

**CITY OF EL PASO, TEXAS  
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:**           **Facilities and Fleet Management**

**AGENDA DATE:**       **March 17, 2015**

**CONTACT PERSON/PHONE:**   **Larry F. Nichols, Facilities and Fleet Management Interim Director,  
(915) 212-8000  
Bruce D. Collins, Purchasing Director, (915) 212-1181**

**DISTRICT (S) AFFECTED:**   **ALL**

**STRATEGIC GOAL: No. 6:   Set The Standard For Sound Governance And Fiscal Management**

**SUBJECT:**

Request rejection of all bids received for Solicitation No. 2015-424 (Vending Machine Services) as recommended by the Purchasing & Strategic Sourcing Department and Facilities and Fleet Management Department, projected revenue quantities were overstated. Solicitation will be re-bid.

**BACKGROUND / DISCUSSION:**

The quantities were overstated. Will re-bid.

**PRIOR COUNCIL ACTION:**

Yes. Council previously awarded contract 2011-269 on October 11, 2011, item 6B4.

**SELECTION SUMMARY:**

Solicitation was advertised on 11/11/2014 and 11/18/2014. The solicitation was posted on City website on 11/11/2014. The email (Purmail) notification was sent out on 11/13/2014. Total of thirteen (13) bidders were solicited; twelve (12) local vendors. Four (4) bids were received; three (3) being local.

**AMOUNT AND SOURCE OF FUNDING:**

N/A

**BOARD / COMMISSION ACTION:**

N/A

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\*\*\*\*\*AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**

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**Larry F. Nichols, Interim Director  
Facilities and Fleet Management Department**

**COUNCIL PROJECT FORM  
(BEST VALUE BID)**

\*\*\*\*\***POSTING LANGUAGE BELOW**\*\*\*\*\*

Please place the following item on the **CONSENT** agenda (under **BEST VALUE PROCUREMENT**) for the Council Meeting of **MARCH 17, 2015.**

**STRATEGIC GOAL: No. 6: Set The Standard For Sound Governance And Fiscal Management**

Request rejection of all bids received for Solicitation No. 2015-424 (Vending Machine Services) as recommended by the Purchasing & Strategic Sourcing Department and Facilities and Fleet Management Department, projected revenue quantities were overstated. Solicitation will be re-bid.

\*\*\*\*\***ADDITIONAL INFO BELOW**\*\*\*\*\*