

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** Police

**AGENDA DATE:** March 20, 2018

**CONTACT PERSON/PHONE:** Assistant Chief Patrick Maloney, 212-4309

**DISTRICT(S) AFFECTED:** All

**STRATEGIC GOAL: NO. 2: Set the Standard for a Safe and Secure City**

**SUBJECT:**

That the City Manager or designee is authorized to submit the grant application for the Local Border Security FY 19 to the Office of the Governor's, Homeland Security Grants Division, including all understandings and assurances contained therein, and to accept, reject, alter, modify and/or terminate, an award amount, for the purpose of sustaining interagency operations and enhancing local law enforcement patrols to interdict criminal activity. Requesting \$854,400.47, no cash match required.

**BACKGROUND / DISCUSSION:**

The El Paso Police Department has received this grant since 2012 and is currently the recipient for the 2018 grant in the amount of \$356,000.00.

**SELECTION SUMMARY:**

N/A

**PROTEST**

☐ No protest received for this requirement.

☐ Protest received.

**COUNCIL REPRESENTATIVE BRIEFING:**

Was a briefing provided? ☐ Yes or ☒ No    Routine

If yes, select the applicable districts.

- ☐ District 1
- ☐ District 2
- ☐ District 3
- ☐ District 4
- ☐ District 5
- ☐ District 6
- ☐ District 7

- ☐ District 8  
☐ All Districts

**PRIOR COUNCIL ACTION:**

City Council approved Local Border Security grant application FY 2018 on April 4, 2017

**AMOUNT AND SOURCE OF FUNDING:**

N/A

**BOARD / COMMISSION ACTION:**

N/A

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**

A/C P. Mahony for Chief Allen

## **RESOLUTION**

**WHEREAS**, the El Paso City Council finds it in the best interest of the citizens of El Paso that the Local Border Security FY 19 program be operated for the time period of September 1, 2018 to August 31, 2019; and

**WHEREAS**, the El Paso City Council agrees that in the event of loss or misuse of the Homeland Security Grants Division funds, the El Paso City Council assures that the funds will be returned to the Office of the Governor's, Homeland Security Grants Division in full; and

**WHEREAS**, the El Paso City Council designates the City Manager or his designee as the grantee's authorized official.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. That the City Manager or designee is authorized to submit the grant application for the Local Border Security FY 19 to the Office of the Governor's, Homeland Security Grants Division, including all understandings and assurances contained therein, and to accept, reject, alter, modify and/or terminate, an award amount, for the purpose of sustaining interagency operations and enhancing local law enforcement patrols to interdict criminal activity.
2. That the City Manager or designee be authorized to sign any grant related paperwork, authorize budget transfer and submit any necessary revisions to operational plan.
3. That there is no cash match required from the City of El Paso.
4. That in the event of loss or misuse of grant funds, the governing body will return all funds to the Office of the Governor

ADOPTED this 20<sup>th</sup> day of March, 2018.

**CITY OF EL PASO**

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Dee Margo  
Mayor

ATTEST:


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Laura D. Prine  
City Clerk

APPROVED AS TO FORM:

  
Oscar G. Gabaldón, Jr.  
Assistant City Attorney

APPROVED AS TO CONTENT:

  
Gregory K. Allen  
Chief of Police

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**Agency Name:** El Paso, City of  
**Grant/App:** 2998204 **Start Date:** 9/1/2018 **End Date:** 8/31/2019

**Project Title:** Local Border Security Program  
**Status:** Application Pending Submission

**Eligibility Information**

**Your organization's Texas Payee/Taxpayer ID Number:**  
17460007499025

**Application Eligibility Certify:**

Created on: 1/25/2018 4:12:48 PM By: Adriana Romero

**Profile Information**

**Applicant Agency Name:** El Paso, City of  
**Project Title:** Local Border Security Program  
**Division or Unit to Administer the Project:** El Paso Police Department  
**Address Line 1:** 911 N Raynor  
**Address Line 2:**  
**City/State/Zip:** El Paso Texas 79901-1402  
**Start Date:** 9/1/2018  
**End Date:** 8/31/2019

