

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** Engineering and Construction Management

**AGENDA DATE:** April 8, 2014

**CONTACT PERSON/PHONE:** Irene D. Ramirez, P.E., Interim City Engineer, 212-1831

**DISTRICT(S) AFFECTED:** 2

**SUBJECT:**

Discussion and action to award Solicitation No. 2014-232 for Pollard Park Improvements Phase II to HM Ventura Corporation, for an estimated total amount of \$342,896.00.

Department:	Engineering and Construction Management
Award to:	HM Ventura Corporation
Base Bid:	\$342,896.00
Total Estimated Award:	\$342,896.00
Time for Completion:	120 Consecutive Calendar Days
Accounts:	<b>471-71240-580270-2400- G7139CD27</b>
Funding Source:	Community Development Block Grant-39th Year
District:	2

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award.

As a part of this award, upon the review of the City Attorney, the City Engineer may without further authorization from City Council approve contract changes which are necessary for proper execution of the work and carrying out the intent of the project, which are in accordance with applicable law, do not make changes to the prices and are within the appropriate budget.

This is a low bid, lump sum contract. The Engineering & Construction Management Department recommends award as indicated to the lowest responsive and responsible bidder.

**BACKGROUND / DISCUSSION:**

The Pollard Park Improvements Phase 2 project is located at 4500 Pollard Street. The park will be used for recreational purposes. The improvements are needed for the enhancement of the park and leisure activities. The area that will be improved is approximately 1.8 acres. The project improvements to Pollard Park include the installation of lighting, sod, trees, shrubs, an access gate and a fence/rockwall combination.

**SELECTION SUMMARY:**

Solicitation Advertised Dates:	February 25, 2014	March 4, 2014	
Number of Interested Bidders:	114		
Bid Opened Date:	March 19, 2014		
Number of Bids Received:	Total 7	Local 7	Non-Local 0
Number of Bids:	Responsive 7	Non-Responsive	0

**PRIOR COUNCIL ACTION:**

N/A

**AMOUNT AND SOURCE OF FUNDING:**

Total estimated amount: \$342,896.00 – Funding Source Community Development Block Grant-39th Year

---

**BOARD / COMMISSION ACTION:**

N/A

---

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

DEPARTMENT HEAD: 

(If Department Head Summary Form is initiated by Purchasing, client department should sign also)  
*Information copy to appropriate Deputy City Manager*

## **POLLARD PARK PHASE II**

### **SOLICITATION No. 2014-232**

#### **SCOPE OF WORK**

##### **BASE BID:**

Pollard Park is located at 4500 Pollard Street. The park improvements will be concentrated in an area surrounded by an existing walking path located north of the playground and south of the flag pole area. Please see drawings. The following are the proposed improvements. The Contractor shall remove and clear the site of all rock ground cover and large boulders shown on designated areas. The Contractor shall excavate existing earth to a level that is 12 inches below the existing surface. The Contractor shall install 12 inches of new imported topsoil. The Contractor shall install a drip irrigation system according to drawings. The Contractor shall install sod. Additional landscaping features that the Contractor is expected to plant are 100 trees approximately 20 feet apart along Pollard Street, the existing walking path and within the area where improvements are to be performed. The Contractor shall plant 400 shrubs per drawings. The Contractor shall install a fence along the easterly property line adjacent to US-54. The fence will consist of a rock wall that varies between 18-24 inches with a 4 inch concrete header and a 6 foot high wrought iron combination. The Contractor is to coordinate with City of El Paso General Services Department and install an access gate needed to access the park. Please see drawings.

