

DEE MARGO
MAYOR



CITY COUNCIL
PETER SVARZBEIN, DISTRICT 1
ALEXSANDRA ANNELLO, DISTRICT 2
CASSANDRA HERNANDEZ, DISTRICT 3
SAM MORGAN, DISTRICT 4
ISABEL SALCIDO, DISTRICT 5
CLAUDIA ORDAZ PEREZ, DISTRICT 6
HENRY RIVERA, DISTRICT 7
CISSY LIZARRAGA, DISTRICT 8

TOMMY GONZALEZ
CITY MANAGER

**AGENDA REVIEW MINUTES
MAIN CONFERENCE ROOM
CITY HALL, 300 N. CAMPBELL
April 15, 2019
9:00 A.M.**

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The City Council met at the above place and date. Meeting was called to order at 9:05 a.m. Mayor Dee Margo present and presiding and the following Council Members answered roll call: Peter Svarzbein, Alexsandra Annello, Cassandra Hernandez, Sam Morgan, Isabel Salcido, Claudia Ordaz Perez, and Cissy Lizarraga. Henry Rivera requested to be excused.

The agenda items for the Regular City Council of April 16, 2019 were reviewed.

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3.1. CONSENT AGENDA – RESOLUTIONS

A Resolution to authorize the City Manager to sign a Southern Industrial Park Site Lease between the City of El Paso ("Lessor") and The Croucher Family Ltd. Partnership ("Lessee") for all of Lots 7, Block 7, El Paso International Airport Tracts, Unit 2, City of El Paso, El Paso County, Texas municipally known and numbered as 7505 Lockheed, El Paso, Texas.

The lease term is 40 years with 1 ten-year option. The site is 30,825 square feet at \$0.52 per square feet and the annual rental rate is \$16,029.00. The previous rate per square feet was \$0.1672; the current annual rental rate is an increase of \$10,875.06.

Mayor Margo commented.

Mr. Jeff Schultes, Assistant Director of Aviation, commented.

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4.1. CONSENT AGENDA – RESOLUTIONS

Approve budget transfer to increase the FY2019 Confiscated Funds and appropriations as follows: State Confiscated Funds Budget by \$794,158; Federal Confiscated Funds Budget by \$351,242; and Treasury Confiscated Funds Budget by \$38,655.

BACKGROUND / DISCUSSION:

Funds are received through awards made by the Asset Forfeiture Program and must be used to further law enforcement activities. The proposed FY 2019 Confiscated Funds Budget will allow the Police Department to purchase public safety equipment, provide training to employees, and fund substance abuse and prevention programs. The major planned purchases are detailed in the attached document.

Mayor Margo questioned the following City staff member:

- Ms. Isaura Valdez, Police Department Administrative Services Manager

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6.1. CONSENT AGENDA – RESOLUTIONS

That the Purchasing and Strategic Sourcing Director is authorized to notify Magdalena V. Heredia that the City is terminating Contract No. 2017-1409 Sports Officials Part II, Group III and IV for default effective

April 16, 2019, pursuant to the provisions and requirements of Part 4, Section 8B of the Contract, due to contractor's failure to perform under the Contract.

Mayor Margo commented.

Representative Lizarraga questioned the following City staff members:

- Ms. Paula Salas, Purchasing Agent
- Mr. Bruce Collins, Purchasing and Strategic Sourcing Director

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6.4. CONSENT AGENDA – RESOLUTIONS

A Resolution amending the All Abilities Playground Plan and expenditure of Modular Playground Equipment funds earmarked for that purpose, to allow for funding \$200,000 towards the installation of play equipment at Thunderbird Playground, located at Jan Sumrall Memorial Trailhead.

City Manager Tommy Gonzalez commented.

Representative Hernandez questioned the following City staff member:

- Mr. Tracy Novak, Parks and Recreation Director

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7.1. CONSENT AGENDA – RESOLUTIONS

That the City Manager be authorized to sign a Local Transportation Project Advance Funding Agreement by and between the City of El Paso and the State of Texas, acting by and through the Texas Department of Transportation, for the Bicycle Connectivity Phase II Project for the design and construction of bicycle facilities citywide to include the following: buffered bicycle lanes, conventional bicycle lanes, bicycle boulevards, shared lane markings and protected bicycle lanes, for an estimated total project cost of \$1,899,592.00, with an estimated City participation of \$363,216.00, and that the authority granted to the City Manager on August 7, 2018 to sign a Local Transportation Project Advance Funding Agreement by and between the City of El Paso and the State of Texas, acting by and through the Texas Department of Transportation, for the Bicycle Connectivity Phase II Project is hereby null and void.

Mayor Margo questioned the following City staff member:

- Mr. Sam Rodriguez, City Engineer

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7.2. CONSENT AGENDA – RESOLUTIONS

That the City Manager is authorized to sign an Operating and Maintenance Agreement by and between the City and the Greater El Paso Chamber of Commerce Foundation for the operating and maintenance of the Star on the Mountain from May 1, 2019 to April 30, 2024 for the program services in the amount not to exceed \$12,000 per year. Operating and Maintenance costs will be reimbursed in an amount not to exceed \$50,000 per year.

