

**CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: POLICE
AGENDA DATE: April 5, 2016
CONTACT PERSON/PHONE: Assistant Chief Michelle Gardner, (915) 212-4301
DISTRICT (S) AFFECTED: All
STRATEGIC GOAL: Goal 2: Set the Standard for a Safe and Secure City

SUBJECT:

Authorize the City Manager or designee to submit the grant application for the Local Border Security Program FY 17 to the Office of the Governor's, Homeland Security Grants Division including all understandings and assurances contained therein, and to accept, reject, alter and/or terminate the grant in the amount of \$582,368.51, and to accept, reject and/or alter a modified amount, for the purpose of sustaining interagency operations and enhancing local law enforcement patrols to interdict criminal activity.

BACKGROUND / DISCUSSION:

The Local Border Security grant has been issued by the Office of the Governor's, Homeland Security Grants Division. The El Paso Police Department has received this grant since 2012 and is currently the recipient for the 2016 grant in the amount of \$ 254,000.00.

PRIOR COUNCIL ACTION:

City Council approved submittal of the FY 16 grant application on October 20, 2015

AMOUNT AND SOURCE OF FUNDING:

N/A

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD: _____

Name

Signature

Date

RESOLUTION

WHEREAS, the El Paso City Council finds it in the best interest of the citizens of El Paso that the Local Border Security FY 17 program be operated for the time period of September 1, 2016 to August 31, 2017; and

WHEREAS, the El Paso City Council agrees that in the event of loss or misuse of the Homeland Security Grants Division funds, the El Paso City Council assures that the funds will be returned to the Office of the Governor's, Homeland Security Grants Division in full; and

WHEREAS, the El Paso City Council designates the City Manager Tomás González or his designee as the grantee's authorized official.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

1. That the City Manager or designee is authorized to submit the grant application for the Local Border Security FY 17 to the Office of the Governor's, Homeland Security Grants Division including all understandings and assurances contained therein, and to accept, reject, alter and/or terminate the grant in the amount of \$ 582,368.51, and to accept, reject and/or alter a modified award amount, for the purpose of sustaining interagency operations and enhancing local law enforcement patrols to interdict criminal activity.
2. That the City Manager or designee be authorized to sign any grant related paperwork, authorize budget transfer and submit any necessary revisions to operational plan.
3. That there is no cash match required from the City of El Paso.
4. That the El Paso City Council agrees that the existence of an award will not be used to offset or decrease total salaries, expenses and allowances that the City receives or provides to the Police Department at or after the time the grant is awarded.

ADOPTED this 5th day of April, 2016.

CITY OF EL PASO

Oscar Leeser
Mayor

ATTEST:

Richarda Duffy Momsen
City Clerk

APPROVED AS TO FORM:

Oscar G. Gabaldón, Jr.
Assistant City Attorney

APPROVED AS TO CONTENT:

Gregory K. Allen
Chief of Police

Print This Page

Agency Name: El Paso, City of
Grant/App: 2998202 **Start Date:** 9/1/2016 **End Date:** 8/31/2017

Project Title: Local Border Security FY 17
Status: Application Pending Submission

Eligibility Information

Your organization's Texas Payee/Taxpayer ID Number:
17460007499049

Application Eligibility Certify:
Created on: 2/25/2016 5:54:06 PM By: Ricardo Porras

Profile Information

Applicant Agency Name: El Paso, City of
Project Title: Local Border Security FY 17
Division or Unit to Administer the Project: El Paso Police Department
Address Line 1: 911 N Raynor
Address Line 2:
City/State/Zip: El Paso Texas 79901-1402
Start Date: 9/1/2016
End Date: 8/31/2017

Regional Council of Governments(COG) within the Project's Impact Area: Rio Grande Council of Governments
Headquarter County: El Paso
Counties within Project's Impact Area: El Paso

Grant Officials:

