

CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: Museum and Cultural Affairs

AGENDA DATE: April 19, 2016

CONTACT PERSON/PHONE: Tracey Jerome, MCAD Director, 212-1783
Ted Marquez, Streets and Maintenance Director, 212-7000
Bruce D. Collins, Director, Purchasing & Strategic Sourcing, 212-1181

DISTRICT(S) AFFECTED: ALL

STRATEGIC GOAL: NO. 6: Set the Standard for Sound Governance and Fiscal Management

SUBJECT: The Museums and Cultural Affairs Department (MCAD) recommends the award of Solicitation No. 2016-515 Janitorial Services Museum of History, Museum of Archaeology and El Paso Museum of Art to Eagle Janitorial Service for an initial three (3) year term in the amount of \$396,393.48.

BACKGROUND / DISCUSSION: MCAD reviewed Solicitation No. 2016-515 Janitorial Services and recommends the contract be award to Eagle Janitorial Service, the bidder offering the best value bid to the city. MCAD will manage the janitorial services for the Art Museum and the Streets and Maintenance Department will manage the janitorial services for the Archeology and History Museums.

SELECTION SUMMARY: Solicitation was advertised on January 26, 2016 and February 2, 2016. The solicitation was posted on City website on January 26, 2016. The email (Purmail) notification was sent out on January 26, 2016. Total of fifty-six (56) bidders were solicited; forty-six (46) were local vendors. Six (6) bids were received; six (6) local vendors

The Purchasing & Strategic Sourcing and Museum of Cultural Affairs Departments recommend that Star-Clean LLC and Total Cleaning Services be deemed non-responsible because they have both been Terminated for Default.

COMPENSATION ANALYSIS

- Employee Hourly Rate: (\$ 7.50)
- Bill Rate: (\$ 11.25)
- Bill Rate, if increased to \$10/hr.: (\$ 13.83)
- Annual Increase: (\$30,301.95)
- Initial Term of the Contract Increase: (\$90,905.85)

PROTEST

There was no protest received for this requirement.

PRIOR COUNCIL ACTION: Bid #2012-236 was awarded on 8/14/2012.

AMOUNT AND SOURCE OF FUNDING:

Dept. 454 Fund 1000, Division 54000, Account 522120 - Art General Fund
Dept. 532 Fund 1000, Division 31040, Account 522060 Program P3120 – Streets & Maintenance – General Fund
Maintenance Services - Janitorial

BOARD / COMMISSION ACTION: N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD: _____

**COUNCIL PROJECT FORM
(REQUIREMENTS OR BEST VALUE BID)**

CITY CLERK DEPT.

*******POSTING LANGUAGE BELOW*******
2016 APR 14 PM 12:20

Please place the following item on the **REGULAR** agenda for the Council Meeting of **April 19, 2016**.

Strategic Goal #6: Set the Standard for Sound Governance and Fiscal Management

Discussion and action on the award of Solicitation No. 2016-515 (Janitorial Services Museum of History, Museum of Archeology and El Paso Museum of Art) to Eagle Janitorial Service for an initial (3) year term estimated amount of \$396,393.48. The award is to include a (2) year option amount of \$264,262.32 for a total (5) year award of \$660,655.80.

Department:	Museum and Cultural Affairs
Vendor:	Eagle Janitorial Service El Paso, Texas
Item(s):	All
Option to Extend:	2 Years
Annual Estimated Amount:	\$132,131.16
Initial Term Estimated Award:	\$396,393.48 (3 years)
Total Estimated Award:	\$660,655.80 (5 years)
Account No.:	454-1000-54000-552120 532-1000-31040-522060-P3120
Funding Source:	Art General Fund Streets & Maintenance-General Fund Maintenance Services –Janitorial
District(s):	All

This is a Best Value, service contract.

The Purchasing & Strategic Sourcing and Museum and Cultural Affairs Departments recommend that the contract be awarded to Eagle Janitorial Service, the vendor offering the best value bid.

The Purchasing & Strategic Sourcing and Museum and Cultural Affairs Departments recommend that Star-Clean, LLC and Total Cleaning Services be deemed non-responsible because they have both been terminated for default.