**Regional Council of Governments(COG) within the Project's Impact Area:** Rio Grande Council of Governments  
**Headquarter County:** El Paso  
**Counties within Project's Impact Area:** El Paso

**Grant Officials:****Authorized Official**

**User Name:** Pat Degman  
**Email:** degmanpa@elpasotexas.gov  
**Address 1:** 300 N Campbell  
**Address 1:**  
**City:** El Paso, Texas 79901  
**Phone:** 915-212-1170 Other Phone:  
**Fax:**  
**Title:** Ms.  
**Salutation:** Ms.  
**Position:** Comptroller

**Project Director**

**User Name:** Ricardo Porras  
**Email:** 1800@elpasotexas.gov  
**Address 1:** 9600 Dyer St.  
**Address 1:**  
**City:** El Paso, Texas 79924  
**Phone:** 915-212-4400 Other Phone: 915-212-0310  
**Fax:** 915-212-0310  
**Title:** Mr.  
**Salutation:** Lieutenant  
**Position:** Project Director

**Financial Official**

**User Name:** Elda Hefner  
**Email:** rodriguez-hefnere@elpasotexas.gov  
**Address 1:** 300 N. Campbell  
**Address 1:**  
**City:** El Paso, Texas 79901  
**Phone:** 915-212-1795 Other Phone:  
**Fax:**  
**Title:** Ms.  
**Salutation:** Ms.  
**Position:** Grants Administrator

**Grant Writer**

**User Name:** Adriana Romero  
**Email:** romeroax1@elpasotexas.gov  
**Address 1:** 911 Raynor  
**Address 1:**  
**City:** El Paso TX, Texas 79903  
**Phone:** 915-212-4296 Other Phone:

**Fax:**  
**Title:** Ms.  
**Salutation:** Ms.  
**Position:** Grant Writer

### Grant Vendor Information

**Organization Type:** Unit of Local Government (City, Town, or Village)  
**Organization Option:** applying to provide homeland security services  
**Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID):**  
17460007499025  
**Data Universal Numbering System (DUNS):** 058873019

### Narrative Information

#### Primary Mission and Purpose

The purpose of the program is to sustain interagency law enforcement operations and enhance local law enforcement patrols to facilitate directed actions to deter and interdict criminal activity. Program participants shall assist in the execution of coordinated border security operations in an effort to:

- Increase the effectiveness and impact of Steady State and Surge Operations.
- Reduce border-related criminal activity in Texas.
- Implement and increase the effectiveness of operational methods, measures, and techniques for outbound/southbound operations.
- Decrease the supply of drugs smuggled into and through Texas from Mexico.
- Disrupt and deter operations of gang and cartel criminal organizations.
- Decrease specifically targeted tactics (such as conveyance methods) for drugs in the Texas border region.
- Decrease use of specific areas for crime as targeted in directed action missions.
- Increase the effectiveness of air operations mission planning and prioritization.
- Increase the coordination and integration of air-ground team operations to include Texas Military Forces (TMF) aviation, United States Customs and Border Patrol (USCBP) Air and Marine, Texas Department of Public Safety (DPS) Aircraft Division, and United States Coast Guard (USCG) aviation support.
- Increase the effectiveness of directed action missions based upon intelligence and analysis to ensure they target the most serious threats and are conducted in high pay off areas.
- Increase the number and quality of analytical intelligence products developed at the Unified Command and state levels.
- Increase intelligence based operations at the Unified Command level through integration of TxMap, sector specific information, and intelligence analysis.

#### Funding Levels

The anticipated funding levels for these programs are as follows:

- Minimum Award - None
- Maximum Award - None
- The program does not require a grantee to provide matching funds.

For more information regarding grantee match, please click on the **Budget** tab, and then click on the **Source of Match** tab in eGrants.

