

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Planning and Inspections Department

AGENDA DATE: April 19, 2016 Consent Agenda

CONTACT PERSON: Marilú Alemán, (915) 212-1506,
AlemanMG@elpasotexas.gov

DISTRICT(S) AFFECTED: All

SUBJECT:

A resolution that the City Manager be authorized to execute an Agreement between the City of El Paso and the El Paso Diabetes Association, Inc. for the Diabetes Walk/Run, to provide support by covering certain traffic control, public safety and cleanup costs, the funds which shall be reallocated from those funds originally intended for the Chile Pepper Bicycle Challenge. (All Districts)

BACKGROUND / DISCUSSION:

On November 10, 2015, City Council authorized the City Manager to execute an Agreement between the City of El Paso ("City") and the El Paso Diabetes Association, Inc. ("Event Sponsor"), to provide financial support for a portion of costs related to traffic control and public safety related to the Chile Pepper Bicycle Challenge. The Chile Pepper Bicycle Challenge was rerouted primarily outside of City limits due to construction, and therefore the Event Sponsor was unable to utilize the allotted sponsorship funds.

The Event Sponsor will now host the Diabetes Walk/Run in Downtown El Paso on April 24, 2016 and has presented and justified the municipal purpose to be served through the conduct of the Diabetes Walk/Run, and the City has found that the Diabetes Walk/Run serves an important public purpose and provides a benefit to the City and its citizens.

The allocated amount of Three Thousand and 00/100 Dollars (\$3,000.00) originally intended for the Chile Pepper Bicycle Challenge is still available to be reallocated to the Diabetes Walk/Run hosted by the El Paso Diabetes Association, Inc.

Attachments:

Exhibit A – Approved Resolution

Exhibit B – CSEV15-00060 Chili Pepper Bicycle Challenge Application

Exhibit C – CSEV16-00027 Diabetes Walk/Run Application

PRIOR COUNCIL ACTION:

The FY16 Budget Resolution, approved on August 18, 2015 allocated \$175,000 to the parade event sponsorship program. Subsequently, on November 10, 2015, the City Manager was granted the authority by City Council resolution to enter into agreements with 19 eligible event sponsors for distribution of these funds.

AMOUNT AND SOURCE OF FUNDING:

\$175,000 Community Service Projects, General Fund, Non-Departmental
552000-1000-99999-999

BOARD / COMMISSION ACTION:
N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

Larry F. Nichols, Director
Planning and Inspections Department

RESOLUTION

WHEREAS, on November 10, 2015, City Council authorized the City Manager to execute an Agreement between the City of El Paso (“City”) and the El Paso Diabetes Association (“Event Sponsor”), to provide financial support for a portion of costs related to traffic control and public safety related to the Chile Pepper Bicycle Challenge, and

WHEREAS, the Chile Pepper Bicycle Challenge was rerouted primarily outside of City limits due to construction, and therefore the Event Sponsor was unable to utilize City support granted to it by the City Council; and

WHEREAS, the Event Sponsor will now host the Diabetes Walk/Run in Downtown El Paso on April 24, 2016; and

WHEREAS, the Event Sponsor has presented and justified the municipal purpose to be served through the conduct of the Diabetes Walk/Run, and the City has found that the Diabetes Walk/Run serves an important public purpose and provides a benefit to the City and its citizens; and

WHEREAS, funding originally intended for the Chile Pepper Bicycle Challenge is still available to be reallocated to the Diabetes Walk/Run hosted by the Event Sponsor.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

That the City Manager be authorized to execute an Agreement between the City of El Paso and the Event Sponsor for the Diabetes Walk/Run, as the support of the City constitutes an important public purpose for the benefit of providing recreational, health and community benefits to the City and its Citizens as described within the application; and under the terms of such Agreement, the City will provide support by covering certain traffic control, public safety and cleanup costs, and authorizing budget transfers to the appropriate City departments. The amount of funds provided shall be reallocated from those funds originally intended for the Chile Pepper Bicycle Challenge; reallocation of funds as described herein shall not cause an increase in the total funding allocated in the 2016 Fiscal Year budget for the purpose of providing City financial support to qualifying Events that fulfill a public purpose.

APPROVED this _____ day of _____, 2016.

(Signatures on following page)

THE CITY OF EL PASO

Oscar Leeser
Mayor

ATTEST:

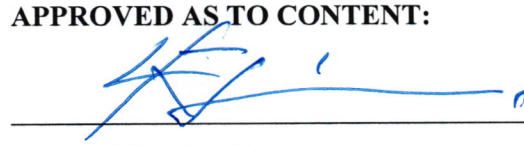
Richarda Duffy Momsen
City Clerk

APPROVED AS TO FORM:



Omar A. De La Rosa
Assistant City Attorney

APPROVED AS TO CONTENT:



Larry F. Nichols, Director
Planning & Inspections Department

RESOLUTION

WHEREAS, the City of El Paso (hereinafter referred to as the “City”) has granted various organizations (hereinafter referred to as “Event Sponsors”) permission to utilize City rights-of-way for events during the 2016 Fiscal Year (hereinafter referred to as “Events”); and

WHEREAS, the Event Sponsors have submitted parade applications and fees, and have qualified for City support under the established criteria for City financial support for the costs related to City services provided to the Events; and

WHEREAS, the City Manager has presented the requests of the Event Sponsors seeking City financial support for a portion of costs related to traffic control and public safety related to each Event in conjunction with the budget process for the 2016 Fiscal Year and City Council has included sufficient funding in the City’s 2016 Fiscal Year budget to reduce the cost of the traffic control, public safety and cleanup costs for the Events; and

WHEREAS, each Event Sponsor has presented and justified the municipal purpose to be served through the conduct of their Event, and the City has found that the Events listed below serve an important public purpose and provide a benefit to the City and its citizens.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

That the City Manager be authorized to execute Agreements between the City of El Paso and the Event Sponsors for the Events, as the support of the City, constitutes an important public purpose for the benefit of providing recreational, health and community benefits to the City and its Citizens as described within each application; and under the terms of each agreement the City will provide support by covering certain traffic control, public safety and cleanup costs, and authorizing budget transfers to the appropriate City departments. The amount of funds provided will not exceed a total of **\$175,000**; said **\$175,000** reflects the funding allocated in the 2016 Fiscal year budget for the following Events:

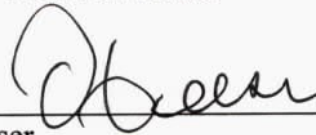
1. Susan G. Komen El Paso (Race for the Cure)
2. City of El Paso District 3 (Welcome Home Vietnam Veterans Parade)
3. United American Veterans Organization of El Paso (Veteran’s Day Parade)

2015 NOV -3 AM 11:40

- 4. El Paso Sun City Pride (Sun City Pride Parade)
- 5. Transmountain Optimist Foundation (NorthEaster Parade)
- 6. El Paso Diabetes Association (Chile Pepper Bicycle Challenge)
- 7. City of El Paso Parks & Recreation Department (Twin Tires Cyclist Freedom Ride)
- 8. Empowerment Center (AIDS Walk El Paso)
- 9. Race El Paso (Mighty Mujer Triathlon)
- 10. El Paso Motorcycle Coalition (Toy Run Parade)
- 11. Sin Fronteras Organizing Project (Cesar Chavez Farm Workers March)
- 12. Special Olympics Texas (Sgt. Ruben Orozco 8K Run)
- 13. El Paso Marathon Foundation (El Paso Marathon)
- 14. Del Norte Lions Club (4th of July People's Parade)
- 15. Rotary Club of West El Paso (Independence Day Parade)
- 16. Inter Club Council of El Paso (Black History Month Parade)
- 17. Sun Bowl Association (Sun Bowl Parade)
- 18. YMCA of El Paso (Turkey Trot)
- 19. City of El Paso Parks & Recreation Department (Celebration of Lights Parade)

APPROVED this 10th day of November, 2015.

