

DATE: March 12, 2015

TO: City Clerk

FROM: City Representative Emma Acosta, District 3

ADDRESS: 300 N. Campbell Street TELEPHONE 212-0003

Please place the following item on the (Check one): CONSENT XXX REGULAR _____

Agenda for the Council Meeting of March 17, 2015

Appointment of Armando Jimarez to Building and Standards Commission by City

Item should read as follows: Representative Emma Acosta , District 3

BOARD COMMITTEE/COMMISSION APPOINTMENT/REAPPOINTMENT FORM

NAME OF BOARD/COMMITTEE/COMMISSION: Building and Standards Commission (Regular member/architect)

NOMINATED BY: City Representative Emma Acosta DISTRICT: 3

NAME OF APPOINTEE Armando Jimarez
(Please verify correct spelling of name)

E-MAIL ADDRESS: _____

BUSINESS ADDRESS: _____

CITY: _____ ST: _____ ZIP: _____ PHONE: _____

HOME ADDRESS: _____

CITY: _____ ST: _____ ZIP: _____ PHONE: _____

DOES THE PROPOSED APPOINTEE HAVE A RELATIVE WORKING FOR THE CITY? YES: _____ NO x

IF SO, PLEASE PROVIDE HIS OR HER NAME, CITY POSITION AND RELATIONSHIP TO THE PROPOSED APPOINTEE:

WHO WAS THE LAST PERSON TO HAVE HELD THIS POSITION BEFORE IT BECAME VACANT?

NAME OF INCUMBENT: Gerardo Licon

EXPIRATION DATE OF INCUMBENT: 2.15.13

REASON PERSON IS NO LONGER IN OFFICE (CHECK ONE): TERM EXPIRED: X
RESIGNED _____
REMOVED _____

DATE OF APPOINTMENT: March 12, 2015

TERM BEGINS ON : 03.17.15

EXPIRATION DATE OF NEW APPOINTEE: 02.15.17

PLEASE CHECK ONE OF THE FOLLOWING: 1st TERM: x

2nd TERM: _____

UNEXPIRED TERM: _____

MAR 03 2015

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Armando Jimarez

- CAREER OBJECTIVE:** Administrative position within the development industry.
- EDUCATION:**
- University of New Mexico
Albuquerque, New Mexico US
Master's Degree- 12/1990
36 Semester Hours
Major: Community and Regional Planning
GPA 3.1
Relevant course work: Mediation Methods; Community and Regional Planning Methods; Planning Analysis and Forecast; Land Use Controls.

 - University of Texas at El Paso
El Paso, TX US
Bachelors Degree-05/1976
121 Semester Hours
Major: Arts
GPA 2.2
Relevant course work: Engineering Mechanics; Science and Engineering Analysis; Materials Science; Art Appreciation; Research in Art

 - El Paso Community College
El Paso, TX US
Associate Degree-08/1975
26 Semester Hours
Major: Arts
GPA 3.19
Relevant course work: Introduction to Sociology; American History; English Literature.
- LICENSURE:**
- State of New Mexico Registered Architect No. 2164
 - State of Texas Registered Architect No. 12684
 - State of Texas Registered Interior Designer No. 1459
- CERTIFICATIONS:**
- NCARB, Certified Architect No. 37052
 - CSI, Certified Document Technologist.
- JOB RELATED TRAINING:**
- Project Management training in: Client Relations/ September 08, 2005;

Project Scheduling/ September 14, 2005; Project Budget Development/ October 13, 2005.

Over the past 18 years have attended training from the American Institute of Architect on subjects that address project management, construction materials, building codes and regulations, health, safety and welfare principals, contractual issues, facilities development and business practice.

**WORK EXPERIENCE
SUMMARY:**

El Paso Independent School District
El Paso, TX US

01/05/2009- Present
Hours per week: 40

Project Manager

Duties:

Oversee and manage new project developments, manage continuous maintenance contracts, prepare status reports, site evaluations, coordinate maintenance services and construction activities for the easy flow of the development process; prepare reports that contain financing, budget, construction and development status for presentations to the Board of Trustees and the Bond Advisory Committee.