*******ADDITIONAL INFO BELOW*******

COMMITTEE SCORE SHEET

BID NO.: 2016 - 515

BID TITLE: Janitorial Services Museum of History, Museum of Archaeology, and the El Paso Museum of Art
Museums and Cultural Affairs Department

	ACE GOVERNMENT SERVICES LLC EL PASO, TX	FRANCISCO CORRAL dba EAGLE JANITORIAL SERVICE EL PASO, TX	HELP THE WORLD FOUNDATION EL PASO, TX	JAKINSKY INTERNATIONAL INC EL PASO, TX	STAR-CLEAN LLC EL PASO, TX	TOTAL CLEANING SERVICES EL PASO, TX
Cost (# points/percent max) 65	\$519,024.24 39.27	\$396,393.48 51.42	\$794,535.12 25.65	\$528,525.00 38.57	\$313,581.24 65.00	\$364,682.16 55.89
Reputation & Quality of the Bidder's Services (# points/percent max) 20	15.99	13.34	0.00	17.77	6.67	13.34
Employee Medical Benefits and Incentives (# points/percent max) 10	2.00	2.00	2.00	2.00	2.00	2.00
Past Performance (# points/percent max) 5	5.00	5.00	1.67	0.00	0.00	1.67
GRAND TOTAL 100 (100 points/percent max)	62.26	71.76	29.32	58.34	73.67	72.90



CITY OF EL PASO BID TABULATION FORM



Project Name: JANITORIAL SERVICES MUSEUM OF HISTORY, MUSEUM OF ARCHEOLOGY AND EL PASO MUSEUM OF ART
 Bid Opening Date: FEBRUARY 24, 2016

Solicitation #: 2016-515
 Department: MCAD

		ACE GOVERNMENT SERVICES LLC EL PASO, TX			FRANCISCO CORRAL dba EAGLE JANITORIAL SERVICE EL PASO, TX			HELP THE WORLD FOUNDATION EL PASO, TX		
ITEM NO.	LOCATION	MONTHLY AMOUNT (CALCULATION TAKEN FROM PART 3)	ESTIMATED ANNUAL AMOUNT (MONTHLY AMOUNT X 12)	3 YEAR TOTAL (ESTIMATED ANNUAL AMOUNT X 3 YEARS)	MONTHLY AMOUNT (CALCULATION TAKEN FROM PART 3)	ESTIMATED ANNUAL AMOUNT (MONTHLY AMOUNT X 12)	3 YEAR TOTAL (ESTIMATED ANNUAL AMOUNT X 3 YEARS)	MONTHLY AMOUNT (CALCULATION TAKEN FROM PART 3)	ESTIMATED ANNUAL AMOUNT (MONTHLY AMOUNT X 12)	3 YEAR TOTAL (ESTIMATED ANNUAL AMOUNT X 3 YEARS)
1.	MUSEUM OF HISTORY	\$6,203.10	\$74,437.20	\$223,311.60	\$4,502.25	\$54,027.00	\$162,081.00	\$9,532.77	\$114,393.24	\$343,179.72
2.	MUSEUM OF ARCHEOLOGY	\$1,552.43	\$18,629.16	\$55,887.48	\$1,174.50	\$14,094.00	\$42,282.00	\$1,243.40	\$14,920.80	\$44,762.40
3.	EL PASO MUSEUM OF ARTS	\$6,661.81	\$79,941.72	\$239,825.16	\$5,334.18	\$64,010.16 BIDDER'S PRICE \$64,010.25	\$192,030.48 BIDDER'S PRICE \$192,030.75	\$11,294.25	\$135,531.00	\$406,593.00
GRAND TOTAL ITEMS 1 THRU 3				\$519,024.24			\$396,393.48 BIDDER'S PRICE \$396,393.75			\$794,535.12

NOTE: This is a Best Value Procurement. Price and other factors shall be evaluated to determine an awardee.
 The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.

