

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Community and Human Development

AGENDA DATE: Introduction: April 17, 2018
Public Hearing: May 1, 2018

CONTACT PERSON: Nicole M. Ferrini, Director, 212-0138
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Sandra Pellegrini, Fair Housing & Relocation Officer, 212-0139
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DISTRICT: All

SUBJECT:

An Ordinance amending Ordinance No. 013629 which created the Fair Housing Task Force to extend the membership terms to three years; to allow for the appointment of alternate members, and to eliminate the appointment of ex-officio members.

BACKGROUND / DISCUSSION:

On April 28, 1998, City Council approved Ordinance 013629 (Exhibit A), which created the Fair Housing Task force. The Ordinance set the composition of the Task Force members to include nine regular members and up to nine ex-officio members to review the Analysis of Impediments to Fair Housing Choice and develop a city-wide strategy to address those impediments.

The Fair Housing Task Force is now recommending that City Council amend the Fair Housing Task Force Ordinance by increasing the term of service from two years to three years, allow for the appointment of alternate members, eliminate the appointment of ex-officio members and make recommendations to the City Council on changes to policies and ordinances.

PRIOR COUNCIL ACTION:

April 28, 1998 City Council created the Fair Housing Task Force by Ordinance No. 013629 (Exhibit A).

AMOUNT AND SOURCE OF FUNDING:

N/A

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD: _____

Nicole M. Ferrini, Director

Information copy to appropriate Deputy City Manager

ORDINANCE NO. _____

AN ORDINANCE AMENDING ORDINANCE NO. 013629 WHICH CREATED THE FAIR HOUSING TASK FORCE TO EXTEND THE MEMBERSHIP TERMS TO THREE YEARS; TO ALLOW FOR THE APPOINTMENT OF ALTERNATE MEMBERS, AND TO ELIMINATE THE APPOINTMENT OF EX-OFFICIO MEMBERS

WHEREAS, a Fair Housing Task Force was created on April 28, 1998 by City Council Ordinance 013629 to review the Analysis of Impediments to Fair Housing Choice in the City of El Paso and to develop a city-wide strategy to address those impediments; and

WHEREAS, Task Force members have recommended an amendment to the composition of the Task Force to consist of nine regular and nine alternate members, and to eliminate the appointment of ex-officio members; and

WHEREAS, Task Force members have recommended an increase to Task Force member's terms of service from two (2) to three (3) years; and

WHEREAS: The City Council of the City of El Paso after a public hearing in which the recommendations made by the Fair Housing Task Force were reviewed and found that the proposed changes are necessary and in the best interest of the citizens of the City of El Paso in order to further promote Fair Housing.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EL PASO THAT ORDINANCE NO. 013629 WHICH CREATED THE FAIR HOUSING TASK FORCE ORDINANCE IS AMENDED IN ITS ENTIRETY TO READ AS FOLLOWS:

SECTION 1: The purpose of the Task Force

The purpose of the Task Force is to review on an annual basis, the current Analysis of Impediments to Fair Housing Choice in the City of El Paso, as prepared by the Department of Community and Human Development, to identify any additional impediments, to develop a city-wide strategy to address the impediments and to make an annual report to City Council of the Task Force's recommendations and findings. A copy of the report presented to the City Council will be sent to groups and agencies involved in Fair Housing issues.

SECTION 2: Fair Housing Task Force Composition Nine Regular and Nine Alternate Members.

There shall be a Fair Housing Task Force consisting of nine (9) members and nine (9) alternates. The Mayor and City Council will appoint the nine members and alternates. The alternate members shall sit in the absence of regular members when requested to do so by the chair. The first alternate

ORDINANCE NO. _____

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Fair Housing Task Force

KMN

selected to replace an absent regular member shall be the alternate nominated by the same city council representative, or the mayor, who nominated the absent regular member. If both the member and alternate nominated by that city council representative or the mayor are absent, any other alternate may be selected.