Accomplishments:

Currently managing a twelve million dollar elementary school development; a two and a half million middle school addition and a two and a half million high school addition; managing one million dollar in construction projects; managing ninety thousand dollars worth of service maintenance contracts.

Related Skills:

Knowledge of construction activities, methods, materials; architecture and engineering practices and systems; regulations, standards, codes, ordinances; strategic planning, urban development, capital and human resources, development; team building, management and public relations; board level presentations.

Contact Supervisor:

Robert Anderson, Director of Facilities
Engineering

915-887-5415

Note: Please do not contact current supervisor until confirmation of employment with your company.

Banes General Contractors, Inc.
El Paso, TX US

01/2006- 12/2008
Hours per week: 40+

Senior Project Manager

Duties:

Oversee total construction efforts to assure project is constructed in accordance with design, budget and schedule; assist with implementation/ interpretation of safety programs and their enforcement; establish project objectives, goals, and set policies, procedures and performance standards within boundaries of corporate policy; monitor/control construction through administrative direction of on site superintendent to ensure project construction and completion;

represent company in negotiations/strategy/ disputes/ architect/ engineer/ client meetings.

Accomplishments:

Finished the management of the company's major contract project of 68 million dollars: the U.S. Consulate in Cd. Juarez, Chih. MX

Related Skills:

Knowledge of construction activities, methods, materials; architecture and engineering practices and systems; regulations, standards, codes, ordinances; strategic planning, urban development, capital and human resources, development; team building, management and public relations; board level presentations.

Contact Supervisor:

Dale Denney, V.P.

915-584-0404

Raba-Kistner Consultants, Inc.
El Paso, TX US

04/2005-11/2005

Hours per week: 45

Project Manager

Duties:

Managed a construction inspections contract with the City of El Paso of 12 project with multiple sites and facilities; managed and conducted property condition assessments for real estate companies; prepared construction services proposals for facilities; develop scopes of work for projects; scheduled time lines for project completion; resolved construction quality issues; reviewed and pre-approved monthly billings; supervised and trained staff.

Accomplishments:

Assisted a major client obtain and reduce insurance cost by the preparation of thorough technical flood documentation; obtained for the company \$44,000.00 in engineering construction services contracts; solidified with clients the quality of the companies construction inspection services; assembled effective and efficient construction inspection team.

Related Skills:

Knowledge of construction activities, methods, materials; architecture and engineering practices and systems; regulations, standards and codes; strategic planning; capital and human resource development; budget creation and cost control; team building and management; public relations; board level presentations.

Contact Supervisor:

John Cordova

915-778-5233

City of El Paso/ Parks Department
El Paso, TX US

02/2005- 04/2005

Hours per week: 40

Chief Architect

Duties:

Developed new park identification standard; developed a proto-type park structure; evaluated park improvement projects for compliance to city directives.

Accomplishments:

Initiated the installation and fabrication of the new park identification standard

Related Skills:

Knowledge of parks maintenance activities; public recreational needs; city financial objectives; materials and fabrication processes.

Contact Supervisor:

Norman Merrifield

915-541-4331

City of El Paso/ Engineering Department
El Paso, TX US

09/2004- 02/2005
Hours per week: 40

Chief Architect

Duties:

Prepared budgetary estimates for city improvement projects; developed and guided city architectural design projects; developed facilities space needs plans; prepared feasibility studies and reports for municipal facilities development; assessed projects and property values; co-chair the Architect/Engineer Committee and City Review Committee.

Accomplishments:

Develop a master plan for the relocation of the Solid Waste Management Department.

Related Skills:

Knowledge of estimating budgets; preparation of scopes of work; project schedules; coordinating resources; short and long range planning; architectural and engineering design concepts; methods of project management; public relations.