Authorized Official

User Name: Pat Degman
Email: degmanpa@elpasotexas.gov
Address 1: 300 N Campbell
Address 1:
City: El Paso, Texas 79901
Phone: 915-212-1170 **Other Phone:**
Fax:
Title: Ms.
Salutation: Ms.
Position: Comptroller

Project Director

User Name: Ricardo Porras
Email: 1800@elpasotexas.gov
Address 1: 9600 Dyer St.
Address 1:
City: El Paso, Texas 79924
Phone: 915-212-4400 **Other Phone:** 915-212-0310
Fax: 915-212-0310
Title: Mr.
Salutation: Lieutenant
Position: Project Director

Financial Official

User Name: Tony Ramos
Email: ramosma@elpasotexas.gov
Address 1: 300 N. Campbell
Address 1:
City: El Paso, Texas 79901
Phone: 915-212-1161 **Other Phone:** 915-309-6744
Fax: 915-212-0042
Title: --- Select One ---
Salutation: --- Select One ---
Position: Comptroller (Acting)

Grant Writer

User Name: Adriana Romero
Email: romeroax1@elpasotexas.gov
Address 1: 911 Raynor

Address 1:**City:** El Paso TX, Texas 79903**Phone:** 915-212-4296 Other Phone:**Fax:****Title:** Ms.**Salutation:** Ms.**Position:** Grant Writer**Grant Vendor Information****Organization Type:** Unit of Local Government (City, Town, or Village)**Organization Option:** applying to provide homeland security services**Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID):**
17460007499049**Data Universal Numbering System (DUNS):** 058873019**Narrative Information****Primary Mission and Purpose**

The purpose of the program is to sustain interagency law enforcement operations and enhance local law enforcement patrols in an effort to deter and facilitate directed actions to interdict criminal activity. Program participants shall assist in the execution of coordinated border security operations in an effort to:

- Increase the effectiveness and impact of Steady State and Surge Operations.
- Reduce border-related criminal activity in Texas.
- Implement and increase the effectiveness of operational methods, measures, and techniques for outbound/southbound operations.
- Decrease the supply of drugs smuggled into and through Texas from Mexico.
- Disrupt and deter operations of gang and cartel criminal organizations.
- Decrease specifically targeted tactics (such as conveyance methods) for drugs in the Texas border region.
- Decrease use of specific areas for crime as targeted in directed action missions.
- Increase the effectiveness of air operations mission planning and prioritization.
- Increase the coordination and integration of air-ground team operations to include Texas Military Forces (TMF) aviation, United States Customs and Border Patrol (USCBP) Air and Marine, TXDPS Aircraft Division, and United States Coast Guard (USCG) aviation support.
- Increase the effectiveness of directed action missions based upon intelligence and analysis to ensure they target the most serious threats and are conducted in high pay off areas.
- Increase the number and quality of analytical intelligence products developed at the Unified Command and state levels.
- Increase intelligence based operations at the Unified Command level through integration of TxMap, sector specific information, and intelligence analysis.

Funding Levels

The anticipated funding levels for these programs are as follows:

- Minimum Award - None
- Maximum Award - None
- The program does not require a grantee to provide matching funds.

For more information regarding grantee match, please click on the **Budget** tab, and then click on the **Source of Match** tab in eGrants.

Note: If you voluntarily include matching funds that exceed the minimum match requirement, you will be held to that amount throughout the grant period.

Program Requirements

Coordination with Regional Joint Operations Intelligence Center (JOIC)

Grantees must agree to perform the following activities:

- Conduct Steady State operations and respond to calls for service.
- Conduct enhanced law enforcement patrolling activities.
- Conduct surveillance, interdictions, investigations, and collect and disseminate information within its jurisdiction or cross-jurisdiction lines as required.
- Recognize and react to information/intelligence to adjust times and locations of enhanced patrol activities.
- Report significant border related events that occur during each 24-hour period.
- Identify significant border related trends or areas of interest that may be developed into focus areas for future operations.
- Integrate air, ground, marine, and remote operations.
- Participate in operational planning and coordination meetings, information/intelligence sharing meetings, and After Action Reviews (AARs) established by the JOIC.
- Participate weekly on the JOIC Unified Command conference calls or meetings as required by the JOIC.

