

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** ENVIRONMENTAL SERVICES  
**AGENDA DATE:** April 8, 2014  
**CONTACT PERSON/PHONE:** ELLEN A. SMYTH, DIRECTOR - ENVIRONMENTAL SERVICES, 621-6700  
BRUCE D. COLLINS, - PURCHASING DIRECTOR - 212-1181  
**DISTRICT(S) AFFECTED:** All

**SUBJECT:**

Request that the Purchasing Manager of the Financial Services Department, Purchasing Division be authorized to purchase vehicle tracking service packages and maintenance from Zonar Systems Inc. under cooperative purchasing agreement with PEPPM National Contract Program.

**BACKGROUND / DISCUSSION:**

The Environmental Services Department is recommending the purchase of the maintenance and services under the cooperative purchasing agreement with PEPPM National Contract Program for Zonar Systems Inc. Environmental Services owns three hundred fifty (350) units. The approval of this purchase would allow department to monitor real-time performance, location and tracking data, and to save fuel and reduce idle time. The inspection package, pre- and post-trip, on the Zonar units provides for closer monitoring of vehicle functionality, thus assisting to identify safety concerns. It pinpoints and record vehicle stops, speed, routes traveled and excessive idling. It is anticipated that the purchase of these units would lower the operating costs of the fleet.

**PRIOR COUNCIL ACTION:**

Council awarded Zonar Systems, Inc. under a cooperative purchasing agreement with PEPPM National Contract Program on June 25, 2013.

**SELECTION SUMMARY:**

Request for Information (RFI) via fax communication confirmed the lack of local suppliers.

**AMOUNT AND SOURCE OF FUNDING:**

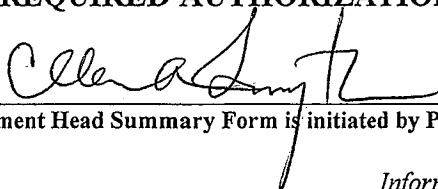
Department: Environmental Services  
Amount: \$83,625.00  
Funds Available: 334 - 3100-533020- 34030-P3430-P3432-P3434-P3438-P3440 ; 34060-P3401 ;  
34080-P3480-P3482-P3484-P3486 ; 34100-P3410-P3412 ; 34130-P3470  
334 - 3110-533020-34030-P3436  
Funds Source: Data Processing Equipment

**BOARD / COMMISSION ACTION:**

N/A.

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**



(If Department Head Summary Form is initiated by Purchasing, client department should also sign)

*Information copy to appropriate Deputy City Manager*

**COUNCIL PROJECT FORM  
(COOPERATIVE CONTRACT)**

\*\*\*\*\***POSTING LANGUAGE BELOW**\*\*\*\*\*

Please place the following item on the **CONSENT** agenda (under **PURCHASE REQUESTS, ETC**) for the Council Meeting of **APRIL 8, 2013**.

Request that the Purchasing Director for Purchasing & Strategic Sourcing Department be authorized to issue a Purchase Order(s) to Zonar Systems, Inc., a contractor under PEPPM Technology Purchasing Program for purchase of Vehicle Tracking Units & Services. The City has made the determination that purchasing from this cooperative offers the most cost-effective pricing.

The participation by the City of El Paso in the PEPPM National Contract Program was approved by Mayor and City Council on June 25, 2013.

Department:	Environmental Services Department
Award to:	Zonar Systems, Inc. Seattle, Washington
Total Estimated Award:	\$83,625.00
Account No.:	334-3100-533020-34030-P3430-P3432-P3434-P3438-P3440; 34060-P3401; 34080-P3480-P3482-P3484-P3486; 34100-P3410-P3412; 34130-P3470 334-3110-533020-34030-P3436
Funding Source:	Data Processing Equipment
District(s):	All
Reference No.:	2014-295

This is a Cooperative contract.

