

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Engineering and Construction Management

AGENDA DATE: April 8, 2014

CONTACT PERSON/PHONE: Irene D. Ramirez, P.E., Interim City Engineer, 212-1831

DISTRICT(S) AFFECTED: 2

SUBJECT:

Discussion and action to award Solicitation No. 2014-232 for Pollard Park Improvements Phase II to HM Ventura Corporation, for an estimated total amount of \$342,896.00.

| | |
|------------------------|---|
| Department: | Engineering and Construction Management |
| Award to: | HM Ventura Corporation |
| Base Bid: | \$342,896.00 |
| Total Estimated Award: | \$342,896.00 |
| Time for Completion: | 120 Consecutive Calendar Days |
| Accounts: | 471-71240-580270-2400- G7139CD27 |
| Funding Source: | Community Development Block Grant-39th Year |
| District: | 2 |

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award.

As a part of this award, upon the review of the City Attorney, the City Engineer may without further authorization from City Council approve contract changes which are necessary for proper execution of the work and carrying out the intent of the project, which are in accordance with applicable law, do not make changes to the prices and are within the appropriate budget.

This is a low bid, lump sum contract. The Engineering & Construction Management Department recommends award as indicated to the lowest responsive and responsible bidder.

BACKGROUND / DISCUSSION:

The Pollard Park Improvements Phase 2 project is located at 4500 Pollard Street. The park will be used for recreational purposes. The improvements are needed for the enhancement of the park and leisure activities. The area that will be improved is approximately 1.8 acres. The project improvements to Pollard Park include the installation of lighting, sod, trees, shrubs, an access gate and a fence/rockwall combination.

SELECTION SUMMARY:

| | | | | |
|--------------------------------|-------------------|----------------|-----------|---|
| Solicitation Advertised Dates: | February 25, 2014 | March 4, 2014 | | |
| Number of Interested Bidders: | 114 | | | |
| Bid Opened Date: | March 19, 2014 | | | |
| Number of Bids Received: | Total 7 | Local 7 | Non-Local | 0 |
| Number of Bids: | Responsive 7 | Non-Responsive | | 0 |

PRIOR COUNCIL ACTION:

N/A

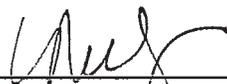
AMOUNT AND SOURCE OF FUNDING:

Total estimated amount: \$342,896.00 – Funding Source Community Development Block Grant-39th Year

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD: 
(If Department Head Summary Form is initiated by Purchasing, client department should sign also)
Information copy to appropriate Deputy City Manager

POLLARD PARK PHASE II

SOLICITATION No. 2014-232

SCOPE OF WORK

BASE BID:

Pollard Park is located at 4500 Pollard Street. The park improvements will be concentrated in an area surrounded by an existing walking path located north of the playground and south of the flag pole area. Please see drawings. The following are the proposed improvements. The Contractor shall remove and clear the site of all rock ground cover and large boulders shown on designated areas. The Contractor shall excavate existing earth to a level that is 12 inches below the existing surface. The Contractor shall install 12 inches of new imported topsoil. The Contractor shall install a drip irrigation system according to drawings. The Contractor shall install sod. Additional landscaping features that the Contractor is expected to plant are 100 trees approximately 20 feet apart along Pollard Street, the existing walking path and within the area where improvements are to be performed. The Contractor shall plant 400 shrubs per drawings. The Contractor shall install a fence along the easterly property line adjacent to US-54. The fence will consist of a rock wall that varies between 18-24 inches with a 4 inch concrete header and a 6 foot high wrought iron combination. The Contractor is to coordinate with City of El Paso General Services Department and install an access gate needed to access the park. Please see drawings.

This is a lump sum project.

Prior to commencement of any work, the Contractor shall submit and obtain approval from City of El Paso, Engineering & Construction Management Department, for the Sequence of Construction, Schedule of Work, and Haul/Waste Route to an approved disposal site. Traffic Control Plan must be submitted and approved, if applicable. Contractor shall provide written approved documentation from the owner or operator of the waste site.

The description of this scope of work as shown above is only a general overview of this project. Contractor shall refer to the project plans and specifications for further information.