Eligible applicants must agree to submit the following reports to the JOIC:

Daily Border Incident Assessment Report (BIAR) - The BIAR is the primary incident and information-reporting tool for the grantee in local border security operations. The grantee shall ensure all BIARs conform to the respective standards outlined by the JOIC and are submitted within the timeframes established by the JOIC.

Steady State Report. The grantee shall report all activities that are considered Steady State activities in addition to Enhanced Operation activities to the JOIC. Steady State activities are defined as normal patrol or investigative duties that do not use grant funds, but directly impact the overall local border security mission (organized crime arrests, terroristic activities, weapons trafficking arrests, kidnappings, home invasions with a border or organized crime nexus, illegal immigration, border related murders, gang related murders, or drug trafficking). Enhanced (Surge) Operations originate out of the use of local border security funds when the local agency chooses to increase the hours of patrol or investigative bodies.

Eligibility Requirements

Uniform Crime Reporting - Eligible applicants operating a law enforcement agency must be current on reporting Part I violent crime data to the Texas Department of Public Safety (DPS) for inclusion in the annual Uniform Crime Report (UCR). To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year.

Criminal History Reporting - Entities receiving funds from HSGD must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the *Texas Code of Criminal Procedure, Chapter 60*. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

DUNS - Eligible applicants must have a DUNS (Data Universal Numbering System) number assigned to its agency.

System for Award Management - Eligible applicants must be registered in the federal System for Award Management (SAM) database and maintain an active registration throughout the grant period.

Program Income

Applicant agrees to comply with all federal and state rules and regulations for program income and agrees to report all program income that is generated as a result of the project's activities. Applicant agrees to report program income to HSGD through a formal grant adjustment and to secure HSGD approval prior to use of the program income. Applicant agrees to use program income for allowable costs and agrees to expend program income immediately after HSGD's approval of a grant adjustment and prior to requesting reimbursement of HSGD funds.

Deduction Method - Program income shall be deducted from total allowable costs to determine the net allowable costs. Program income shall be used for current costs unless HSGD authorizes otherwise. Program income shall be used to reduce the HSGD award and grantee match rather than to increase the funds committed to the project. Exceptions to the deduction method must be approved by the HSGD Director.

Note: Program income must be spent on project expenses before expending OOG grant funds. Program income is subject to the same statutes, rules, regulations, and guidelines applicable to the use of the OOG-funded portion of the grant.

Asset Seizures and Forfeitures - Program income from asset seizures and forfeitures is considered earned when the property has been adjudicated to the benefit of the plaintiff (e.g., law enforcement entity).

Certification

Each applicant agency must certify to the specific requirements detailed above as well as all requirements within the Request for Applications (**RFA-amended**) and HSGD **Comprehensive Certification and Assurances** to be eligible for this program.

X I certify to all of the above eligibility requirements.

Project Summary :

Briefly summarize the project, including proposed activities and intended impact.