*This is a lump sum project.*

*Prior to commencement of any work, the Contractor shall submit and obtain approval from City of El Paso, Engineering & Construction Management Department, for the Sequence of Construction, Schedule of Work, and Haul/Waste Route to an approved disposal site. Traffic Control Plan must be submitted and approved, if applicable. Contractor shall provide written approved documentation from the owner or operator of the waste site.*

*The description of this scope of work as shown above is only a general overview of this project. Contractor shall refer to the project plans and specifications for further information.*

#### **END SCOPE OF WORK**



CITY OF EL PASO  
BID TABULATION FORM




BID TITLE: POLLARD PARK IMPROVEMENTS PHASE II

BID DATE: March 19, 2014

BID NO: 2014-232

DEPARTMENT: ENGINEERING & CONSTRUCTION MANAGEMENT

	HM VENTURA CORPORATION EL PASO, TX BIDDER (1 OF 7)	MARTINEZ IRRIGATION & LANDSCAPES, INC. EL PASO, TX BIDDER (2 OF 7)	PRIME IRRIGATION & LANDSCAPE, INC. EL PASO, TX BIDDER (3 OF 7)	ARMOR CONSTRUCTION CO., INC. EL PASO, TX BIDDER (4 OF 7)	PRIDE GENERAL CONTRACTORS, LLC. EL PASO, TX BIDDER (5 OF 7)	BLACK STALLION LB CONSTRUCTION EL PASO, TX BIDDER (6 OF 7)	SPARTAN CONSTRUCTION OF NEW MEXICO, LLC. EL PASO, TX BIDDER (7 OF 7)
BASE BID	\$342,896.00	\$345,821.00	\$348,192.62	\$366,615.00	\$380,000.00	\$384,444.00	\$464,467.00
AMENDMENTS NO. 1 & NO. 2 ACKNOWLEDGED	YES	YES	YES	YES	YES	YES	YES
BID BOND SUBMITTED	YES	YES	YES	YES	YES	YES	YES

Approved By:   
Date: 3/19/2014

# PROPOSAL

TO THE HONORABLE MAYOR AND CITY COUNCIL  
CITY OF EL PASO  
EL PASO, TEXAS

The undersigned having familiarized themselves with the local conditions affecting the cost of work and with the Contract documents consisting of Invitation to Bid, Instructions to Bidders, General Conditions, the Contractor's Proposal, Special Bid Conditions, Applicable Wage Rates, the Contract Form, plans, specifications, drawings, and addenda on file in the Engineering & Construction Management Department of the City of El Paso, hereby propose to perform everything required to be performed and to provide, furnish and install all the labor, materials, necessary tools, expendable equipment, and all utility and transportation services, and to complete in a workmanlike manner all the work required for the

## Pollard Park Improvements Phase II

Solicitation No. 2014-232

within the specified limits and in accordance with the plans, including Addenda numbers #1 03/12/2014 #2 03/13/2014, AT THE FOLLOWING LUMP SUM:

**ONLY ONE BIDDER MAY BE AWARDED THIS CONTRACT PURSUANT TO THIS BID.**

**Note: The lowest responsible bid will be determined based on Base Bid.**

### **Base Bid:**

The undersigned agrees to perform all of the work required for the total amount of:

\$ 342,896.<sup>00</sup>

COMPANY NAME: HM Ventura Corp. Contractors

BIDDER'S SIGNATURE: \_\_\_\_\_

PRINT NAME: Cesar Herrera

## CONTRACT TIME AND LIQUIDATED DAMAGES

Bidder agrees to commence work on a date to be specified in a written "Notice to Proceed" issued by the Owner. The Contract Time shall begin on the date to commence work specified in the "Notice to Proceed" and shall run for **one hundred twenty (120) additional CONSECUTIVE CALENDAR DAYS** thereafter. Bidder shall Substantially Complete the project within **ninety (90) CONSECUTIVE CALENDAR DAYS** after the date to commence work in the "Notice to Proceed." -Bidder agrees to pay, as liquidated damages, the sum of **two hundred seventy dollars and zero cents (\$270.00)** for each consecutive calendar day after the date of Substantial Completion, as hereinafter provided in the General Conditions. Bidder further agrees to pay as liquidated damages the sum of **one hundred dollars and zero cents (\$100.00)** for each consecutive calendar day after the expiration of the Contract Time for Remaining Work, as provided in Paragraph 6.8.3.1 of the General Conditions. The unit price quantities of this contract are estimated.

