

DATE: 02/28/2017

TO: City Clerk

FROM: City Representative Claudia Ordaz

ADDRESS: 300 N. Campbell TELEPHONE 915-212-0006

Please place the following item on the (Check one): CONSENT XXX REGULAR _____

Agenda for the Council Meeting of 03/07/2017

Appointment of Gabriel Jimenez to the Veterans Affairs Advisory Committee as requested by

Item should read as follows: City Representative Claudia Ordaz

BOARD COMMITTEE/COMMISSION APPOINTMENT/REAPPOINTMENT FORM

NAME OF BOARD/COMMITTEE/COMMISSION: Veterans Affairs Advisory Committee

NOMINATED BY: Representative Claudia Ordaz DISTRICT: 6

NAME OF APPOINTEE Gabriel Jimenez
(Please verify correct spelling of name)

E-MAIL ADDRESS: _____

BUSINESS ADDRESS: N/A

CITY: _____ ST: _____ ZIP: _____ PHONE: _____

HOME ADDRESS: _____

CITY: _____ ST: _____ ZIP: _____ PHONE: _____

DOES THE PROPOSED APPOINTEE HAVE A RELATIVE WORKING FOR THE CITY? YES: _____ NO: X

IF SO, PLEASE PROVIDE HIS OR HER NAME, CITY POSITION AND RELATIONSHIP TO THE PROPOSED APPOINTEE:

WHO WAS THE LAST PERSON TO HAVE HELD THIS POSITION BEFORE IT BECAME VACANT?

NAME OF INCUMBENT: Aldina Rosales

EXPIRATION DATE OF INCUMBENT: June 9, 2017

REASON PERSON IS NO LONGER IN OFFICE (CHECK ONE): TERM EXPIRED: _____
RESIGNED X
REMOVED _____

DATE OF APPOINTMENT: 03/07/2017

TERM BEGINS ON : 03/07/2017

EXPIRATION DATE OF NEW APPOINTEE: 06/09/2017

PLEASE CHECK ONE OF THE FOLLOWING: 1st TERM: _____

2nd TERM: _____

UNEXPIRED TERM: X

GABRIEL A. JIMENEZ

Objective

To provide an organization with a highly skilled, military honed, results oriented, and unique upper level manager with diverse leadership, supervisory, and management techniques and attributes coupled with technical skills and a team player personality that can accomplish any organizations mission.

Skills

- Leadership
- Supervisory and Management
- Operational and Event Planning
- Public Speaking and Instruction
- Office Automation, Technology and Programs
- Logistics and Transportation
- Technical and Intelligence Analysis

Leadership

- Provided motivation and direction to military subordinates to accomplish an organization's mission or goal with the highest success rates.
- Delegated and empowered select military subordinates to accomplish essential functions and tasks for organizational success.
- Counseled, awarded, and disciplined military subordinates in regards to job performance, skills improvement, education, safety, and career development.
- Trained and educated small military unit groups and teams via constructivist or presentation on specific essential tasks and skills for personal and professional success.

Supervisory and Management

- Directed the work of military subordinates up to 120 personnel to complete specific requirements within a planned timeline ensuring organization and units goals are met above standard.
- Planned and monitored the execution of military related tasks to achieve unit goals and organizational success.
- Created small unit goals in relation to the military organization's mission; set standards for each goal to be successful, provided training and tools for subordinates to successfully accomplish goals, and monitored achievements ensuring above standards success.
- Managed and supervised various small unit entities with differing tasks to accomplish larger organization goals before required time and above standard.

Operational and Event Planning

- Planned the employment and placement of PATRIOT Missile Systems remote locations to ensure the best offense engagement area coverage for friendly forces in a training environment.
- Assisted in the planning of multiple Tactical Biometric Collection operations for unit commanders across Iraq during contingency/wartime conditions.
- Solely planned and executed military organizations annual formal dining event with extreme success.
- Assisted operations officer plan and execute military unit's safety stand down event.
- Assisted Assistant Special Agent in Charge with the planning and execution of annual Employee Appreciation Event that exceeded the organizations expectations.
- Solely planned and executed Homeland Security Investigation El Paso Annual Holiday event

GABRIEL A. JIMENEZ

2012. Referred to employees as the most successful holiday event in organizations history.

- Solely planned and executed very successful several community awareness and assistance events raising money and items for community Veterans Outreach Programs.