APPROVED BY: / s/

DATE: 3/17/16



CITY OF EL PASO BID TABULATION FORM



Project Name: JANITORIAL SERVICES MUSEUM OF HISTORY, MUSEUM OF ARCHEOLOGY AND EL PASO MUSEUM OF ART
Bid Opening Date: FEBRUARY 24, 2016

Solicitation #: 2016-515
Department: MCAD

	ACE GOVERNMENT SERVICES LLC EL PASO, TX	FRANCISCO CORRAL dba EAGLE JANITORIAL SERVICE EL PASO, TX	HELP THE WORLD FOUNDATION EL PASO, TX
<p><u>OPTION TO EXTEND THE TERM OF THE AGREEMENT</u></p> <p>THE CITY AT ITS SOLE DESCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS. THE TERM OF THIS CONTRACT SHAL BE BASED ON ONE OF THE SELECTIONS BELOW AND UNDER THE SAME TERMS AND CONDITIONS. THE CITY MANAGER OR DESIGNEE MAY EXTEND THE OPTION TO EXTEND.</p> <p>BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:</p>			
<p>TWO (2) ADDITIONAL YEARS AT THE SAME UNIT PRICE(S), IF THE OPTION IS EXERCISED PRIOR TO THE EXPIRATION OF THE ORIGINAL TERM OF THE CONTRACT:</p>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<p>NO OPTION OFFERED</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>PAYMENT TERMS:</p>	<p>2% - 10 DAYS NET - 30 DAYS</p>	<p>3% - 20 DAYS NET - 30 DAYS</p>	<p>90% - 10 DAYS 95% - 20 DAYS 100% - 30 DAYS</p>

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APPROVED BY: ___/s/___

DATE: ___3/17/16___



CITY OF EL PASO BID TABULATION FORM



Project Name: JANITORIAL SERVICES MUSEUM OF HISTORY, MUSEUM OF ARCHEOLOGY AND EL PASO MUSEUM OF ART
 Bid Opening Date: FEBRUARY 24, 2016

Solicitation #: 2016-515
 Department: MCAD

		JAKINSKY INTERNATIONAL INC. EL PASO, TX			STAR-CLEAN LLC EL PASO, TX			TOTAL CLEANING SERVICES EL PASO, TX		
ITEM NO.	LOCATION	MONTHLY AMOUNT (CALCULATION TAKEN FROM PART 3)	ESTIMATED ANNUAL AMOUNT (MONTHLY AMOUNT X 12)	3 YEAR TOTAL (ESTIMATED ANNUAL AMOUNT X 3 YEARS)	MONTHLY AMOUNT (CALCULATION TAKEN FROM PART 3)	ESTIMATED ANNUAL AMOUNT (MONTHLY AMOUNT X 12)	3 YEAR TOTAL (ESTIMATED ANNUAL AMOUNT X 3 YEARS)	MONTHLY AMOUNT (CALCULATION TAKEN FROM PART 3)	ESTIMATED ANNUAL AMOUNT (MONTHLY AMOUNT X 12)	3 YEAR TOTAL (ESTIMATED ANNUAL AMOUNT X 3 YEARS)
1.	MUSEUM OF HISTORY	\$6,003.00	\$72,036.00	\$216,108.00	\$3,501.75	\$42,021.00	\$126,063.00	\$4,142.07	\$49,704.84	\$149,114.52
2.	MUSEUM OF ARCHEOLOGY	\$1,566.00	\$18,792.00	\$56,376.00	\$965.20	\$11,582.40 BIDDER'S PRICE \$11,588.40	\$34,747.20 BIDDER'S PRICE \$34,765.20	\$1,080.54	\$12,966.48	\$38,899.44 BIDDER'S PRICE \$466,793.2820
3.	EL PASO MUSEUM OF ARTS	\$7,112.25	\$85,347.00	\$256,041.00	\$4,243.64	\$50,923.68	\$152,771.04	\$4,907.45	\$58,889.40	\$176,668.20
GRAND TOTAL ITEMS 1 THRU 3				\$528,525.00			\$313,581.24 BIDDER'S PRICE \$313,599.24			\$364,682.16 BIDDER'S PRICE \$792,576.00

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APPROVED BY: ___/s/___

DATE: ___3/17/16___



CITY OF EL PASO BID TABULATION FORM



Project Name: JANITORIAL SERVICES MUSEUM OF HISTORY, MUSEUM OF ARCHEOLOGY AND EL PASO MUSEUM OF ART
Bid Opening Date: FEBRUARY 24, 2016

