

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Human Resources

AGENDA DATE: April 4, 2017

CONTACT PERSON/PHONE: Linda B. Thomas, Human Resources Director, 915-212-1240
Bruce D. Collins, Purchasing Director, 915-212-1181

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: NO. 6: Set the Standard for Sound Governance and Fiscal Management

SUBJECT:

That the City Manager be authorized to sign Consent to Assignment of Contract No. 2010-110R for Comprehensive Loss Control Program from HUB International Insurance Services Inc. to HUB International Texas, Inc., dba HUB International Insurance Services, Inc.

BACKGROUND / DISCUSSION:

Original award date for 2010-110R, May 11, 2010

SELECTION SUMMARY:

N/A

PROTEST

☒ No protest received for this requirement.

COUNCIL REPRESENTATIVE BRIEFING:

Was a briefing provided? ☐ Yes or ☒ No, Routine Item
If yes, select the applicable districts.

- ☐ District 1
- ☐ District 2
- ☐ District 3
- ☐ District 4
- ☐ District 5
- ☐ District 6
- ☐ District 7
- ☐ District 8
- ☐ All Districts

PRIOR COUNCIL ACTION:

Prior City Council Approval May 11, 2010, Item 8.

AMOUNT AND SOURCE OF FUNDING:

Self Insurance Fund – Payroll and Benefits
522150-3500-209-14070-P1417

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

Claudia Fujin for UBT

**COUNCIL PROJECT FORM
(Resolution)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **CONSENT** agenda (under **RESOLUTIONS**) for the Council Meeting of **APRIL 4, 2017**.

STRATEGIC GOAL: NO. 6 Set the Standard for Sound Governance and Fiscal Management

THAT the City Manager be authorized to sign Consent to Assignment of Contract No. 2010-110R for Comprehensive Loss Control Program from HUB International Insurance, Inc. to HUB International Texas, Inc. dba HUB International Insurance Services, Inc.

Department: Human Resources

*******ADDITIONAL INFO BELOW*******

RESOLUTION

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

THAT the City Manager be authorized to sign Consent to Assignment of Contract No. 2010-110R for Comprehensive Loss Control Program from HUB International Insurance, Inc. to HUB International Texas, Inc. dba HUB International Insurance Services, Inc.

PASSED AND APPROVED this ____ day of _____ 2017.

CITY OF EL PASO

Oscar Leaser
Mayor

ATTEST:

Richarda D. Momsen
City Clerk

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:

Sol M. Cortez
Assistant City Attorney

Bruce D. Collins, Director
Purchasing and Strategic Sourcing Dept.

STATE OF TEXAS)
)
COUNTY OF EL PASO)

**CONSENT TO ASSIGNMENT OF
CONTRACT NO. 2010-110R**

This Consent to Assignment is executed this _____ day of _____, 2017,
by and between the **City of El Paso** (the "City"), **HUB International Insurance, Inc.** ("Assignor")
and **HUB International Texas, Inc., dba HUB International Insurance Services, Inc.**
("Assignee").

WHEREAS, on August 9, 2016, the City entered into Contract No. 2010-110R for
Comprehensive Loss Control Program ("Contract") with Assignor for an initial term of twenty (24)
months which is fully incorporated herein by reference to provide such services to the City; and

WHEREAS, after entering into said Contract the assets of Assignor were transferred to
Assignee; and

WHEREAS, the Contract provides that it is not assignable without the consent of the City;
and

WHEREAS, Assignor has requested that the City approve an assignment of the Contract to
Assignee; and

WHEREAS, Assignee has agreed to be responsible for all duties and obligations under the
Contract; and

WHEREAS, the City agrees to the assignment of all rights, duties and obligations
encompassed in the Contract to Assignee and the exercise of the Option to Renew.

NOW, THEREFORE, IT IS HEREBY AGREED as follows:

1. The City consents to the assignment of the rights, duties and obligations under Contract
No. 2010-110R to Assignee.
2. Assignee agrees to assume and perform all duties, obligations and responsibilities under

STATE OF TEXAS)
)
COUNTY OF EL PASO)

**CONSENT TO ASSIGNMENT OF
CONTRACT NO. 2010-110R**

(Signature Page)

EXECUTED this the _____ day of _____, 2017.

THE CITY OF EL PASO

Tomás González
City Manager

APPROVED AS TO FORM:

Sol M. Cortez
Assistant City Attorney

APPROVED AS TO CONTENT:

Bruce D. Collins, Director
Purchasing and Strategic Sourcing Dept.

ASSIGNOR:
HUB International Insurance, Inc.

Name: _____
Title: _____

ASSIGNEE:
HUB International Texas, Inc. dba
HUB International Insurance Services

Name: _____
Title: _____

MOTION
MARCH 17, 2015

Motion made, seconded, and unanimously carried to **AUTHORIZE** the Director of the Purchasing & Strategic Sourcing Department to exercise City's option to extend current Contract 2010-110R Comprehensive Loss Control Program with HUB International Insurance Services, Inc. for two (2) additional years pursuant to the provisions of an award approved by the City Council on May 11, 2010. The extended contract period will be from May 11, 2015 to May 11, 2017.

Department:	Human Resources
Award to:	HUB International Insurance Services Inc. El Paso, Texas
Option:	One of Two
Annual Estimated Amount:	\$81,000.00
Total Estimated Amount:	\$162,000.00 (2 years)
Account No.:	209 – 522150 – 3500 – 14070 – P1417
Funding Source:	Self-Insured Fund – Outside Contracts – Worker Compensation Services

This is a Request for Proposal, service contract

Richarda Duffy Momsen, City Clerk

**MOTION
OCTOBER 14, 2014**

Motion made, seconded, and unanimously carried to **APPROVE** a Resolution authorizing the City Manager to sign Consent to Assignment of Contract No. 2010-110R for Comprehensive Loss Control Program from Risk Insurance Consultants, Inc. to HUB International Insurance Services, Inc.

Richarda Duffy Momsen, City Clerk

**MOTION
MAY 11, 2010**

Motion made, seconded, and unanimously carried to **AWARD** Solicitation No. 2010-110R (Comprehensive Loss Control Program) to Risk & Insurance Management Consultants, Inc. for a total estimated award of \$405,000.

Department:	OMB – Insurance & Benefits
Award to:	Risk & Insurance Management Consultants, Inc. El Paso, TX
Item(s):	All
Option:	Two (2), Two-year periods
Annual Estimated Amount:	\$81,000
Funding Source:	Worker's Compensation Fund
Total Estimated Award:	\$405,000 (5 Years)

This is a (60) sixty month contract.

The Departments of Financial Services, Purchasing Division, and OMB – Insurance & Benefits recommend award as indicated. The review committee, based on evaluation factors established for this procurement, recommend award to the highest ranked proposer.

Richarda Duffy Momsen, City Clerk