

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: EL PASO FIRE DEPARTMENT

AGENDA DATE: 04/08/2014

CONTACT PERSON/PHONE: SAMUEL PEÑA, FIRE CHIEF, 485-5605
BRUCE D. COLLINS, PURCHASING DIRECTOR, 212-1181

DISTRICT (S) AFFECTED: ALL

SUBJECT:

Reject bid 2014-096 Medical Supplies.

BACKGROUND / DISCUSSION:

Purchasing & Strategic Sourcing Department, El Paso Fire Department, and City Attorney's office recommend to reject bid 2014-096 based on price list and sample pricing, and to re-bid. The sample pricing could not be verified against the price list submitted by all bidders, and all bidders were deemed non-responsive.

SELECTION SUMMARY:

Solicitation was advertised on 12/03/2013 and 12/10/2013. The postcards were mailed out on 12/05/2013. The solicitation was posted on City website on 12/03/2013. The email (Purmail) notification was sent out on 12/03/2013.

A total of 57 bidders were solicited to include 7 local vendors.
A total of 8 bids were received, 3 were local vendors.

PRIOR COUNCIL ACTION:

City of El Paso Council approved motion to issue Purchase Order to Moore Medical, LLC contractor under Buy Board Contract #374-11, for Medical Supplies on September 10, 2013 for \$250,000. Council approved on December 11, 2012 Purchase Order to Henry Schein, Inc. and Southeastern Emergency Equipment, contractors under the Texas Association of School Boards (TASB) Buy Board Contract No. 374-11, for Medical Supplies.

AMOUNT AND SOURCE OF FUNDING:

N/A

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD: *Bruce D. Collins* *[Signature]* *3/24/13*
Name Signature Date

**COUNCIL PROJECT FORM
(REJECT BIDS)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **REGULAR** agenda for the Council Meeting of **APRIL 08, 2014**.

Request rejection of all bids received for Solicitation No. 2014-096 Medical Supplies, as recommended by Purchasing & Strategic Sourcing Division, El Paso Fire Department and City Attorney's office, sample pricing could not be verified against the price list submitted by bidders.

Department: Fire
District(s): ALL