

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: General Services

AGENDA DATE: March 11, 2014

CONTACT PERSON/PHONE: Stuart Ed, General Services Director, 621-6822
Bruce D. Collins, Purchasing Manager, 541-4313

DISTRICT (S) AFFECTED: ALL

SUBJECT:

Solicitation No. 2014-072, GMC/Chevrolet – Light Duty Proprietary Parts and Service

Discussion and action that the Purchasing Manager, Financial Services, Purchasing Division, be authorized to issue a Purchase Order(s) to Mission Chevrolet LTD effective the date of the award for an initial term of three (3) years with a one year option to renew. The estimated annual expenditures are \$75,000.00 (\$70,000.00 – Parts; \$5,000.00 – Service) with an estimated total expenditure of \$225,000.00.

BACKGROUND / DISCUSSION:

The General Services - Fleet Division is recommending the award of 2014-072 to Mission Chevrolet. There are more than 300 vehicles owned by the City that would be covered under this contract. The approval would allow for the continual maintenance and upkeep of these vehicles while providing consistent, safe and efficient operation for maximum reliability. Local business is being supported.

PRIOR COUNCIL ACTION:

Yes. Council previously approved contract 2007-224 on September 4, 2007, Item 8A.

SELECTION SUMMARY:

This solicitation was advertised on November 19, 2013 and August 21, 2012, and opened on December 18, 2013. On November 19, 2013 bid notification postcards were mailed out, the solicitation was posted on the City's website and the email (Purmail) notification was sent out. Seventeen (17) local bidders were solicited and two (2) local bidders responded. One vendor was non-responsive for not meeting warranty requirements, not bidding new parts, and not have mechanics certified by GMC/Chevrolet.

AMOUNT AND SOURCE OF FUNDING:


Department: General Services
Amount: \$225,000.00
Funds Available: Dept: 231 Div: 37020 Acct: 531210 Fund: 3600 Program Code: P3711
Dept: 231 Div: 37020 Acct: 531250 Fund: 3600 Program Code: P3702
Funds Source: General Services Dept – Supply Support Fund – Admin Fleet Services

BOARD / COMMISSION ACTION:

N/A

*****AUTHORIZATION*****

DEPARTMENT HEAD:



Stuart Ed, General Services Director

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Aviation

AGENDA DATE: March 11, 2014

CONTACT PERSON NAME AND PHONE NUMBER: Monica Lombrana, Director of Aviation 780-4793
Bruce Collins, 212-1181

DISTRICT(S) AFFECTED:

SUBJECT:

City Council award the bid for GMC/Chevrolet Light Duty Proprietary Parts and Service Re-Bid to Mission Chevrolet, LTD, El Paso, Texas.

BACKGROUND / DISCUSSION:

The Department of Aviation recommends that contract 2014-072 GMC/Chevrolet Light Duty Proprietary Parts and Service Re-Bid be awarded to Mission Chevrolet, LTD.

PRIOR COUNCIL ACTION:

Yes. Council previously approved contract 2007-224 on September 4, 2007, Item 8A.

SELECTION SUMMARY:

This solicitation was advertised on November 19, 2013 and August 21, 2012, and opened on December 18, 2013. On November 19, 2013 bid notification postcards were mailed out, the solicitation was posted on the City's website and the email (Purmail) notification was sent out. Seventeen (17) local bidders were solicited and two (2) local bidders responded. One vendor was non-responsive for not meeting warranty requirements, not bidding new parts, and not have mechanics certified by GMC/Chevrolet.

AMOUNT AND SOURCE OF FUNDING:

Amount: \$20,000 per year, Total of \$60,000 for 3 years
Funding Source: Warehouse inventory
Account No.: 562 / 62050 / 531210 / 3000

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

**COUNCIL PROJECT FORM
(REQUIREMENTS OR BEST VALUE BID)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **CONSENT** agenda for the Council Meeting of **March 11, 2014**.

The award of Solicitation No. 2014-072 (GMC/Chevrolet Light Duty Proprietary Parts and Service) to Mission Chevrolet LTD for an initial term estimated amount of \$95,000.00.