El Paso, Texas is directly across the Mexican border of Ciudad (Cd.) Juarez, Chihuahua, Mexico. The ongoing territorial drug war which exists between rival cartels within the large metropolitan area of Ciudad Juarez has decreased since January 2011. As the Mexican cartel turf war is subsiding, Drug Traffic Organization's (DTO's), which are often composed of a combination of the Mexican cartel and Transnational Gangs are organizing themselves again and are gaining strength in numbers, building their criminal enterprises. Although, the numbers show a decrease in homicides, there remains a continuous number of homicides that occur on a daily basis in Ciudad Juarez. The ongoing violence in Ciudad Juarez still poses an immediate threat of a spillover into the City and County of El Paso, a threat that has existed for the past several years. The immediate shift has moved towards an organized attempt to smuggle humans and narcotics into the United States; furthermore, the shift has attributed to stolen vehicles, weapons, ammunition, and currency illegally leaving out of the United States into Mexico. Members of the criminal element who are often Fugitives from Justice (FFJ) cross our three land ports located within El Paso, TX. The El Paso Police Department has received Local Border Security grant funds every year since FY-12. Grant funds have been used to conduct southbound bridge checks targeting stolen vehicles, weapons, ammunition, currency, and FFJ's going into Mexico. These bridge checks have proven successful in the location and seizure of currency, ammunition being transported south into Mexico, the recovery of stolen vehicles, and the arrest of numerous wanted persons attempting to cross the international bridges into Mexico. El Paso Police Department personnel will conduct southbound bridge operations at three of the international bridges, land ports that are located within the City of El Paso, Texas. El Paso Police Department personnel will target money, ammunition, stolen vehicles and wanted persons going into Mexico. Strategies used will enhance border security through the coordination of efforts and sharing of information amongst local state and federal law enforcement entities; furthermore, it will assist in the development of new strategies to combat trends associated with the flow of money, ammunition, stolen vehicles and wanted persons into Mexico. Operational times and personnel working each assignment are conditional upon availability of staffing. Staffing levels are estimates and cannot be guaranteed.

Problem Statement :

Provide a detailed account of the issues, threats or hazards that your project will target. For federal Homeland Security Grants, include specific references to the regional or state *Threat and Hazard Identification and Risk Assessment (THIRA)*, as applicable.

El Paso, Texas is directly across the Mexican border of Ciudad (Cd.) Juarez, Chihuahua, Mexico, which has a population of over 1.3 million inhabitants (Source: State of Chihuahua CIES). The El Paso-Ciudad Juarez community is the largest metropolitan area on the border between the United States and Mexico. It is estimated that this metropolitan area, that is comprised of El Paso, Texas and Ciudad Juarez, has a combined population of approximately 2.2 million inhabitants (Source: U.S. Census Bureau and State of Chihuahua CIES). The ongoing territorial drug war which exists between Mexican rival cartels within the large metropolitan area of Ciudad Juarez has decreased since January 2011. As the Mexican cartel turf war is subsiding, Drug Traffic Organization's (DTO's), which are often composed of a combination of the Mexican cartel and Transnational Gangs are organizing themselves again and are gaining strength in numbers, building their criminal enterprises. Although, the numbers show a decrease in homicides, there remains a continuous number of homicides that occur on a daily basis in Ciudad Juarez. The ongoing violence in Ciudad Juarez still poses an immediate threat of a spillover into the City and County of El Paso, a threat that has existed for the past several years. The immediate shift has moved towards an organized attempt to smuggle humans and narcotics into the United States; furthermore, the shift has attributed to stolen vehicles, weapons, ammunition, and currency illegally leaving out of the United States into Mexico. Members of the criminal element who are often Fugitives from Justice (FFJ) cross our three land ports located within El Paso, TX. The reorganization of the criminal enterprises allow them, within the environment presented, an opportunity to help or fund international terrorists and criminal organizations. The limited amount of federal and local law enforcement threatens vulnerable points within the City and County of El Paso and along the United States-Mexican border. Law enforcement partnerships are needed to combat this challenging situation. Local Border Security will provide the means to assist in accomplishing the mission of securing our nation's border.

Existing Capability Levels :

Describe the existing capability levels, including resources that are currently in place to support this project prior to the use of grant funds. Currently the El Paso Police Department is able to conduct Local Border Security Operations between the El Paso, Texas – Ciudad Juarez, Chihuahua, Mexico border, due current funding that was allotted to the department under the FY2016 Local Border Security grant. The emphasis of the operations is to target Mexican criminal enterprises along the El Paso, Texas border that incorporates three land ports within the municipality.