**Note:** If you voluntarily include matching funds that exceed the minimum match requirement, you will be held to that amount throughout the grant period.

#### Program Requirements

**Coordination with Regional Joint Operations Intelligence Center (JOIC)**

Grantees must agree to perform the following activities:

- Conduct Steady State operations and respond to calls for service.
- Conduct enhanced law enforcement patrolling activities.
- Conduct surveillance, interdictions, investigations, and collect and disseminate information within its jurisdiction or cross-jurisdiction lines as required.
- Recognize and react to information/intelligence to adjust times and locations of enhanced patrol activities.
- Report significant border-related events that occur during each 24-hour period.
- Identify significant border-related trends or areas of interest that may be developed into focus areas for future operations.
- Integrate air, ground, marine, and remote operations.
- Participate in operational planning and coordination meetings, information/intelligence sharing meetings, and After Action Reviews (AARs) established by the JOIC.
- Participate weekly on the JOIC Unified Command conference calls or meetings as required by the JOIC.

Eligible applicants must agree to submit BIAR reports to the JOIC:

Daily Border Incident Assessment Report (BIAR) - The BIAR is the primary incident and information-reporting tool for the grantee in local border security operations. The grantee shall ensure all BIARs conform to the respective standards outlined by the JOIC and are submitted within 24 hours of the end of shift and/or the timeframes established by the JOIC.

The grantee shall report all activities that are considered Steady State activities, in addition to Enhanced Operation activities, to the JOIC. Steady State activities are defined as normal patrol or investigative duties that do not use grant funds, but directly impact the overall local border security mission (organized crime arrests, terroristic activities, weapons trafficking arrests, kidnappings, human trafficking, human smuggling, home invasions with a border or organized crime nexus, illegal immigration, border-related murders, gang-related murders, vehicle thefts, or drug trafficking). Enhanced (Surge) Operations originate out of the use of local border security funds when the local agency chooses to increase the hours of patrol or investigative bodies.

**Eligibility Requirements**

Uniform Crime Reporting - Eligible applicants operating a law enforcement agency must be current on reporting Part I violent crime data to the Texas Department of Public Safety (DPS) for inclusion in the annual Uniform Crime Report (UCR). To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year.

Criminal History Reporting - Entities receiving funds from HSGD must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the *Texas Code of Criminal Procedure, Chapter 60*. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Immigration and Customs Enforcement Requests

The full text of this certification can be found at [http://gov.texas.gov/cid/dhs\\_detainerrequest](http://gov.texas.gov/cid/dhs_detainerrequest). To be in compliance with this requirement, any county or municipal government that includes a department that detains individuals after arrest for a criminal violation must provide a letter signed by the head of each such department certifying to the requirements. This letter may be used for any application submitted to OOG for a period of up to two years from the date it is signed. If that period expires during the project period of any grant, the grantee must submit an updated letter for each such grant to remain in compliance with this requirement.

All applicants must select one of the following options:

- ☐ Applicant is not a county or municipal government.
- ☐ Applicant is a county or municipal government and does not include any department that detains individuals after arrest for a criminal violation at any time.
- ☒ Applicant is a county or municipal government that includes department(s) that detain individuals after arrest for a criminal violation. Letters certifying compliance and signed by the heads of all such departments have been uploaded to this application.
- ☐ Applicant is a county or municipal government that includes department(s) that detain individuals after arrest for a criminal violation. The Authorized Official has read the certification found on the aforementioned website. Further, the Authorized Official will not be submitting signed letters certifying compliance from the heads of all such departments and understands that failure to comply with this certification may result in OOG, at its sole discretion, rejecting this application and any other application from the relevant county or municipal government.

DUNS - Eligible applicants must have a DUNS (Data Universal Numbering System) number assigned to its agency.

System for Award Management - Eligible applicants must be registered in the federal System for Award Management (SAM) database and maintain an active registration throughout the grant application period.