Public Speaking and Instruction

- Presented military commanders from General to Captain informational, technical, and wartime operational briefs during 12 ½ years of military service.
- Composed and instructed tactical Biometric employment military training for commanders and subordinates of different organizations.
- Composed and instructed weekly small unit military training.
- Composed and presented statistical and program information briefs for the Special Agent in Charge and Deputy Special Agent in Charge HSI El Paso.

Office Automation, Technology and Programs

- Highly proficient with the use of common office equipment.
- Highly proficient in MS Office Suite to include: MS Word, Outlook, Excel, and PowerPoint.
- Successfully self-taught HTML/XHTML and CSS to construct functional websites.
- Proficient with the use of Adobe Acrobat and the creation and manipulation of pdf documents.
- Highly adaptive and quick learner with use of organization specific software and databases.
- Proficient in the use and employment of military wireless communications to include SATCOM, digital portable radios, radio consoles, and wireless networking (LAN/WAN).

Logistics and Transportation

- Solely managed and liable for approximately 925 pieces of biometric equipment totaling \$15 million.
- Ensured assigned equipment was accounted for and available during 17 years of federal service.
- Successfully planned and executed tactical routes during wartime operations in Iraq for the proper safeguarding and transit of biometric equipment using available military ground or aviation assets.
- Successfully coordinated military travel during wartime operations in Iraq using military ground or aviation assets for military commander, peers, and self.
- Responsible for coordinating and reconciliation of official travel for Assistant Agents in Charge HSI El Paso.

Technical and Intelligence Analysis

- Assisted with 37 biometric criminal investigative cases; solely analyzed biometric intelligence and criminal related information gathered from biometric databases from CEXC, NGIC, IAFIS.
- Produced intelligence and criminal information contributed to IED activity trends analysis.
- Created weapons, criminal, and intelligence profiles of known persons of interest to formulate new military targets, initiate warrants, detect and deter new IED activity, track terrorists, and focus engagement operations within the MND-N region of Iraq.
- Assisted superior military intelligence personnel efforts, outside intelligence agencies, and JIEDDO process biometric intelligence and criminal information, in support of Warrant Apprehension policies, resulting in the production of 30 warrants and 25 detainments.

GABRIEL A. JIMENEZ

Work Experience

Department of Defense (DA) IMCOM/DPTMS/UT&C PATRIOT BRANCH | Ft. Bliss, Texas 2014-Present

- Equipment Specialist (Missile) GS 9/3

Department of Homeland Security/ICE/HSI | El Paso, Texas 2010-2014

- Mission Support Assistant GS 7/3 January 2011-2014
- Office Automation Assistant GS 5 July 2010-January 2011

United States Army | Various Duty Stations 1997-2009

- Air Defense Warrant Officer February 2007-November 2009
- Biometrics PM/Analyst/OIC February 2008-April 2009
- Staff Sergeant/Asst. PSG/Squad Leader February 2006-February 2007
- Sergeant/HR Manager/Intel SGT/Team Leader December 2002-February 2006
- Corporal/HR Manager/Team Leader September 2002-December 2002
- Soldier/Team Leader/Computer Operator July 1997-September 2002

Education

- BS Business Administration, Magna Cum Laude, TUI University, 2010
- Certificate, FEMA Professional Development Course, 2009
- Certificate, FEMA Emergency Program Manager Orientation, 2009
- Certificate, Environmental Compliance Officer, US Army, Fort Rucker, AL, 2007
- Certificate, Air Defense Warrant Officer Basic Course, US Army, Fort Bliss, TX, 2007
- Certificate, Warrant Officer Candidate Course, US Army, Fort Rucker, AL, 2007
- Certificate, Basic Noncommissioned Officers Course, US Army NCO Academy, Fort Bliss, TX, 2006
- Certificate, Action Officer Course, US Army, Fort Bliss, TX, 2006
- Certificate, Manager Development Course, US Army, Fort Bliss, TX, 2006
- Certificate, Supervisor Development Course, US Army, Fort Bliss, TX 2006
- Certificate, Primary Leadership Development Course, US Army NCO Academy, Korea, 2005