## PROPOSAL

Enclosed with this proposal is a bid bond for five percent (5%) of the TOTAL bid price including base bid(s), alternate(s) and option(s) which is agreed shall be collected and retained by the owner(s) as liquidated damages in the event this proposal is accepted by the Owner within sixty (60) consecutive calendar days after the date advised for the reception of bids and the undersigned fails to execute the contract and the required performance and payment bonds with the Owner within fourteen (14) consecutive calendar days after the date said proposal is accepted; otherwise, the said bid security shall be returned to the undersigned upon demand.

THE UNDERSIGNED BIDDER REPRESENTS TO THE CITY AND TO THE OTHER BIDDERS THAT HIS/HER BID, AND THE ESTIMATES ON WHICH IT IS BASED, HAS BEEN CAREFULLY CHECKED AND CONTAINS NO ERRORS, AND NOTHING HAS BEEN OMITTED OR OVERLOOKED IN DETERMINING THE AMOUNTS BID.

BIDDER'S NAME: HM Ventura Corp. Contractors

(AS IT APPEARS ON ORGANIZATION CERTIFICATE ISSUED BY STATE IN WHICH COMPANY WAS ORGANIZED)

BY: \_\_\_\_\_

[Signature]  
Signature

03/19/2014

Date

Cesar Herrera, President

Print Signer's name & title

(915) 400-5227

Telephone

888-235-0207

Fax

299 Shadow Mountain

Address

El Paso, TX, 79912

City, State, Zip Code

cesar@hmventura.com

eMail address

Physical Address of Business  
(if different from above)

City, State, Zip Code

IF THE BIDDER BE A CORPORATION, THE FOLLOWING CERTIFICATE SHOULD BE EXECUTED:

I, Angela Denison certify that I am the formal Secretary of the corporation named as Bidder hereinabove; that Cesar Herrera, who signed the foregoing contract on behalf of the Bidder, was then President of said corporation; that said proposal was duly signed for and in behalf of said corporation by authority of its governing body, and is within the scope of its corporate powers.

[Signature]

CORPORATE SECRETARY SIGNATURE





# **Pollard Park Phase II Improvements**

Solicitation No. 2014-232

April 8, 2014



## Background

- Improvements are needed in the park so that it can comply with current park standards such as placement of sod, trees, and shrubs.
- The project is being funded through Community Development Block Grant funding for the 39<sup>th</sup> year
- District No. 2





## Scope of Work

- Landscaping with sod, screening, rock mulch, trees, shrubs, boulders and automatic reclaimed irrigation system
- Park lighting throughout the park
- Installation of rockwall with wrought iron fence

