

DATE: 4/10/2018

TO: City Clerk

FROM: Mayor Dee Margo

ADDRESS: 300 N. Campbell, 2nd Floor TELEPHONE (915) 212-0021

Please place the following item on the (Check one): CONSENT X REGULAR _____

Agenda for the Council Meeting of 4/17/2018

Item should read as follows: Appointment of George Zavala to the Fair Housing Task Force by Mayor Margo

BOARD COMMITTEE/COMMISSION APPOINTMENT/REAPPOINTMENT FORM

NAME OF BOARD/COMMITTEE/COMMISSION: Fair Housing Task Force

NOMINATED BY: Dee Margo DISTRICT: Mayor

NAME OF APPOINTEE George Zavala
(Please verify correct spelling of name)

E-MAIL ADDRESS: _____

BUSINESS _____

ADDRESS: : _____ ST: _____ ZIP: _____ PHONE: _____

ADDRESS: _____

CITY: _____ ZIP: _____ PHONE: _____

DOES THE PROPOSED APPOINTEE HAVE A RELATIVE WORKING FOR THE CITY? YES: _____ NO X

IF SO, PLEASE PROVIDE HIS OR HER NAME, CITY POSITION AND RELATIONSHIP TO THE PROPOSED APPOINTEE:

HAS APPOINTEE BEEN A MEMBER OF OTHER CITY BOARDS/COMMISSIONS/COMMITTEES? IF SO, PLEASE PROVIDE NAMES AND DATES: City Accessibility Advisory Committee 4-21-15 - 4-20-19; Citizen's Advisory Committee for the Board of the Mass Transit 8-9-16 - 11-01-19

WHO WAS THE LAST PERSON TO HAVE HELD THIS POSITION BEFORE IT BECAME VACANT?

NAME OF INCUMBENT: Christine Gallegos

EXPIRATION DATE OF INCUMBENT: _____

REASON PERSON IS NO LONGER IN OFFICE (CHECK ONE): TERM EXPIRED: X
RESIGNED _____
REMOVED _____

DATE OF APPOINTMENT: 04/17/2018

TERM BEGINS ON : 04/27/2018

EXPIRATION DATE OF NEW APPOINTEE: 04/27/2020

PLEASE CHECK ONE OF THE FOLLOWING: 1st TERM: X

2nd TERM: _____

UNEXPIRED TERM: _____

GEORGE ZAVALA

Work Experience

The Arc of El Paso Outreach Specialist El Paso, TX 01/01/2017 – 07/31/2017
Outreach to over 750 employers for the Work at Home program

Workforce Solutions Borderplex Outreach Specialist El Paso, TX 09/2013 - 03/2016
Project Grow Outreach 4,000 people and had 100 participants to complete the program.
WIOA Outreach over 14,000 people and then pre-screen the participants for WIOA eligibility and
scheduled the participants for an academic test (TABE). The different programs were for
Unemployed, Displaced, Youth, and the Lift programs in which the Workforce Solution is
responsible for (WIOA), around 400 people finished the program. Maintained a separate worksheet
to organize, track, and transfer the information to the Workforce Solution data base.

U.S. Department of Labor Claims Examiner Dallas, TX 06/2010 – 06/2012
The Office of Workers' Compensation Program (OWCP) case management of workmen's
compensation claims, adjudicate claims for eligibility, review medical request from providers, and
distribute payments to claimants and providers. (Compensation Specialist) – served over 6,000
cases. Ensure proper guidelines were followed during claim phases. Review claims to determine if
costs were reasonable. Check applications for completeness and accuracy. Consult policy files to
verify information reported in a claim. Consult police and hospital records. Consult with physicians
to get expert evaluation. Examine photographs and statements through an assistant. Verified
medical documentation to approve requests of medical procedures and equipment. Listen to or
watch audio or video surveillance when necessary, through and assistant. Record data and
statements in report. Issue payout amounts.

San Antonio Lighthouse of the Blind Stocker El Paso, TX 07/01/2009 – 07/01/2010
Greet customers and stock merchandise

Business of Texas Enterprises Contract manager El Paso, TX 10/1997 – 06/2009
Oversee the daily operations of the dry stand and vending machines, conduct training for
employees on health regulations, maintain employee's records, and pay employees and food
distributors. Sales amounted to \$30,000 per month. Manage 10 personnel and determine staffing
requirements, hire and train new staff, supervise direct reporting staff according to overall company
policy, apply strategic planning to determine company, department or unit objectives. Set
employee goals and objectives, develop staff to maximize potential, monitor staff performance
including performance reviews, delegate work duties to staff to attain objectives, allocate use of
available resources, monitor and assist staff with work progress, plan and implement procedures
and systems to maximize operating efficiency, establish and maintain controls, co-ordinate
financial and budget activities for maximum operational efficiency, review performance data
(financial, sales and activity reports) to monitor and measure productivity, goal progress and
activity levels

Education

University of Texas at El Paso Criminal Justice El Paso, TX 1991-
2013

Criminal justice with a concentration in Homeland Security 80 credit hours

University of North Texas Job coach certification March 2017

Community

Actively advocating the advancement of the community of people with disabilities.

- Chairman of the City of El Paso Accessibility Advisory Committee – appointed by the Mayor
- Vice Chairman of the City of El Paso Citizens Advisory Committee for the Mass Transit Department – appointed by the Mayor
- Member of the Paratransit Passenger Advisory Committee
- Member of the City's Accessibility & Empowerment Summit planning committee
- Founding member of Celebrating Different Abilities, Founding member of United advocacy of El Paso, Founding member of Santa's Christmas Tree

Board of Directors for Volar CIL and The Arc of El Paso

References

Upon request