

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Streets and Maintenance

AGENDA DATE: April 4, 2017

CONTACT PERSON/PHONE: Ted Marquez, Streets and Maintenance Director, (915) 212-7015
Monica Lombraña, Director of Aviation, (915) 212-7301
Bruce D. Collins, Purchasing Director, (915) 212-1181

DISTRICT(S) AFFECTED: ALL

STRATEGIC GOAL: 6) Set the Standard for Sound Governance and Fiscal Management

SUBJECT:

The Streets and Maintenance Department and the El Paso International Airport are requesting approval to purchase six (6) light duty vehicles from TPASS Contract 072-A1 (Fleet Trucks) and 071-A1 (Automobiles and Law Enforcement Vehicles) in the amount of \$177,079.00.

BACKGROUND / DISCUSSION:

The approval of this purchase will allow for the replacement of light duty vehicles that have met their life expectancy. These vehicles are for the El Paso International Airport and will be utilized by Airport Operations, Airport Field Maintenance and Airport PD K-9 functions. The new vehicles will operate more efficiently and at a lower cost while providing maximum reliability.

SELECTION SUMMARY:

N/A

PROTEST

☒ No protest received for this requirement.

COUNCIL REPRESENTATIVE BRIEFING:

Was a briefing provided? ☐ Yes or ☒ Not Applicable (Routine)

If yes, select the applicable districts.

- ☐ District 1
- ☐ District 2
- ☐ District 3
- ☐ District 4
- ☐ District 5
- ☐ District 6
- ☐ District 7
- ☐ District 8
- ☐ All Districts

PRIOR COUNCIL ACTION:

Yes. Council previously approved a similar purchase on March 7, 2017, Item 9.1.

AMOUNT AND SOURCE OF FUNDING:

Department: El Paso International Airport
Funds Available: Dept: 562 Div: 62335 Acct: 580540 Fund: 3010 Project: PAP17CAP
Funds Source: Enterprise Fund - Capital – Cars_Pickups_Vans_Motorcycles

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:



Ted Marquez, Streets and Maintenance Department Director

Monica Lombraña, Aviation Director

**COUNCIL PROJECT FORM
(COOPERATIVE CONTRACT)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **CONSENT** agenda for the Council Meeting of **APRIL 4, 2017**.

STRATEGIC GOAL: NO.6: Set the Standards for Sound Governance and Fiscal Management

Request that the Director of Purchasing & Strategic Sourcing Department be authorized to issue a Purchase Order to Silsbee Ford Inc., a contractor under TPASS Contract 072-A1 (Fleet Trucks) and 071-A1 (Automobiles and Law Enforcement Vehicles). The City has made the determination that purchasing from this cooperative offers the most cost-effective pricing.

The participation by the City of El Paso in the TPASS Cooperative was approved by Mayor and City Council on February 27, 2007.

Department:	Streets & Maintenance
Award to:	Silsbee Ford Inc. Silsbee, TX
Total Estimated Award:	\$177,079.00 (6 units)
Account No.:	562-62335-580540-3010-PAP17CAP
Funding Source:	Enterprise Fund – Capital – Cars_Pickups_Vans_Motorcycles
District(s):	All
Reference No.:	2017-989

This is a Cooperative, unit price contract.

*******ADDITIONAL INFO BELOW*******



Purchasing & Strategic Sourcing Department

Mayor

Oscar Leeser

City Council

District 1

Peter Svarzbein

District 2

Jim Tolbert

District 3

Emma Acosta

District 4

Carl L. Robinson

District 5

Dr. Michiel R. Noe

District 6

Claudia Ordaz

District 7

Lily Limón

District 8

Cortney C. Niland

City Manager

Tommy Gonzalez

Six (6) Factor Option Memo

To: Bruce D. Collins, CPPO, Director
Purchasing & Strategic Sourcing Department

From: Ted Marquez, Director
Streets & Maintenance Department

Date: March 6, 2017

Re: TPASS Contracts 072-A1 (Fleet Trucks) and 071-A1 (Automobiles and Law Enforcement Vehicles) - Purchase of Light Duty Vehicles

The Streets & Maintenance Department and the El Paso International Airport recommend authorizing the Purchasing Director to utilize TPASS Contract 072-A1 and 072-A1 for the procurement of light duty vehicles totaling \$177,079.00.

The following are the factors used to evaluate the use of this procurement program as the best approach:

1. Is there an urgent need for the product/service? In other words, is time of the essence?

Yes. This will allow for the replacement of older vehicles that have met their life expectancy and will aid the Airport in its overall daily operations.

2. Does the purchase through the Program promote the standardization of equipment?

Yes. This purchase supports a vehicle standard supported by the Streets and Maintenance and the Airport.

3. Does the purchase through the Program support local business? If not, is there a comparable product/service available locally?

Yes. Warranty issues and future repairs will be done at a local Ford facility.

4. Do the available vendors have prior work experience and/or familiarity with the City?

Yes.

Bruce D. Collins, CPPO

City 1 | 300 N. Campbell Street | El Paso, Texas 79901 | (915) 212-0043

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Purchasing and Strategic Sourcing

Mayor

Oscar Leaser

City Council

District 1

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District 2

Jim Tolbert

District 3

Emma Acosta

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District 5

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District 6

Claudia Ordaz

District 7

Lily Limón

District 8

Cortney C. Niland

City Manager

Tommy Gonzalez

5. Is the pricing reasonable as compared to other similar products/work performed for the City of El Paso in the past or as quoted from other companies?

Price reasonableness has been established because the cooperative purchasing agency used a competitive bidding process in the awarding of the contract.

Previous Bid No. Casa Ford Inc.	Cost	Current Bid No. Silsbee Ford Inc.	Cost	+/-
2016-628	\$27,627.36	2017-989	\$25,869.00	-6.36

6. Is the proposed vendor on the City's wage theft data base?

No.

Bruce D. Collins, CPPO

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Streets and Maintenance Department

2017 Ford Light Duty Vehicles

2017 Ford Light Duty Vehicles

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Streets and Maintenance Department

2017 Ford Light Duty Vehicles

Strategic Plan Goal:

6) Set the Standard for Sound Governance and Fiscal Management

6.12 – Maintain city fleet to ensure safe and reliable vehicles and equipment.

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Streets and Maintenance Department

2017 Ford Light Duty Vehicles

Purpose of Contract

Purchase of six (6) light duty vehicles that will allow for the replacement of older models that have met their life expectancy. These vehicles are for the El Paso International Airport and will be utilized by Airport Operations, Airport Field Maintenance and Airport PD K-9 functions. The new vehicles will operate more efficiently and at a lower cost while providing maximum reliability.

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Streets and Maintenance Department

2017 Ford Light Duty Vehicles

2017 Ford Light Duty Vehicles

Contractor	Silsbee Ford
Item(s)	Five (5) Explorer SUV's One (1) 4x4, 1/2 Ton Crew Cab Truck
Initial Term	N/A
Option	N/A
Estimated Award	\$177,079.00
Funding Source	Airport Capital
Account No.	562-580540-62335-3010-PAP17CAP

**This is a Sole Source.*

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Streets and Maintenance Department

2017 Ford Light Duty Vehicles

Questions & Comments

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