# Location

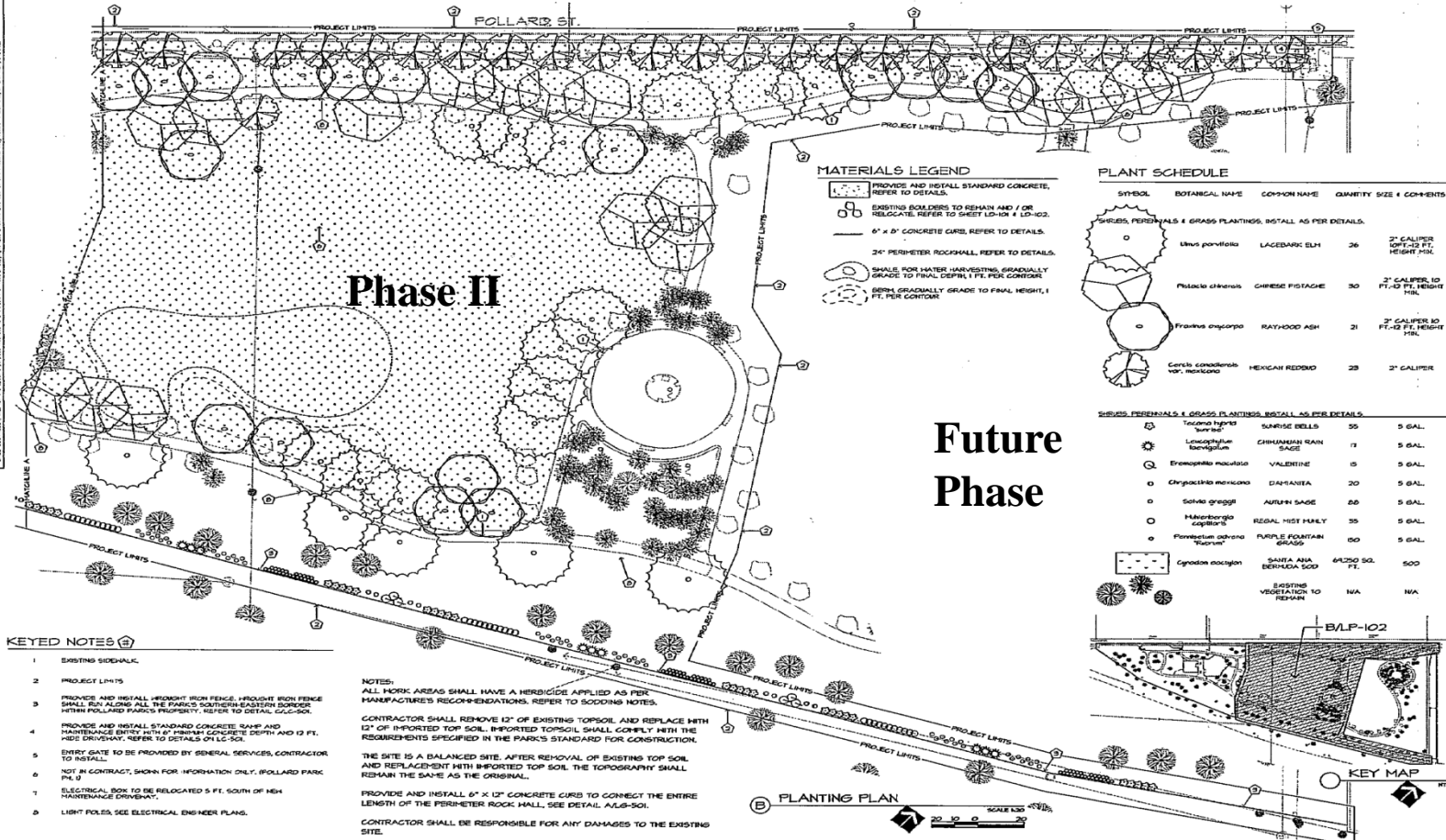




# Proposed Site Plan

**Phase II**

**Future  
Phase**



THESE PLANS, SPECIFICATIONS, AND NOTES ARE THE PROPERTY OF THE CITY OF EL PASO, TEXAS. THEY ARE TO BE USED ONLY FOR THE PROJECT AND SITE SPECIFICALLY IDENTIFIED HEREIN. ANY REUSE OR MODIFICATION OF THESE PLANS WITHOUT THE WRITTEN PERMISSION OF THE CITY OF EL PASO IS PROHIBITED.

DATE: 08/14/2019  
DRAWN: J. GARCIA  
CHECKED: J. GARCIA  
APPROVED: J. GARCIA



## Procurement Summary

The project was bid out as a lump sum low bid proposal

- Solicitation advertised for twenty two (22) days
- Seven (7) companies submitted bids
- Seven (7) companies were local

Recommendation:

- Deem **HM Ventura Corp.** Contractors as the lowest responsible and responsive bidder and award Base Bid in the amount of **\$342,896.00**.
- Schedule  
Start May 2014 and complete work in September 2014.



# *Questions/Comments*