**Program Requirements**

**Program Income**

Applicant agrees to comply with all federal and state rules and regulations for program income and agrees to report all program income that is generated as a result of the project's activities. Applicant agrees to report program income to HSGD through a formal grant adjustment and to secure HSGD approval prior to use of the program income. Applicant agrees to use program income for allowable costs and agrees to expend program income immediately after HSGD's approval of a grant adjustment and prior to requesting reimbursement of HSGD funds.

**Deduction Method** - Program income shall be deducted from total allowable costs to determine the net allowable costs. Program income shall be used for current costs unless HSGD authorizes otherwise. Program income shall be used to reduce the HSGD award and grantee match rather than to increase the funds committed to the project. Exceptions to the deduction method must be approved by the HSGD Director.

**Note:** Program income must be spent on project expenses before expending OOG grant funds. Program income is subject to the same statutes, rules, regulations, and guidelines applicable to the use of the OOG-funded portion of the grant.

**Asset Seizures and Forfeitures** - Program income from asset seizures and forfeitures is considered earned when the property has been adjudicated to the benefit of the plaintiff (e.g., law enforcement entity).

**Certification**

Each applicant agency must certify to the specific requirements detailed above as well as all requirements within the HSGD Funding Announcement, the eGrants application, the OOG's Guide to Grants, and the OOG's Grantee Conditions and Responsibilities to be eligible for this program.

☒ I certify to all of the application content and requirements.

**Project Summary :**

Briefly summarize the project, including proposed activities and intended impact.

El Paso Police Officers will identify and target areas of criminal activities in support of the Local Border Security Program. Officers will target criminal activity involving money, weapons, ammunition, automobile crimes, gangs, narcotics, wanted subjects and other activities related to crime. Enhanced operations will include but not limited to patrol, surveillance, gang/fugitive roundups, counter auto theft measures and/or Joint Task Force Operations with other local agencies in the suppression of criminal activities to enhance border security and reduce crime along the border region area. El Paso, Texas is directly across the Mexican border of Ciudad (Cd.) Juarez, Chihuahua, Mexico. The ongoing territorial drug war that exists between rival cartels within the large metropolitan area of Ciudad Juarez has decreased since January 2011. As the Mexican cartel turf war is subsiding, Drug Traffic Organization's (DTO's), which are often composed of a combination of the Mexican cartel and Transnational Gangs are organizing themselves again and are gaining strength in numbers, building their criminal enterprises. The current number of homicides show a decrease from the year 2011, but a continuous number of homicides still occur on a daily basis in Ciudad Juarez. Homicide statistics from Ciudad Juarez indicate a steady increase of murders within the last three years (2015: 311 murders; 2016: 546 murders; and 2017: 772 murders). The ongoing violence in Ciudad Juarez still poses an immediate threat of a spillover into the City and County of El Paso, a threat that has existed for the past several years. The immediate shift has moved towards an organized attempt to smuggle humans and narcotics into the United States. The shift has been attributed to stolen vehicles, weapons, ammunition, and currency illegally leaving out of the United States into Mexico. Members of the criminal element who are often Fugitives from Justice (FFJ) cross our three land ports located within El Paso, Texas. The El Paso Police Department has received Local Border Security grant funds every year since FY12. The incorporation of mobile License Plate Readers (LPR) into daily LBSP operations will facilitate with the identification, location and apprehension of stolen vehicles and wanted subjects within the City of El Paso. Operational times and personnel working each assignment are conditional upon availability of staffing. Staffing levels are estimates and cannot be guaranteed.

**Problem Statement :**

Provide a detailed account of the issues, threats or hazards that your project will target. For federal Homeland Security Grants, include specific references to the regional or state *Threat and Hazard Identification and Risk Assessment (THIRA)*, as applicable.