All persons appointed to the board shall have the following experience, training or interests in the following areas:

- (1) Matters relating to fair housing;
- (2) Law enforcement/judicial system;
- (3) Non-profit housing organization within the community;
- (4) Advocacy for the disabled within the community;
- (5) Advocacy for human/civil rights within the community;
- (6) Banking industry;
- (7) Insurance industry;
- (8) Real estate professionals;
- (9) Matters relating to Education in the community;
- (10) Up to two (2) members chosen based on their interest in community affairs.

SECTION 3: Term of service for Fair Housing Task Force members.

Current members of this board will continue to serve until the expiration of their terms, which are terms of two (2) years. All members appointed after the effective date of this ordinance shall serve for a term of three (3) years. The member shall continue to serve until a successor is appointed and qualified, or until thirty (30) days have passed following the expiration of the term, whichever event occurs first.

SECTION 4: Removal of Task Force members.

When a member has three (3) or more unexcused absences in a calendar year the chair, vice-chair or secretary of the board or committee shall report this fact to the Mayor or City Council so that consideration may be given to removal of such member.

SECTION 5: Adoption of Rules and Regulations

The Task Force may adopt such Rules and Regulations as are necessary for the conduct of their meetings and may form sub-committees as needed to accomplish their duties. The Fair Housing Officer of the City's Department of Community and Human Development shall serve as the Secretary of the Task Force and shall keep a record of the transactions of the Task Force, a record of all meetings and perform related administrative functions needed by the Task Force.

SECTION 6: Duties of the Fair Task Force

The Task Force shall perform the following duties:

- a. Act as an advisory board to the City Council on matters pertaining to Fair Housing within

the community;

- b. Review and make recommendations to City Council regarding the current Analysis of Impediments to Fair Housing Choice in the City of El Paso, as prepared by the Department of Community and Human Development in accordance with the Department of Housing and Urban Development (HUD) regulations;
- c. Participate, comment, and make recommendations on studies as deemed necessary by the City Council in an ongoing effort to identify impediments to Fair Housing Choice within the community;
- d. Develop an ongoing City-wide strategy to address identified impediments;
- e. Review Fair Housing complaint data reports from the Department of Community and Human Development, the State of Texas or HUD for the purpose of making recommendations to City Council to address negative trends identified on those reports.
- f. Prepare and distribute to City Council an annual report detailing its activities and recommendations.

The Task Force and any appointed Subcommittees shall meet at least quarterly or more often as deemed necessary by the Task Force.

ADOPTED this _____ day of _____, 2018.

CITY OF EL PASO

Dee Margo, Mayor

ATTEST:


Laura D. Prine
City Clerk

APPROVED AS TO FORM:



Karla M. Nieman
Senior Assistant City Attorney

APPROVED AS TO CONTENT:



Nicole M. Ferrini, Director
Community & Human Development

ORDINANCE NO. _____

16-1039-1328 | 768121_3
Fair Housing Task Force
KMN

ORDINANCE NO. 013629**AN ORDINANCE CREATING THE
FAIR HOUSING TASK FORCE.****BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EL PASO:****I.**

A Fair Housing Task Force is hereby created which shall consist of nine (9) members. One (1) member shall be appointed by each City Representative and by the Mayor. The Mayor's appointment shall serve as the chairperson of the Task Force. The City Council shall coordinate appointments so as to comply with Article VII of this Ordinance. In addition, there shall be nine (9) ex-officio members with the right to attend meetings and speak on issues before the Task Force. Such ex-officio members, however, shall have no vote at the meetings and shall not be counted for purposes of establishing a quorum of the Task Force. The following individuals shall be ex-officio members:

- (1) One employee of the State Attorney General's Office, Consumer Protection Division, to be appointed by the Regional Office Manager;
- (2) One employee from the Building Services Department of the City to be appointed by the Deputy Director;
- (3) One member from the El Paso Apartment Association to be designated by the President of the Association;
- (4) One member of the El Paso Builders Association to be designated by the President of the Association;
- (5) One employee of the University of Texas at El Paso to be designated by the President of the University;
- (6) One employee of the El Paso Community College to be designated by the President of the College;
- (7) One member of the Rio Grande Council of Governments to be appointed by the Director;
- (8) A representative from El Paso Legal Assistance Society to be appointed by the Director;
- (9) The ADA Coordinator for the City of El Paso.