Mayor Margo and Representatives Svarzbein, Annello, Hernandez, and Lizarraga questioned the following City staff members:

- Mr. Rene Barraza, Streets and Maintenance Business and Finance Manager
- Mr. Tommy Gonzalez, City Manager

- Ms. Dionne Mack, Deputy City Manager
- Mr. Robert Cortinas, Chief Financial Officer

8.1. CONSENT AGENDA – RESOLUTIONS

A Resolution to: (1) approve the assumption by Jesse Prentice Loftin Jr. of a HOME Financial Terms Contract loan between the City of El Paso and Jose De La Rosa and Antonia De La Rosa dated July 2, 2002, assumed by Project Vida Community Development Corporation through an Assumption Agreement dated January 24, 2017; (2) approve the funding commitment in the amount of \$65,000 for the rehabilitation of four multi-family units located at 6806 Alameda Avenue by Jesse Prentice Loftin Jr; (3) approve the release of the obligations under the HOME Financial Terms Contract assumed by Jesse Prentice Loftin Jr; and (4) authorize the City Manager to execute all documents necessary to complete the transaction.

Mayor Margo questioned the following City staff members:

- Mr. Art Rubio, Community and Human Development Housing Manager
- Ms. Karla Nieman, City Attorney

17.1. CONSENT AGENDA – REQUEST FOR PROPOSAL

Request that the Director of Purchasing and Strategic Sourcing be authorized to issue a change order to ZOLL Medical Corporation referencing Contract 2018-792R 12-Lead Field Cardiac Monitors Defibrillators. This change order is to increase the contract by \$254,191.25 for a total amount not to exceed \$1,270,956.25. The change order will cover expenses to purchase additional defibrillators and accessories for the Fire Department during the next three years.

Department:	Fire
Award to:	ZOLL Medical Corporation Chelmsford, MA
Total Estimated Award:	\$254,191.25
Account No.:	322 – 22090 – 531120 - 1000 – P2217
Funding Source:	General Fund – Clinical Medical Supplies
Districts:	All

This is a change order for a Request for Proposal, service contract.

Mayor Margo questioned the following City Staff members:

- Mr. Manuel Hernandez, Procurement Analyst
- Fire Chief Mario D’Agostino

ITEMS 19.1 THROUGH 19.3 WERE REVIEWED TOGETHER

19.1. REGULAR AGENDA – FIRST READING OF ORDINANCES

An Ordinance granting a franchise for Dominion Ambulance, LLC to operate a non-emergency ambulance transfer service.

19.2. REGULAR AGENDA – FIRST READING OF ORDINANCES

An Ordinance granting a franchise for Elite Medical Transport of Texas, LLC to operate a non-emergency ambulance transfer service.

19.3. REGULAR AGENDA – FIRST READING OF ORDINANCES

An Ordinance granting a franchise for Life Ambulance Service, Inc. to operate a non-emergency ambulance transfer service.

Mayor Margo questioned the following City staff member:

- Fire Chief Mario D’Agostino

22.1. REGULAR AGENDA – OTHER BUSINESS

Report on award of \$500,000 from PetCo Foundation for the City's Department of Animal Services Development of the CATZ (Cats at the Zoo) café and catio and adoption center.

Mayor Margo, Mr. Tommy Gonzalez, City Manager, and Ms. Paula Powell, Animal Services Director, commented.

24.1. REGULAR AGENDA – OTHER BIDS, CONTRACTS, PROCUREMENTS

Discussion and action on a request that the Director of Purchasing and Strategic Sourcing Department be authorized to issue purchase order to Accela Inc., the creator and sole provider of the Accela Software System for licensing, permits and code enforcement, with the stipulation that the vendor provides an updated sole source letter and affidavit each year. This purchase is for license and services of this software in the estimated amount of \$362,523.00, for FY19 and FY20.

Contract Variance:

The difference in cost, based on the comparison from previous contract, is as follows: Annual decrease of 26.29%, resulting in savings of \$129,303.82.

Department:	Information Technology
Award to:	Accela Inc. San Ramon, CA
Initial Term:	16 months
Total Estimated Award:	\$362,523.00
Account No.:	999-1000-15240-P1506-522020
Funding Source:	General Fund – Data Processing Services Contracts
Districts:	All
Reference No.:	2019-985

This is a Sole Source, service contract.

Additionally, it is requested that the City Attorney's Office review and that the City Manager be authorized to execute any related contract documents and agreements necessary to effectuate this award.

Mayor Margo questioned the following City staff members:

- Ms. Paula Salas, Purchasing Agent

- Mr. Enrique Martinez, Information Technology Services Director

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27.1. REGULAR AGENDA – OTHER BUSINESS

Discussion and action on the approval of the Department of Aviation’s, El Paso International Airport (EPIA), amended five-year capital improvement plan (FY2019 through FY2023) in the estimated total projects cost amount of \$107,896,488, and to authorize the City Manager to make all necessary budget transfers prior to the execution of the projects.

Representative Hernandez questioned the following City staff member:

- Mr. Terry Sharpe, Aviation Assistant Director

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Motion made by Representative Lizarraga, seconded by Representative Morgan and unanimously carried to **ADJOURN** this meeting at 9:34 a.m.

ABSENT: Representative Rivera

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APPROVED AS TO CONTENT:

Laura D. Prine, City Clerk