THE CITY OF EL PASO

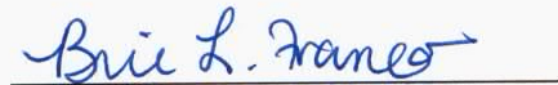


Oscar Leeser
Mayor

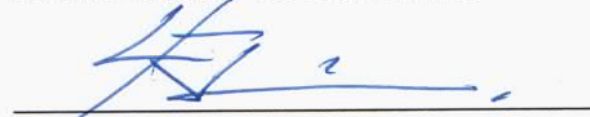
ATTEST:


Richarda Duffy Momsen
City Clerk

APPROVED AS TO FORM:


Brie L. Franco
Assistant City Attorney

APPROVED AS TO CONTENT:


Larry F. Nichols, Director
Planning & Inspections Department



PARADE EVENT SUPPORT PROGRAM Eligibility Application

@EPSpecialEvents
facebook.com/ElPasoSpecialEvents



811 Texas Avenue El Paso, Texas 79901 • (915) 212-1506 [T] • (915) 247-2025 [F] • SpecialEvents@elpasotexas.gov • www.epspecialevents.com

EL PASO IS ALL GOOD.

EVENT INFORMATION & HISTORY

Official Name of Event: <i>Chile Pepper Bicycle Challenge</i>	
Has your organization previously received City Sponsorship through this program: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Has your organization previously been denied City Sponsorship through this program? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
If yes, what was the date of the last event sponsored through this program: <i>5/4/14 - DIABETES WALK/RUN</i>	If yes, list the reason(s) listed for ineligibility:
Additional sources of funding for the event:	
Describe the general purpose of the event: <i>to encourage and promote physical activity as a tool to combat diabetes.</i>	
Describe how the event targets, benefits, or serves the general public aesthetically, artistically, culturally, or to honor those who have served the public:	

ELIGIBILITY QUESTIONNAIRE

Please answer yes or no to the following:	YES	NO
1. The event is a part of a religious ceremony:		<input checked="" type="checkbox"/>
2. The event is a school function:		<input checked="" type="checkbox"/>
3. The event charges an entry fee to participate: <i>If yes, is the entry fee used to generate revenue?</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. The event requires an entry fee to participate: <i>If yes, what is the purpose for the entry fee:</i>		<input checked="" type="checkbox"/>
5. The event is politically oriented towards a specific public opinion, group or person:		<input checked="" type="checkbox"/>
6. The event is discriminatory against a specific public opinion, group or person:		<input checked="" type="checkbox"/>
7. Participation in the event is limited to specific groups or individuals:		<input checked="" type="checkbox"/>
8. The event is for a commercial purpose:		<input checked="" type="checkbox"/>
9. The event is a fundraiser:		<input checked="" type="checkbox"/>
10. The applicant(s) are a for-profit entity:		<input checked="" type="checkbox"/>
11. The applicant(s) accept membership in a discriminatory manner:		<input checked="" type="checkbox"/>
12. The event is a part of a holiday celebration: <i>If yes, please specify the holiday:</i>		<input checked="" type="checkbox"/>

Eligible events must have a public purpose and not be religious, school related, politically oriented, or discriminatory towards or against a specific public opinion, group, or person. Participation must be open to citywide participants. Holiday events must be non-religious, or the applicant(s) must demonstrate the parade is all inclusive as a holiday display, as the term is used in accordance with the law.

EXHIBIT B



SPECIAL EVENT PERMIT APPLICATION

Parades, Temporary Events & Special Privileges

@EPSpecialEvents
facebook.com/ElPasoSpecialEvents



811 Texas Avenue El Paso, Texas 79901 • (915) 212-1506 [T] • (915) 247-2025 [F] • SpecialEvents@elpasotexas.gov • www.epspecialevents.com EL PASO. IT'S ALL GOOD.

Application Type (Office Only): Parades Temporary Event Special Privilege

CASE: CSEV 15 - 00060

1 APPLICANT INFORMATION

Name or Organization: El Paso Diabetes Association, Inc.

Address: 3641 Mattox Street City/State/Zip: El Paso, Texas 79925

Home/Work Phone: (915) 532-6280 Cell: Fax: (915) 598-3732

Email: info@epdiabetes.org

2 CONTACT INFORMATION

Name: El Paso Diabetes Association, Inc. *Honey*

Address: 3641 Mattox Street City/State/Zip: El Paso, Texas 79925

Home/Work Phone: (915) 532-6280 Cell: (915) 256-1171 Fax: (915) 598-3732

Email: hbrutus@epdiabetes.org Preferred Language: English Español

3 EVENT INFORMATION

Official Name of Event: Chile Pepper Bicycle Challenge

Event Type: Parade Procession Run/Walk Bike Race March
Bazaar/Carnival Block Party Celebration Street Dance Street Festival Street Display
Other (Explain):

Purpose of Event: Fundraiser Community/Neighborhood Activity School Activity Religious Activity
Other (Explain):

Target Audience: Children Teens Families 18 and Over 21 and Over

Parades Only: Location Assembly (where do participants start): Grace Gardens

Does the event route or footprint cross or take place near railroad tracks or other railroad property? Yes No
(If yes, please describe below:)

Parade Route or Event Location Description: Grace Gardens to Trans-Mountain Road. Routes attached.

Parades Only: How will parade participants be released? All at Once In waves/groups (describe) Other (describe)

Describe Release: 100 miles at 7 am, 62 miles at 8 am, 40 miles at 9 am, 25 miles at 10 am, and 10 miles at 11 am

What type of entertainment and activities will take place (music, games, etc.): DJ and health exhibitors

Will you be using a park or other park property in conjunction with your event? Yes No

4 EXPECTED ATTENDANCE

	Number		Number
Spectators/Attendees:	1,000	Other (specify):	
Participants/Event Staff/Volunteers:	100		
Vehicles:	1,000	Number of people expected during peak hour:	1,000

5 EXHIBIT B PUBLIC RELATIONS

This information will be released in response to inquiries from the public and may be published online and/or through other media.

Name: Same As Applicant Same As Contact Private Event (skip section) Other:

Phone: (915) 532-6280

Email: hbrutus@epdiabetes.org

Website: www.epdiabetes.org

6 TRAFFIC AND EVENT TIMES

If the event includes multiple dates, please enter the overall dates below and proceed to 6A for the individual date breakdown.