Department:	General Services – Fleet Division and Aviation
Vendor :	Mission Chevrolet, Ltd El Paso, Texas
Item(s):	All
Option to Extend:	2 years
Estimated Annual Amount:	\$95,000 (\$75,000 General Services & \$20,000 Aviation)
Initial Term Award Amount:	\$285,000 (3 year Total)
Total Estimated Award:	\$475,000.00 (5 Year Total)
Account No.:	231-37020-531210-3600-P3711 231-37020-531250-3600-P3702 562-62220-531210-3000
Funding Source:	General Services Dept.– Supply Fund - Admin. Fleet Services Aviation – Warehouse Inventory
District(s):	All

This is a Best Value, unit price contract.

GVMI Inc. bid a remanufactured automatic transmission and the City specifications requires that items furnished shall be new and unused or the latest model in production and it is recommended that they be deemed non-responsive.

The Purchasing & Strategic Sourcing, General Services – Fleet Division and Aviation recommends that the contract be awarded to Mission Chevrolet, LTD., the vendor offering the best value bid.

*******ADDITIONAL INFO BELOW*******

COMMITTEE SCORE SHEET

BID NO.: 2014 - 072

BID TITLE: GMC/Chevrolet Proprietary Parts & Service
GENERAL SERVICES DEPARTMENT

		MISSION CHEVROLET LTD EL PASO, TX		
Cost (# points/percent max) 65		\$6,424.14 65.00		
Reputation & Quality of the Bidder's Services (# points/percent max) 20		6.67		
Employee Medical Benefits and Incentives 10		2.00		
Past Performance (# points/percent max) 5		0.00		
GRAND TOTAL 100 (100 points/percent max)		73.67		

Cost based on comparable items



CITY OF EL PASO BID TABULATION



BID ITEM: GMC/CHEVROLET LIGHT DUTY PROPRIETARY PARTS AND SERVICE			BID # 2014-072		
BID DATE: DECEMBER 18, 2013			DEPARTMENT: GENERAL SERVICES		
		GVM INC. EL PASO, TX	MISSION CHEVROLET LTD EL PASO, TX		
PART A: GMC/CHEVROLET - PROPRIETARY PARTS		PRICE ADJUSTMENT FACTOR			
ITEM DESCRIPTION		NET OR % DISCOUNT OR MARKUP	NET OR % DISCOUNT OR MARKUP	NET OR % DISCOUNT OR MARKUP	
ITEM 1:	GMC / CHEVROLET PROPRIETARY PARTS	NET <input type="checkbox"/>	NET <input type="checkbox"/>	NET <input type="checkbox"/>	
		- ____ % DISCOUNT <input type="checkbox"/>	- <u>30</u> % DISCOUNT <input checked="" type="checkbox"/>	- ____ % DISCOUNT <input type="checkbox"/>	
		+ <u>20</u> % MARKUP <input checked="" type="checkbox"/>	+ ____ % MARKUP <input checked="" type="checkbox"/>	+ ____ % MARKUP <input type="checkbox"/>	
Discount/Mark-up or Net proposed from the _____ Price List or Catalog (MANUFACTURER OR BRAND NAME)		<u>GMC / CHEVROLET</u>	<u>GMC / CHEVROLET</u>	<u>GMC / CHEVROLET</u>	
List Number _____ Dated _____		<u>NAPA PRO-LINK ELECTRONIC</u>	<u>GM 7/15/1905</u>		
TYPE OF PRICE LIST					
WHOLESALER		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
DISTRIBUTOR		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
JOBBER		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
DEALER		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
RETAILER		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
OTHER _____		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
TWO (2) COPIES (EITHER HARDCOPY OR CD) OF EACH CATALOG/PRICE LIST ARE INCLUDED WITH THE BID PACKAGE.		YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
		LEFT BLANK			

NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.
 NOTE: This is a Best Value Procurement. Price and other factors shall be evaluated to determine an awardee.