Existing Capability Gaps:

Describe the capability gaps which will be addressed by the project. For federal Homeland Security Grants, include specific references to the regional or statewide State Preparedness Report (SPR).

The existence of threats, vulnerabilities, and consequences that exist as part of criminal enterprises that are a result of a combination of Mexican Cartels and Transnational Tier-1 gangs (Barrio Azteca, Texas Syndicate, and Mexican Mafia) that operate both in El Paso, Texas and Ciudad Juarez contribute to an existing capability gap. The El Paso Police Department is understaffed which causes a dilemma for effectively addressing the ever evolving issue because of the personnel shortage. Current proactive operations are primarily accomplished by officers of the department who conduct these operations on an overtime basis; furthermore, these added duties are in addition to their current police responsibilities and have had a positive impact in addressing the issues at hand since FY2012.

Impact Statement :

Describe the project goals/objectives and how this project will maintain capabilities or reduce capability gaps.

The project goal is to maintain operations that specifically target the criminal enterprises that are currently in existence along the El Paso, Texas – Ciudad Juarez border and tend to harm the local population of Texans living in El Paso by illegal exportation of stolen vehicles, weapons, ammunition, and currency. As well as the apprehension of Fugitives from Justice (FFJ) that may attempt to cross into Mexico or attempt to re-enter the United States illegally. The continuation of the current Local Border Security grant will contribute to the reduction of the current capability gap that was identified previously.

Homeland Security Priority Actions:

Identify the Texas Homeland Security Priority Action most closely aligned with this project. Each Priority Action is linked with an *Objective from the Texas Homeland Security Strategic Plan (HSSP)*. List the Priority Action by number and text (e.g. 1.2.3 *Expand and enhance the network of human sources that can provide detailed and relevant information on known or suspected terrorist and criminal enterprises.*) This project supports the Texas Homeland Security Strategic Plan Goal (3.1 Goal 1), "Prevent Terrorists Attacks in Texas and Prevent Criminal Enterprises from Operating Successfully in Texas." Organized Mexican Cartels and Transnational Gangs are the epicenter of

criminal enterprises that are responsible for the illegal smuggling of humans and narcotics into the United States; as well as the illegal exportation of stolen vehicles, weapons, ammunition, and currency out of the United States into Mexico, for the funding of their criminal enterprises. Logically terrorist organizations could use the same methods of illegal importation and exportation to allow terrorists across the El Paso, Texas - Ciudad Juarez border. So, it is of vital importance to emphasize efforts to the prevention and disruption of Mexican criminal enterprises in order to curtail the effectiveness of their operations.

Target Group :

Identify the target group and population expected to benefit from this project.

Local, State, and Federal Law Enforcement Agencies in the Texas Regional Councils of Government, Region VIII.

Long-Term Approach:

Describe how the applicant agency will maintain the capabilities supported by this project without additional federal funds. If sustainment is dependent upon federal grants, describe the ongoing need for future grants, as applicable.

Without federal funding, the El Paso Police Department will not be capable of sustaining long term operations of specifically targeting of Mexican criminal enterprises, due to personnel shortage on the department. The current approach will then turn from a proactive approach to a reactive approach and will place local Texan's at risk because of the vulnerabilities associated without funding; therefore, the ongoing need for future grants is of vital importance for the sustainment of local border security along the El Paso, Texas - Ciudad Juarez border.

Project Activities Information

Reserved

This section left intentionally blank.

Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
Enhanced Patrol	100.00	El Paso Police Department personnel will conduct southbound bridge operations at three of the International bridges, land ports, located within the City of El Paso. Personnel will target money, ammunition, stolen vehicles and wanted persons going into Mexico. During these planned operations, grant funded officers will dedicate 100 percent of their time worked at the three International Bridges or in locations which operationally support LBSP Operations.