TRAFFIC CONTROL TIME YOU NEED THE STREETS/TRAFFIC MONITORED (include setup and cleanup times)			EVENT TIMES: TIME THAT PARTICIPANTS/ATTENDEES WILL BE PRESENT ON CITY RIGHT-OF-WAY		
<input type="checkbox"/> Multiple Traffic Control Dates			<input type="checkbox"/> Multiple Event Dates		
Traffic Control	Date	Time	Event	Date	Time
START:	9/28/15	7 am	START:	4-24-16	8am
END:	9/28/15	1 pm	END:	4-24-16	12pm

6a MULTIPLE DATE BREAKDOWN

Date	Time Start	Time End	Date	Time Start	Time End

7 ANIMALS

Will your event feature animals? Yes No

**Applicants are required to keep event footprint clean and free of animal excrement during the event.*

Type(s) of Animals:

How will the animals be used during the event?

Will on-site housing be provided?
 Yes No

Describe Housing:

8 AMPLIFICATION USE

Will your event use amplified devices? Yes No (Answer YES if your event will feature loud speakers, microphones or amplified instruments.)

Microphones	Speakers	Amplifiers	Other:
Quantity: 1	Quantity: 3	Quantity: 1	Quantity:
Purpose of Amplification:	<input checked="" type="checkbox"/> Announcements <input type="checkbox"/> Ambience <input type="checkbox"/> Concert <input type="checkbox"/> Advertising <input type="checkbox"/> Provide Services		
Location Description of Amplification Devices:	At Grace Gardens		

**Amplification utilized during the event shall comply with the noise standards set forth in Chapter 9.40 (Noise) and 13.28 (Sound Amplifying Devices) of the El Paso City code. If amplification will be utilized on the stage in San Jacinto Plaza, the stage will need to be reserved—for an additional fee—in conjunction with the Park Use Request.*

9 EVENT CLEANUP

Method of Street/Right-of-Way and Park Cleaning:

Applicant City Cleaning Services Downtown Management District
 3rd Party Professional Services:

On-Site Responsible Party for Cleanup: El Paso Diabetes Association, Inc.

Phone: (915) 532-6280

Cleaning and Sanitation Plan Description: We will have trash bags and volunteers and plan to leave the routes as we found them.

**The El Paso City Code requires applicants to clean the street, sidewalks, parks and other rights-of-way from all event litter and debris. In the event that the areas are not cleaned by the applicants, the City may perform such cleaning at a cost to the applicant. Arrangements may be made in advance to perform the cleaning, at a cost, by requesting the services below.*

EXHIBIT B
 If requested, Removal of trash bags in trash cans.
 Cleaning Services
 Type of cleaning requested:

Removal of trash bags in trash cans.

**In the event that the City is unable to perform the requested street, sidewalk, and right-of-way cleaning services, the Applicant will be notified. Such notices do not relieve the Applicant of obligation under the El Paso City Code to keep the event areas clean of all litter and debris, whether caused by the Applicant, participants, or spectators to the event.*

10 INTERNET ACCESS

The City of El Paso may be able to provide wireless internet access during some events, including a secured connection for event functions (cashiering, communications, etc). If requested, please submit a site plan that indicates the area in which wifi is needed and specify any areas that may need a secured wifi connection.

Is Wireless Internet Access Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Is A Secured Wireless Internet Connection Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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11 ALCOHOL SALES AND CONSUMPTION **Not Applicable for Parade Applications*

Insurance and other provisions may be required when serving, consuming or selling alcohol. All alcohol sales require a TABC License.

Will alcoholic beverages be sold, served or consumed at the event? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>(If no, continue to section 12)</i>	Will alcoholic beverages be sold, served or consumed in a City Park? <input type="checkbox"/> Yes <input type="checkbox"/> No	Will alcoholic beverages be sold, served or consumed on City Right-of-Way? <input type="checkbox"/> Yes <input type="checkbox"/> No
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11a Trade Name of TABC License Applicant: (FOR ALCOHOL SALES ONLY)

12 TRAFFIC CONTROL PLAN **Not Applicable for Parade Applications*

Barricade Company:	<input type="checkbox"/> Alley Affected
Description of Closure: (Street, Lane, Sidewalk, etc.)	

13 POLICE AND SECURITY

Parades Only: Will someone other than the El Paso Police Department conduct traffic enforcement services? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, what office or organization: <i>The office or organization must submit a signed letter on department letterhead indicating that they will be providing traffic enforcement services.</i>
Are you hiring security guards? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Number of Guards:

Security	Company:	
	Contact Person:	
	Address:	City/State/Zip:
	Work Phone:	Cell:

Are you hiring police officers? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Number of Officers:
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Officers	Company:	
	Contact Person:	
	Address:	City/State/Zip:
	Work Phone:	Cell:

14 FIRE AND SAFETY **Not Applicable for Parade Applications*

All temporary fencing, barriers and temporary structures must be detailed on the site plan. A public safety plan, crowd managers and/or fire guard may be required and must be approved by EPFD.

Will temporary fences or barriers be erected? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Will temporary membrane structures be erected (tents, canopies)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Will stages or other structures be erected? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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Description/Purpose of Structure(s):	

EXHIBIT B Quantity and Size of Structure(s):		
How will you supply electrical power to your event:		
Will compressed gasses be used? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	(If Yes) Flame Type: <input type="checkbox"/> Cooking <input type="checkbox"/> Display/Ceremonial	Will the event feature or utilize fireworks/pyrotechnics? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Contractor	Company:	License:
	Contact Person:	
	Address:	City/State/Zip:
	Work Phone:	Cell:
		Email:

14a Will restaurants, bars, clubs or other businesses within the event footprint participate in the event? Yes No **Not Applicable for Parade Applications*
 List participating business(s) below. Attach page if necessary.

Business Name	Contact Name	Address	Phone(s)

15 **PARKING METERS**

All parking meters requested for exclusive use will be bagged at 6am on the start date selected. *Additional fees may apply.*

Do you need Parking Meters within the event footprint to be bagged for exclusive use? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Do you need Parking Meters outside the event footprint to be bagged for exclusive use? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Start date of exclusive use for parking meters:	End date for exclusive use of parking meters:	Total number of days:	
Event Area	Meter Number(s)	From (Street)	To (Street)

16 **FOOD SALES**

Will the event feature food, beverage or merchandise vendors? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Approximate number of food locations:
	Approximate number of beverage locations:
Approximate number of pre-packaged food locations:	Approximate number of exposed food locations:



EXHIBIT B

18

ACKNOWLEDGEMENTS

I understand that at least 50% of the estimate for City Services (excluding Parks), including Police and Cleaning, must be paid a minimum of 48 hours in advance of the event or prior to permit issue, or my event may be cancelled.	_____ HB (Initial)
I understand that any estimate I am provided (excluding Parks) is only an approximation of the actual cost. I will be responsible for paying the full cost of the City Services provided to me, which may be higher than the estimates provided.	_____ HB (Initial)
If requesting City Cleaning Services: I hereby request that the City of El Paso provide the cleaning as indicated above and as the City and its employees deem appropriate. I am obligated under the El Paso City Code to keep event areas clean of all litter and debris, whether caused by myself, participants, or spectators to the event. I agree to pay the City for the costs of such cleaning services when I am billed for such services.	_____ HB (Initial)

Applicant will coordinate with applicable City Departments, state or federal agencies to obtain any necessary permits and approvals required for the proposed event and use of premises, including, but not limited to, sound amplification and the sale of alcoholic beverages.

RELEASE: In consideration of the permit for use of city streets, sidewalks, and other public places, it is understood that the applicant(s) contained herein do hereby release and discharge the City, its respective officers, directors, agents, and employees, jointly and severally, from any and all liability for illness, injuries, and damages that may be suffered which arise out of or result from participation in this event.