Contact Supervisor:

Rick Conner

915- 541- 4200

City of El Paso/Municipal Services
El Paso, TX US

04/1998- 09/2004
Hours per week: 40

Chief Architect

Duties:

Addressed and reported to City Council and Administration on special project issues; developed public works projects and initiatives with other city departments to promote economic development; ensured compliance with standards and practices of federal, state and local entities; developed and supervised the City Energy Management Program; managed the Facilities and Special Projects Group.

Accomplishments:

Developed, master planned and implemented the \$14 Million dollar Cleveland Square Project; prepared designs and budgets for special projects of the \$140 million dollars Quality of Life City Bond Issue; designed and implemented the 260,000 square feet City Hall Improvements Project.

Related Skills:

Knowledge of architectural and engineering practices, materials, systems; preparation of scopes of work, budget estimates, time line schedules; public relations; project management; construction methods, activities, costs and materials; writing and public speaking skills.

Contact Supervisor:

Edward Drusina

915-541-4771

City of El Paso/ Engineering Department
El Paso, TX US

04/1990- 04/1998
Hours per week: 40

Architect of Record

Duties:

Initiated and guided development of crucial capital improvement projects; supervised the preparation of complete construction documents for municipal projects; prepared budgetary construction estimates for capital improvement and grant funded projects; developed and implemented design and concepts for municipal facilities.

Accomplishments:

Evaluated and assessed \$50 million dollars of architectural and engineering projects; designed and implemented the \$1.5 million dollars of Magoffin Neighborhood Revitalization Project; develop and implemented the Farm Workers Center.

Related Skills:

Knowledge of facility design and construction; architectural and engineering plans and specifications preparation; management of projects; capital and human resources; professional presentations; construction methods, phasing, activities, materials.

Contact Supervisor:

Fermin Dorado

915-541-4200

City of El Paso/ Planning Department
El Paso, TX US

02/1989- 04/1990
Hours per week: 40

Historic Preservation Coordinator

Duties:

Directed the City Historic Preservation Program; supported the Historic Landmark Commission; regulated public and private historical preservation and conservation projects; administered the city Historic Preservation Loan Program; developed and implemented historic preservation guidelines.

Accomplishments:

Develop the Austin Terrace Historical District; established the guidelines and documentation to develop three new historical districts.

Related Skills:

Knowledge of Historic Preservation Federal Guidelines; architecture; construction contracting, cost, methods and materials; grant rules and regulations; public relations and presentations; community and urban planning.

Contact Supervisor:

Nestor Valencia

915-541-4024

LANGUAGES: Spanish Advanced

AFFILIATIONS: American Institute of Architects Member/ Past treasurer
Construction Specification Institute Member/ Past president
Texas Association for Interior Design Member

ADDITIONAL INFORMATION:

Honors/Awards:

US Department of Energy, Award for Energy Innovation Design 1984; Construction Specifications Institute Southwest Region, Region Director Citation 1992; Southwest Interior Design Network, Certificate of Appreciation 1993; City Employees Association Appreciation Plaque 2000; American Institute of Architects, Certificate of Appreciation 2003.

Leadership Activities:

Advisory Board of the Border Institute of Technology; Advisory Committee of the Border Health Initiative.

Skills:

Use of Microsoft Office, Organizational, research, planning and coordination.

REFERENCES:

Jose Quinones City of El Paso Foreign Trade Administrator
Phone Number: 915-771-6016
Address: 5-B Butterfield Trail El Paso, TX 79906
Reference Type: Professional

Ivonne Jimenez City of El Paso Library Administrator
Phone Number: 915-543-5401
Address: 501 North Oregon El Paso, TX 79901
Reference Type: Professional

Presi Ortega Presi Ortega & Associates
Insurance Inc. President
Phone Number: 915-778-2424
Address: 7619 Lockheed El Paso, TX 79925
Reference Type: Professional