El Paso, Texas is directly across the Mexican border of Ciudad (Cd.) Juarez, Chihuahua, Mexico, which has a population of over 1.3 million inhabitants (Source: State of Chihuahua CIES). The El Paso-Ciudad Juarez community is the largest metropolitan area on the border between the United States and Mexico. It is estimated that this metropolitan area, that is comprised of El Paso, Texas and Ciudad Juarez, has a combined population of approximately 2.2 million inhabitants (Source: U.S. Census Bureau and State of Chihuahua CIES). The ongoing territorial drug war that exists between Mexican rival cartels within the large metropolitan area of Ciudad Juarez has decreased since January 2011. As the Mexican cartel turf war is subsiding, Drug Traffic Organization's (DTO's), which are often composed of a combination of the Mexican cartel and Transnational Gangs are organizing themselves again and are gaining strength in numbers, building their criminal enterprises. Although, the current number of homicides show a decrease from the year 2011, there remains a continuous number of homicides that occur on a daily basis in Ciudad Juarez. Homicide statistics from Ciudad Juarez indicate a steady increase of murders over the last three years. The ongoing violence in Ciudad Juarez still poses an immediate threat of a spillover into the City and County of El Paso, a threat that has existed for the past several years. The immediate shift has moved towards an organized attempt to smuggle humans and narcotics into the United States. Furthermore, the shift has attributed to stolen vehicles, weapons, ammunition, and currency illegally leaving out of the United States into Mexico. Members of the criminal element who are often Fugitives from Justice (FFJ) cross our three land ports located within El Paso, Texas. The reorganization of the criminal enterprises allows them, within the environment presented, an opportunity to help or fund international terrorists and criminal organizations. The limited amount of federal and local law enforcement threatens vulnerable points within the City and County of El Paso and along the United States-Mexican border. The incorporation of mobile License Plate Readers (LPR) into daily LBSP operations will facilitate with the identification, location and apprehension of stolen vehicles and wanted subjects within the City of El Paso that are often attributed to Drug Trafficking Organizations. A mobile License Plate Reader can be affixed to an unmarked vehicle and read hundreds of vehicle license plates immediately, checking for any NCIC/TCIC wants, giving officers real time data. Law enforcement partnerships are needed to combat this challenging situation. Local Border Security will provide the means to assist in accomplishing the mission of securing our nation's border.

**Existing Capability Levels :**

Describe the existing capability levels, including resources that are currently in place to support this project prior to the use of grant funds. Currently the personnel resources available to continue working Local Border Security Program (LBSP) operations are derived from funding that has been allotted under the FY18 LBSP Grant. The assignment of police personnel is on an overtime basis and the duties are in addition to the officer's regular scheduled work hours. Operational times and personnel working each assignment are conditional upon availability of staffing and grant funding. Joint operations are normally worked in conjunction with Customs and Border Protection (CBP) at the Three (3) land ports that are located within City of El Paso. The El Paso Police Department currently has eight (8) LPR trailers that were purchased with a Border



Security Grant in FY2008. However, the hardware/software on the LPR trailers are outdated and rendered the LPR trailers obsolete. It would require a complete retrofit of each individual LPR trailer at a cost of approximately \$33,000.00 dollars per trailer. It will cost less money to purchase a complete mobile LPR system at a price of \$25,702.00 dollars per unit, as opposed to retrofitting the current eight LPR trailers.

### Capability Gaps:

Describe the capability gaps which will be addressed by the project. For federal Homeland Security Grants, include specific references to the regional or statewide State Preparedness Report (SPR).

The existence of threats, vulnerabilities, and consequences that exist as part of criminal enterprises are a result of a combination of Mexican Cartels and Transnational Tier-1 gangs (Barrio Azteca, Texas Syndicate, and Mexican Mafia) that operate in both El Paso, Texas and Ciudad Juarez, and contribute to an existing capability gap. The El Paso Police Department is understaffed, which causes a dilemma for effectively addressing the ever-evolving issue because of the personnel shortage. Officers of the El Paso Police Department conduct proactive operations on an overtime basis. Furthermore, these added duties are in addition to their current police responsibilities and have had a positive impact in addressing the issues at hand since FY12. Furthermore, the incorporation of mobile License Plate Readers into daily LBSP operation will allow officers to immediately check vehicles in real time; identify stolen vehicles; identify wanted subjects; and act as a force multiplier for the department due to personnel shortages.