Solicitation #: 2016-515
Department: MCAD

	JAKINSKY INTERNATIONAL INC. EL PASO, TX	STAR-CLEAN LLC EL PASO, TX	TOTAL CLEANING SERVICES EL PASO, TX
<p><u>OPTION TO EXTEND THE TERM OF THE AGREEMENT</u></p> <p>THE CITY AT ITS SOLE DESCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS. THE TERM OF THIS CONTRACT SHALL BE BASED ON ONE OF THE SELECTIONS BELOW AND UNDER THE SAME TERMS AND CONDITIONS. THE CITY MANAGER OR DESIGNEE MAY EXTEND THE OPTION TO EXTEND.</p> <p>BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:</p>			
<p>TWO (2) ADDITIONAL YEARS AT THE SAME UNIT PRICE(S), IF THE OPTION IS EXERCISED PRIOR TO THE EXPIRATION OF THE ORIGINAL TERM OF THE CONTRACT:</p>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<p>NO OPTION OFFERED</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>PAYMENT TERMS:</p>	2% - 10 DAYS 1% - 20 DAYS 0% - 30 DAYS	NET - 30 DAYS	1.5% - 10 DAYS
<p>BIDS SOLICITED: 56 LOCAL BIDS SOLICITED: 46 BIDS RECEIVED: 6 LOCAL BIDS RECEIVED: 6 NO BID: 0</p>			

NOTE: This is a Best Value Procurement. Price and other factors shall be evaluated to determine an awardee.
The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.