ACKNOWLEDGEMENT: I attest that this application is complete and accurate to the best of my knowledge. I understand that any inaccurate or incomplete information provided on this application may delay obtaining the Parade Permit.

El Paso Diabetes Association, Inc.

 Applicant Name

 Signature
 3/30/15

 Date

El Paso Diabetes Association, Inc.

 Contact Name

 Signature
 3/30/15

 Date

OFFICE USE ONLY

RECEIVED

MAR 30 2015

**CITY OF EL PASO
CITY DEVELOPMENT DEPARTMENT**

**CITY OF EL PASO
PAID**

MAR 30 2015

CITY DEVELOPMENT DEPARTMENT

RECEIVED/PAID

Accepted By: Valerie Han

EXHIBIT B



**Chile Pepper Challenge
2015
El Paso Bicycle Club**



Sunday September 27

**Route Map
27 Mile
Start 8:30 AM**

Proceeds Benefit



**Grace Gardens
6701 Westside Dr
El Paso, TX 79932
www.elpasogracedgards.com**

www.elpasobicycleclub.com/cpc

EXHIBIT B

Proceeds Benefit



Chile Pepper Challenge
2015

El Paso Bicycle Club



Sunday September 27
9:00 AM

10 Mile Fun Ride
Route Map

Grace Gardens
6701 Westside Dr
El Paso, TX 79932

www.elpasogracegardens.com

www.elpasobicycleclub.com/cpc

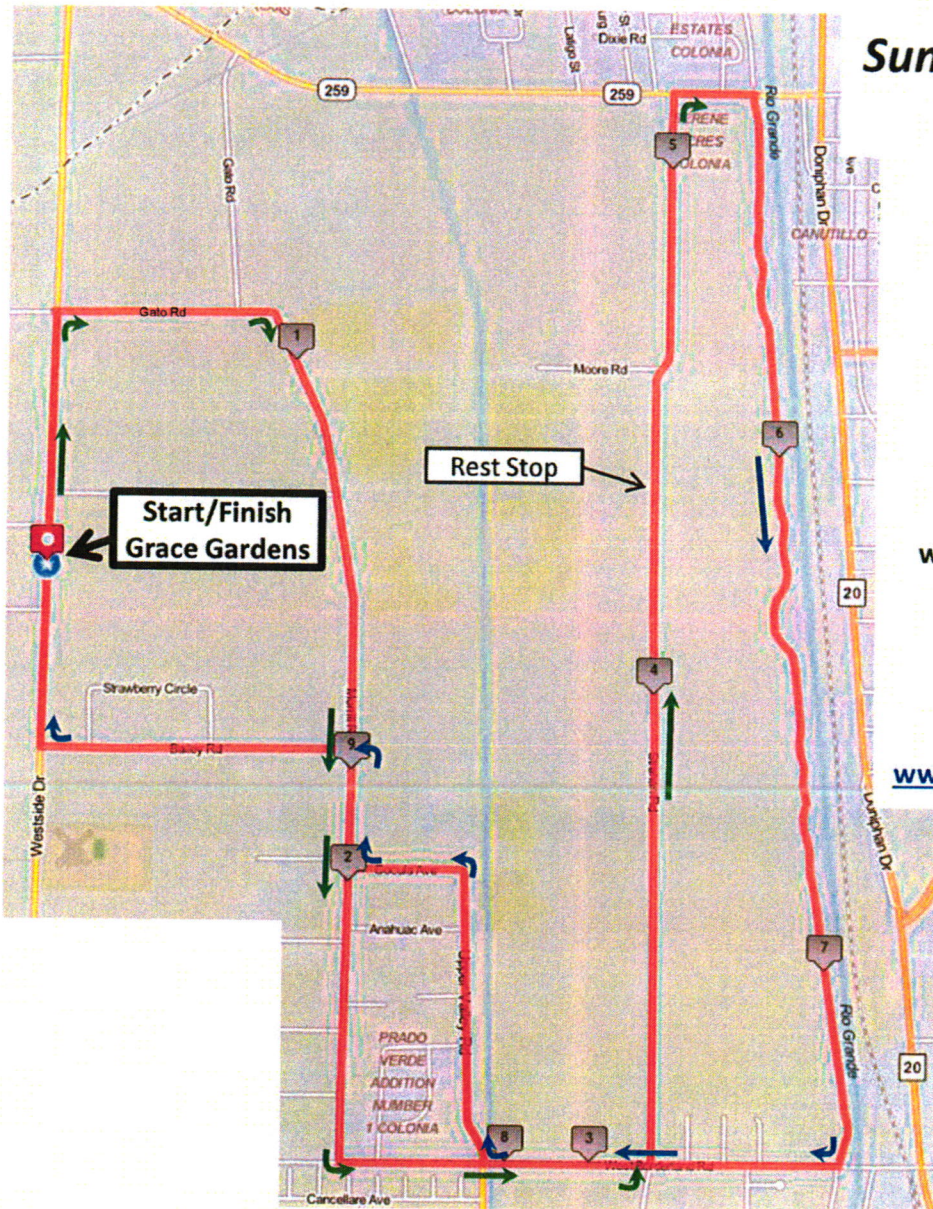


EXHIBIT B



Chile Pepper Challenge 2015
El Paso Bicycle Club



Sunday September 27

Route Map
40 Mile
Start 8:00 AM

Proceeds Benefit



Grace Gardens
6701 Westside Dr
El Paso, TX 79932
www.elpasogracedgards.com

www.elpasobicycleclub.com/cpc

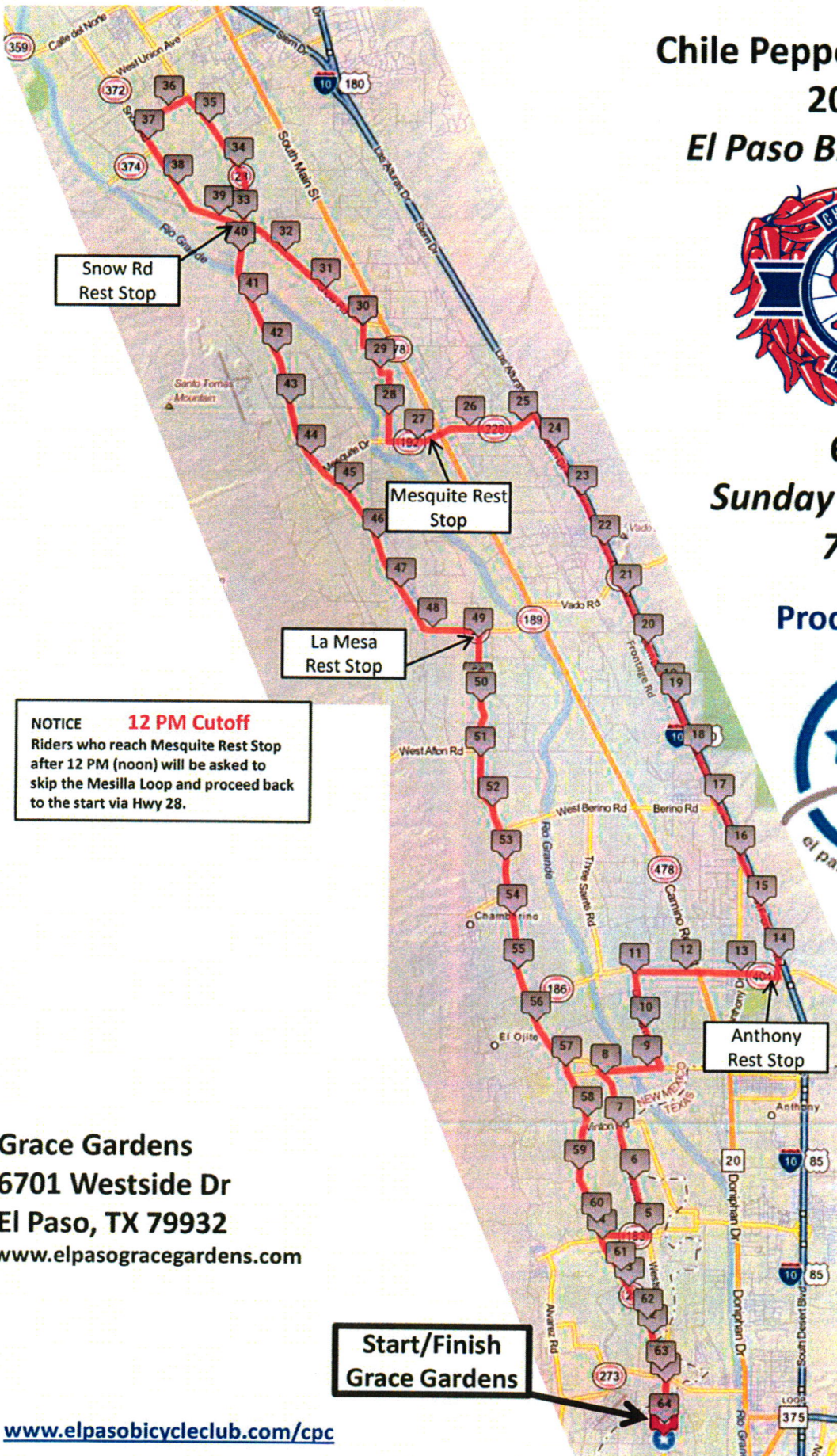
EXHIBIT B

**Chile Pepper Challenge
2015
El Paso Bicycle Club**



**64 Mile
Sunday September 27
7:30 AM**

Proceeds Benefit



Snow Rd Rest Stop

Mesquite Rest Stop

La Mesa Rest Stop

Anthony Rest Stop

NOTICE 12 PM Cutoff
Riders who reach Mesquite Rest Stop after 12 PM (noon) will be asked to skip the Mesilla Loop and proceed back to the start via Hwy 28.

**Grace Gardens
6701 Westside Dr
El Paso, TX 79932
www.elpasogracegardens.com**

**Start/Finish
Grace Gardens**

www.elpasobicycleclub.com/cpc

EXHIBIT B



**Chile Pepper Challenge
2015
El Paso Bicycle Club**



**100 Mile Route Map
Sunday September 27
7:00 AM**

NOTICE: 12PM Cutoff at Mesquite
Century Riders who reach Mesquite Rest Stop after 12 Noon will be asked to skip the Mesilla Loop and proceed back to the start via Hwy 28.

www.elpasobicycleclub.com/cpc

Proceeds Benefit



**Grace Gardens
6701 Westside Dr
El Paso, TX 79932
www.elpasogracedgardens.com**



Planning & Inspections Department

Mayor

Oscar Leeser

City Council

District 1

Ann Morgan Lilly

District 2

Larry Romero

District 3

Emma Acosta

District 4

Carl L. Robinson

District 5

Dr. Michiel R. Noe

District 6

Claudia Ordaz

District 7

Lily Limón

District 8

Cortney C. Niland

City Manager

Tommy Gonzalez



The City Sponsorship Program has a new name: The Parade Event Support Program. In accordance with City of El Paso Municipal Code Section 13.36.050 (E), The Parade Event Support Program is now accepting applications for events from September 1, 2015 to August 31, 2016. This is an invitation to submit a request to The City of El Paso for financial support for City services in conjunction with a parade or public assembly event. The program will provide City services "at no cost or at a further reduced cost to the applicant," 13.36.050 (F).

Organizations may receive City support of a portion or all City fees associated with the event. In order to be granted support, your organization and the event must submit the following:

1. A completed Parade Event Support Program Eligibility Application;
2. A completed Parade Application;