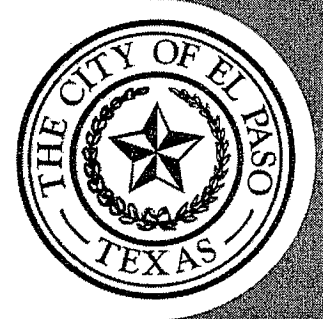
\*\*\*\*\***ADDITIONAL INFO BELOW**\*\*\*\*\*



ENVIRONMENTAL SERVICES DEPARTMENT

*Dedicated to Outstanding Customer Service for a Better Community*

SERVICE SOLUTIONS SUCCESS



To: Bruce D. Collins, CPPO, Director  
Purchasing & Strategic Sourcing

From: Ellen Smyth, Director  
Department of Environmental Services

Date: March 27, 2014

Signature:

Re: Zonar Systems Maintenance and Service Package

The Environmental Services Department recommends utilizing cooperative purchasing agreement with PEPPM National Contract #524104 program to issue \$83,625.01 purchase order to Zonar Systems, Inc. for the service packages and annual maintenance for the existing 350 vehicles that have the GPS tracking units.

**1. Is there an urgent need for the product/service? In other words, is time of the essence?**

*Yes, vehicles utilized by Environmental Services staff require the GPS tracking system when traveling on city streets to ensure routes are scheduled efficiently.*

**2. Does the purchase through the Program promote the standardization of equipment?**

*Yes, all vehicles used by Environmental Services utilize the Zonar system for GPS tracking, which is compatible with the current equipment and services being used.*

**3. Does the purchase through the Program support local business? If not, is there a comparable product/service available locally?**

*No, we are utilizing the PEPPM National Contract Program to purchase the service packages and annual maintenance that go with the GPS units already purchased.*

**4. Do the available vendors have prior work experience and/or familiarity with the City?**

*Yes, the City currently works with Zonar Systems, Inc for support with equipment that has been installed on the Environmental Services vehicles. They are a reliable vendor meeting the City's needs in a timely manner.*

**5. Is the pricing reasonable as compared to other similar products/work performed for the City of El Paso in the past or as quoted from other companies?**

*Yes, price reasonableness has been established because the cooperative purchasing agency uses competitive pricing.*

Mayor  
Oscar Leaser

**City Council**

District 1  
Ann Morgan Lilly

District 2  
Larry Romero

District 3  
Emma Acosta

District 4  
Carl L. Robinson

District 5  
Dr. Michiel R. Noe

District 6  
Eddie Holguin Jr.

District 7  
Lily Limon

District 8  
Cortney C. Niland

City Manager  
Joyce A. Wilson

Ellen A. Smyth, Director  
Environmental Services Department  
7968 San Paulo Dr. | El Paso, TX 79907 | (915)621-6700 | Fax (915) 621-6711  
[www.elpasotexas.gov](http://www.elpasotexas.gov)  
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18200 Cascade Ave S  
Seattle, WA 98188

Voice: 206.878.2459  
Fax: 206.878.3082

## SERVICE QUOTE

Service Quote Number:  
SC002580

Service Quote Date:  
03/17/14

Page:  
1

Sold To:
City of El Paso Attn: Accounts Payable 7968 San Paulo Dr Environmental Services El Paso, TX 79907-1261

Ship To:
City of El Paso Attn: Jorge Avitia 7968 San Paulo Dr Environmental Services El Paso, TX 79907-1261

Customer ID	Customer P.O.	Payment Terms
ELP0637	ELP0637	Net 30 Days
Sales Person	Shipping Method	Due Date
Jeff Wells	UPS GROUND	10/01/14

Order Qty	Item	Description	Unit Price	Discount %	Extension
		Environmental Services			
265	GPS002-S Renewal	GPS Track, Trace & Idle Service Service From: 11/01/13 to 08/31/14	199.90		52,973.50
30	GPS002-S	GPS Track, Trace & Idle Service Service From: 11/01/13 to 08/31/14	199.90		5,997.00
55	GPS003-S Renewal	GPS Track, Trace Service Service From: 11/01/13 to 08/31/14	179.90		9,894.50
132	EVIR001-S Renewal	EVIR CSA Inspection Service Service From: 11/01/13 to 08/31/14	70.00		9,240.00
30	EVIR001-S	EVIR CSA Inspection Service Service From: 11/01/13 to 08/31/14	70.00		2,100.00
93	DAT001-S Renewal	Data I/O Service Service From: 11/01/13 to 08/31/14	30.00		2,790.00
21	DAT001-S	Data I/O Service Service From: 11/01/13 to 08/31/14	30.00		630.00
		Pro-Rated Recurring Annual Service November 2013 - August 2014 Updated Billing Cycle per Request			

Subtotal:	83,625.00
Total Sales Tax:	0.00
Invoice Discount:	0.00
Total:	USD 83,625.00