END SCOPE OF WORK



CITY OF EL PASO
 BID TABULATION FORM



| BID TITLE: POLLARD PARK IMPROVEMENTS PHASE II | | BID NO: 2014-232 | | | | | |
|---|--|--|--|--|---|--|--|
| BID DATE: March 19, 2014 | | DEPARTMENT: ENGINEERING & CONSTRUCTION MANAGEMENT | | | | | |
| | HM VENTURA CORPORATION EL PASO, TX BIDDER (1 OF 7) | MARTINEZ IRRIGATION & LANDSCAPES, INC. EL PASO, TX BIDDER (2 OF 7) | PRIME IRRIGATION & LANDSCAPE, INC. EL PASO, TX BIDDER (3 OF 7) | ARMOR CONSTRUCTION CO., INC. EL PASO, TX BIDDER (4 OF 7) | PRIDE GENERAL CONTRACTORS, LLC. EL PASO, TX BIDDER (5 OF 7) | BLACK STALLION LB CONSTRUCTION EL PASO, TX BIDDER (6 OF 7) | SPARTAN CONSTRUCTION OF NEW MEXICO, LLC. EL PASO, TX BIDDER (7 OF 7) |
| BASE BID | \$342,896.00 | \$345,821.00 | \$348,192.62 | \$366,615.00 | \$380,000.00 | \$384,444.00 | \$464,467.00 |
| AMENDMENTS NO. 1 & NO. 2 ACKNOWLEDGED | YES | YES | YES | YES | YES | YES | YES |
| BID BOND SUBMITTED | YES | YES | YES | YES | YES | YES | YES |

Approved By: 
 Date: 3/19/2014

PROPOSAL

TO THE HONORABLE MAYOR AND CITY COUNCIL
CITY OF EL PASO
EL PASO, TEXAS

The undersigned having familiarized themselves with the local conditions affecting the cost of work and with the Contract documents consisting of Invitation to Bid, Instructions to Bidders, General Conditions, the Contractor's Proposal, Special Bid Conditions, Applicable Wage Rates, the Contract Form, plans, specifications, drawings, and addenda on file in the Engineering & Construction Management Department of the City of El Paso, hereby propose to perform everything required to be performed and to provide, furnish and install all the labor, materials, necessary tools, expendable equipment, and all utility and transportation services, and to complete in a workmanlike manner all the work required for the

Pollard Park Improvements Phase II

Solicitation No. 2014-232

within the specified limits and in accordance with the plans, including Addenda numbers #1 03/12/2014 #2 03/13/2014, AT THE FOLLOWING LUMP SUM:

ONLY ONE BIDDER MAY BE AWARDED THIS CONTRACT PURSUANT TO THIS BID.

Note: The lowest responsible bid will be determined based on Base Bid.

Base Bid:

The undersigned agrees to perform all of the work required for the total amount of:

\$ 342,896.⁰⁰

COMPANY NAME: HM Ventura Corp. Contractors

BIDDER'S SIGNATURE: _____

PRINT NAME: Cleor Herrera

CONTRACT TIME AND LIQUIDATED DAMAGES

Bidder agrees to commence work on a date to be specified in a written "Notice to Proceed" issued by the Owner. The Contract Time shall begin on the date to commence work specified in the "Notice to Proceed" and shall run for **one hundred twenty (120) additional CONSECUTIVE CALENDAR DAYS** thereafter. Bidder shall Substantially Complete the project within **ninety (90) CONSECUTIVE CALENDAR DAYS** after the date to commence work in the "Notice to Proceed." -Bidder agrees to pay, as liquidated damages, the sum of **two hundred seventy dollars and zero cents (\$270.00)** for each consecutive calendar day after the date of Substantial Completion, as hereinafter provided in the General Conditions. Bidder further agrees to pay as liquidated damages the sum of **one hundred dollars and zero cents (\$100.00)** for each consecutive calendar day after the expiration of the Contract Time for Remaining Work, as provided in Paragraph 6.8.3.1 of the General Conditions. The unit price quantities of this contract are estimated.

PROPOSAL

Enclosed with this proposal is a bid bond for five percent (5%) of the TOTAL bid price including base bid(s), alternate(s) and option(s) which is agreed shall be collected and retained by the owner(s) as liquidated damages in the event this proposal is accepted by the Owner within sixty (60) consecutive calendar days after the date advised for the reception of bids and the undersigned fails to execute the contract and the required performance and payment bonds with the Owner within fourteen (14) consecutive calendar days after the date said proposal is accepted; otherwise, the said bid security shall be returned to the undersigned upon demand.