### Impact Statement :

Describe the project goals/objectives and how this project will maintain capabilities or reduce capability gaps.

The project goal is to maintain operations that specifically target the criminal enterprises of Mexican Cartels and Transnational gangs that are currently in existence and operating along the El Paso, Texas-Ciudad Juarez border. The existence of these criminal enterprises pose harm to the local population of Texans living in El Paso, Texas. The continuation of the current Local Border Security Program will contribute to the reduction of the existing capability gap previously identified.

### Homeland Security Priority Actions:

Identify the Texas Homeland Security Priority Action most closely aligned with this project. Each Priority Action is linked with an *Objective from the Texas Homeland Security Strategic Plan (HSSP)*. List the Priority Action by number and text (e.g. 1.2.3 Expand and enhance the network of human sources that can provide detailed and relevant information on known or suspected terrorist and criminal enterprises.)

1.3.2 Conduct and support integrated multi-agency, multi-jurisdictional investigations to disrupt and dismantle criminal organizations operating in the Texas border region.

### Target Group :

Identify the target group and population expected to benefit from this project.

Local, State, and Federal Law Enforcement Agencies, to include the population of citizens that reside within the City and County of El Paso, Texas.

### Long-Term Approach:

Describe how the applicant agency will maintain the capabilities supported by this project without additional federal or state funds. If sustainment is dependent upon federal or state grants, describe the ongoing need for future grants, as applicable.

Due to current personnel shortages within the El Paso Police Department, the department will not be capable of sustaining long-term operations, without continued grant funding, to continue targeting of Mexican criminal enterprises. The current approach will then turn from a proactive approach to a reactive approach and will place Texans at risk, because of the vulnerabilities associated with lack of funding; therefore, the ongoing need for future grants is of vital importance for the sustainment of local border security along the El Paso, Texas-Ciudad Juarez border.

### Project Activities Information

#### Reserved

This section left intentionally blank.

#### Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
Enhanced Patrol	100.00	El Paso Police Officers will identify and target areas of criminal activities in support of the Local Border Security Program. Officers will target criminal activity involving money, weapons, ammunition, automobile crimes, gangs, narcotics, wanted subjects and other activities related to crime. Enhanced operations will include but not limited to patrol, surveillance, gang/fugitive roundups, counter auto theft measures and/or Joint Task Force Operations with other Local & Federal agencies, in the suppression of criminal activities to enhance border security, and reduce crime along the border regional area.

### Measures Information

#### Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
Number of Border Incident Assessment Reports submitted to a Regional Joint Operations Intelligence Center.	9000

Number of cash seizures estimated to result from activities of grant paid officers supporting the border initiative.	3
Number of miles patrolled by grant-funded officers.	20000
Number of traffic citations issued by grant-funded officers.	2500
Number of weapons seized.	2

## Objective Outcome Measures

OUTCOME MEASURE	TARGET LEVEL
Cash value of forfeitures attributed to grant paid officers supporting the border initiative.	370000
Number of detentions made by grant paid officers for referral to federal officials.	3
Number of felony arrests made by grant paid officers supporting the border initiative.	25
Number of forfeitures (cash and other assets) attributed to grant paid officers supporting the border initiative.	3
Number of gangs targeted in the border initiative.	5
Number of hours of overtime of grant paid officers supporting the border initiative.	11040
Number of hours of overtime of law enforcement support personnel (i.e. dispatchers or jailers) supporting the border initiative.	0
Number of misdemeanor arrests made by grant paid officers supporting the border initiative.	25
Number of total detentions made by all peace officers for referral to federal officials regardless of the source of funding.	30
Number of total felony arrests by all peace officers at the grantee agency.	5200
Number of total hours of overtime the law enforcement agency paid to peace officers regardless of the source of funding.	150000
Number of total misdemeanor arrests by all peace officers at the grantee agency.	20000

## Custom Output Measures

CUSTOM OUTPUT MEASURE	TARGET LEVEL
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## Custom Outcome Measures

CUSTOM OUTCOME MEASURE	TARGET LEVEL
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**Resolution from Governing Body**

Applications from nonprofit corporations, local units of governments, and other political subdivisions must include a resolution that contains the following:

1. Authorization by your governing body for the submission of the application to OOG that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must notify OOG should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to OOG.

