

DATE: May 7, 2014

TO: City Clerk

FROM: City Representative Michiel R. Noe

ADDRESS: 300 N. Campbell TELEPHONE 212-0005

Please place the following item on the (Check one): CONSENT XXX REGULAR       

Agenda for the Council Meeting of May 13, 2014

Item should read as follows: Appointment of Robert Person to the Zoning Board of Adjustment as an alternate by Representative Michiel Noe, District 5.

**BOARD COMMITTEE/COMMISSION APPOINTMENT/REAPPOINTMENT FORM**

NAME OF BOARD/COMMITTEE/COMMISSION: Zoning Board of Adjustment

NOMINATED BY: Dr. Michiel R. Noe DISTRICT: 5

NAME OF APPOINTEE Robert Person  
(Please verify correct spelling of name)

E-MAIL ADDRESS:       

BUSINESS ADDRESS:       

CITY: El Paso ST: TX ZIP:        PHONE:       

HOME ADDRESS:       

CITY: El Paso ST: TX ZIP: 79938 PHONE:       

DOES THE PROPOSED APPOINTEE HAVE A RELATIVE WORKING FOR THE CITY? YES:        NO X

IF SO, PLEASE PROVIDE HIS OR HER NAME, CITY POSITION AND RELATIONSHIP TO THE PROPOSED APPOINTEE:

WHO WAS THE LAST PERSON TO HAVE HELD THIS POSITION BEFORE IT BECAME VACANT?

NAME OF INCUMBENT: Michael Schwartz

EXPIRATION DATE OF INCUMBENT: 10/1/2014

REASON PERSON IS NO LONGER IN OFFICE (CHECK ONE): TERM EXPIRED:         
RESIGNED X  
REMOVED       

DATE OF APPOINTMENT: 05/13/2014

TERM BEGINS ON : 05/13/2014  
10/01/2014

EXPIRATION DATE OF NEW APPOINTEE:       

PLEASE CHECK ONE OF THE FOLLOWING: 1<sup>st</sup> TERM:       

2<sup>nd</sup> TERM:       

UNEXPIRED TERM: X

## **ROBERT KEITH PERSON**

**El Paso, TX 79938**

### **Professional Experience**

**June 2013 to Present: Self-Employed**

**November 2012 to June 2013: Program Associate, Global Green USA, Washington, DC**

Managed the day to day operations of a non-profit agency focused on the elimination of nuclear, chemical and biological weapons worldwide. Administration and financial management of all operations.

**October 2000 to May 2008: Assistant City Manager/City Manager, City of Azusa, CA**

Under the supervision of the City Manager and/or the City Council, acted as Chief Operating Officer of the City and Redevelopment Agency. Performed strategic planning with the City Council, City Manager and Department Directors to develop annual work plans to accomplish City Council goals and . Monitored the daily operations of the Community Development, Economic Development, Information Technology, Redevelopment, Library, Parks & Recreation, Light & Water, Finance and Human Resource Departments. Managed the City Council and Redevelopment Agency agendas and provided staff support to a variety of commissions. Primarily responsible for the economic development and redevelopment activities of the city including code enforcement, building & safety, development permitting. Negotiated all aspects of economic development including site selections, developer selection processes, attraction of specific industries. Budget: \$90 million Staff: 250 full time employees

**September 1984 - October 2000: Assistant City Manager and Chief Information Officer, City of Pasadena, CA**

Advised City Manager on citywide policies, managed the City Council agenda, led citywide organizational effectiveness program achieving \$5 million in cost savings, managed communications functions including media relations, cable television and employee communications, managed the daily operations of the City Manager's Office as well as as special projects (creation of a one-stop permitting center, redevelopment projects, financial analyses, budget preparation, construction of a 26 mile fiber optic ring, etc.) Responsible for the management of the City's Information Technology Department with a staff of 47 full time employees and an annual budget of \$7 million. Managed the Planning, Building and Code Enforcement Department with a staff of 65

employees and an annual budget of \$5 million. Responsible for major aspects of the Old Pasadena, Plaza Las Fuentes and Paseo Colorado redevelopment projects.

**May 1982 to September 1984, Assistant Director, Department of Housing and Community Development, City of Glendale**

Managed the daily operations of the City's Section 8 Housing Assistance and Rehabilitation and Community Development Block Grant Programs. Assisted in the formation and management of the Glendale Galleria and Brand Boulevard redevelopment projects.

**January 1981 to May 1982: Office Manager, Department of Planning and Urban Design, Community Redevelopment Agency of the City of Los Angeles**

Managed the daily operations of the department, formation of redevelopment project areas, contract administration, budget preparation and monitoring and supervision of document production. Team member of planning and urban design of the Bunker Hill, North Hollywood, Watts, Normandie, Little Tokyo, Boyle Heights, Pico Union, LA Harbor/Wilmington, Hollywood, Hoover, Chinatown and Central Business District redevelopment projects. Project Manager for the Wilshire/Koreatown redevelopment project.

**May 1979 to January 1981: Sales Representative, Litton Financial Printing, Commerce, CA**

Sales of financial printing products with a sales territory covering Los Angeles, Ventura, Orange and Riverside counties.

**September 1973 to May 1979, United States Air Force**

Performed a variety of executive/administrative functions as a non-commissioned officer in the Panama Canal Zone in support of operations of the 24th Composite Wing of the United States Southern Commands (USAFSO), Aide-de-Camp to the Commander of the United States Air Force Southern Command.

**Education**

Bachelor of Arts in Public Administration

**Awards**

1997 International City Manager's Association Program Excellence for Innovations in  
Local Government Management  
1997 SCAN/NATOA Best Overall Government Programming  
1996 3CMA Best Special Publication - Organizational Effectiveness  
1996 City Hall Communications Grand Award - Organizational Effectiveness  
1995 Numerous Awards for Permit Center Development including facility, customer  
service and communications

### **Personal and Professional References**

Mr. Rick Cole  
City Manager of Ventura and Former City Manager of Azusa and Mayor of Pasadena  
(---, ---)

Mr. Phil Hawkey  
Former City Manager of Pasadena and Vice President of the University of La Verne  
(---, ---)

Mr. Fran Delach  
City Manager of Azusa  
(626-812-5200)

Mr. Uriel Macias  
Azusa City Councilmember  
(31)

Mayor Bill Bogaard  
City of Pasadena  
(---, ---)

Mr. Emmett Alberghetti  
Developer - Trachman and Associates  
(---, 302 ---)

Mr. Michael Hennesey  
Developer - Hennesey and Associates  
(---, ---)