

**CITY OF EL PASO, TEXAS
AGENDA ITEM
AGENDA SUMMARY FORM**

DEPARTMENT: Mayor & Council

AGENDA DATE: April 3, 2018

CONTACT PERSON NAME AND PHONE NUMBER:

City Representative Cassandra Hernandez Brown – 915-212-0003

City Representative Henry Rivera – 915-212-0007

DISTRICT(S) AFFECTED: All districts

STRATEGIC GOAL: #5 – Promote transparent and consistent communication amongst all members of the community. #6 – Set the standard for sound governance and fiscal management

SUBJECT:

Discussion and action on activating the City of El Paso Ad Hoc Charter Advisory Committee for the purpose of a City Charter Amendment Special Election to be held in November 2018.

APPROVE a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

BACKGROUND / DISCUSSION:

Discussion and action on activating the City of El Paso Ad Hoc Charter Advisory Committee for the purpose of a City Charter Amendment Special Election to be held in November 2018.

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one? Yes

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded?

Has the item been budgeted?

If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

*****REQUIRED AUTHORIZATION*****

RESOLUTION

WHEREAS, the City Council desires to hold a city charter amendment election in November 2018; and

WHEREAS, the City Council desires the assistance of members of the public to review and make recommendations on potential charter amendments for the special election.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

1. That there is hereby created a 2018 Ad Hoc Charter Advisory Committee composed of nine members who are representative of the community and residents of El Paso. The Mayor and council members shall each recommend one Committee member.
2. The Ad Hoc Charter Advisory Committee shall begin its work as soon as a quorum of members are appointed.
3. The Ad Hoc Charter Advisory Committee shall appoint a Chair and a Vice-Chair by a simple majority vote of members present at its first meeting. The Chair shall establish such procedures as are appropriate for the orderly consideration of the business of the committee.
4. The Ad Hoc Charter Advisory Committee will review recommendations submitted by the City Council, City Manager and staff; and shall consider public input regarding potential amendments to the Charter.
5. The Committee shall meet at least twice a month. The Ad Hoc Charter Advisory Committee will present its final recommendations to the City Council no later than June 12, 2018. The committee may be required to provide status reports to City Council at regular intervals leading up to its final recommendations report.
6. All meetings of the Ad Hoc Charter Advisory Committee shall be open to the public and notice of all meetings shall be posted at least seventy-two hours prior to the meeting.
7. The City Manager shall provide staffing and administrative assistance to the Ad Hoc Charter Advisory Committee as is necessary for the conduct of the Committee's business.
8. The members of the Committee shall not be subject to the financial disclosure requirements of Section 2.92.070 of the City Code, but shall otherwise be subject to all other applicable provisions of Chapter 2.92 (Ethics Ordinance).
9. The Ad Hoc Charter Advisory Committee shall automatically dissolve upon the completion of its business.

DATED this _____ day of April, 2018.


CITY OF EL PASO

Dee Margo, Mayor

ATTEST:

Laura D. Prine
City Clerk

APPROVED AS TO FORM:



Elizabeth Ruhmann
Assistant City Attorney