Upon approval from your agency's governing body, upload the approved resolution to eGrants by clicking on the **Upload Files** tab and following the instructions on *Uploading eGrants Files*.

**Contract Compliance**

Will grant funds be used to support any contractual or professional services?

☐ Yes  
☒ No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

Enter a description for monitoring contract compliance:

**Lobbying**

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

*Note: Pursuant to Texas Government Code §556.005, a political subdivision or private entity that receives state funds may not use the funds to pay a person required to register as a lobbyist or for lobbying expenses. A political subdivision or private entity that violates this provision is not eligible to receive additional state funds.*

☐ Yes  
☐ No  
☒ N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

☐ Yes  
☐ No  
☒ N/A

**Fiscal Year**

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

9/1/2018

Enter the End Date [mm/dd/yyyy]:

8/31/2019

**Sources of Financial Support**

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (\$) of Federal Grant Funds:

58525522

Enter the amount (\$) of State Grant Funds:  
63781274

### Single Audit

Applicants who expend less than \$750,000 in federal grant funding or less than \$750,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a HSGD grant. However, HSGD may require a limited scope audit as defined in CFR Part 200, Subpart F - Audit Requirements.

Has the applicant agency expended federal grant funding of \$750,000 or more, or state grant funding of \$750,000 or more during the most recently completed fiscal year?

☒ Yes  
☐ No

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor in accordance with the State of Texas Single Audit Circular or CFR Part 200, Subpart F - Audit Requirements.

Enter the date of your last annual single audit:  
8/31/2016

### Debarment

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

☒ I Certify  
☐ Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements.

### Fiscal Capability Information

#### Section 1: Organizational Information

Enter the Year in which the Corporation was Founded:

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status:

Enter the Employer Identification Number Assigned by the IRS:

Enter the Charter Number assigned by the Texas Secretary of State:

#### Section 2: Accounting System

The grantee organization must incorporate an accounting system that will track direct and indirect costs for the organization (general ledger) as well as direct and indirect costs by project (project ledger). The grantee must establish a time and effort system to track personnel costs by project. This should be reported on an hourly basis, or in increments of an hour.

Is there a list of your organization's accounts identified by a specific number (i.e., a general ledger of accounts).

Select the appropriate response:

☐ Yes  
☐ No

Does the accounting system include a project ledger to record expenditures for each Program by required budget cost categories?

Select the appropriate response:

☐ Yes  
☐ No

Is there a timekeeping system that allows for grant personnel to identify activity and requires signatures by the employee and his or her supervisor?

Select the appropriate response:

☐ Yes  
☐ No

If you answered 'No' to any question above in the Accounting System section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

**Section 3: Financial Capability**

Grant agencies should prepare annual financial statements. At a minimum, current internal balance sheet and income statements are required. A balance sheet is a statement of financial position for a grant agency disclosing assets, liabilities, and retained earnings at a given point in time. An income statement is a summary of revenue and expenses for a grant agency during a fiscal year.

Has the grant agency undergone an independent audit?

Select the appropriate response:

- ☐ Yes  
☐ No

Does the organization prepare financial statements at least annually?

Select the appropriate response:

- ☐ Yes  
☐ No

According to the organization's most recent Audit or Balance Sheet, are the current total assets greater than the liabilities?

