

CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: Fire Department

AGENDA DATE: May 10, 2011

CONTACT PERSON NAME AND PHONE NUMBER: Matthew S. Hiatt-Battalion Chief Special Operations,  
(915) 775-7324  
Bruce D. Collins - Purchasing Manager, (915) 541-4313

DISTRICT(S) AFFECTED: All

**SUBJECT:**

That the Purchasing Manager be authorized to issue a Purchase Order (s) to W.W. Grainger, Inc. under the State of Texas Multiple Award Schedule (TXMAS) contract TXMAS 2-539030 in the estimated amount of \$110,163.13, for the purchase of Air Monitoring Equipment.

**BACKGROUND / DISCUSSION:**

The goal is to bring the Fire Department's Hazardous Materials and Urban Search and Rescue teams up to the job performance requirements of NFPA Standards and to meet the requirements as described by the Federal Emergency Management Agency, and be able to provide through equipment allocation, training and regional collaboration the ability to provide self sustained operations for a minimum of 24 hours. The proposed equipment will allow the Fire Department to establish operational capabilities at a level to conduct hazardous materials and technical rescue incident operations safely and effectively and enable the team to combine with Civil Support Teams, Texas Task Force and Fort Bliss Military Installation Fire Department for training and response. By approving the purchase of the equipment identified in the attached bid form, the City will be providing those tasked with managing a major emergency the technology tools needed to manage the incident more effectively.

**PRIOR COUNCIL ACTION:**

No prior action on this item.

**AMOUNT AND SOURCE OF FUNDING:**

Amount: \$110,163.13

Fund: 07192

Dept ID: 22150024

Account: Various to include 502225 and 503303

Project: G221013

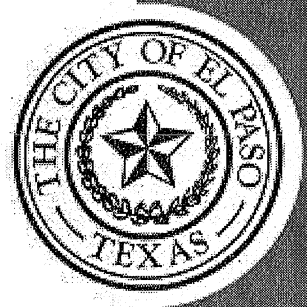
**BOARD / COMMISSION ACTION:**

N/A

\*\*\*\*\*AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:** \_\_\_\_\_

## MEMORANDUM



**To:** Bruce Collins, Purchasing Manager

**From:** Matthew S. Hiatt, Battalion Chief of Special Operations

**Subject:** April 26, 2011

**Date:** Texas Procurement and Support Services (TPASS): use of Texas Multiple Award Schedule (TXMAS) contract TXMAS-2-539030 (Air Monitoring Equipment)

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The Fire Department recommends utilizing TXMAS contract TXMAS-2-539030 (Air Monitoring Equipment) to issue a Purchase Order in the total amount of \$110,163.13 to W.W. Grainger, Inc., an Illinois based corporation with a local store front at 1400 Lomaland Dr. El Paso Tx. 79935 for the purchase of an Air Monitoring Equipment. The following are the factors used to evaluate the use of this procurement program as the best approach:

**1. *Is there an urgent need for the product/service? In other words, is time of the essence?***

Yes, the majority of the Fire Department's Air Monitoring equipment is out of date and failing.

**2. *Does the purchase through the Program promote the standardization of equipment?***

Yes, much of the equipment is the next generation of monitors that have been used by the Fire Department in the past.

**3. *Does the purchase through the Program support local business? If not, is there a comparable product/service available locally?***

Yes, the local distributor of W.W. Grainger, Inc. (1400 Lomaland Dr. El Paso Tx. 79935) has been used successfully for the procurement of equipment and supplies by the Logistics Division of the El Paso Fire Department. In a recent request to City Council the Fire Department requested approval to purchase industrial supplies totaling \$100,000.00 and cited that W.W. Grainger Incorporated provided excellent service and competitively priced products deemed necessary by EPFD.

**4. *Do the available vendors have prior work experience and/or familiarity with the City?***

Yes, W.W. Grainger Inc. was used recently to purchase storage lockers and miscellaneous janitorial supplies

**5. *Is the pricing reasonable as compared to other similar products/work performed for the City of El Paso in the past or as quoted from other companies?***

**Mayor**  
John F. Cook

**City Council**

**District 1**  
Ann Morgan Lilly

**District 2**  
Susie Byrd

**District 3**  
Emma Acosta

**District 4**  
Carl L. Robinson

**District 5**  
Rachel Quintana

**District 6**  
Eddie Holguin Jr.

**District 7**  
Steve Ortega

**District 8**  
Beto O'Rourke

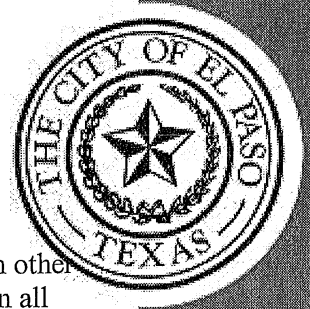
**City Manager**  
Joyce A. Wilson

**Fire Chief**  
Otis Drozd III



# CITY OF EL PASO

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Yes, this was obtained from a competitively bid solicitation and prices were compared with other similar instruments available from different manufacturers and these were more affordable when all things were considered (initial purchase, maintenance, replacement parts).

Price reasonableness has been established because the cooperative purchasing agency used a competitive bidding process in the awarding of the contract.

The participation by the City of El Paso in the Texas Procurement and Support Services (TPASS), State Contracts Program was approved by Mayor and City Council on February 27, 2007.

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## City Council

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