

DEE MARGO
MAYOR



CITY COUNCIL
PETER SVARZBEIN, DISTRICT 1
ALEXSANDRA ANNELLO, DISTRICT 2
CASSANDRA HERNANDEZ, DISTRICT 3
SAM MORGAN, DISTRICT 4
ISABEL SALCIDO, DISTRICT 5
CLAUDIA L. RODRIGUEZ, DISTRICT 6
HENRY RIVERA, DISTRICT 7
CISSY LIZARRAGA, DISTRICT 8

TOMMY GONZALEZ
CITY MANAGER

**AGENDA REVIEW MINUTES
COUNCIL CHAMBERS
CITY HALL, 300 N. CAMPBELL
March 16, 2020
9:00 A.M.**

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The City Council met at the above place and date. Meeting was called to order at 9:08 a.m. Mayor Dee Margo present and presiding and the following Council Members answered roll call: Alexsandra Anello, Cassandra Hernandez, Isabel Salcido, Claudia Rodriguez, Henry Rivera and Cissy Lizarraga. Late arrival: Sam Morgan at 9:14 a.m. Peter Svarzbein participated via videoconference.

The agenda items for the Regular City Council Meeting of March 17, 2020 were reviewed.

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7.4. CONSENT AGENDA - RESOLUTIONS

Approve a Resolution to modify the terms of a Loan Fund Agreement for the PB KP, LLC 2603 North Stanton, El Paso Texas 79902 Empowerment Zone Revolving Loan.

Representative Lizarraga questioned the following City staff member:

- Mr. Abraham Gutierrez, Community and Human Development Administrative Services Manager

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13.1. CONSENT AGENDA – BOARD APPOINTMENT

Stephen Tures to the Open Space Advisory Board by Representative Peter Svarzbein, District 1.

Representatives Svarzbein, Anello, and Lizarraga commented.

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20.1. REGULAR AGENDA – FIRST READING OF ORDINANCES

An Ordinance amending Ordinance no. 018746 codified as El Paso City Code Title 2 (Administration and Personnel) Chapter 2.06 (Procedures for Placing Matters on the Agenda of the City Council) Section 2.06.020 (Timely Submission) to align with current practice and scheduling; Title 2 (Administration and Personnel) Chapter 2.06 (Procedures for Placing Matters on the Agenda of the City Council) Section 2.06.040 (Summary and Explanation of Backup Materials) to clarify deadlines; Title 2 (Administration and Personnel) Chapter 2.06 (Procedures for Placing Matters on the Agenda of the City Council) Section 2.06.060 (Special Meetings and Informal Work Sessions) regarding recurring Monday Work Sessions; Title 2 (Administration and Personnel) Chapter 2.06 (Procedures for Placing Matters on the Agenda of the City Council) Section 2.06.070 (Timely Submission of Proposed Legal Documents) to clarify requirement of City Attorney approval; and Title 2 (Administration and Personnel) Chapter 2.06 (Procedures for Placing Matters on the Agenda of the City Council) Section 2.06.110 (Placement of Items on the Agenda by City Council Members) to provide a more efficient, transparent and effective process for members of City Council to present topics for the Council to discuss.

Ms. Laura D. Prine, City Clerk, commented.

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22.1. REGULAR AGENDA – OTHER BIDS, CONTRACTS, PROCUREMENTS

The linkage to the Strategic Plan is subsection 1.4 Grow the core business of air transportation. This contract will allow the airport to obtain advanced planning and financial assistance on an as-needed basis.

Award Summary:

Discussion and action on the award of Solicitation No. 2020-487R Financial and Planning Services to Garver, LLC and Ricondo & Associates, Inc., for an initial three (3) year estimated award of \$1,500,000.00. The award is to include two (2) additional terms of one (1) year each for an estimated amount of \$1,000,000.00 for a total five (5) year estimated amount of \$2,500,000.00 The consultants will perform planning and financial consulting services in connection with the El Paso International Airport.

Contract Variance:

The difference based on the comparison to the previous contract is an annual increase of 100%. Said increase is due to contract being awarded to two (2) vendors. The annual allocation remains \$250,000.00 per year.

Department: Aviation
Award to Vendor 1: Garver, LLC
North Little Rock, AR
Initial Term: 3 years
Option: One (1) additional term of two (2) years
Annual Estimated Award: \$250,000.00
Initial Term Estimated Award: \$750,000.00 (3 years)
Option Total: \$500,000.00 (2 years)
Total Estimated Award: \$1,250,000.00 (5 years)
Account No.: 562-3000-62030-521160
District(s): All

Department: El Paso International Airport
Award to Vendor 2: Ricondo & Associates, Inc.
Chicago, IL
Initial Term: 3 years
Option: One (1) additional term of two (2) years
Annual Estimated Award: \$ 250,000.00
Initial Term Estimated Award: \$750,000.00 (3 years)
Option Total: \$500,000.00 (2 years)
Total Estimated Award: \$1,250,000.00 (5 years)
Account No.: 562-3000-62030-521160
District(s): All

This is a Request for Proposal, service contract.

