

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Streets and Maintenance

AGENDA DATE: May 15, 2018

CONTACT PERSON/PHONE: Bruce D. Collins, Purchasing Director, (915) 212-1181
Richard J. Bristol, Director, Streets and Maintenance Department (915) 212-7001

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL NO. 7: Enhance and Sustain El Paso's Infrastructure Network

SUBJECT:

That the Director of Purchasing & Strategic Sourcing be authorized to issue a change order to Loftin Equipment Co. referencing Contract 2013-268 Auxiliary Generator Maintenance. This change order is to increase the contract by \$10,460.00 for a total amount not to exceed \$435,459.00.

BACKGROUND / DISCUSSION:

Change Order #3 is to add the new 911 Center located at 6055 Threadgill Ave and the Museum of History located at 510 N Santa Fe. The change order will cover expenses through the duration of the contract. This will allow the City to schedule and complete any maintenance or scheduled repairs needed at these locations for the duration of the contract.

SELECTION SUMMARY:

N/A

CONTRACT VARIANCE:

N/A

PROTEST

☒ No protest received for this requirement.

☐ Protest received.

COUNCIL REPRESENTATIVE BRIEFING:

Was a briefing provided? ☐ Yes or ☒ Not Applicable (Routine)

If yes, select the applicable districts.

- ☐ District 1
- ☐ District 2
- ☐ District 3
- ☐ District 4
- ☐ District 5
- ☐ District 6
- ☐ District 7

- ☐ District 8
☐ All Districts

PRIOR COUNCIL ACTION:

Council awarded contract 2013-268 Auxiliary Generator Maintenance on June 24, 2016

AMOUNT AND SOURCE OF FUNDING:

532/31040/522260/1000/P3120 – Building Facilities Maintenance Contracts- General Fund

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:



Richard Bristol, Streets and Maintenance Department Director

**COUNCIL PROJECT FORM
(BEST VALUE)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **CONSENT** agenda (under **PURCHASING REQUESTS, ETC.**) for the Council Meeting of **MAY 15, 2018**.

STRATEGIC GOAL: No. 7 Enhance and Sustain El Paso's Infrastructure Network

That the Director of Purchasing & Strategic Sourcing be authorized to issue a Change Order to Loftin Equipment Co. referencing Contract 2013-268 Auxiliary Generator Maintenance. This change order is to increase the contract by \$10,460.00 for a total amount not to exceed \$435,459.00. This is to add the new 911 Center located at 6055 Threadgill Ave. and the Museum of History located at 510 N. Santa Fe. The change order will cover expenses through the duration of the contract.

Department:	Streets and Maintenance
Award to:	Loftin Equipment Co. Lubbock, TX
Total Estimated Amount:	\$10,460.00
Account No.:	532-31040-522260-1000-P3120
Funding Source	Building Facilities Maintenance Contracts-General Funds
District(s):	All

This is a change order for a Best Value, service contract.

*******ADDITIONAL INFO BELOW*******