Measures Information

Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
Number of weapons seized.	2
Number of cash seizures estimated to result from activities of grant paid officers supporting the border initiative.	2
Number of miles patrolled by grant-funded officers.	6200
Number of traffic citations issued by grant-funded officers.	2500
Number of Border Incident Assessment Reports submitted to a Regional Joint Operations Intelligence Center.	8675

Objective Outcome Measures

OUTCOME MEASURE	TARGET LEVEL
Cash value of forfeitures attributed to grant paid	0

officers supporting the border initiative.	
Number of felony arrests made by grant paid officers supporting the border initiative.	20
Number of forfeitures (cash and other assets) attributed to grant paid officers supporting the border initiative.	0
Number of gangs targeted in the border initiative.	5
Number of hours of overtime of grant paid officers supporting the border initiative.	4143
Number of misdemeanor arrests made by grant paid officers supporting the border initiative.	12
Number of total felony arrests by all peace officers at the grantee agency.	5200
Number of total hours of overtime the law enforcement agency paid to peace officers regardless of the source of funding.	150000
Number of total misdemeanor arrests by all peace officers at the grantee agency.	20000
Number of hours of overtime of law enforcement support personnel (i.e. dispatchers or jailers) supporting the border initiative.	0
Number of detentions made by grant paid officers for referral to federal officials.	2
Number of total detentions made by all peace officers for referral to federal officials regardless of the source of funding.	70

Custom Output Measures

CUSTOM OUTPUT MEASURE	TARGET LEVEL
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Custom Outcome Measures

CUSTOM OUTCOME MEASURE	TARGET LEVEL
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Resolution from Governing Body

Applications from nonprofit corporations, local units of governments, and other political subdivisions must include a resolution that contains the following:

1. Authorization by your governing body for the submission of the application to HSGD that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update HSGD should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to HSGD.

Upon approval from your agency's governing body, upload the approved resolution to eGrants by clicking on the **Upload Files** sub-tab located in the **Summary** tab.

Contract Compliance

Will grant funds be used to support any contracts for professional services?

☐ Yes
☒ No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

Enter a description for monitoring contract compliance:

Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

***Note:** Pursuant to Texas Government Code §556.005, a political subdivision or private entity that receives state funds may not use the funds to pay a person required to register as a lobbyist or for lobbying expenses. A political subdivision or private entity that violates this provision is not eligible to receive additional state funds.*

☐ Yes
☒ No
☐ N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

☐ Yes
☒ No
☐ N/A

Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

9/1/2016

Enter the End Date [mm/dd/yyyy]:

8/31/2017

Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (\$) of Federal Grant Funds:

61805796

Enter the amount (\$) of State Grant Funds:

67061548

Single Audit

Select the appropriate response below based on the Fiscal Year Begin Date as entered above:

For Fiscal Years Beginning Before December 26, 2014

Applicants who expend less than \$500,000 in federal grant funding or less than \$500,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a HSGD grant. However, HSGD may require a limited scope audit as defined in OMB Circular A-133.

Has the applicant agency expended federal grant funding of \$500,000 or more, or state grant funding of \$500,000 or more during the most recently completed fiscal year?

OR

For Fiscal Years Beginning On or After December 26, 2014

Applicants who expend less than \$750,000 in federal grant funding or less than \$750,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a HSGD grant. However, HSGD may require a limited scope audit as defined in CFR Part 200, Subpart F - Audit Requirements.

Has the applicant agency expended federal grant funding of \$750,000 or more, or state grant funding of \$750,000 or more during the most recently completed fiscal year?

☒ Yes

☐ No

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor in accordance with the Single Audit Act Amendments of 1996 and OMB Circular A-133; or CFR Part 200, Subpart F - Audit Requirements.

Enter the date of your last annual single audit:

8/31/2014

Debarment

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

☒ I Certify

☐ Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements.

