

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: EL PASO FIRE DEPARTMENT

AGENDA DATE: April 08, 2014

CONTACT PERSON/PHONE: SAMUEL PEÑA, FIRE CHIEF, 485-5605
BRUCE D. COLLINS, PURCHASING DIRECTOR, 212-1181

DISTRICT (S) AFFECTED: ALL

SUBJECT:

The El Paso Fire Department recommends exercising the option to extend contract 2011-077R (Non-Emergency Ambulance Transportation Services) with Elite Medical Transport of Texas, LLC for an additional 2 years. This is a revenue generating contract to provide the city with reimbursement for the city's ambulance response fees, no cost to this contract.

BACKGROUND / DISCUSSION:

This contract allows the Fire Department to permit the vendor to complete transportation of non-emergency medical patients for low acuity and out of catchment purposes. This revenue contract is distinct from the franchise agreements with the private ambulance providers. The City will be reimbursed for services performed based on billing fees and penalties.

SELECTION SUMMARY:

This is a revenue generating contract and the El Paso Fire Department recommends exercising the option to extend an additional 2 years.

PRIOR COUNCIL ACTION:

2011-077R – Non-Emergency Ambulance Transportation Services approved by council to Elite Medical Transport of Texas, LLC on June 07, 2011. The initial period of performance starts June 15, 2011 through June 14, 2014, with an option to extend for two additional years.

AMOUNT AND SOURCE OF FUNDING:

Department: El Paso Fire Department
Amount: Revenue Generating Contract
Dept: 999; Division: 99999; Fund: 1000; Account: 431200; Funding Source: Ambulance Service Revenue

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

Name

Samuel Peña

Signature



Date

3/26/14

**COUNCIL PROJECT FORM
(CONTRACT EXTENSION)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **REGULAR** agenda for the Council Meeting of **APRIL 08, 2013.**

Discussion and action on the request that the Purchasing Director, Purchasing and Strategic Sourcing Department be authorized to exercise the City's option to extend current Contract 2011-077R Non-Emergency Ambulance Transportation Services with Elite Medical Transport of Texas, LLC for two (2) additional years pursuant to the provisions of an award approved by the City Council on June 07, 2011. The extended contract period will be from June 15, 2014 to June 14, 2016.

Department:	El Paso Fire Department
Award to:	Elite Medical Transport of Texas, LLC
	El Paso, TX
Item(s):	All
Option:	2 Years
Account No.:	999-99999-1000-431200
Funding Source:	Ambulance Service Revenue
District(s):	All

This is a Revenue Generating contract.

MOTION
JUNE 7, 2011

Motion made, seconded, and unanimously carried to **AWARD AS REVISED** Solicitation No. 2011-077R (Non-Emergency Ambulance Transportation Services) to Elite Medical Transport of Texas, LLC.

Department:	Fire
Award to:	Elite Medical Transport of Texas, LLC
Vendor Location:	El Paso, TX
Item(s):	All
Initial Term:	3 years
Option:	2 years
Funding Source:	Revenue Generating Contract

This provides the city with reimbursement for the City's ambulance response fee.

There is no cost to this contract. The City will be reimbursed for services performed based on billing fees and penalties.

The Departments of Financial Services - Purchasing Division and Fire Departments recommends award as indicated to Elite Medical Transport of Texas, LLC, the highest ranked offeror based on evaluation factors established for this procurement.

Additionally, it is requested that the City Attorney's Office review and that the City Manager be authorized to execute any contract documents necessary to effectuate this award.

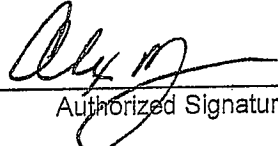
Richarda Duffy Momsen, City Clerk

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Seven (7) Factor Option Memo

To: Purchasing & Strategic Sourcing Department
From: Alex Morales, Sr. Financial Research Analyst, 
Subject: Seven (7) Factor Option
Date: March 25, 2014
Re: Solicitation No. 2011-077R (Non-Emergency Ambulance Transportation Services)

The Fire Department recommends authorizing the Option to Extend 2011-077R (Non-Emergency Ambulance Transportation Services) for 2 years. This is a revenue generating contract to provide the city with reimbursement for the city's ambulance response fees, no cost to this contract. Exercising this option would meet the following threshold considerations:

1. Are funds available for this Option to Extend?
N/A; this is a revenue generating contract.
2. Does the Requirement covered by this option fill an existing need of the City?
Yes, this contract allows the Fire Department to permit the vendor to complete transportation of non-emergency medical patients for low acuity and out of catchment purposes.
3. Is the option price better than the current available market price?
N/A; this is a revenue generating contract. With initial vendor bid, vendor provided the Highest Potential Value of Contract.
4. Is the time between the date the contract was awarded and the date the option to extend is exercised so short that the market indicates the option is the lowest price obtainable through competition or the most advantageous offer?
N/A; this is a revenue generating contract. With initial vendor bid, vendor provided the Highest Potential Value of Contract.
5. Does the attached Vendor Performance Form show the vendor's performance rating to be "GOOD (7-8)" or better?
Yes.
6. Is the vendor currently under debarred status as per System for Award Management (SAM) www.sam.gov?
No.
7. Is the proposed vendor indebted to the City for any amount as documented in the City's Indebtedness Verification Form?
No.

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Oscar Leeser

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Larry Romero

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