APPROVED BY: ___/s/___

DATE: ___3/17/16___

A-ONE JANITORIAL
6303 AIRPORT ROAD
EL PASO, TX 79925

ADEFTO BUILDING & GROUND SVS.
7740 MUSTANG AVENUE
EL PASO, TX 79915

AJ MAINTENANCE SERVICE
8057 BOWEN ROAD
EL PASO, TX 79915-4701

AALCON JANITORIAL SERVICES
2613 WHEELING AVE
EL PASO, TX 79930

ABM JANITORIAL SERVICES
5959 GATEWAY BLVD W
EL PASO, TX 79925

ACME-WESTERN JANITORIAL SERVICE
INC.
2124 MONTANA AVE
EL PASO, TX 79903

ASEO INC.
7235 N. LOOP DR.
EL PASO, TX 79915

RETURN TO SENDER
BROOK VALLEY INV. INC.
PO BOX 316
MERRICK, NY 11566

UNIQUE JANITORIAL SERVICES INC
6617 TARASCAS DRIVE
EL PASO, TX 79912

CCBS BUILDING SERVICE
6940 VILLA HERMOSA DR.
EL PASO, TX 79912

CAREFREE JANITORIAL SERVICE
12264 CHISHOLM PASS DRIVE
EL PASO, TX 79936

RETURN TO SENDER
C & L JANITORIAL SERVICES
1207 N GRAMA STREET
EL PASO, TX 79903

CLEOLA SWEED
12808 TIERRA AVALA
EL PASO, TX 79938

RETURN TO SENDER
CTJ MAINTENANCE
3601 CONFLANS
IRVING, TX 75061

CMC & MAINTENANCE, INC.
4 UNION STREET SUITE 24
BANGOR, ME 04401

HB MANAGEMENT GROUP
ATTN: KEVIN STAYART
7100 BROADWAY, SUITE 6-L
DENVER, CO 80221

D & D PROFESSIONAL SERVICES
9908 BERMUDA AVE
EL PASO, TX 79925

RETURN TO SENDER
REAL CLEAN / RCI
ATTN: KELLI KEENE
523 GARRISON AVE SUITE 900
FORT SMITH, AR 72901

DJ'S JANITORIAL SERVICES
P. O. BOX 370305
EL PASO, TX 79937-0305

D&A BUILDING SERVICES, INC.
321 GEORGIA AVENUE
LONGWOOD, FL 32750

EXCELLENT JANITORIAL
5004 GRECO COURT
EL PASO, TX 79924-2221

EXECUTIVE MAINTENANCE
ATTN: LUIS HERNANDEZ
4305 LOMA DE ORO
EL PASO, TX 79934

G AND L JANITORIAL SERVICE
2036 THUNDER RIDGE DR.
EL PASO, TX 79938

JO CARES JANITORIAL & MAID
SERVICES
1833 PUEBLO NUEVO CIR.
EL PASO, TX 79936

RETURN TO SENDER
J B JANITORIAL SERVICES
3120 GATEWAY EAST
EL PASO, TX 79905

TOTAL CLEANING SERVICES
1026 NAVARRETTE
EL PASO, TX 79907

RETURN TO SENDER
LUCY'S CLEANING SERVICES
304 GRAPHITE
EL PASO, TX 79932

L & J CLEANING SERVICE
2904 SAN DIEGO
P.O. BOX 3461
EL PASO, TX 79930

WORLD TECHNICAL SERVICE, INC.
1603 SOUTH W.W. WHITE ROAD
P.O. BOX 200550
SAN ANTONIO, TX 78220

MODERN ENTERPRISES
10209 SUGARBERRY DR.
EL PASO, TX 79925

MAIDS OF AMERICA
4625 ALABAMA ST.
EL PASO, TX 79930

MAINTENANCE UNLIMITED
4421 TITANIC AVE
EL PASO, TX 79904

MIGHTY CLEAN
11572 BOB MITCHELL DR.
EL PASO, TX 79936

Y & C JANITORIAL SERVICES
3021 E. MISSOURI
EL PASO, TX 79903

MAHEIR JANITORIAL SERVICES
12156 YVONNE RICHARDSON AVENUE
EL PASO, TX 79936

MONARCH BUILDING SERVICES
1001 PENDALE RD.
EL PASO, TX 79907

MARTINEZ JANITORIAL SERVICES
3121 TIERRA RIO ROAD
EL PASO, TX 79938-4483

NATIONAL JANITORIAL SERVICE & SUPPLY
1122 TEXAS AVE
EL PASO, TX 79901

WESTERN JANITORIAL SERVICE INC.
2124 MONTANA
EL PASO, TX 79903

PEREDA'S CLEANING & MAINTENANCE
10316 COMMODORE STREET
EL PASO, TX 79924

TRDI INCORPORATED
11450 ROJAS DR STE D12
EL PASO, TX 79936

PSH PROFESSIONAL CLEANING
SERVICES
11415 ED MERRINS
EL PASO, TX 79936

PJS OF EL PASO, INC.
2110 WYOMING AVE
EL PASO, TX 79903

P & S JANITORIAL SERVICES
12158 VALLEY QUAIL
EL PASO, TX 79936

PROFESSIONAL BUILDING
MAINTENANCE SERVICES
4312 LOMA ALEGRE
EL PASO, TX 79934

PROFESSIONAL JANITORIAL SVCS
2110 WYOMING AVENUE
EL PASO, TX 79903

RETURN TO SENDER
FEDERAL JANITORIAL
14122 W MCDOWELL RD STE. 100
GOODYEAR, AZ 85395

ADVANTAGE GROUP SERVICES
ATTN: DAN RAMOS
390 EMERALD CLOUD
EL PASO, TX 79928

STAR-CLEAN
8120 ROGERS
EL PASO, TX 79907

TEXAS-UBS, INC.
15700 EXPORT PLAZA DR. # G
HOUSTON, TX 77032

KEECLEAN MANAGEMENT INC.
494 BRIDGEPORT AVE. SUITE 180
SHELTON, CT 06484

SPARKLE PROFESSIONAL JANITORIAL
SERVICE
3901 FLAMINGO
EL PASO, TX 79902

SUN CITY CLEANING
4421 TITANIC AVE
EL PASO, TX 79904

SOTELO JANITORIAL SERVICES
5665 BETHVIEW
EL PASO, TX 79932

S&R JANITORIAL SERVICE
707 URANIO PL.
EL PASO, TX 79928

THE EAGLE JANITORIAL SERVICES
2919 AURORA AVENUE
EL PASO, TX 79930