3. A copy of the latest parade participant entry form for the event; and
4. The \$65.60 parade permit application fee.

The application must be received by El Paso Special Events no later than **March 31, 2015**. Incomplete applications or applications received after March 31, 2015 will not be considered for City support. If deemed eligible, you must also provide proof of insurance for the event. Insurance requirements will be included with the written approval notice.

The applicant must be able to demonstrate compliance with all of the criteria listed below. Events that fail to meet the criteria will be deemed ineligible:

- The event must target, benefit, or serve the general public aesthetically, artistically, culturally, or honor those who have served the public.
- The event is not part of a religious ceremony.
- Holiday events must be non-religious, or the applicant must demonstrate that the parade is all inclusive as a holiday display, as the term is used in the law.
- The event is not a school function. The event is not primarily directed to a specific school, nor is it focused on school activities or purposes.
- The event is not politically oriented toward a specific public opinion, group or person, nor does it discriminate against a specific opinion, group, or person.
- The event must allow city-wide participation.
- The applicant does not have the means to pay for the event and has not been able to secure adequate funding from other sources.
- The applicant may not be a for-profit entity, and the event may not be for a commercial purpose.
- The event is not being conducted for the purpose of financially supporting activities that are not of a municipal purpose.
- The event is not a fundraiser.
- Participation in the event is not contingent upon paying an entry fee.
- Organizations or clubs presenting the event for membership must accept membership in a non-discriminatory manner, and in compliance with the law.

If you have any questions or need additional information regarding The Parade Event Support Program, please contact our office at (915) 212-1506 or SpecialEvents@elpasotexas.gov.



Planning & Inspections Department

City 3 | 801 Texas Avenue | El Paso, Texas 79901 | (915) 212-0083

Dedicated to Outstanding Customer Service for a Better Community

EXHIBIT C



PARADE EVENT SUPPORT PROGRAM

Eligibility Application

@EPSpecialEvents
facebook.com/ElPasoSpecialEvents



811 Texas Avenue El Paso, Texas 79901 • (915) 212-1506 [T] • (915) 247-2025 [F] • SpecialEvents@elpasotexas.gov • www.epspecialevents.com EL PASO, TEXAS

EVENT INFORMATION & HISTORY

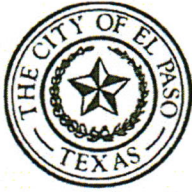
Official Name of Event: <u>DIABETES WALK/RUN</u>	
Has your organization previously received City Sponsorship through this program: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Has your organization previously been denied City Sponsorship through this program? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
If yes, what was the date of the last event sponsored through this program:	If yes, list the reason(s) listed for ineligibility:
<u>Chile Pepper Bicycle Challenge 9/29/2015</u>	
Additional sources of funding for the event:	
Describe the general purpose of the event:	
<u>awareness of diabetes Walk/Run</u>	
Describe how the event targets, benefits, or serves the general public aesthetically, artistically, culturally, or to honor those who have served the public:	
<u>There are many with diabetes or @ high risk in the EP community.</u>	

