

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: District 6

AGENDA DATE: Regular City Council, May 12, 2020

CONTACT PERSON NAME / PHONE NUMBER: Rep. Claudia L. Rodriguez, District 6 915-212-1006

DISTRICT(S) AFFECTED: District 6

SUBJECT:

The City Council declares that the expenditure of General Fund savings generated from the unfilled administrative position in the office of the City Council District 6 Representative in the amount not to exceed \$11,984.00, to reimburse El Pasoans Fighting Hunger pursuant to the Memorandum of Understanding dated March 31, 2020, serves the municipal purpose of relieving the emergency necessity of the municipality's residents and protecting the health and safety of the community as a result of the COVID-19 crisis and approves the expenditure. The City Manager, or designee, be authorized to effectuate any budget transfers and execute any contracts and/or related documents necessary to ensure that the funds are properly expended for such purpose.

BACKGROUND / DISCUSSION:

The City Council declares that the expenditure of General Fund savings generated from the unfilled administrative position in the office of the City Council District 6 Representative in the amount not to exceed \$11,984.00, to reimburse El Pasoans Fighting Hunger pursuant to the Memorandum of Understanding dated March 31, 2020, serves the municipal purpose of relieving the emergency necessity of the municipality's residents and protecting the health and safety of the community as a result of the COVID-19 crisis and approves the expenditure. The City Manager, or designee, be authorized to effectuate any budget transfers and execute any contracts and/or related documents necessary to ensure that the funds are properly expended for such purpose.

AMOUNT AND SOURCE OF FUNDING:

General Fund Budget - \$11,984.00

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD: _____

RESOLUTION

WHEREAS, the Mayor of the City El Paso (“City”) recently declared El Paso a disaster area in need of immediate assistance due to the COVID-19 pandemic; and

WHEREAS, on March 17, 2020 City Council Issued an Emergency Ordinance Instituting Emergency Measures Due to A Public Health Emergency (“Emergency Ordinance”); and

WHEREAS, some local businesses have been ordered to cease operations due to national and local regulations related to the COVID-19 pandemic, causing a large number of lay-offs, economic strain, and the immediate need for food supplies for some residents; and

WHEREAS, the effects of the COVID-19 pandemic requires immediate action from the City to relieve the emergency necessity of the municipality’s residents and to protect the health and safety of the community; and

WHEREAS, El Pasoans Fighting Hunger (“EPFH”) is supporting our local needy residents to provide immediate food assistance; and

WHEREAS, on March 31, 2020, pursuant to the City Manager’s or his designee’s authority delegated in the Emergency Order, the City entered into a Memorandum of Understanding with EPFH to assist EPFH in maintaining services and providing supplies to the City residents in need by reimbursing EPFH up to \$100,000.00 for the performing the services; and

WHEREAS, the City Council Representative for District 6 desires to allocate the savings from the General fund generated by an unfilled administrative position in the office of City Council District 6 Representative in the amount of \$11,984.00 to the reimbursement of the City to EPFH pursuant to the Memorandum of Understanding; and

WHEREAS, the City Council finds that the allocation of the savings generated by unfilled administrative position in the office of the City Council District 6 Representative from the General Fund serves a municipal purpose of relieving the emergency necessity of the municipality’s residents and protecting the health and safety of the community and desires to approve the expenditure in the amount of \$11,984.00.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

THAT, the City Council declares that the expenditure of General Fund savings generated from the unfilled administrative position in the office of the City Council District 6 Representative in the amount not to exceed \$11,984.00, to reimburse El Pasoans Fighting Hunger pursuant to the Memorandum of Understanding dated March 31, 2020, serves the municipal purpose of relieving the emergency necessity of the municipality’s residents and protecting the health and safety of the community as a result of the COVID-19 crisis and approves the expenditure; and

THAT, the City Manager, or designee, be authorized to effectuate any budget transfers and execute any contracts and/or related documents necessary to ensure that the funds are properly expended for such purpose.

ADOPTED this ____ day of _____, 2020.

CITY OF EL PASO

Dee Margo
Mayor

ATTEST:

Laura D. Prine
City Clerk

APPROVED AS TO FORM:



Sol M. Cortez
Senior Assistant City Attorney

APPROVED AS TO CONTENT:



K. Nicole Cote, Director
Office of Management and Budget