Homeland Security Information

Fiscal Capability Information

Section 1: Organizational Information

Enter the Year in which the Corporation was Founded:

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status:

Enter the Employer Identification Number Assigned by the IRS:

Enter the Charter Number assigned by the Texas Secretary of State:

Section 2: Accounting System

The grantee organization must incorporate an accounting system that will track direct and indirect costs for the organization (general ledger) as well as direct and indirect costs by project (project ledger). The grantee must establish a time and effort system to track personnel costs by project. This should be reported on an hourly basis, or in increments of an hour.

Is there a list of your organization's accounts identified by a specific number (i.e., a general ledger of accounts).

Select the appropriate response:

☐ Yes

☐ No

Does the accounting system include a project ledger to record expenditures for each Program by required budget cost categories?

Select the appropriate response:

- ☐ Yes
☐ No

Is there a timekeeping system that allows for grant personnel to identify activity and requires signatures by the employee and his or her supervisor?

Select the appropriate response:

- ☐ Yes
☐ No

If you answered 'No' to any question above in the Accounting System section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Section 3: Financial Capability

Grant agencies should prepare annual financial statements. At a minimum, current internal balance sheet and income statements are required. A balance sheet is a statement of financial position for a grant agency disclosing assets, liabilities, and retained earnings at a given point in time. An income statement is a summary of revenue and expenses for a grant agency during a fiscal year.

Has the grant agency undergone an independent audit?

Select the appropriate response:

- ☐ Yes
☐ No

Does the organization prepare financial statements at least annually?

Select the appropriate response:

- ☐ Yes
☐ No

According to the organization's most recent Audit or Balance Sheet, are the current total assets greater than the liabilities?

Select the appropriate response:

- ☐ Yes
☐ No

If you selected 'No' to any question above under the Financial Capability section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Section 4: Budgetary Controls

Grant agencies should establish a system to track expenditures against budget and / or funded amounts.

Are there budgetary controls in effect (e.g., comparison of budget with actual expenditures on a monthly basis) to include drawing down grant funds in excess of:

a) Total funds authorized on the Statement of Grant Award?

- ☐ Yes
☐ No

b) Total funds available for any budget category as stipulated on the Statement of Grant Award?

- ☐ Yes
☐ No

If you selected 'No' to any question above under the Budgetary Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Section 5: Internal Controls

Grant agencies must safeguard cash receipts, disbursements, and ensure a segregation of duties exist. For example, one person should not have authorization to sign checks and make deposits.

Are accounting entries supported by appropriate documentation (e.g., purchase orders, vouchers, receipts, invoices)?

Select the appropriate response:

- ☐ Yes
☐ No

Is there separation of responsibility in the receipt, payment, and recording of costs?

Select the appropriate response:

- ☐ Yes
☐ No

If you selected 'No' to any question above under the Internal Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Budget Details Information

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Overtime for All Peace Officers	Overtime for 47 different officers. 1 Lieutenant, 6 Sergeants, and 40 Officers. 1 Lt X 8 hrs per day X 2 day per month X 12 months = 13,064.00 (16hrs X 68.04/ OT Rt/hr=13,064.00 + 24.21%= 16,226.79) 6 Sgts X 8 hrs per day X 2 days per month X 12 months = 66,303.00 (16hrs X 57.56 OT Rt/hr=66,303.00 + 24.21% = 82,354.95 40 officers X 8 hrs per day X 2 days per month X 12 months= 389,491.00 (16 hrs X 50.72 OT RT/hr=389,491.00 + 24.21%= 483,786.77)	\$582,368.51	\$0.00	\$0.00	\$0.00	\$582,368.51	100

Source of Match Information

Detail Source of Match/GPI:

DESCRIPTION	MATCH TYPE	AMOUNT
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Summary Source of Match/GPI:

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Budget Summary Information

Budget Summary Information by Budget Category:

CATEGORY	CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
Personnel	\$582,368.51	\$0.00	\$0.00	\$0.00	\$582,368.51

Budget Grand Total Information:

CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$582,368.51	\$0.00	\$0.00	\$0.00	\$582,368.51

Condition Of Fundings Information

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Funds	Hold Line Item Funds
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