ELIGIBILITY QUESTIONNAIRE

Please answer yes or no to the following:	YES	NO
1. The event is a part of a religious ceremony:		<input checked="" type="checkbox"/>
2. The event is a school function:		<input checked="" type="checkbox"/>
3. The event charges an entry fee to participate: <i>If yes, is the entry fee used to generate revenue?</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. The event requires an entry fee to participate: <i>If yes, what is the purpose for the entry fee: <u>offset cost of event</u></i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. The event is politically oriented towards a specific public opinion, group or person:		<input checked="" type="checkbox"/>
6. The event is discriminatory against a specific public opinion, group or person:		<input checked="" type="checkbox"/>
7. Participation in the event is limited to specific groups or individuals:		<input checked="" type="checkbox"/>
8. The event is for a commercial purpose:		<input checked="" type="checkbox"/>
9. The event is a fundraiser:		<input checked="" type="checkbox"/>
10. The applicant(s) are a for-profit entity:		<input checked="" type="checkbox"/>
11. The applicant(s) accept membership in a discriminatory manner:		<input checked="" type="checkbox"/>
12. The event is a part of a holiday celebration:		<input checked="" type="checkbox"/>
<i>If yes, please specify the holiday:</i>		

Eligible events must have a public purpose and not be religious, school related, politically oriented, or discriminatory towards or against a specific public opinion, group, or person. Participation must be open to citywide participants. Holiday events must be non-religious, or the applicant(s) must demonstrate the parade is all inclusive as a holiday display, as the term is used in accordance with the law.

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REQUIREMENTS & PROCEDURES Parades



Applications may be submitted by fax, e-mail, postal mail, social media or in-person. **Processing cannot begin until the application fee(s) have been received.** Applicants will be contacted upon receipt of application to be provided a Case Number for payment. For assistance or more information, please contact us at (915) 212-1506, SpecialEvents@elpasotexas.gov or via Twitter or Facebook.

*A fillable electronic version of the Special Event Permit Application is available at www.epspecialevents.com.

REQUIREMENTS					
Description	Important Details				
Complete Application	<ul style="list-style-type: none"> A Special Event Permit for Parades is required for any procession, athletic event, march, demonstration, pageant, race/walk or other similar event taking place on City right-of-way (street, alley or sidewalk). On-time applications must be submitted a minimum of 30 calendar days in advance of the event. Applications cannot be accepted less than 7 calendar days before the event. 				
Application Fee(s)	<ul style="list-style-type: none"> Application and Late Fees are collected at the time of application submission and are NON-REFUNDABLE. Application must be submitted a minimum of 30 calendar days in advance of the event in order to be considered on-time. Applications cannot be accepted less than 7 calendar days before the event. <p style="text-align: center;">FEES</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 80%;">Parade/Public Assembly (30 days prior to the event)</td> <td style="text-align: right;">\$65.60</td> </tr> <tr> <td>Parade/Public Assembly w/ Late Fee (less than 30 days prior to the event)</td> <td style="text-align: right;">\$131.20</td> </tr> </table>	Parade/Public Assembly (30 days prior to the event)	\$65.60	Parade/Public Assembly w/ Late Fee (less than 30 days prior to the event)	\$131.20
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Parade/Public Assembly w/ Late Fee (less than 30 days prior to the event)	\$131.20				
Authorization Notice(s)	<ul style="list-style-type: none"> If the event is applied for, on behalf of, or for any person other than the listed Applicant, a signed written notice from the Applicant authorizing the person(s) applying for the event to do so, shall be included with the application. <i>The notice must be on company letterhead (if applicable).</i> If any portion of the footprint of the event is to be held on private property not resided in or owned by the listed Applicant, the property owner must provide a signed written authorization allowing the event to take place on the property and on the date(s) listed on the application. <i>The letter must be on company letterhead (if applicable).</i> 				
Written Description	<ul style="list-style-type: none"> The application must include a written turn-by-turn description of the route. If the description does not fit on the application, an additional page may be attached. 				
Route Map	<ul style="list-style-type: none"> A map of the route must be attached to the application. The route must be clearly indicated and the cross-streets must be shown as well. 				
Contact	<ul style="list-style-type: none"> Please make all checks payable to: City of El Paso SUBMIT APPLICATION & FEES TO: El Paso Special Events • c/o The One Stop Shop 811 Texas Avenue • El Paso, Texas 79901 (915) 212-1506 [T] • (915) 247-2025 [F] • SpecialEvents@elpasotexas.gov • www.epspecialevents.com 				