Select the appropriate response:

- ☐ Yes  
☐ No

If you selected 'No' to any question above under the Financial Capability section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

**Section 4: Budgetary Controls**

Grant agencies should establish a system to track expenditures against budget and / or funded amounts.

Are there budgetary controls in effect (e.g., comparison of budget with actual expenditures on a monthly basis) to include drawing down grant funds in excess of:

a) Total funds authorized on the Statement of Grant Award?

- ☐ Yes  
☐ No

b) Total funds available for any budget category as stipulated on the Statement of Grant Award?

- ☐ Yes  
☐ No

If you selected 'No' to any question above under the Budgetary Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

**Section 5: Internal Controls**

Grant agencies must safeguard cash receipts, disbursements, and ensure a segregation of duties exist. For example, one person should not have authorization to sign checks and make deposits.

Are accounting entries supported by appropriate documentation (e.g., purchase orders, vouchers, receipts, invoices)?

Select the appropriate response:

- ☐ Yes  
☐ No

Is there separation of responsibility in the receipt, payment, and recording of costs?

Select the appropriate response:

- ☐ Yes  
☐ No

If you selected 'No' to any question above under the Internal Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

**Budget Details Information**

**Budget Information by Budget Line Item:**

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
		Enhanced Patrol - Overtime according to local						

Personnel	Overtime for All Peace Officers	OT policy - estimate of 11,040 hours at an average OT rate, including fringe benefits, of \$68.05/hr - up to a total of \$751,592.47.	\$751,592.47	\$0.00	\$0.00	\$0.00	\$751,592.47	100
Equipment	Surveillance Equipment and Accessories	LICENSE PLATE READER WITH LAPTOPS 4 UNITS AT \$25,702.00	\$102,808.00	\$0.00	\$0.00	\$0.00	\$102,808.00	4

**Source of Match Information****Detail Source of Match/GPI:**

DESCRIPTION	MATCH TYPE	AMOUNT
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**Summary Source of Match/GPI:**

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**Budget Summary Information****Budget Summary Information by Budget Category:**

CATEGORY	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
Equipment	\$102,808.00	\$0.00	\$0.00	\$0.00	\$102,808.00
Personnel	\$751,592.47	\$0.00	\$0.00	\$0.00	\$751,592.47

**Budget Grand Total Information:**

OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$854,400.47	\$0.00	\$0.00	\$0.00	\$854,400.47

**Condition Of Fundings Information**

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Condition of Funding / Project Requirement	Date Created	Date Met	Hold Funds	Hold Line Item Funds
Costs for vehicle fuel are allowable only for the hours officers are working on grant-paid overtime. Vehicle maintenance costs must be prorated to show the use of vehicles for regular law enforcement duties and the use of vehicles while officers are working grant-paid overtime patrols. Only actual vehicle expenses supported by invoiced gas, oil, and maintenance expenses may be reimbursed under this grant. Please retain all receipts and be prepared to make available upon request.	2/12/2018 2:07:04 PM		No	No
Overtime: Grantees must upload a copy of the overtime policy approved by its governing board. This policy will be considered the official policy for grant purposes and must be used throughout the grant period. The policy must: 1) clearly describe how overtime will be calculated; 2) be consistent with the agency's overtime policy; and 3) treat grant-paid personnel the same as non-grant paid personnel. OOG will monitor overtime expenditures based on this policy. OOG will release the Condition of Funding once OOG approves the overtime policy.	2/12/2018 2:07:11 PM		No	No
Resolution: Applications from nonprofit corporations, local units of governments, and other political subdivisions must submit a resolution electronically using the 'Upload' function in the eGrants system. The <u>resolution</u> must contain the following: <ul style="list-style-type: none"> <li>• Authorization by your governing body for the submission of the application to OOG that clearly identifies the name of the project for which funding is requested;</li> <li>• A commitment to provide all applicable matching funds;</li> <li>• A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update OOG should the official change during the grant period.); and</li> <li>• A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to OOG.</li> </ul>	2/12/2018 2:07:19 PM		No	No

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