II.

The purpose of the Task Force is to review the current Analysis of Impediments to Fair Housing Choice in the City of El Paso (prepared by the Department of Community and Human

Development), to identify any additional impediments, to develop a city-wide strategy to address the impediments and to make an annual report to City Council of the Task Force's recommendations and findings. A copy of the report presented to the City Council will be sent to groups and agencies involved in Fair Housing issues.

III.

The first Task Force members' terms shall be for two (2) years, except for ex-officio members who shall serve as a result of the position they hold. Ex-officio members who cease to hold the position which resulted in their appointment will cease to have membership on the Task Force and their position will be filled by their successor in office or position.

All of the above appointments shall be made effective upon the date of final passage of this Ordinance. Upon the expiration of the above appointments, the terms of office for the members of the Task Force, other than ex-officio members, shall be two (2) years.

IV.

All members of the Task Force shall be appointed and removed in accordance with Ordinance 11469 and Resolution dated October 24, 1995.

V.

The Task Force may elect officers other than the Chairman as it deems necessary. The Task Force may adopt such Rules and Regulations as are necessary for the conduct of their meetings. The Fair Housing Officer of the City's Department of Community and Human Development shall serve as the Secretary of the Task Force and shall keep a record of the transactions of the Task Force, a record of all meetings and perform related administrative functions needed by the Task Force.

VI.

The Task Force shall perform the following duties:

- a. Act as an advisory board to the City Council on matters pertaining to Fair Housing within the community;

b. Review the current Analysis of Impediments to Fair Housing Choice in the City of El Paso (prepared by the Department of Community and Human Development);

c. Undertake such studies as deemed necessary by the Task Force or the City Council in an ongoing effort to identify the impediments to Fair Housing Choice within the community;

d. Develop an ongoing City-wide strategy to address the impediments;

e. Prepare and distribute to City Council an annual report detailing its activities, and the results of any studies it has undertaken, along with its recommendations.

The Task Force and any appointed Subcommittees shall meet at least quarterly. Task Force members shall be notified of the date, time and place of the meeting at least one week prior to the scheduled meeting.

VII.

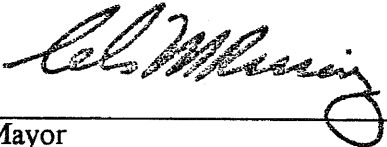
The total of nine (9) members of the Task Force shall be appointed from any of the following groups:

- (1) One employee/officer of the Housing Authority of the City of El Paso;
- (2) One person who is a member of the law enforcement/judicial system;
- (3) Up to two persons who are leaders in a non-profit housing organization within the community;
- (4) One person who is a leader in advocacy for the disabled within the community;
- (5) Up to two persons who are advocates for human/civil rights within the community;
- (6) One person who is a leader in the banking industry;
- (7) One person who is a leader in the insurance industry;
- (8) One person who is a real estate professional;
- (9) One person who is a leader in the education community.

The Chairperson, appointed by the Mayor, shall come from one of the above groups.

PASSED AND APPROVED this 28th day of April, 1998

THE CITY OF EL PASO



Mayor

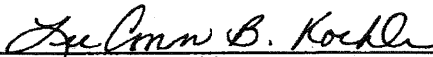
ATTEST:



City Clerk

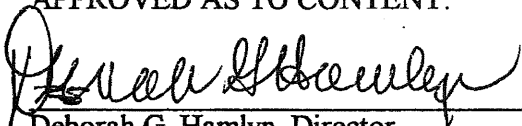
(Signatures continue on following page)

APPROVED AS TO FORM:



Lee Ann B. Koehler
Assistant City Attorney

APPROVED AS TO CONTENT:



Deborah G. Hamlyn, Director
Community and Human Development