THE UNDERSIGNED BIDDER REPRESENTS TO THE CITY AND TO THE OTHER BIDDERS THAT HIS/HER BID, AND THE ESTIMATES ON WHICH IT IS BASED, HAS BEEN CAREFULLY CHECKED AND CONTAINS NO ERRORS, AND NOTHING HAS BEEN OMITTED OR OVERLOOKED IN DETERMINING THE AMOUNTS BID.

BIDDER'S NAME: HM Ventura Corp. Contractors
(AS IT APPEARS ON ORGANIZATION CERTIFICATE ISSUED BY STATE IN WHICH COMPANY WAS ORGANIZED)

BY: _____ [Signature] _____ 03/19/2014
Signature Date

Cesar Herrera, President _____ (915) 400-5227 _____ 888-235-0207
Print Signer's name & title Telephone Fax

299 Shadow Mountain _____ El Paso, TX, 79912
Address City, State, Zip Code

cesar@hmventura.com _____ _____
eMail address Physical Address of Business (if different from above) City, State, Zip Code

IF THE BIDDER BE A CORPORATION, THE FOLLOWING CERTIFICATE SHOULD BE EXECUTED:

I, Angela Denison certify that I am the formal Secretary of the corporation named as Bidder hereinabove; that Cesar Herrera, who signed the foregoing contract on behalf of the Bidder, was then President of said corporation; that said proposal was duly signed for and in behalf of said corporation by authority of its governing body, and is within the scope of its corporate powers.

[Signature] _____
 CORPORATE SECRETARY SIGNATURE AND CORPORATE SEAL





Pollard Park Phase II Improvements

Solicitation No. 2014-232

April 8, 2014



Background

- Improvements are needed in the park so that it can comply with current park standards such as placement of sod, trees, and shrubs.
- The project is being funded through Community Development Block Grant funding for the 39th year
- District No. 2



Scope of Work

- Landscaping with sod, screening, rock mulch, trees, shrubs, boulders and automatic reclaimed irrigation system
- Park lighting throughout the park
- Installation of rockwall with wrought iron fence



