCE OF CITY OF EL PASO POLICE DEPARTMENT MUNICIPAL VEHICLE STORAGE FACILITY

SOLICITATION NO: 2019-287R

**EVALUATION CRITERIA**

<u>WEIGHT</u>	<u>MAX POINTS</u>	<u>SCORE</u>
<b>URT UNITED ROAD TOWING, INC. dba UR VEHICLE MANAGEMENT SOLUTIONS</b>		
<b>Mokena, IL</b>		
<b>40%</b>	<b>40</b>	
		40.50%
		40.00
		39.50%
		40.00
		39.25%
		40.00
	<b>40</b>	<b>40.00</b>
<b>10%</b>	<b>10</b>	
	<b>5</b>	<b>4.67</b>
	<b>5</b>	<b>4.00</b>
	<b>10</b>	<b>8.67</b>
<b>5%</b>	<b>5</b>	<b>3.27</b>
	<b>5</b>	<b>3.27</b>
<b>15%</b>	<b>15</b>	<b>13.00</b>
	<b>15</b>	<b>13.00</b>
<b>10%</b>	<b>10</b>	
	<b>5</b>	<b>5.00</b>
	<b>5</b>	<b>5.00</b>
	<b>10</b>	<b>10.00</b>
<b>20%</b>	<b>20</b>	
	<b>10</b>	<b>8.67</b>
	<b>10</b>	<b>9.33</b>
	<b>20</b>	<b>18.00</b>
<b>100%</b>	<b>100</b>	<b>92.94</b>

**A. Fee Proposal**

Year 1

Year 2

Year 3

**SUBTOTAL EVALUATION FACTOR A:**

**B. Demonstration of Knowledge**

A. Demonstration of knowledge of the operation and mangement of vehicle storage operations and how best to manage the impounding, release and sale/auction of vehicles (5 points)

B. Industry specific knowledge in the area of local government, or other similar organizations similar in size and scope to City of EI Paso. PLEASE INCLUDE A RESUME OF THE PROPOSED OPERATIONS MANAGER (5 points)

**SUBTOTAL EVALUATION FACTOR B:**

**C. Response of References**

**SUBTOTAL EVALUATION FACTOR C:**

**D. Software/Hardware Solution**

**SUBTOTAL EVALUATION FACTOR D:**

**E. Quality and Presentation of Response**

A. Readability, completeness, understanding project requirements (5 points)

B. Adherence to response format requirements (5 points)

**SUBTOTAL EVALUATION FACTOR E:**

**F. Operation and Management (O&M) Approach**

A. O&M approach and methodology (10 points)

B. O&M staff and depth and beadhth of staffing (10 points)

**SUBTOTAL EVALUATION FACTOR F**

**Grand Total**



**CITY OF EL PASO  
REQUEST FOR PROPOSALS TABULATION FORM**



**Bid Opening Date: NOVEMBER 14, 2018**

**Solicitation #: 2019-287R**

**Project Name: OPERATION AND MAINTENANCE OF CITY OF EL PASO  
POLICE DEPARTMENT MUNICIPAL VEHICLE STORAGE FACILITY**

**Department: POLICE**

BIDDER'S NAME:	LOCATION:	AMENDMENT(S) ACKNOWLEDGED:
URT UNITED ROAD TOWING INC dba UR VEHICLE MANAGEMENT SOLUTIONS	MOKENA, IL	YES
<b>RFPs SOLICITED: 4 LOCAL RFPs SOLICITED: 2 RFPs RECEIVED: 1 LOCAL RFPs RECEIVED: 0 NO BIDS: 0</b>		

**NOTE: The information contained in this RFP tabulation is for information only and does not constitute actual award/execution of contract.**

Approved:           /s/            
Date: 11/20/2018

2019-287R OPERATION AND MAINTENANCE OF  
CITY OF EL PASO POLICE DEPARTMENT MUNICIPAL VEHICLE STORAGE FACILITY

**Views**  
**(BID # 2019-287R)**

<u>Name</u>	<u>Company</u>
1 Adams, Richard	Boxes 4 U, Inc
2 Aguilar, Francisco	Burman
3 ALBA, ROGELIO	ROGER ALBA TOWING
4 ALVAREZ, RICARDO	PERFORMANCE TOWING A
5 Austin, Fork	Wayne Enterprises
6 Banquil, Lovely	
7 Barthel, Luis	Luis Barthel Busines
8 Bjornsson, Ron	Smartprocure
9 Creamer, Robertson	Rod Robertson Enterp
10 Deg, Maria	Contractors Register
11 Dodson, Allen	Texstar Integrated S
12 Garcia, Carlos	Anthony Locksmith
13 Gibson, Patty	construction Bid Sou
14 Gretchen, Garcia	El Paso Water
15 Huerta, Omar	Extreme Towing Inc
16 joe, mendez	b And e recovery
17 Kyle, Bellomy	ConstructConnect
18 Laurence, Saban	AED One-Stop Shop
19 Lopez, Eric	LEE ENGINEERING
20 Luna, Larry	Bella Luna Engineeri
21 Mahar, Michael	URT United Road Towi
22 Miller, John	1-800 Radiator of El
23 Pitzter, Kurt	Bidnet
24 Robinson, Takeya	PTERIS GLOBAL USA IN
25 Valerio, Rosa	360 Clean
26 Watson, Frank	

Bidders List

2019-287 Operation and Maintenance of City of El Paso Police Department Municipal Vehicle Storage

DOMINGUEZ TOWING  
11512 CLEAR LAKE WAY  
EL PASO, TX 79936

RETURNED TO SENDER  
ROD ROBERTSON ENTERPRISES  
1802 NW MILITARY HWY SUITE 100  
SAN ANTONIO, TX 78213

DISPATCH & TRACKING SOLUTIONS  
ATTN: MORGAN A. HILL  
221 SAGE ROAD, SUITE 270  
HOUSTON, TX 77056

RETURNED TO SENDER  
SUN CITY TOWING & RECOVERY  
P.O. BOX 71022  
EL PASO, TX 79917-1022