APPROVED BY: [Signature]
 DATE: 1-8-2014




CITY OF EL PASO BID TABULATION



BID ITEM: GMC/CHEVROLET LIGHT DUTY PROPRIETARY PARTS AND SERVICE BID # 2014-072
 BID DATE: DECEMBER 18, 2013 DEPARTMENT: GENERAL SERVICES

	GVM INC. EL PASO, TX	MISSION CHEVROLET LTD EL PASO, TX	
SAMPLE PRICING			
ITEM	DESCRIPTION / MANUFACTURER PART NUMBER:	FUEL PUMP MODULE PART #25331861	FUEL PUMP MODULE PART #25331861
6.	BIDDER PART NUMBER:	NFP P74928M	19177221
	PRICE LIST COST BEFORE DISCOUNT/MARK-UP (IF APPLICABLE):	\$238.37	\$517.12
	CITY'S COST, AFTER DISCOUNT/MARK-UP (NET):	\$286.04	\$361.98
	LABOR COST (ASSUME (1) HOUR OF LABOR FROM PART B	\$55.00	\$110.00
	TOTAL COST (CITY'S COST + LABOR COST)	\$341.04	\$471.98
ITEM	DESCRIPTION / MANUFACTURER PART NUMBER:	GEAR REM PART #26062311	GEAR REM PART #26062311
7.	BIDDER PART NUMBER:	PS 361245	26062311
	PRICE LIST COST BEFORE DISCOUNT/MARK-UP (IF APPLICABLE):	\$238.35	\$932.74
	CITY'S COST, AFTER DISCOUNT/MARK-UP (NET):	\$286.02	\$652.92
	LABOR COST (ASSUME (1) HOUR OF LABOR FROM PART B	\$55.00	\$110.00
	TOTAL COST (CITY'S COST + LABOR COST)	\$341.02	\$762.98
TOTAL COST (ITEMS 1-7)		\$3,265.27	\$6,424.14

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 NOTE: This is a Best Value Procurement. Price and other factors shall be evaluated to determine an awardee.

APPROVED BY: 
 DATE: 1-8-2014

DICK POE CHRYSLER
6501 MONTANA AVENUE
EL PASO, TX 79925

DICK POE DEALERSHIPS
1363 AIRWAY BLVD.
EL PASO, TX 79925

MIDWAY CHEVROLET
5915 MONTANA AVENUE
EL PASO, TX 79925

SUNLAND PARK
PONTIAC BUICK GMC
955 CROCKETT WAY
EL PASO, TX 79922

MISSION CHEVROLET
1316 GEORGE DIETER
EL PASO, TX 79936

SHAMLLEY FORD
11301 GATEWAY BLVD. W
EL PASO, TX 79936

HOY FOX AUTOMOTIVE GROUP
7230 VISCOUNT BLVD.
EL PASO, TX 79925

RUDOLPH AUTOMOTIVE GROUP
ATTN: MIKE RUFFIN
5625 S. DESERT
EL PASO, TX 79932

CASA FORD
ATTN: RICK KENLEY
5815 MONTANA AVENUE
EL PASO, TX 79925

MACK MASSEY MOTORS
950 CROCKETT STREET
EL PASO, TX 79922

BRAVO CHEVROLET
CADILLAC HUMMER
6555 MONTANA AVENUE
EL PASO, TX 79925

TRAVIS CRAWFORD BUICK
6800 MONTANA AVENUE
EL PASO, TX 79925

DRIVEWAY DODGE
8434 GATEWAY BLVD. E
EL PASO, TX 79907

EL PASO HONDA
1490 LEE TREVINO
EL PASO, TX 79936

EXPRESSWAY FORD
5550 N. DESERT BLVD.
EL PASO, TX 79912

ASMAR TRUCK EQUIPMENT
7713 ALAMEDA AVENUE
EL PASO, TX 79915

ENTERPRISE RENT-A-CAR
ATTN: JENNIFER JENNINGS
4115 N. MESA
EL PASO, TX 79902

FABCO INDUSTRIES INC.
8406 SPRAGUE ROAD
ODESSA, TX 79764

JACK KEY MOTORS
1840 N. MAIN
LAS CRUCES, NM 88001

BRAVO CHEVROLET
1601 S. MAIN ST.
LAS CRUCES, NM 88005

SISBARRO BUICK, PONTIAC
425 W. BOUTZ ROAD
LAS CRUCES, NM 88005

BORMAN MOTOR COMPANY
470 W. BOUTZ
LAS CRUCES, NM 88005

VISION FORD LINCOLN-MERCURY
1500 S. WHITE SANDS BLVD.
ALAMOGORDO, NM 88310