

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Public Health

AGENDA DATE: May 15, 2018

CONTACT PERSON/PHONE: Robert Resendes, Health Director, 212-6502
Bruce D. Collins, Purchasing Director, 212-1181

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: Goal 8: Nurture and Promote a Healthy, Sustainable Community

SUBJECT:

That the Director of Purchasing & Strategic Sourcing be authorized to issue a Purchase Order to Eagle Janitorial Services referencing Contract 2013-116 Janitorial Services WIC Clinics. This change order is to increase the contract by \$75,000.00 for a total amount not to exceed \$1,192,223.95.

BACKGROUND / DISCUSSION:

The change order will cover expenses through August 15, 2018. This service allow continued janitorial services for Public Health facilities until a new contract is in place. The new contract will be consolidated with Police Department facilities.

SELECTION SUMMARY:

Not Applicable

PROTEST

☒ No protest received for this requirement.

☐ Protest received.

COUNCIL REPRESENTATIVE BRIEFING:

Was a briefing provided? ☐ Yes or ☒ No, Routine Item
If yes, select the applicable districts.

- ☐ District 1
- ☐ District 2
- ☐ District 3
- ☐ District 4
- ☐ District 5
- ☐ District 6
- ☐ District 7
- ☐ District 8
- ☐ All Districts

PRIOR COUNCIL ACTION:

Contract was awarded on February 11, 2013 and extended on November 10, 2015.

AMOUNT AND SOURCE OF FUNDING:

Department:	Public Health
Total Estimated Amount:	\$ 75,000.00
Accounts:	341-1000-41170-522060
Fund Source Name:	General Fund
Accounts:	341-2140-41240-522060-G4118AD/G4118NE
Fund Source Name:	Health Grants

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD: _____

**COUNCIL PROJECT FORM
(Best Value)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **CONSENT** agenda (**under PURCHASING REQUESTS, ETC.**) for the Council Meeting of **MAY 15, 2018**.

STRATEGIC GOAL: No 8: Nurture and Promote a Healthy, Sustainable Community

That the Director of Purchasing & Strategic Sourcing be authorized to issue a Purchase Order to Francisco Corral dba Eagle Janitorial Services referencing Contract 2013-116 Janitorial Services WIC Clinics. This change order is to increase the contract by \$75,000.00 for a total amount not to exceed \$1,192,223.95. The change order will cover expenses through August 15, 2018. This service allows continued janitorial services for Public Health Department Facilities.

Department:	Public Health
Award to:	Francisco Corral dba Eagle Janitorial Services El Paso, Texas
Total Estimated Amount:	\$75,000.00
Account No.:	341 – 2140 – 41240 – 522060 – G4118AD/G4118NE 341 – 1000 – 41170 – 522060
Funding Source	General Funds – Health Grants
District(s):	All

This is a change order for a Best Value, service contract.

*******ADDITIONAL INFO BELOW*******