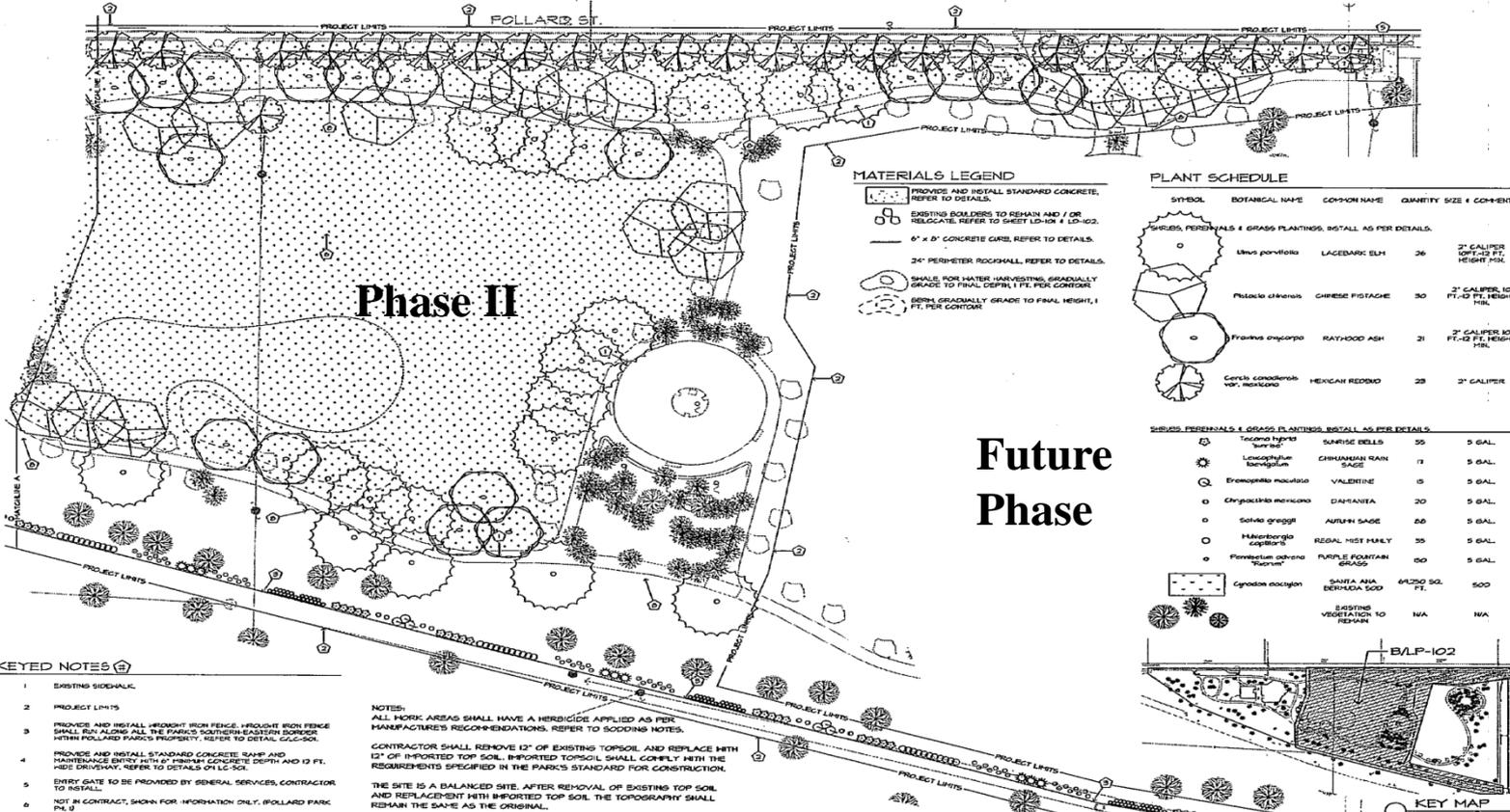
Location





Proposed Site Plan

ALL PLANTING SHALL BE IN ACCORDANCE WITH THE CITY OF EL PASO, TEXAS, PLANTING SPECIFICATIONS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF EL PASO, TEXAS, AND THE TEXAS DEPARTMENT OF TRANSPORTATION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF EL PASO, TEXAS, AND THE TEXAS DEPARTMENT OF TRANSPORTATION.



Phase II

Future Phase

MATERIALS LEGEND

- PROVIDE AND INSTALL STANDARD CONCRETE. REFER TO DETAILS.
- EXISTING BOLDERS TO REMAIN AND / OR RELOCATE. REFER TO SHEET LD-101 & LD-102.
- 6" x 8" CONCRETE CURB, REFER TO DETAILS.
- 24" PERIMETER ROCKWALL, REFER TO DETAILS.
- SHALLS FOR WATER INFILTRATION, GRADUALLY GRADE TO FINAL DEPTH, 1 FT. PER CONTOR.
- BERMS GRADUALLY GRADE TO FINAL HEIGHT, 1 FT. PER CONTOR.

PLANT SCHEDULE

| SYMBOL | BOTANICAL NAME | COMMON NAME | QUANTITY | SIZE & COMMENTS |
|--|---|------------------|----------|---------------------------------------|
| SHRUBS, PERENNIALS & GRASS PLANTINGS, INSTALL AS PER DETAILS. | | | | |
| | <i>Lilium parviflorum</i> | LACEDARK LILY | 26 | 2" CALIPER, 10 FT.-12 FT. HEIGHT MIN. |
| | <i>Pistacia chinensis</i> | CHINESE PISTACHE | 30 | 3" CALIPER, 10 FT.-12 FT. HEIGHT MIN. |
| | <i>Fraxinus angustifolia</i> | RATWOOD ASH | 21 | 2" CALIPER, 10 FT.-12 FT. HEIGHT MIN. |
| | <i>Cercis canadensis</i> var. <i>monticola</i> | MEXICAN REDBUD | 28 | 2" CALIPER |

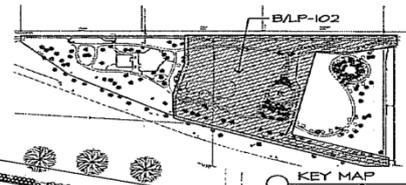
SHRUBS, PERENNIALS & GRASS PLANTINGS, INSTALL AS PER DETAILS.