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RESTRICTIONS	Parades consisting solely of moving vehicles may not exceed five miles in length. A parade permit shall not be granted for any arterial street, Monday through Friday from 7:00 am to 9:00 am or 4:00 pm to 6:00 pm, except City holidays. No permits shall be granted for areas the City does not hold open for public use. In addition, permits shall not be granted for the following areas: the exclusive use of a park, a city-owned parking lot, or facility such as City Hall, the El Paso Zoo, Cohen Stadium, Civic Center Plaza, improved parkways without sidewalks, or irrigation canal levees. The use of private property or schools shall require the written approval from the property owners or school administrators.																		
FEES	Fees shall be as authorized by City Council resolution. Application and Late Fees are due at the time of application submission. A deposit of half of the estimated amount of all costs for services provided by the City (except for Parks) is due prior to issuance of the parade permit, or a minimum of 48 hours before the event (whichever occurs first). Billing for the remainder of the costs will be invoiced by the City Comptroller within 30 days after the event.																		
POLICE AND TRAFFIC CONTROL	The applicant will be responsible for paying for and providing any required security, barricades, and signs. The barricading and signing shall be manned and comply with provisions set forth in the Texas "Manual of Uniform Traffic Control Devices." The El Paso Police Department will evaluate all applications and determine if officers and police vehicles are needed. Applicants may elect to have services provided by certified peace officers other than EPPD (El Paso County Sheriff's Office, Constables, School District Police). If the traffic control will be provided by peace officers other than EPPD, a letter on departmental letterhead from the agency providing services—indicating that the agency will be providing traffic enforcement for the event—must be submitted with the parade application. The applicant shall be responsible for any and all costs associated with the hiring and use of those peace officers.																		
CLEANING	The applicant shall be responsible for all litter and debris removal, including keeping the route clean and free of animal excrement. Cleaning may be performed by the applicant, or the applicant may hire a 3 rd Party or City Cleaning Services. To make advance arrangements for City Cleaning Services, indicate City Cleaning Services as the cleanup option in the Special Event Permit application.																		
PARKING METERS	Parking meters outside of the event footprint may be rented for exclusive use (delivery trucks, volunteer/staff parking, etc.) at a rate of \$8.25/meter/day + \$30 Administrative Fee. The meters will be bagged at 6AM on the date requested. The bag will be removed at 6AM following the end date requested. Parking meters inside of the event footprint will not be assessed fees, but they will not be bagged.																		
WIRELESS INTERNET	The City may be able to provide access to wireless internet during some events, including a secured connection for event functions such as cashing or communications. Availability will vary depending on location and other factors. Additional fees may apply. If interested, please request the service in Section 10 of the Special Event Permit. Availability will be determined during processing by the City of El Paso Information Technology Department.																		
AMPLIFICATION	<p>Amplification utilized during the event shall comply with the noise standards set forth in Chapter 9.40 (Noise) and 13.28 (Sound Amplifying Devices) of the El Paso City code, which include the following exterior noise standards. Each of the noise limits specified shall be increased by five dB(A) for impulse or simple tone noises consisting of speech or music; provided, however, that if the ambient noise level exceeds the resulting standard, the ambient shall be the standard.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Noise Zone</th> <th style="text-align: center;">Time Interval</th> <th style="text-align: center;">Allowable Exterior Noise Level</th> </tr> </thead> <tbody> <tr> <td rowspan="2" style="text-align: center;">Residential Structures or Properties</td> <td style="text-align: center;">10PM – 7AM</td> <td style="text-align: center;">50 dB(A)</td> </tr> <tr> <td style="text-align: center;">7AM – 10PM</td> <td style="text-align: center;">55 dB(A)</td> </tr> <tr> <td rowspan="2" style="text-align: center;">Commercial Properties</td> <td style="text-align: center;">10PM – 7AM</td> <td style="text-align: center;">60 dB(A)</td> </tr> <tr> <td style="text-align: center;">7AM – 10PM</td> <td style="text-align: center;">65 dB(A)</td> </tr> <tr> <td rowspan="2" style="text-align: center;">Manufacturing or Industrial Properties</td> <td style="text-align: center;">10PM – 7AM</td> <td style="text-align: center;">65 dB(A)</td> </tr> <tr> <td style="text-align: center;">7AM – 10PM</td> <td style="text-align: center;">70 dB(A)</td> </tr> </tbody> </table>	Noise Zone	Time Interval	Allowable Exterior Noise Level	Residential Structures or Properties	10PM – 7AM	50 dB(A)	7AM – 10PM	55 dB(A)	Commercial Properties	10PM – 7AM	60 dB(A)	7AM – 10PM	65 dB(A)	Manufacturing or Industrial Properties	10PM – 7AM	65 dB(A)	7AM – 10PM	70 dB(A)
Noise Zone	Time Interval	Allowable Exterior Noise Level																	
Residential Structures or Properties	10PM – 7AM	50 dB(A)																	
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	7AM – 10PM	65 dB(A)																	
Manufacturing or Industrial Properties	10PM – 7AM	65 dB(A)																	
	7AM – 10PM	70 dB(A)																	
STATE HIGHWAYS	If the parade is located on a State or Federal Highway, the written approval from the appropriate governmental agency is required for the event, in addition to the approval by the City of El Paso. The use of IH-10, US-54, and Loop 375 is prohibited. Events lasting longer than 4 hours on State right-of-way will require insurance.																		
INSURANCE	Insurance is not required unless using State right-of-way for longer than 4 hours. If insurance is required, the following coverage must be met and the City of El Paso must be listed as an <i>Additional Insured</i> on the certificate of insurance: \$1,000,000 General Commercial Liability for personal injury/death per occurrence, \$1,000,000 General Aggregate AND \$1,000,000 Property Damage.																		
CANCELLATIONS	Cancellations must be submitted to the City of El Paso IN WRITING (fax, email, social media or in-person) a minimum of 24 hours prior to the start date and time of the event. Deposits and applicable permit fees will be refunded. A \$30 administrative fee will apply.																		

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SPECIAL EVENT PERMIT APPLICATION

Parades, Temporary Events & Special Privileges

811 Texas Avenue El Paso, Texas 79901 • (915) 212-1506 [T] • (915) 247-2025 [F] • SpecialEvents@elpasotexas.gov • www.epspecialevents.com

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Application Type (Office Only): Parades Temporary Event Special Privilege

CASE: CSEV 16-00027

1 APPLICANT INFORMATION

Name or Organization: EL PASO DIABETES ASSOCIATION, INC (EPDA)
 Address: 3641 MATTOX STREET City/State/Zip: EL PASO / TEXAS / 79925
 Home/Work Phone: (915) 532-6280 Cell: (915) 478-5663 Fax: (915) 598-3732
 Email: hbrutus@epdiabetes.org

2 CONTACT INFORMATION

Name: HENRY BRUTUS
 Address: 3641 MATTOX STREET City/State/Zip: EL PASO / TX / 79925
 Home/Work Phone: (915) 532-6280 Cell: (915) 478-5663 Fax: (915) 598-3732
 Email: hbrutus@epdiabetes.org Preferred Language: English Español

3 EVENT INFORMATION

Official Name of Event: DIABETES WALK / RUN
 Event Type: Parade Procession Run/Walk Bike Race March
 Bazaar/Carnival Block Party Celebration Street Dance Street Festival Street Display
 Other (Explain):

Purpose of Event: Fundraiser Community/Neighborhood Activity School Activity Religious Activity
 Other (Explain):

Target Audience: Children Teens Families 18 and Over 21 and Over

Parades Only: Location Assembly (where do participants start): 500 Western Court
 EL, TEXAS
 Does the event route or footprint cross or take place near railroad tracks or other railroad property? Yes No
 (If yes, please describe below:)

Parade Route or Event Location Description: SR: W. San Antonio, Lt. Santa Fe, Lt. Yandell, Lt. Missouri, Lt. Los Angeles, Lt. Mundy, rt. Fewell, rt. Upson, Lt. Fewell, rt. Yandell, rt. Missouri, Lt. Durango, rt. San Antonio, rt. Western;
 1 mile: W. San Antonio, rt. El Paso, Lt. Overland, Lt. S. Mesa, Lt. S. San Antonio, Lt. S. El Paso, rt. W. San Antonio, rt. Western

Parades Only: How will parade participants be released? All at Once In waves/groups (describe) Other (describe)

Describe Release: line up at start line - go

What type of entertainment and activities will take place (music, games, etc.)? N/A

Will you be using a park or other park property in conjunction with your event? Yes No

4 EXPECTED ATTENDANCE

	Number		Number
Spectators/Attendees:	100	Other (specify):	0
Participants/Event Staff/Volunteers:	1000		
Vehicles:	0	Number of people expected during peak hour:	1,100

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PUBLIC RELATIONS

5 This information will be released in response to inquiries from the public and may be published online and/or through other media.

Name: Same As Applicant Same As Contact Private Event (skip section) Other:

Phone: _____ Email: _____

Website: _____

TRAFFIC AND EVENT TIMES

If the event includes multiple dates, please enter the overall dates below and proceed to 6A for the individual date breakdown.

TRAFFIC CONTROL TIME YOU NEED THE STREETS/TRAFFIC MONITORED (include setup and cleanup times)			EVENT TIMES: TIME THAT PARTICIPANTS/ATTENDEES WILL BE PRESENT ON CITY RIGHT-OF-WAY		
<input type="checkbox"/> Multiple Traffic Control Dates			<input type="checkbox"/> Multiple Event Dates		
Traffic Control	Date	Time	Event	Date	Time
START:	4/24/2016	8:00 AM	START:	4/24/2016	8:00 AM
END:	4/24/2016	9:00 AM	END:	4/24/2016	9:00 AM

MULTIPLE DATE BREAKDOWN

Date	Time Start	Time End	Date	Time Start	Time End

ANIMALS

7 Will your event feature animals? Yes No **Applicants are required to keep event footprint clean and free of animal excrement during the event.*

Type(s) of Animals: _____

How will the animals be used during the event? _____

Will on-site housing be provided? Yes No Describe Housing: _____

AMPLIFICATION USE

8 Will your event use amplified devices? Yes No (Answer YES if your event will feature loud speakers, microphones or amplified instruments.)