The Purchasing & Strategic Sourcing and the Aviation departments recommend award as indicated to Garver, LLC and Ricondo & Associates, Inc., the highest ranked proposers based on evaluation factors established for this procurement.

In addition, it is requested that the City Attorney's Office review and that the City Manager be authorized to execute any related contract documents necessary to effectuate this award. In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.

Mayor Margo questioned the following City staff members:

- Ms. Claudia Garcia, Purchasing and Strategic Sourcing Assistant Director

- Mr. Terry Sharpe, Assistant Director of Aviation

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25.1. REGULAR AGENDA – PUBLIC HEARINGS AND SECOND READING OF ORDINANCES

An Ordinance of the City Council of the City Of El Paso, Texas, amending Ordinance No. 017793 concerning Tax Increment Reinvestment Zone Number Six, City of El Paso, Texas, established Pursuant to Chapter 311 of The Texas Tax Code, to set the City participation rate and amend the boundaries of Tax Increment Reinvestment Zone Number Six, City of El Paso, Texas.

Representatives Hernandez and Lizarraga questioned the following City staff member:

- Ms. Elizabeth Triggs, Economic and International Development Assistant Director

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25.3. REGULAR AGENDA – PUBLIC HEARINGS AND SECOND READING OF ORDINANCES

An Ordinance partially amending the Master Zoning Plan approved on August 12, 2008 By Ordinance No. 016959, as amended by Ordinance No. 017825 approved on July 17, 2012, pertaining to the approval of a rezoning of portions of Sections 9, 10, 15, 16, 17 and 18, Block 81, Township 1, Texas & Pacific Railway Company Surveys; Portions of Sections 11, 14, and 19, Block 81, Township 1, Texas & Pacific Railway Company Surveys; Portions of Sections 11, 12, 13, 14, 19, 20 and 21 Block 81, Township 1, Texas & Pacific Railway Company Surveys; and Portions of Sections 7, 17, 18, 19, 20, and 30 Block 80, Township 1, Texas & Pacific Railway Company Surveys, City of El Paso, El Paso County, Texas to General Mixed Use and pertaining to the approval, and amendment, of a Master Zoning Plan. the Partial Amendment to the Master Zoning Plan under this ordinance only applies to the following tracts of land rezoned under Ordinance 016959:

Tract 1: A Portion of Section 14, Block 81, Township 1, Texas & Pacific Railway Company Surveys, Abstract No. 5418, City of El Paso, El Paso County, Texas, and being part of the tracts of land described in the Deed to the City of El Paso Recorded in Volume 1242, Page 231 of the Deed Records of El Paso County, Texas;

Tract 2: A Portion of Section 14, Block 81, Township 1, Texas & Pacific Railway Company Surveys, Abstract No. 5418, City of El Paso, El Paso County, Texas, and being part of the tracts of land described in the deed to the City of El Paso recorded in Volume 1242, Page 231 of the Deed Records of El Paso County, Texas;

Tract 3: A Portion of Section 13, Block 81, Township 1, Texas & Pacific Railway Company Surveys, Abstract No. 2158, City of El Paso, El Paso County, Texas, and being part of a called 640 Acre tract of land described in the deed to the City of El Paso Recorded in Volume 1242, Page 231 of the Deed Records of El Paso County, Texas;

Tract 4: A Portion of Section 7, Block 80, Township 1, Texas & Pacific Railway Company Surveys, Abstract No. 2405, Sections 17, Block 80, Township 1, Texas & Pacific Railway Company Surveys, Abstract No. 2399, Section 18, Block 80, Township 1, Texas & Pacific Railway Company Surveys, Abstract Nos. 9866, 9940, 10055 and 10009, Sections 19, Block 80, Township 1, Texas & Pacific Railway Company Surveys, Abstract No. 2400, and Section 20, Block 80, Township 1, Texas & Pacific Railway Company Surveys, Abstract 5423, City of El Paso, El Paso County, Texas, and being part of the tracts of land described in deed to the City of El Paso recorded in Volume 1186, Page 178 Of The Deed Records Of El Paso County, Texas, and being part of the tracts of land described in deed to the City of El Paso Recorded in Volume 1186, Page 183 of said deed records, and being part of a called 44.65 Acre Tract Of Land Described In Deed to the City Of El Paso recorded in Volume 1360, Page 610 of said deed records, and being part of the tract of land described as "Parcell III" in Warranty Deed to El Paso Water Utilities Public Service Board Recorded in Volume 4352, Page 569 of said deed records;

Tract 5: A Portion of Section 19, Block 81, Township 1, Texas & Pacific Railway Company Surveys, Abstract No. 2161, City of El Paso, El Paso County, Texas, and being part of the tracts of land described in deed to the City of El Paso recorded in Volume 1186, Page 183 of the Deed Records of El Paso County, Texas;

Tract 6: A Portion of Section 19, Block 81, Township 1, Texas & Pacific Railway Company Surveys, Abstract No. 2161, City of El Paso, El Paso County, Texas, and being part of the tracts of land described in deed to the City of El Paso recorded in Volume 1186, Page 183 of the Deed Records of El Paso County, Texas;