| | | | | |
|--|---------------------------------------|-----------------------|---------------|--------|
| | <i>Lisianthus hybrid</i> "Sunrise" | SUNRISE BELLS | 55 | 5 GAL. |
| | <i>Leucophyllum fraxinifolium</i> | CHIHUAHUA RAIN SAGE | 17 | 5 GAL. |
| | <i>Eriogonum maculatum</i> | VALENTINE | 15 | 5 GAL. |
| | <i>Chrysothamnus nauseosus</i> | DAMAZONA | 20 | 5 GAL. |
| | <i>Salvia greggii</i> | AUTUMN SAGE | 20 | 5 GAL. |
| | <i>Hibiscus brackenridgei</i> | REGAL HIBY HIBLY | 35 | 5 GAL. |
| | <i>Portulaca oleraceae</i> | PURPLE FOUNTAIN GRASS | 50 | 5 GAL. |
| | <i>Cynodon dactylon</i> | SANTA ANA BERMUDA SOO | 40250 SQ. FT. | 500 |
| | EXISTING VEGETATION TO REMAIN | | N/A | N/A |

KEYED NOTES

1. EXISTING SIDEWALK.
2. PROJECT LIMITS.
3. PROVIDE AND INSTALL HEAVY IRON FENCE. HEAVY IRON FENCE SHALL RUN ALONG ALL THE PARKS BOUNDARY EASTERN BORDER WITH POLLARD PARKS PROPERTY. REFER TO DETAIL C22-SO1.
4. PROVIDE AND INSTALL STANDARD CONCRETE CURB AND MAINTENANCE ENTRY WITH 6" MINIMUM CONCRETE DEPTH AND 12 FT. WIDE DRIVEWAY. REFER TO DETAILS OF LC-SO1.
5. ENTRY GATE TO BE PROVIDED BY GENERAL SERVICES, CONTRACTOR TO INSTALL.
6. NOT IN CONTRACT, SHOWN FOR INFORMATION ONLY. (POLLARD PARK PH. II)
7. ELECTRICAL BOX TO BE RELOCATED 5 FT. SOUTH OF HIGH MAINTENANCE DRIVEWAY.
8. LIGHT POLES, SEE ELECTRICAL ENGINEER PLANS.

NOTES:
 ALL WORK AREAS SHALL HAVE A HERBICIDE APPLIED AS PER MANUFACTURER'S RECOMMENDATIONS. REFER TO SODDING NOTES.
 CONTRACTOR SHALL REMOVE 12" OF EXISTING TOPSOIL AND REPLACE WITH 12" OF IMPORTED TOP SOIL. IMPORTED TOPSOIL SHALL COMPLY WITH THE REQUIREMENTS SPECIFIED IN THE PARKS STANDARD FOR CONSTRUCTION.
 THE SITE IS A BALANCED SITE. AFTER REMOVAL OF EXISTING TOP SOIL AND REPLACEMENT WITH IMPORTED TOP SOIL, THE TOPOGRAPHY SHALL REMAIN THE SAME AS THE ORIGINAL.
 PROVIDE AND INSTALL 6" x 12" CONCRETE CURB TO CONNECT THE ENTIRE LENGTH OF THE PERIMETER ROCK WALL. SEE DETAIL A1-G-SO1.
 CONTRACTOR SHALL BE RESPONSIBLE FOR ANY DAMAGES TO THE EXISTING SITE.



ALL PLANTING SHALL BE IN ACCORDANCE WITH THE CITY OF EL PASO, TEXAS, PLANTING SPECIFICATIONS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF EL PASO, TEXAS, AND THE TEXAS DEPARTMENT OF TRANSPORTATION.



Procurement Summary

The project was bid out as a lump sum low bid proposal

- Solicitation advertised for twenty two (22) days
- Seven (7) companies submitted bids
- Seven (7) companies were local

Recommendation:

- Deem **HM Ventura Corp.** Contractors as the lowest responsible and responsive bidder and award Base Bid in the amount of **\$342,896.00**.
- Schedule
Start May 2014 and complete work in September 2014.



Questions/Comments