

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Community + Human Development

AGENDA DATE: March 17, 2020

CONTACT PERSON NAME AND PHONE: Nicole Ferrini, 915-212-1659

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: Goals 1 + 8

SUBJECT:

Discussion and action that the City Council establish a Joint Housing Task Force for the purposes of advising the Mayor, Council and City staff on implementation of the El Paso Regional Housing Plan.

BACKGROUND / DISCUSSION:

On October 1, 2019, City Council directed staff to bring recommendations for establishment of a Joint Housing Task Force ("Task Force") to provide guidance Council and City staff on implementation of the El Paso Regional Housing Plan. The purpose of the Task Force is to ensure that all residents of El Paso County have access to affordable housing choices by providing input and formulating recommendations for implementation of the El Paso Regional Housing Plan which addresses long term housing affordability, development, rehabilitation and reconstruction.

It is expected that the Task Force will complete its work within 18-24 months. At its inception, at least four working groups will provide recommendations on programs, policy and funding to the Task Force, which will in turn provide advice and recommendations to Council and City staff. Those four working groups will address the following topics:

- Planning + Development
- Funding + Capital Resources
- Housing Programs + Education
- Fair Housing + Social Justice

Appointments to the Task Force will be made by the Mayor. At a minimum, representatives from the following agencies/sectors are recommended by the Department of Community + Human Development for appointment to the Task Force (recommended quantities of appointments are indicated in parentheses following the agency/sector listed):

- City of El Paso Executive Leadership (1)
- County of El Paso (1)
- Public Service Board (1)
- Housing Authority of the City of El Paso (1)
- El Paso County Housing Authority (1)
- School Districts (CISD, EPISD, SISD, YISD) (1 each/4 total)
- Commercial property development (1)
- Single-family development (1)
- Multi-family residential development (1)
- Residential property management (1)
- Community advocates (5)

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

N/A

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:



Nicole Ferrini, Chief Resilience Officer

APPROVED FOR AGENDA:

CITY MANAGER: _____

DATE: _____

RESOLUTION

WHEREAS, on October 1, 2019, the City Council directed staff to bring recommendations to Council for establishment of a Joint Housing Task Force (hereinafter referred to as "Task Force") to provide guidance to City Council and City staff on implementation of the El Paso Regional Housing Plan; and

WHEREAS, the purpose of the Task Force is to ensure that all residents of El Paso County have access to affordable housing choices by providing input and formulating recommendations for implementation of the El Paso Regional Housing Plan, a strategic housing plan for the City of El Paso and surrounding region, that addresses long term housing affordability, development, rehabilitation and reconstruction.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

1. CREATION

- a. That a Joint Housing Task Force is created for the purpose and duties specified below.

2. PURPOSE AND DUTIES

- a. The Joint Housing Task Force will provide advice to the Department of Community and Human Development (DCHD) on matters pertaining to the implementation of the El Paso Regional Housing Plan with particular focus on priority areas as established by City Council.
- b. DCHD will determine which items or questions will be presented to the Joint Housing Task Force for advice.

3. ASSIGNED DEPARTMENT

- a. That the City Manager assigns the City of El Paso, Department of Community and Human Development (DCHD) to administer the Joint Housing Task Force.

4. COMPOSITION OF THE JOINT HOUSING TASK FORCE

- a. That the Joint Housing Task Force will consist of twenty (20) members. Members shall be recommended by the DCHD Director to the Mayor. The Mayor will appoint members from the list provided by the DCHD Director. Members shall be selected to represent the following agencies/organizations/professions in the quantities indicated below:
 - i. The City of El Paso, Texas (1 member)
 - ii. County of El Paso (1 member)
 - iii. Public Service Board (1 Member)

- iv. Canutillo Independent School District (1 member)
- v. El Paso Independent School District (1 member)
- vi. Socorro Independent School District (1 member)
- vii. Ysleta Independent School District (1 member)
- viii. Housing Authority of the City of El Paso (1 member)
- ix. County of El Paso Housing Authority (1 member)
- x. Single Family Development (1 member)
- xi. Property Management (1 member)
- xii. Commercial Property Development (1 member)
- xiii. Multi-Family Residential Development (1 member)
- xiv. Community Advocates (5 members)

5. CHAIR AND VICE-CHAIR

- a. The board will elect a Chair and a Vice-Chair to conduct the meeting. If the Chair and Vice-Chair are absent the Joint Housing Task Force members may elect a temporary chair.

6. CONDUCTING THE MEETING

- a. The Chair will be responsible for running all meetings of the Joint Housing Task Force including deciding on the rules of order, provided that all votes of the Joint Housing Task Force must be clear and on the record.

7. QUORUM

- a. A quorum of the Joint Housing Task Force is established by a simple majority of the members appointed. A quorum is not affected if a member abstains or is ineligible to vote.

8. VOTING

- a. Provided a quorum is established, an item is considered approved by the Joint Housing Task Force if approved by a majority of the members present and eligible to vote.

9. REMOVAL

- a. That the appointment of any member may be revoked under the following process:
 - i. Recommendation of revocation of an appointed member shall be issued upon a majority vote of a quorum of the Task Force, at a meeting of the Task Force for which at least ten (10) days' written notice of the intent to entertain a vote for recommendation of revocation of a member is issued to all members and the Mayor of El Paso;
 - ii. Revocation of appointment of a member is made official and complete via written statement of revocation signed by the Mayor of El Paso.

10. SUNSET.

- a. That the Task Force will sunset 24 months from the date of adoption of this resolution, with an option of extending up to 12 additional months at the discretion of the Mayor of El Paso. However, the Task Force may be disbanded at any time via resolution by City Council.

ADOPTED this _____ day of _____, 2020.

THE CITY OF EL PASO

Dee Margo,
Mayor

ATTEST:


Laura Prine
City Clerk

APPROVED AS TO FORM:



Omar De La Rosa
Assistant City Attorney

APPROVED AS TO CONTENT:



Nicole M. Ferrini
Director, Community and Human
Development Department