Tract 7: A Portion of Section 20, Block 81, Township 1, Texas & Pacific Railway Company Surveys, Abstract No. 5419 and Section 21, Block 81, Township 1, Texas & Pacific Railway Company Surveys, Abstract No. 2162, City of El Paso, El Paso County, Texas, and being part of the tracts of land described in deed to the City of El Paso recorded in Volume 1186, Page 183 of the Deed Records of El Paso County, Texas;

Tract 8: A Portion of Section 19, Block 80, Township 1, Texas & Pacific Railway Company Surveys, Abstract No., City of El Paso, El Paso County, Texas, and being part of the tracts of land described in deed to the City of El Paso recorded in Volume 1186, Page 183 of the deed records of El Paso County, Texas.

The Proposed Master Zoning Plan Amendment meets the intent of the future land use designation for the property and is in accordance with Plan El Paso, The City's Comprehensive Plan. Subject Property: east of US Highway 54 and north of Loma Real Ave. Owner: City of El Paso PZRZ19-00032

Representative Hernandez questioned the following City staff member:

- Ms. Elizabeth Triggs, Economic and International Development Assistant Director

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25.4. REGULAR AGENDA – PUBLIC HEARINGS AND SECOND READING OF ORDINANCES

An Ordinance of the City Council of the City of El Paso, Texas, amending Ordinance No. 018849 concerning Tax Increment Reinvestment Zone Number Thirteen, City of El Paso, Texas, established pursuant to Chapter 311 of the Texas Tax Code, to amend the boundaries, extend the term, and increase the City participation rate of Tax Increment Reinvestment Zone Number Thirteen, City of El Paso, Texas.

Representatives Annello, Morgan, and Lizarraga questioned the following City staff member:

- Ms. Elizabeth Triggs, Assistant Director, Economic and International Development

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26.2. REGULAR AGENDA – PUBLIC HEARINGS AND SECOND READING OF ORDINANCES

An Ordinance granting a Special Privilege License to Mills Plaza Parking II, LP to permit the construction, installation, maintenance, use, and repair of an aerial encroachment of a vehicular crossing over portions of City Right-Of-Way along San Antonio Avenue adjacent to the property located at 104 S. El Paso Street, El Paso, Texas; setting the license term for a term of Fifteen years (15) with One (1) renewable Fifteen (15) year term. NESV2019-00005.

Representatives Hernandez and Lizarraga questioned the following City staff members:

- Ms. Armida Martinez, Senior Planner
- Mr. Cary Westin, Senior Deputy City Manager for Economic Development and Tourism
- Mr. Philip Etiwe, Planning and Inspections Director

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30.1. REGULAR AGENDA – OTHER BUSINESS

Discussion and action on recommendations made by the City Plan Commission as directed by City Council on January 7th, 2020 regarding ITEM #17.1 on the City Council agenda regarding the proposed amendments to Title 20 (Zoning), Chapter 20.04 (Administrative Provisions), Article VII (Public Hearings), Section 20.04.520 (Notice); Title 20 (Zoning), Appendix A (Table Of Permissible Uses); Title 20 (Zoning),

Chapter 20.10 (Supplemental Use Regulations), Section 20.10.455 (Personal Wireless Service Facilities) Subsection A; Title 20 (Zoning), Chapter 20.10 (Supplemental Use Regulations), Section 20.10.455 (Personal Wireless Service Facilities) Subsection D; Title 20 (Zoning), Chapter 20.10 (Supplemental Use Regulations), Section 20.10.455 (Personal Wireless Service Facilities) Subsection E; Title 20 (Zoning), Chapter 20.10 (Supplemental Use Regulations), Section 20.10.455 (Personal Wireless Service Facilities) Subsection F; Title 20 (Zoning), Chapter 20.10 (Supplemental Use Regulations), Section 20.10.455 (Personal Wireless Service Facilities) Subsection G; And Title 20 (Zoning), Chapter 20.22 (Nonconforming Situations), Section 20.22.100 (Nonconforming PWSF) of the El Paso City Code.

Representatives Annello, Hernandez, and Rivera questioned the following City staff members:

- Mr. Jeff Howell, Capital Improvement Project Manager
- Mr. Cary Westin, Senior Deputy City Manager for Economic Development and Tourism

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31.2. REGULAR AGENDA – OTHER BUSINESS

Discussion and action on a Resolution to approve an amendment to the City's 2019-2020 Annual Action Plan to add Hueco Mountain Park Improvements Project at \$139,400 in Community Development Block Grant funds.

Representatives Annello and Rodriguez questioned the following City staff member:

- Ms. Sarah Ortiz, Community and Human Development Grant Project Manager

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Motion made by Representative Rivera, seconded by Representative Annello, and unanimously carried to **ADJOURN** this meeting at 9:40 a.m.

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APPROVED AS TO CONTENT:

Laura D. Prine, City Clerk