Microphones	Speakers	Amplifiers	Other: _____
Quantity: _____	Quantity: _____	Quantity: _____	Quantity: _____
Purpose of Amplification:	<input type="checkbox"/> Announcements <input type="checkbox"/> Ambience <input type="checkbox"/> Concert <input type="checkbox"/> Advertising <input type="checkbox"/> Provide Services		
Location Description of Amplification Devices:	_____		
*Amplification utilized during the event shall comply with the noise standards set forth in Chapter 9.40 (Noise) and 13.28 (Sound Amplifying Devices) of the El Paso City code. If amplification will be utilized on the stage in San Jacinto Plaza, the stage will need to be reserved—for an additional fee—in conjunction with the Park Use Request.			

EVENT CLEANUP

9 Method of Street/Right-of-Way and Park Cleaning: Applicant City Cleaning Services Downtown Management District

3rd Party Professional Services: _____

On-Site Responsible Party for Cleanup: _____

Phone: _____ Cleaning and Sanitation Plan Description: _____

**The El Paso City Code requires applicants to clean the street, sidewalks, parks and other rights-of-way from all event litter and debris. In the event that the areas are not cleaned by the applicants, the City may perform such cleaning at a cost to the applicant. Arrangements may be made in advance to perform the cleaning, at a cost, by requesting the services below.*

If requesting City Cleaning Services Type of cleaning requested:	

**In the event that the City is unable to perform the requested street, sidewalk, and right-of-way cleaning services, the Applicant will be notified. Such notices do not relieve the Applicant of obligation under the El Paso City Code to keep the event areas clean of all litter and debris, whether caused by the Applicant, participants, or spectators to the event.*

10 INTERNET ACCESS

The City of El Paso may be able to provide wireless internet access during some events, including a secured connection for event functions (cashiering, communications, etc). If requested, please submit a site plan that indicates the area in which wifi is needed and specify any areas that may need a secured wifi connection.

Is Wireless Internet Access Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Is A Secured Wireless Internet Connection Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
--	--

11 ALCOHOL SALES AND CONSUMPTION *Not Applicable for Parade Applications

Insurance and other provisions may be required when serving, consuming or selling alcohol. All alcohol sales require a TABC License.

Will alcoholic beverages be sold, served or consumed at the event? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (If no, continue to section 12)	Will alcoholic beverages be sold, served or consumed in a City Park? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Will alcoholic beverages be sold, served or consumed on City Right-of-Way? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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11a Trade Name of TABC License Applicant:
(FOR ALCOHOL SALES ONLY)

12 TRAFFIC CONTROL PLAN *Not Applicable for Parade Applications

Barricade Company:	<input type="checkbox"/> Alley Affected
Description of Closure: (Street, Lane, Sidewalk, etc.)	

13 POLICE AND SECURITY

Parades Only: Will someone other than the El Paso Police Department conduct traffic enforcement services? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, what office or organization: <i>The office or organization must submit a signed letter on department letterhead indicating that they will be providing traffic enforcement services.</i>

Are you hiring security guards? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Number of Guards:
--	-------------------

Security	Company:	
	Contact Person:	
	Address:	City/State/Zip:
	Work Phone:	Cell:

Are you hiring police officers? <input type="checkbox"/> Yes <input type="checkbox"/> No	Number of Officers:
---	---------------------

Officers	Company:	
	Contact Person:	
	Address:	City/State/Zip:
	Work Phone:	Cell:

14 FIRE AND SAFETY *Not Applicable for Parade Applications

All temporary fencing, barriers and temporary structures must be detailed on the site plan. A public safety plan, crowd managers and/or fire guard may be required and must be approved by EPFD.

Will temporary fences or barriers be erected? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Will temporary membrane structures be erected (tents, canopies)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Will stages or other structures be erected? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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Description/Purpose of Structure(s):	

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Quantity and Size of Structure(s):		
How will you supply electrical power to your event:		
Will compressed gasses be used? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	(If Yes) Flame Type: <input type="checkbox"/> Cooking <input type="checkbox"/> Display/Ceremonial	Will the event feature or utilize fireworks/pyrotechnics? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Contractor	Company:		License:
	Contact Person:		
	Address:	City/State/Zip:	
	Work Phone:	Cell:	Email:

14a Will restaurants, bars, clubs or other businesses within the event footprint participate in the event? Yes No **Not Applicable for Parade Applications*
List participating business(s) below. Attach page if necessary.

Business Name	Contact Name	Address	Phone(s)

15 **PARKING METERS**

All parking meters requested for exclusive use will be bagged at 6am on the start date selected. *Additional fees may apply.*

Do you need Parking Meters within the event footprint to be bagged for exclusive use? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Do you need Parking Meters outside the event footprint to be bagged for exclusive use? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
---	--

Start date of exclusive use for parking meters:	End date for exclusive use of parking meters:	Total number of days:
Event Area	Meter Number(s)	From (Street) To (Street)

16 **FOOD SALES**

Will the event feature food, beverage or merchandise vendors? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Approximate number of food locations:
	Approximate number of beverage locations:
Approximate number of pre-packaged food locations:	Approximate number of exposed food locations:



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ACKNOWLEDGEMENTS

I understand that at least 50% of the estimate for City Services (excluding Parks), including Police and Cleaning, must be paid a minimum of 48 hours in advance of the event or prior to permit issue, or my event may be cancelled.	<u>HB</u> (Initial)
I understand that any estimate I am provided (excluding Parks) is only an approximation of the actual cost. I will be responsible for paying the full cost of the City Services provided to me, which may be higher than the estimates provided.	<u>HB</u> (Initial)
If requesting City Cleaning Services: I hereby request that the City of El Paso provide the cleaning as indicated above and as the City and its employees deem appropriate. I am obligated under the El Paso City Code to keep event areas clean of all litter and debris, whether caused by myself, participants, or spectators to the event. I agree to pay the City for the costs of such cleaning services when I am billed for such services.	<u>HB</u> (Initial)

Applicant will coordinate with applicable City Departments, state or federal agencies to obtain any necessary permits and approvals required for the proposed event and use of premises, including, but not limited to, sound amplification and the sale of alcoholic beverages.

RELEASE: In consideration of the permit for use of city streets, sidewalks, and other public places, it is understood that the applicant(s) contained herein do hereby release and discharge the City, its respective officers, directors, agents, and employees, jointly and severally, from any and all liability for illness, injuries, and damages that may be suffered which arise out of or result from participation in this event.

ACKNOWLEDGEMENT: I attest that this application is complete and accurate to the best of my knowledge. I understand that any inaccurate or incomplete information provided on this application may delay obtaining the Parade Permit.

<u>EL PASO DIABETES ASSOCIATION</u>	<u>HENRY BOWERS</u>
Applicant Name	Contact Name
<u>[Signature]</u>	<u>[Signature]</u>
Signature	Signature
<u>3/30/2016</u>	<u>3/30/2016</u>
Date	Date

OFFICE USE ONLY

RECEIVED

MAR 30 2016

CITY OF EL PASO
CITY DEVELOPMENT DEPARTMENT

CITY OF EL PASO

PAID

MAR 30 2016

CITY DEVELOPMENT DEPARTMENT

RECEIVED/PAID

Accepted By: Valeri Hernandez
Marilu Aleman.

